

# Welcome to Adobe Acrobat

Here are five tips to get real work done from anywhere with Acrobat.

- 01 Work where you want
- 02 Meet Acrobat AI Assistant
- 03 Present perfect content
- 04 Share files with others
- 05 Get help from Adobe

## 01 Work where you want

### Flexibility and freedom

Mobile, desktop, or web—it's up to you. Signed-in users can access files from any device.



#### Work on your desktop.

View, comment on, fill out, e-sign, and send PDFs in free Acrobat Reader. Acrobat Pro and Acrobat Standard subscribers can also use premium tools to create, edit, export, and organize PDFs.

**Use any browser.** Access commonly used PDF and e-sign tools in the browser of your choice.

**Work on the go.** Work with PDFs anytime, anywhere with the Acrobat Reader and Adobe Scan mobile apps. Subscribers can unlock additional mobile features, including create and export. Subscribers to Acrobat Pro can even edit text and images.

## 02 Meet Acrobat Al Assistant

### All you have to do is ask

Interact with your document to produce high-quality content quickly.

**Ask AI Assistant.** Get quick answers linked to sources primarily from your document.

**Use voice prompts.** Ask your document questions for easy insights on the go.

#### Create impactful content.

Use responses from AI Assistant to craft emails, blog posts, meeting notes, or outlines. You'll sound like an expert in seconds.



## 03 Present perfect content

### Combine and organize files

Share materials exactly how you want—quickly and easily.

**Merge multiple files into one PDF.** Combine different file types—spreadsheets, images, web pages, and videos—into a single PDF file that's easy to share or archive. You can even add an entire folder.



#### Organize pages. Rotate,

delete, reorder, or insert pages in your PDF on your desktop, tablet, or mobile device.

## 04 Share files with others

### Send and manage

Now you can share files for viewing, commenting, or signature—and track their status every step of the way.

**Share files fast.** Click, type, and send. It's that easy.



#### Collaborate better. Subscribers

can also send files for e-signature or for review to collect group feedback in a single shared file.

**Manage your files.** You're in control. Track your file, forward it to others, or stop sharing it at any time.

# 05 Get help from Adobe

#### We've got your back

Take advantage of tutorials and forums—and share your feedback with the Acrobat team.

**Get tutorials.** Become an expert with <u>short videos and online</u> <u>instruction</u>.



**Visit Adobe Community.** Ask questions and find answers in <u>Acrobat forums</u>.

**Share your feedback.** We need your help to continue to make Acrobat the best solution available. Please <u>share your</u> <u>thoughts</u>.