House Bill 3382

Sponsored by COMMITTEE ON RULES (at the request of Oregon Business and Industry)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced.** The statement includes a measure digest written in compliance with applicable readability standards.

Digest: The Act tells the SOS to make an online system about rules. The Act tells agencies to make some data about rules accessible online. (Flesch Readability Score: 71.2).

Directs the Secretary of State to maintain an online Oregon Rulemaking Information System. Directs agencies to make certain information relating to administrative rules accessible online. Takes effect on the 91st day following adjournment sine die.

A BILL FOR AN ACT

Relating to administrative rules; creating new provisions; amending ORS 183.335, 183.341 and 276A.253; and prescribing an effective date.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Sections 2 and 3 of this 2025 Act are added to and made a part of ORS chapter 183.

<u>SECTION 2.</u> The Secretary of State shall maintain an online Oregon Rulemaking Information System. The system must allow the public to search for and view:

- (1) All current rules, and all rules proposed for adoption, amendment or repeal, cataloged separately;
 - (2) Previous versions of all rules that were in effect in the previous year;
- (3) Information about meetings and hearings related to rules, including hearings held under ORS 183.335 (3);
 - (4) Minutes of advisory committees appointed under ORS 183.333;
 - (5) Statements of fiscal impact and economic impact required under ORS 183.335 (2)(b)(E);
 - (6) Summaries of rules and proposed rules prepared by an agency; and
 - (7) Frequently asked questions documents about rules prepared by an agency.
- SECTION 3. (1) An agency shall make all statutes, rules, internal interpretations of statutes and rules, internal management guidance, tips, explanations and other resources relevant to the regulatory authority of the agency easily accessible online to persons subject to the rules of the agency.
- (2) If an agency makes accessible documents that reference or link to other documents under subsection (1) of this section, the agency must make the referenced or linked documents accessible online.
- (3) An agency shall make accessible online frequently asked questions documents about the regulatory activities of the agency and update the documents regularly.
- (4) For each regulatory program implemented by an agency, the agency shall post online contact information for agency staff who can assist persons subject to the rules of the agency with compliance with the regulatory program.

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SECTION 4. ORS 183.341 is amended to read:

183.341. (1) The Attorney General shall prepare model rules of procedure appropriate for use by as many agencies as possible. Except as provided in ORS 183.630, any agency may adopt all or part of the model rules by reference without complying with the rulemaking procedures under ORS 183.335. Notice of such adoption shall be filed with the Secretary of State in the manner provided by ORS 183.355 for the filing of rules. The model rules may be amended from time to time by an adopting agency or the Attorney General after notice and opportunity for hearing as required by rulemaking procedures under this chapter.

- (2) Except as provided in ORS 183.630, all agencies shall adopt rules of procedure to be utilized in the adoption of rules and conduct of proceedings in contested cases or, if exempt from the contested case provisions of this chapter, for the conduct of proceedings.
 - (3) The Secretary of State shall publish in the Oregon Administrative Rules:
 - (a) The Attorney General's model rules adopted under subsection (1) of this section;
- (b) The procedural rules of all agencies that have not adopted the Attorney General's model rules; and
 - (c) The notice procedures required by ORS 183.335 (1).
- (4) Agencies shall adopt rules of procedure which will provide a reasonable opportunity for interested persons to be notified of the agency's intention to adopt, amend or repeal a rule. The rules must require the agency to post all information regarding the agency's intention to adopt, amend or repeal a rule on an agency website that allows the public to search notices by date, subject, regulatory program, statute and keywords.
- (5) No rule adopted after September 13, 1975, is valid unless adopted in substantial compliance with the rules adopted pursuant to subsection (4) of this section.

