



# Oregon

Tina Kotek, Governor

Department of Public Safety Standards and Training

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**Department of Public Safety Standards and Training**  
**Additional Reference Document Summary**

- A. Link to DPSST's Governor's Budget  
<https://www.oregon.gov/dpsst/AgencyResources/BSvcs/Documents/25900%20DPSST%20Governor%27s%20Budget.pdf>
- B. DPSST Budget Narratives
- C. Span of Control Report
- D. Program Prioritization
- E. Summary of Information Technology and Capital Construction Projects
- F. 10% Reduction Package
- G. Long-Term Vacancy Information
- H. Other funds, lottery funds and ARPA ending balance forms
- I. Recent changes to agency budget/management flexibility affected agency operations

# **BUDGET NARRATIVE**

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## **DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING**

### **OVERVIEW**

The Department of Public Safety Standards and Training (DPSST) provides basic and ongoing training, certifies officers and monitors compliance with professional standards established by the Board on Public Safety Standards and Training (Board). Public safety disciplines include city, county, state and tribal police officers, corrections officers, parole and probation officers, fire service personnel, telecommunicators, emergency medical dispatchers, private security providers and private investigators. DPSST also certifies qualified instructors and administers the Public Safety Memorial Fund.

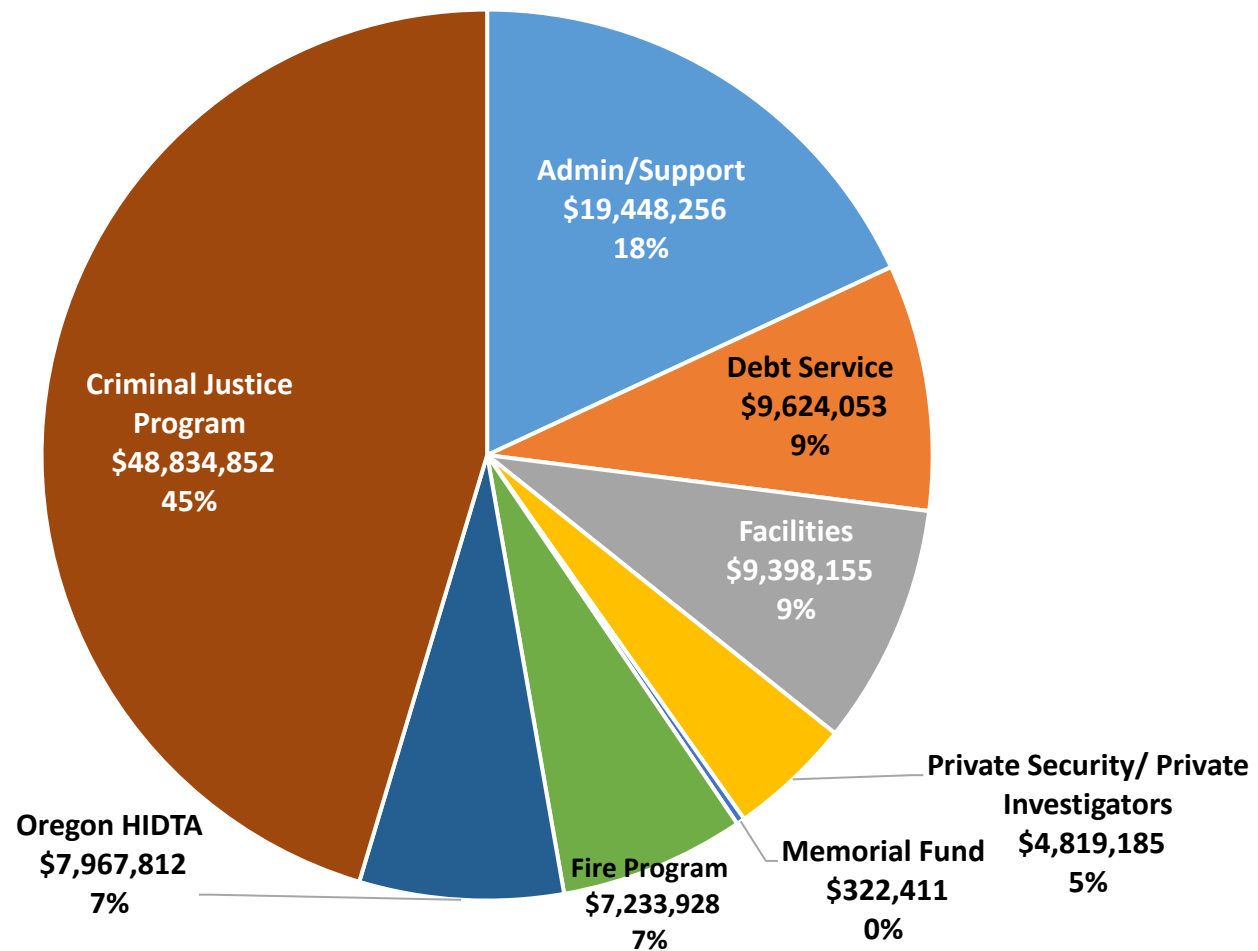
The 26-member, Governor-appointed Board is made up of city, county, and state professionals from each of the public safety disciplines as well as three public members. The Board establishes minimum and advanced professional standards for training and certification of more than 41,000 Oregon public safety professionals and makes determinations on cases involving potential decertification. The Board is supported by six policy committees. These committees provide technical expertise and serve as vital links to public and private safety organizations.

