

HB 5017 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

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Reviewed By: Kim To, Legislative Fiscal Office

**State Library of Oregon
2025-27**

PRELIMINARY

Budget Summary*

	2023-25 Legislatively Approved Budget ⁽¹⁾	2025-27 Current Service Level	2025-27 Committee Recommendation	Committee Change from 2023-25 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 5,095,768	\$ 5,421,047	\$ 5,421,047	\$ 325,279	6.4%
Other Funds Limited	\$ 9,083,535	\$ 9,815,584	\$ 9,815,584	\$ 732,049	8.1%
Federal Funds Limited	\$ 5,401,406	\$ 5,738,385	\$ 5,738,385	\$ 336,979	6.2%
Total	\$ 19,580,709	\$ 20,975,016	\$ 20,975,016	\$ 1,394,307	7.1%

Position Summary

Authorized Positions	42	41	41	(1)
Full-time Equivalent (FTE) positions	39.76	39.38	39.38	(0.38)

⁽¹⁾ Includes adjustments through January 2025

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The State Library of Oregon is funded with a combination of General Fund, Other Funds, and Federal Funds.

Federal Funds provide grants to libraries throughout Oregon, as well as support services to those libraries. The Agency expects to receive \$5.5 million Federal Funds from the Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) per a population-based formula. The LSTA grant requires a 34% match rate, as well as a maintenance of effort requirement based on the average of the last three years of non-federal library expenditures relevant to the priorities of LSTA.

The General Fund is used primarily to support the Talking Books and Braille Library program, and Ready-to-Read grants to provide summer reading and other programs for children at libraries throughout Oregon. It is also for matching Federal Funds and maintenance of effort requirements.

The largest source of revenue for the Agency comes from assessments paid by other state agencies. The assessment is based on two-thirds of the number of state agency full-time equivalent positions and one-third on the use of the Library by agencies during the prior biennium. The recommended budget will leave an Other Funds ending balance of approximately nine months of operating funds.

Summary of General Government Subcommittee Action

The State Library's vision is to provide equitable access to library and information services for all Oregonians. The mission is to cultivate, preserve, and deliver library and information services to foster lifelong learning and community engagement. The Library was established as the region's Library Commission in 1905 and today provides information services, as well as circulating library materials in digital and Braille format to print-disabled Oregonians, along with providing grants and assistance to help develop and improve library services to foster greater cooperation among all of Oregon's libraries.

The Subcommittee recommended a budget of \$20,975,016 total funds, which includes \$5,421,047 General Fund, \$9,815,584 Other Funds expenditure limitation, \$5,738,385 Federal Funds expenditure limitation, and 41 positions (39.38 FTE). This represents a total funds increase of \$1,394,307 or 7.1% increase from the 2023-25 legislatively approved budget of \$19,580,709 total funds.

Operations

The Operations Division is responsible for administrative functions and program support including strategic leadership, fiscal management, information technology, volunteer coordination, communications, and State Library Board support. This Division provides the infrastructure support and services necessary for the other Library divisions to successfully carryout their programs and services, as well as providing services and support to Library staff members and volunteers. The State Library has a nine-member policy board supported by the Operations Division including meeting scheduling, minute taking, travel coordination, and Board packet preparation. The State Library contracts with the Department of Administrative (DAS) Shared Financial Services and DAS Human Resources Business Partner Services.

The Subcommittee recommended a budget of \$3,130,622 total funds (\$163,293 General Fund, \$2,733,333 Other Funds expenditure limitation, and \$233,996 Federal Funds expenditure limitation) and supports eight positions (7.68 FTE).

Library Support and Development Services

The Library Support and Development Services Division provides consultation services, professional development, statewide library services, and state and federal grant administration to libraries across the state. The Division administers state funded Ready to Read grants to all officially recognized public libraries in Oregon, to support summer reading and early literacy programs, and federal grant funding from the Institute of Museum and Library Services Grants to State Program. The Grants to State Program distributes federal LSTA funding to all state library agencies to support library services within each state. This funding supports statewide library services including the online reference service, the Oregon School Library Information System, and the Statewide Database Licensing Program. In addition, competitive grants are awarded to libraries to support innovation and enhanced library services.

The Subcommittee recommended a budget of \$8,568,754 total funds (\$3,064,365 General Fund and \$5,504,389 Federal Funds expenditure limitation) and supports 10 positions (9.50 FTE).