SECTION 5. ORS 183.335 is amended to read:

183.335. (1) Prior to the adoption, amendment or repeal of any rule, the agency shall give notice of its intended action:

- (a) In the manner established by rule adopted by the agency under ORS 183.341 (4), which provides a reasonable opportunity for interested persons to be notified of the agency's proposed action;
 - (b) In the bulletin referred to in ORS 183.360 at least 21 days prior to the effective date;
- (c) At least 28 days before the effective date, to persons who have requested notice pursuant to subsection (8) of this section; and
- (d) Delivered only by electronic mail, at least 49 days before the effective date, to the persons specified in subsection (15) of this section.
 - (2)(a) The notice required by subsection (1) of this section must include:
- (A) A caption of not more than 15 words that reasonably identifies the subject matter of the agency's intended action. The agency shall include the caption on each separate notice, statement, certificate or other similar document related to the intended action.
- (B) An objective, simple and understandable statement summarizing the subject matter and purpose of the intended action in sufficient detail to inform a person that the person's interests may be affected, and the time, place and manner in which interested persons may present their views on the intended action.
- (b) The agency shall include with the notice of intended action given under subsection (1) of this section:
- (A) A citation of the statutory or other legal authority relied upon and bearing upon the promulgation of the rule;

(B) A citation of the statute or other law the rule is intended to implement;

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- (C) A statement of the need for the rule and a statement of how the rule is intended to meet the need;
- (D) A list of the principal documents, reports or studies, if any, prepared by or relied upon by the agency in considering the need for and in preparing the rule, and a statement of the location at which those documents are available for public inspection. The list may be abbreviated if necessary, and if so abbreviated there shall be identified the location of a complete list;
- (E) A statement of fiscal impact identifying state agencies, units of local government and the public that may be economically affected by the adoption, amendment or repeal of the rule and an estimate of that economic impact on state agencies, units of local government and the public. In considering the economic effect of the proposed action on the public, the agency shall utilize available information to project any significant economic effect of that action on businesses which shall include a cost of compliance effect on small businesses affected. For an agency specified in ORS 183.530, the statement of fiscal impact shall also include a housing cost impact statement as described in ORS 183.534;
 - (F) A statement identifying how adoption of the rule will affect racial equity in this state;
- (G) If an advisory committee is not appointed under the provisions of ORS 183.333, an explanation as to why no advisory committee was used to assist the agency in drafting the rule; and
- (H) A request for public comment on whether other options should be considered for achieving the rule's substantive goals while reducing the negative economic impact of the rule on business.
- (c) The Secretary of State may omit the information submitted under paragraph (b) of this subsection from publication in the bulletin referred to in ORS 183.360.
- (d) When providing notice of an intended action under subsection (1)(c) of this section, the agency shall provide a copy of the rule that the agency proposes to adopt, amend or repeal, or an explanation of how the person may acquire a copy of the rule. The copy of an amended rule shall show all changes to the rule by striking through material to be deleted and underlining all new material, or by any other method that clearly shows all new and deleted material.
- (3)(a) When an agency proposes to adopt, amend or repeal a rule, it shall give interested persons reasonable opportunity to submit data or views. Opportunity for oral hearing shall be granted upon request received from 10 persons or from an association having not less than 10 members before the earliest date that the rule could become effective after the giving of notice pursuant to subsection (1) of this section. An agency holding a hearing upon a request made under this subsection shall give notice of the hearing at least 21 days before the hearing to the person who has requested the hearing, to persons who have requested notice pursuant to subsection (8) of this section and to the persons specified in subsection (15) of this section. The agency shall publish notice of the hearing in the bulletin referred to in ORS 183.360 at least 14 days before the hearing. The agency shall consider fully any written or oral submission.
- (b) If an agency is required to conduct an oral hearing under paragraph (a) of this subsection, and the rule for which the hearing is to be conducted applies only to a limited geographical area within this state, or affects only a limited geographical area within this state, the hearing shall be conducted within the geographical area at the place most convenient for the majority of the residents within the geographical area. At least 14 days before a hearing conducted under this paragraph, the agency shall publish notice of the hearing in the bulletin referred to in ORS 183.360 and in a newspaper of general circulation published within the geographical area that is affected by the rule or to which the rule applies. If a newspaper of general circulation is not published within the