# BUDGET NARRATIVE

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This chart shows how the budget is allocated between programs in the 2025-27 Governor's Budget.

Total 2025-27 Governor's Budget = \$107,648,653

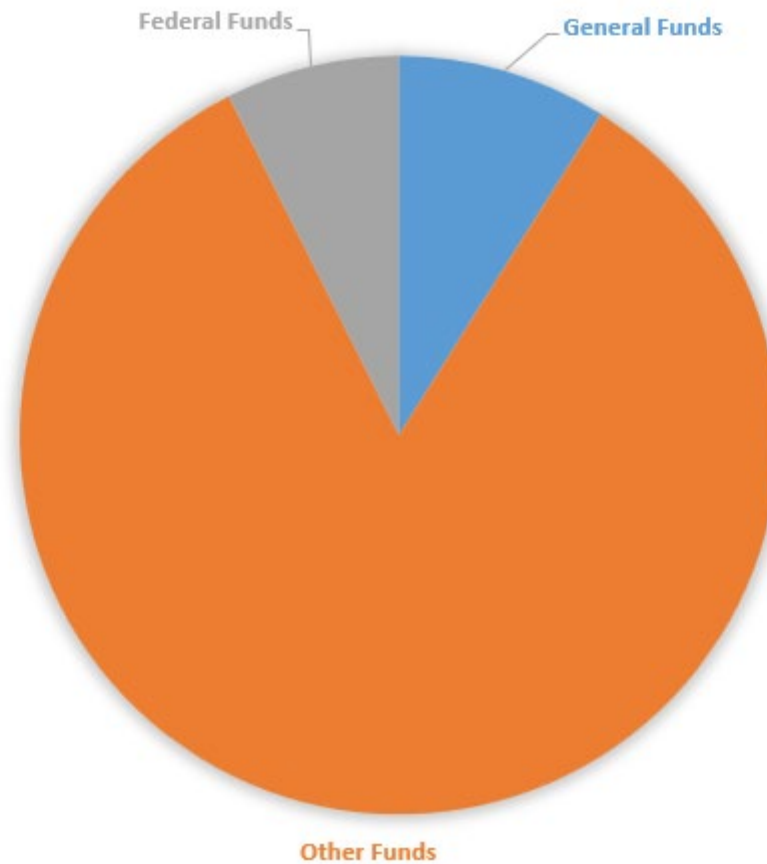


## BUDGET NARRATIVE

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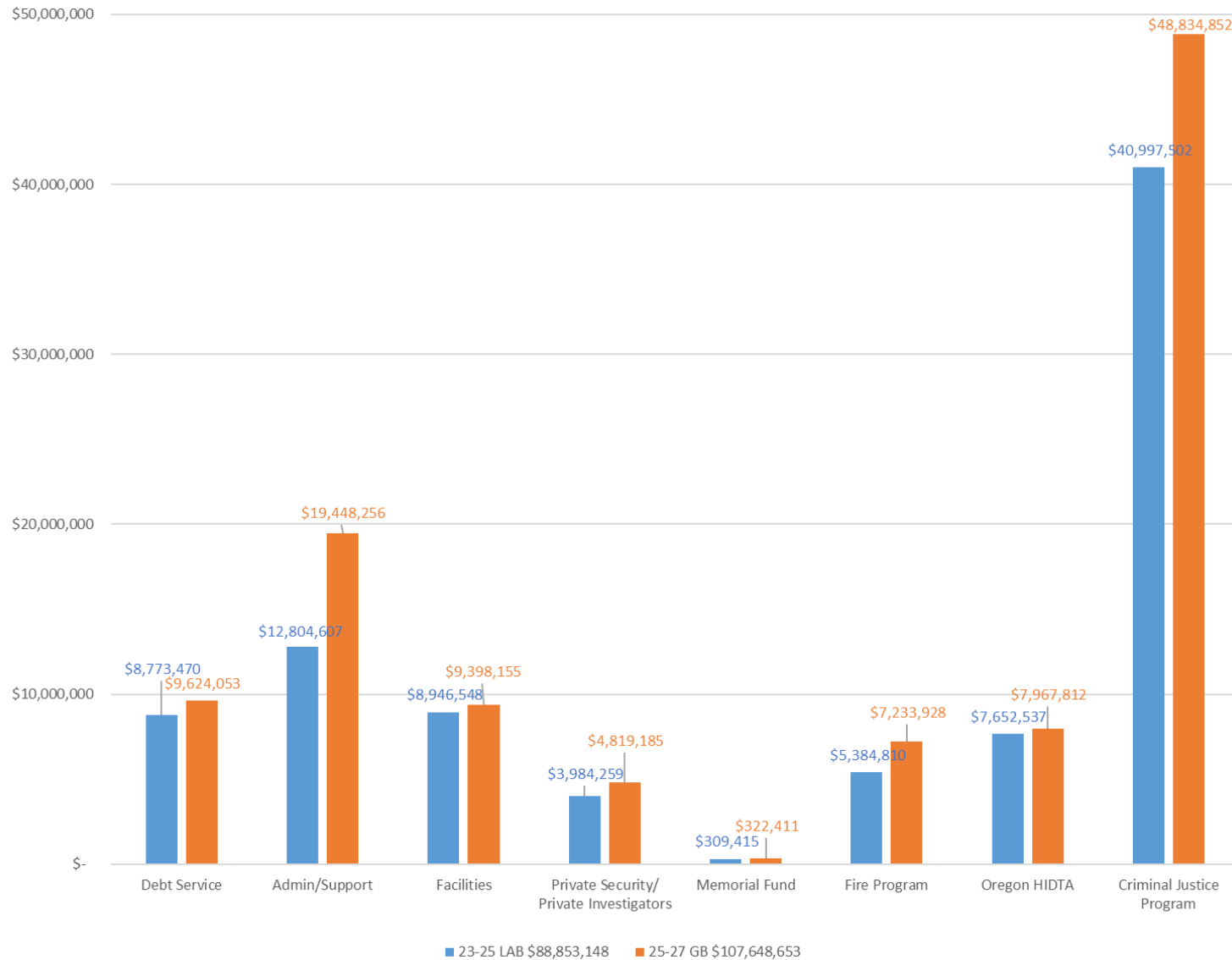
This chart shows the budget distribution by fund type in the 2025-27 Governor's Budget.

**TOTAL 2025-27 GOVERNOR'S BUDGET= \$107,648,653**



# BUDGET NARRATIVE

This chart shows the comparison of the 2023-25 Legislatively Approved Budget with the 2025-27 Governor's Budget.