Talking Book and Braille Library

The Talking Book and Braille Library serves Oregonians with print disabilities by providing Braille, audiobooks, descriptive videos, and magazines through the mail and digital download. This is a free service to eligible Oregonians. The Talking Book and Braille Library is the regional library in Oregon for the Library of Congress' National Library Service (NLS) for the Blind and Print Disabled network. NSL provides the collection and shipping costs free through the Free Matter for the Blind and Other Physically Handicapped Persons program.

The Subcommittee recommended a budget of \$2,550,544 total funds (\$2,193,389 General Fund and \$357,155 Other Funds expenditure limitation) and supports eight positions (7.20 FTE).

Government Information and Library Services

The Government Information and Library Services Division provides library services to state employees including research assistance, professional development, and instruction. Through the embedded librarian program, each state agency is assigned a librarian to provide specialized assistance and resources to support state agency staff in their work. The Division preserves state agency publications and makes them accessible through the Oregon Digital Collections website. The Division collects and manages print and online resources focused on the research needs of government employees and provides interlibrary loan services to acquire requested resources owned by other libraries.

The Subcommittee recommended a budget of \$6,725,096 Other Funds expenditure limitation and supports 15 positions (15.00 FTE).

Summary of Performance Measure Action

See attached Legislatively Adopted 2025-27 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

State Library of Oregon
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DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2023-25 Legislatively Approved Budget at Jan 2025 *	\$ 5,095,768	\$ -	\$ 9,083,535	\$ -	\$ 5,401,406	\$ -	\$ 19,580,709	42	39.76
2025-27 Current Service Level (CSL)*	\$ 5,421,047	\$ -	\$ 9,815,584	\$ -	\$ 5,738,385	\$ -	\$ 20,975,016	41	39.38
<u>SUBCOMMITTEE ADJUSTMENTS (from CSL)</u>									
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.00
SUBCOMMITTEE RECOMMENDATION *	\$ 5,421,047	\$ -	\$ 9,815,584	\$ -	\$ 5,738,385	\$ -	\$ 20,975,016	41	39.38
% Change from 2023-25 Leg Approved Budget	6.4%	0.0%	8.1%	0.0%	6.2%	0.0%	7.1%	(2.4%)	(1.0%)
% Change from 2025-27 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

*Excludes Capital Construction Expenditures

Legislatively Approved 2025 - 2027 Key Performance Measures

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Agency: State Library

Mission Statement:

The State Library of Oregon cultivates, preserves, and delivers library and information services to foster lifelong learning and community engagement.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2026	Target 2027
1. Patron Service Transactions - Number of reference queries, document delivery and interlibrary loan requests, and outreach/instruction sessions to state agency employees.		Approved	9,317	8,300	8,400
3. Talking Book and Braille Library Average Use by User - Total number of circulations per year divided by the number of registered users at the end of the fiscal year.		Approved	111	90	100
4. COST PER CIRCULATION - Cost per circulation of talking books and Braille books.		Approved	\$1.96	\$2.00	\$2.00
5. USE OF THE OREGON SCHOOL LIBRARY INFORMATION SYSTEM - Annual visits to the site.		Approved	677,775	750,000	750,000
7. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved	95%	90%	90%
	Expertise		98%	90%	90%
	Helpfulness		98%	90%	90%
	Timeliness		97%	90%	90%
	Overall		97%	90%	90%
	Accuracy		96%	90%	90%
8. Value of Talking Book and Braille Library - Percent of Talking Book users that strongly agree or agree that the Talking Book and Braille Library has added value to their life.		Approved	95%	90%	90%
9. Ready to Read Participation - Ready to Read grant funding per year divided by total number of youth 0-14 years of age participating in a Ready to Read grant funded activity.		Approved	\$3.50	\$3.50	\$3.50
10. Value of Library Support Programs and Services - Percent of Oregon library staff that strongly agree or agree that the services and programs offered by Library Support help them provide better library service to their community.		Approved	99%	90%	90%
11. Making State Documents Accessible - Percentage of the digital Oregon Government Publications fully cataloged.		Approved	96.46%	90%	90%

LFO Recommendation:

The Legislative Fiscal Office recommends approval of the proposed Key Performance Measures and targets, as presented.

SubCommittee Action:

The General Government Subcommittee approved the Legislative Fiscal Office recommendation.