- geographical area that is affected by the rule or to which the rule applies, the publication shall be made in the newspaper of general circulation published closest to the geographical area.
- (c) Notwithstanding paragraph (a) of this subsection, the Department of Corrections and the State Board of Parole and Post-Prison Supervision may adopt rules limiting participation by adults in custody in the proposed adoption, amendment or repeal of any rule to written submissions.
- (d) If requested by at least five persons before the earliest date that the rule could become effective after the agency gives notice pursuant to subsection (1) of this section, the agency shall provide a statement that identifies the objective of the rule and a statement of how the agency will subsequently determine whether the rule is in fact accomplishing that objective.
- (e) An agency that receives data or views concerning proposed rules from interested persons shall maintain a record of the data or views submitted. The record shall contain:
- (A) All written materials submitted to an agency in response to a notice of intent to adopt, amend or repeal a rule.
- (B) A recording or summary of oral submissions received at hearings held for the purpose of receiving those submissions.
- (C) Any public comment received in response to the request made under subsection (2)(b)(H) of this section and the agency's response to that comment.
 - (D) Any statements provided by the agency under paragraph (d) of this subsection.
- (4) Upon request of an interested person received before the earliest date that the rule could become effective after the giving of notice pursuant to subsection (1) of this section, the agency shall postpone the date of its intended action no less than 21 nor more than 90 days in order to allow the requesting person an opportunity to submit data, views or arguments concerning the proposed action. Nothing in this subsection shall preclude an agency from adopting a temporary rule pursuant to subsection (5) of this section.
- (5) Notwithstanding subsections (1) to (4) of this section, an agency may adopt, amend or suspend a rule without prior notice or hearing or upon any abbreviated notice and hearing that it finds practicable, if the agency prepares:
- (a) A statement of its findings that its failure to act promptly will result in serious prejudice to the public interest or the interest of the parties concerned and the specific reasons for its findings of prejudice;
- (b) A citation of the statutory or other legal authority relied upon and bearing upon the promulgation of the rule;
- (c) A statement of the need for the rule and a statement of how the rule is intended to meet the need;
- (d) A list of the principal documents, reports or studies, if any, prepared by or relied upon by the agency in considering the need for and in preparing the rule, and a statement of the location at which those documents are available for public inspection; and
- (e) For an agency specified in ORS 183.530, a housing cost impact statement as defined in ORS 183.534.
- (6)(a) A rule adopted, amended or suspended under subsection (5) of this section is temporary and may be effective for a period of not longer than 180 days. The adoption of a rule under this subsection does not preclude the subsequent adoption of an identical rule under subsections (1) to (4) of this section.
- (b) A rule temporarily suspended shall regain effectiveness upon expiration of the temporary period of suspension unless the rule is repealed under subsections (1) to (4) of this section.

- (7) Notwithstanding subsections (1) to (4) of this section, an agency may amend a rule without prior notice or hearing if the amendment is solely for the purpose of:
 - (a) Changing the name of an agency by reason of a name change prescribed by law;
- (b) Changing the name of a program, office or division within an agency as long as the change in name does not have a substantive effect on the functions of the program, office or division;
 - (c) Correcting spelling;

- (d) Correcting grammatical mistakes in a manner that does not alter the scope, application or meaning of the rule;
 - (e) Correcting statutory or rule references;
 - (f) Correcting addresses or telephone numbers referred to in the rules; or
 - (g) Changing a term or phrase in order to conform with a change prescribed by law.
- (8)(a) Any person may request in writing that an agency send to the person copies of the agency's notices of intended action issued under subsection (1) of this section. The person must provide an address where the person elects to receive notices. The address provided may be a postal mailing address or, if the agency provides notice by electronic mail, may be an electronic mailing address.
 - (b) A request under this subsection must indicate that the person requests one of the following:
- (A) The person may request that the agency mail paper copies of the proposed rule and other information required by subsection (2) of this section to the postal mailing address.
- (B) [If the agency posts notices of intended action on a website,] The person may request that the agency mail the information required by subsection (2)(a) of this section to the postal mailing address with a reference to the website where electronic copies of the proposed rule and other information required by subsection (2) of this section are posted.
- (C) The person may request that the agency electronically mail the information required by subsection (2)(a) of this section to the electronic mailing address, and either provide electronic copies of the proposed rule and other information required by subsection (2) of this section or provide a reference to [a] the website where electronic copies of the proposed rule and other information required by subsection (2) of this section are posted.
- (c) Upon receipt of any request under this subsection, the agency shall acknowledge the request, establish a mailing list and maintain a record of all mailings made pursuant to the request. Agencies may establish procedures for establishing the mailing lists and keeping the mailing lists current. Agencies by rule may establish fees necessary to defray the costs of mailings and maintenance of the lists.
- (d) Members of the Legislative Assembly who receive notices under subsection (15) of this section may request that an agency furnish paper copies of the notices.
- (9) This section does not apply to rules establishing an effective date for a previously effective rule or establishing a period during which a provision of a previously effective rule will apply.
- (10) This section does not apply to ORS 279.835 to 279.855, 279A.140 to 279A.161, 279A.250 to 279A.290, 279A.990, 279B.050 to 279B.085, 279B.200 to 279B.240, 279B.270, 279B.275, 279B.280, 279C.360, 279C.365, 279C.370, 279C.375, 279C.380, 279C.385, 279C.500 to 279C.530, 279C.540, 279C.545, 279C.550 to 279C.570, 279C.580, 279C.585, 279C.590, 279C.600 to 279C.625, 279C.650 to 279C.670 and 279C.800 to 279C.870 relating to public contracts and purchasing.
- (11)(a) Except as provided in paragraph (c) of this subsection, a rule is not valid unless adopted in substantial compliance with the provisions of this section in effect on the date that the notice required under subsection (1) of this section is delivered to the Secretary of State for the purpose