# BUDGET NARRATIVE

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## **Mission Statement & Statutory Authority**

### Mission Statement

DPSST's mission is to pursue excellence in training and accountability for public safety professionals.

### Statutory Authority

- ORS 181A.355 through 181A.689 contain the Public Safety Standards and Training Act for firefighters, police officers, reserve officers, corrections officers, parole and probation officers, regulatory specialists, telecommunicators, and emergency medical dispatchers. These statutes establish the Board on Public Safety Standards and Training and the Department of Public Safety Standards and Training, as well as the authorities and duties for both. These statutes are supplemented by OAR Chapter 259.
- ORS 206.015 contains the Sheriff Qualification Act that mandates specific training and certification qualifications for candidates seeking the office of sheriff in Oregon. OAR 259-008-0075 defines the DPSST's procedures for determining whether an individual is eligible under ORS 206.015 to be a candidate for election to the office of sheriff.
- ORS 181A.720 through 181A.735 contain the authority of the DPSST to develop, plan and carry out the Oregon Community Crime Prevention Information Center. (This remains an unfunded mandate.)
- ORS 243.950 through 243.974 establish the Public Safety Memorial Fund in the State Treasury and the Public Safety Memorial Fund Board within the Board on Public Safety Standards and Training. These statutes are supplemented by OAR Chapter 259 Division 70.
- ORS 133.245 grants federal officers arrest authority in the state of Oregon based on certification by the DPSST that the federal officer has received training to enable that officer to make arrests under ORS 133.245.
- ORS 181A.840 through 181A.918 provide for regulation and licensing of private security providers and private security entities. These statutes are supplemented by OAR Chapter 259 Division 59 (Entities) and Division 60 (Providers). The regulatory statutes for licensing private security entities became operative January 1, 2024.
- ORS 703.010 through 703.325 contain the Polygraph Examiners Act that provides for regulation and licensing of polygraph examiners. These statutes are supplemented by OAR Chapter 259 Division 20.
- ORS 703.401 through 703.490 provide for regulation and licensing of private investigators. These statutes are supplemented by OAR Chapter 259 Division 61.

# BUDGET NARRATIVE

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## **Agency Strategic or Business Plans**

DPSST's 2025-27 strategic plan sets forth objectives for the biennium and provides the framework for operations in support of the agency's mission. The plan was developed with significant staff input and represents DPSST's collective vision for the agency's future. It contains five goals aimed at creating a unified agency culture, optimizing utilization of training resources, investing in staff, fostering inclusion and belonging among staff and students, and investing in technology to improve workforce needs.

DPSST has also incorporated feedback gathered from constituents during a spring 2024 statewide listening tour. The agency's executive leadership team met with public safety leaders in 16 communities throughout Oregon to gather feedback on how DPSST can best meet their needs. The result is a detailed action plan that focuses on broadening regional training, emphasizing cross-disciplinary and behavioral/mental health training, and improving communication to agencies from the Training and the Professional Standards divisions.

DPSST's key performance measures and output measures target DPSST's criminal justice, fire, and leadership training, professional standards actions, private security training, and customer service. DPSST continues to work with the Department of Administrative Services' Budget and Management section and the Legislative Fiscal Office. The agency's performance measures and feedback from constituents show a high level of satisfaction with DPSST programs and services.

The Oregon Public Safety Academy is widely recognized for its innovative, science-based approach to public safety instruction. Over the past biennium, the academy hosted international guests from the Colombian National Police and Nepal's two main law-enforcement agencies, the Nepal Police and the Armed Police Force. Over the course of multiple days, DPSST offered the international delegates an in-depth look at how Oregon trains, evaluates and regulates its public safety professionals.

## Agency Process Improvement Efforts

DPSST's guiding principles are the safety and wellbeing of staff and students, and the quality of services provided. These principles of safety and quality help guide agency decision making as we seek to continuously improve the service we provide to our constituents.

