

SB 5535 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: Kendra Beck, Department of Administrative Services

Reviewed By: Kim To, Legislative Fiscal Office

Public Records Advocate

2025-27

PRELIMINARY

Budget Summary*

	2023-25 Legislatively Approved Budget ⁽¹⁾	2025-27 Current Service Level	2025-27 Committee Recommendation	Committee Change from 2023-25 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 1,000,967	\$ 1,172,941	\$ 1,172,941	\$ 171,974	17.2%
Total	\$ 1,000,967	\$ 1,172,941	\$ 1,172,941	\$ 171,974	17.2%

Position Summary

Authorized Positions	2	2	2	0
Full-time Equivalent (FTE) positions	2.00	2.00	2.00	0.00

⁽¹⁾ Includes adjustments through January 2025

* Excludes Capital Construction expenditures

Summary of Revenue Changes

Funding for the Office of the Public Records Advocate is provided through an assessment on state agencies based on the state agency's number of full-time equivalent positions. All funds received through the assessment provides the Other Funds revenues to support agency operations.

Summary of General Government Subcommittee Action

The Office of the Public Records Advocate promotes government transparency through educating and training public employees and members of the public on the requirements and best practices under Oregon public records law. The Public Records Advocate also provides assistance and dispute resolution services upon request to public record requestors and public bodies.

The Subcommittee recommended a budget of \$1,172,941 Other Funds expenditure limitation and two permanent, full-time positions (2.00 FTE) for the 2025-27 biennium. This represents the current service level budget.

Summary of Performance Measure Action

The agency, the Department of Administrative Services Chief Financial Office, and the Legislative Fiscal Office worked together during the 2023-2024 interim to develop proposed Key Performance Measures for the Office of the Public Records Advocate. See attached Legislatively Adopted 2025-27 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Office of the Public Records Advocate
Kendra Beck – 503-400-4747

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2023-25 Legislatively Approved Budget at Jan 2025 *	\$ -	\$ -	\$ 1,000,967	\$ -	\$ -	\$ -	\$ 1,000,967	2	2.00
2025-27 Current Service Level (CSL)*	\$ -	\$ -	\$ 1,172,941	\$ -	\$ -	\$ -	\$ 1,172,941	2	2.00
<u>SUBCOMMITTEE ADJUSTMENTS (from CSL)</u>									
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.00
SUBCOMMITTEE RECOMMENDATION *	\$ -	\$ -	\$ 1,172,941	\$ -	\$ -	\$ -	\$ 1,172,941	2	2.00
% Change from 2023-25 Leg Approved Budget	0.0%	0.0%	17.2%	0.0%	0.0%	0.0%	17.2%	0.0%	0.0%
% Change from 2025-27 Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

*Excludes Capital Construction Expenditures

Legislatively Approved 2025 - 2027 Key Performance Measures

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Agency: Public Records Advocate

Mission Statement:

Providing dispute resolution services, training, guidance, and advice to improve the administration of Oregon's public records law.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2026	Target 2027
1. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise, and availability of information.	a) Overall	Approved		80%	90%
	b) Accuracy			80%	90%
	c) Helpfulness			80%	90%
	d) Timeliness			80%	90%
	e) Accessibility			80%	90%
	f) Expertise			80%	90%
2. Council Best Practices - Percent of total best practices met by the Council.		Approved		100%	100%
3. Mediation Efficiency - The average number of days it takes the Office of the Public Records Advocate to complete a request to mediate a disputed public records.		Approved		7	6
4. Training Effectiveness - Percentage of training participants who responded yes to "did the training provide you with relevant and useful best practices for processing and responding to public records requests?"		Approved		85%	90%

LFO Recommendation:

The Legislative Fiscal Office recommends approval of the proposed Key Performance Measures and targets.

SubCommittee Action:

The General Government Subcommittee approved the Legislative Fiscal Office recommendations.