of publication in the bulletin referred to in ORS 183.360.

- (b) In addition to all other requirements with which rule adoptions must comply, a rule other than a rule amended for a purpose described in subsection (7) of this section is not valid if the rule has not been submitted to the Legislative Counsel in the manner required by ORS 183.355 and 183.715.
- (c) A rule is not subject to judicial review or other challenge by reason of failing to comply with subsection (2)(a)(A) of this section.
- (12)(a) Notwithstanding the provisions of subsection (11) of this section, but subject to paragraph (b) of this subsection, an agency may correct its failure to substantially comply with the requirements of subsections (2) and (5) of this section in adoption of a rule by an amended filing, as long as the noncompliance did not substantially prejudice the interests of persons to be affected by the rule.
- (b) An agency may use an amended filing to correct a failure to include a fiscal impact statement in a notice of intended action, as required by subsection (2)(b)(E) of this section, or to correct an inaccurate fiscal impact statement, only if the agency developed the fiscal impact statement with the assistance of an advisory committee or fiscal impact advisory committee appointed under ORS 183.333.
- (13) Unless otherwise provided by statute, the adoption, amendment or repeal of a rule by an agency need not be based upon or supported by an evidentiary record.
- (14) When an agency has established a deadline for comment on a proposed rule under the provisions of subsection (3)(a) of this section, the agency may not extend that deadline for another agency or person unless the extension applies equally to all interested agencies and persons. An agency shall not consider any submission made by another agency after the final deadline has passed.
- (15) The notices required under subsections (1) and (3) of this section must be given by the agency to the following persons:
- (a) If the proposed adoption, amendment or repeal results from legislation that was passed within two years before notice is given under subsection (1) of this section, notice shall be given to the legislator who introduced the bill that subsequently was enacted into law, and to the chair or cochairs of all committees that reported the bill out, except for those committees whose sole action on the bill was referral to another committee.
- (b) If the proposed adoption, amendment or repeal does not result from legislation that was passed within two years before notice is given under subsection (1) of this section, notice shall be given to the chair or cochairs of any interim or session committee with authority over the subject matter of the rule.
- (c) If notice cannot be given under paragraph (a) or (b) of this subsection, notice shall be given to the Speaker of the House of Representatives and to the President of the Senate who are in office on the date the notice is given.
- (16)(a) Upon the request of a member of the Legislative Assembly or of a person who would be affected by a proposed adoption, amendment or repeal, the committees receiving notice under subsection (15) of this section shall review the proposed adoption, amendment or repeal for compliance with the legislation from which the proposed adoption, amendment or repeal results.
- (b) The committees shall submit their comments on the proposed adoption, amendment or repeal to the agency proposing the adoption, amendment or repeal.

SECTION 6. ORS 276A.253 is amended to read:

- 276A.253. (1)(a) The State Chief Information Officer shall maintain and make available an Oregon transparency website. The website must allow any person to view information that is a public record and is not exempt from disclosure under ORS 192.311 to 192.478, including but not limited to information described in subsection (3) of this section. The State Chief Information Officer shall provide on the home page of the website a method for users to offer suggestions regarding the form or content of the website.
- (b) The Oregon Department of Administrative Services shall assist the State Chief Information Officer in performing duties under paragraph (a) of this subsection to the extent the State Chief Information Officer deems the assistance necessary.
- (2) State agencies and education service districts, to the extent practicable and subject to laws relating to confidentiality, when at no additional cost, using existing data and existing resources of the state agency or education service district and without reallocation of resources, shall:
- (a) Furnish information to the Oregon transparency website by posting reports and providing links to existing information system applications in accordance with standards that the State Chief Information Officer establishes; and
- (b) Provide the information in the format and manner that the State Chief Information Officer requires.
- (3) To the extent practicable and subject to laws relating to confidentiality, when at no additional cost, using existing data and existing resources of the state agency or education service district and without reallocation of resources, the Oregon transparency website must contain information about each state agency and education service district, including but not limited to:
 - (a) Annual revenues of state agencies and education service districts;
 - (b) Annual expenditures of state agencies and education service districts;
- (c) Annual human resources expenses, including compensation, of state agencies and education service districts;
- (d) Annual tax expenditures of state agencies, including, when possible, the identity of the recipients of each tax expenditure;
- (e) For each state agency, a description of the percentage of expenditures made in this state and the percentage of expenditures made outside this state under all contracts for goods or services the state agency enters into during each biennium;
- (f) A prominently placed graphic representation of the primary funding categories and approximate number of individuals that the state agency or the education service district serves;
- (g) A description of the mission, function and program categories of the state agency or education service district;
- (h) A copy of any audit report that the Secretary of State issues for the state agency or the education service district;
 - (i) The local service plans of the education service districts;
 - (j) A copy of each report required by statute for education service districts; and
 - (k) A copy of all notices of public meetings of the education service districts.
 - (4) In addition to the information described in subsection (3) of this section:
- (a) The State Chief Information Officer shall post on the Oregon transparency website notices of public meetings the state agency must provide under ORS 192.640. If the state agency maintains a website where minutes or summaries of the public meetings are available, the state agency shall provide the State Chief Information Officer with the link to the state agency website for posting on the Oregon transparency website.

- (b) The State Chief Information Officer shall post on the Oregon transparency website a link for the website that the Secretary of State maintains for rules that the state agency adopts. [If the state agency maintains a website where the state agency posts the rules, or where any information relating to the rules of the agency is posted,] The state agency shall provide the State Chief Information Officer with the link to the website where the state agency posts the rules, or where any information relating to the rules of the agency is posted, for posting on the Oregon transparency website.
- (c) The State Chief Information Officer shall provide links on the Oregon transparency website for information that the State Chief Information Officer receives concerning contracts and subcontracts that a state agency or education service district enters into, to the extent that disclosing the information is allowed by law and the information is already available on websites that the state agency or education service district maintains. To the extent available, the information to which the State Chief Information Officer links under this section must include:
 - (A) Information on professional, personal and material contracts;
 - (B) The date of each contract and the amount payable under the contract;
 - (C) The period during which the contract is or was in effect; and
 - (D) The names and addresses of vendors.

- (d) The State Chief Information Officer shall provide an economic development section on the Oregon transparency website for posting of information submitted to the State Chief Information Officer by state agencies responsible for administering specific economic development programs. The section shall include, but not be limited to, the following information, if it is already collected or available within an existing database maintained by the state agency in the course of administering the economic development program:
- (A) The names of filmmakers or companies that have received reimbursements from the Oregon Production Investment Fund under ORS 284.368 and the amount of each reimbursement;
- (B) The amount of revenue bonds issued under ORS 285A.430 for the Beginning and Expanding Farmer Loan Program, the names of persons who received loans under the program and the amount of the loan;
- (C) The names of persons who received grants, loans or equity investments from the Oregon Innovation Council under ORS 284.742 and the purpose and amount of the grant, loan or equity investment;
- (D) Copies of, or links to, annual reports required to be filed under ORS 285C.615 under the strategic investment program;
- (E) Copies of, or links to, annual certifications required to be filed under ORS 285C.506 for the business development income tax exemption; and
 - (F) Information required to be posted on the Oregon transparency website under ORS 276A.256.
 - (e) The information reported under paragraph (d) of this subsection:
 - (A) May not include proprietary information; and
- (B) Shall be provided to the State Chief Information Officer by the state agency in the format and manner required by the State Chief Information Officer.
- (f) The State Chief Information Officer shall post on the Oregon transparency website information describing the process for requesting copies of public records from a public body, including a link to the public records section of the Department of Justice webpage. At the request of a state agency or education service district, the State Chief Information Officer shall include a link to a location on the webpage of the agency or district that describes the process for requesting public

1 records from the agency or district.

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- (5) In operating, refining and recommending enhancements to the Oregon transparency website, the State Chief Information Officer and the Transparency Oregon Advisory Commission created in ORS 276A.259 shall consider and, to the extent practicable, adhere to the following principles:
 - (a) The website must be accessible without cost and be easy to use;
- (b) Information included on the Oregon transparency website must be presented using plain, easily understandable language; and
- (c) The website should teach users about how state government and education service districts work and provide users with the opportunity to learn something about how state government and education service districts raise and spend revenue.
- (6) If a state agency or an education service district is not able to include information described in this section on the Oregon transparency website because of the lack of availability of information or cost in acquiring information, the Transparency Oregon Advisory Commission created in ORS 276A.259 shall list the information that is not included for the state agency or education service district in the commission's report to the Legislative Assembly required under ORS 276A.259.
- (7)(a) For the purpose of providing transparency in the revenues, expenditures and budgets of the following entities, the State Chief Information Officer shall include on the Oregon transparency website a page that provides links to websites established by:
 - (A) Local governments, as defined in ORS 174.116.
- 20 (B) Special government bodies, as defined in ORS 174.117.
- 21 (C) Semi-independent state agencies listed in ORS 182.454.
- 22 (D) Public universities listed in ORS 352.002.
- 23 (E) Public university statewide programs operated by a public university listed in ORS 352.002.
- 24 (F) The Oregon Health and Science University.
- 25 (G) The Oregon Tourism Commission.
- 26 (H) The Oregon Film and Video Office.
- 27 (I) The Travel Information Council.
 - (J) The Children's Trust Fund of Oregon Foundation.
- 29 (K) Oregon Corrections Enterprises.
- 30 (L) The State Accident Insurance Fund Corporation.
- 31 (M) The Oregon Utility Notification Center.
 - (N) Any public corporation created under a statute of this state and specifically designated as a public corporation.
 - (b) The State Chief Information Officer shall include a link to an entity's website after receiving a request from the entity and shall consider recommendations from the Transparency Oregon Advisory Commission for including other links to websites of the entities listed in paragraph (a) of this subsection.
 - (c) At the request of any local government, as defined in ORS 174.116, or special government body, as defined in ORS 174.117, the State Chief Information Officer shall include on the Oregon transparency website notices of public meetings required to be provided under ORS 192.640 by the local government or special government body. The local government or special government body must submit public meeting notice information in the format and manner required by the State Chief Information Officer.
 - (d) The office of Enterprise Information Services shall include a prominent link on the home page of the Oregon transparency website for information posted to the page described in paragraph

(a) of this subsection.

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- (8) Nothing in this section prohibits the State Chief Information Officer or the Oregon Department of Administrative Services from incurring costs or requesting additional resources to develop, maintain or enhance the Oregon transparency website.
- SECTION 7. (1) Sections 2 and 3 of this 2025 Act and the amendments to ORS 183.335, 183.341 and 276A.253 by sections 4 to 6 of this 2025 act become operative on January 1, 2027.
- (2) The Secretary of State or an agency may take any action before the operative date specified in subsection (1) of this section to enable the secretary or the agency to exercise, on and after the operative date specified in subsection (1) of this section, all of the duties, functions and powers conferred on the secretary and the agency by sections 2 and 3 of this 2025 Act and the amendments to ORS 183.335, 183.341 and 276A.253 by sections 4 to 6 of this 2025 Act.

<u>SECTION 8.</u> This 2025 Act takes effect on the 91st day after the date on which the 2025 regular session of the Eighty-third Legislative Assembly adjourns sine die.

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