DPSST's biggest challenge over the past biennium was to eliminate a Basic Police training backlog that was impacting law enforcement agencies and communities throughout the state. DPSST solved this problem with a pilot program that increased Oregon Public Safety Academy class sizes from 40 to 60 students, and in the process created a dynamic template that is flexible and capable of accommodating future surges in academy enrollment. DPSST has also shifted its instructional model to rely more on full-time training

## BUDGET NARRATIVE

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staff and less on part-time instructors, many of whom are active public safety professionals and in recent years have less capacity to teach at the academy.

DPSST has worked to ensure safety by creating two positions to focus on improving safety for trainees, employees, and visitors to the 240-acre academy campus, as well as reviewing and updating injury protocols, reporting and tracking mechanisms. The Training Division has focused on providing staff in-service training and instructor development programs, improved communication with constituents and implemented new internal processes to track and share student performance.

DPSST has engaged with constituents to determine how we can improve processes and better meet their needs. Agency leadership engaged with public safety leaders throughout the state during a six-day listening tour, convened a Fire Service Chiefs Roundtable to discuss training and certification needs, and held a conference for volunteer fire district liaison officers to maximize their work facilitating productive working relationships between local fire departments and DPSST. The Professional Standards division has sought to improve constituent services by improving customer communication, holding online informational training sessions, and engaging with Tribal police departments through in-person training sessions.

### Agency Programs

#### **Criminal Justice Standards and Training**

The purpose of this program is to train and certify all criminal justice public safety professionals; to include city, county, state, tribal and university police officers, city, county and state corrections officers, parole and probation officers, Oregon Liquor and Cannabis Commission regulatory specialists, 9-1-1 telecommunicators and emergency medical dispatchers. The Criminal Justice Standards and Training Program works with more than 270 public safety agencies and nearly 14,000 public safety professionals across the state to help ensure the safety of Oregon's residents.

The Training Division works with local, state and federal partners to provide advanced, specialized and maintenance training at the Oregon Public Safety Academy in Salem and regionally throughout the state. DPSST delivers basic training to public safety professionals at the academy, with the exception of the Department of Corrections Basic Corrections Course and DPSST-approved Basic Emergency Medical Dispatcher courses, which, while regulated by DPSST, can be delivered locally. Basic training classes range from 24 hours for basic emergency medical dispatcher training to 640 hours for basic police officer training. The Center for Policing Excellence researches, develops and maintains curricula for all mandated public safety training and maintains testing processes. The Academy Operations section provides facility, student and instructor scheduling services.



## **BUDGET NARRATIVE**

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The Professional Standards Division certifies officers and monitors ongoing compliance with the standards established by the Board. This division also evaluates and certifies training programs and instructors. The division examines eligibility and training requirements for sheriff candidates and performs audits ensuring agencies are in compliance with the rules. It is the custodian of all DPSST public records and coordinates the agency's administrative rules process.

### **Fire Training and Certification**

The Fire Program, which is comprised of the Fire Training and Fire Certification sections, implements and maintains standards for the training and certification of more than 11,000 career and volunteer fire service professionals. Each year, in cooperation with 22 regional fire training associations, staff members hold hundreds of classes across the state and issue thousands of fire service certifications based on national standards adopted by the Board.

The Fire Training section delivers a wide assortment of training emphasizing safety and implementing nationally recognized practices. This is accomplished through entry-level, specialized, leadership, and maintenance training, which is delivered based on needs of the over 300 fire service agencies around the state. Fire Program instructors deliver safe, effective training directly as well as provide training resources and equipment as needed to constituents both at the academy and regionally.

The Fire Certification section is responsible for maintaining state fire certification standards set by the Fire Policy Committee and Board, in alignment with National Fire Protection Association and National Wildland Coordinating Group standards. The section provides formal recognition to members of the Oregon fire service who voluntarily demonstrate required levels of competency. Fire Certification also evaluates and certifies training programs and instructors as well as monitors ongoing compliance with certification, maintenance, and department accreditation.

### **Private Professional Certification and Licensing**

The Private Professional Certification and Licensing Program certifies and licenses private security providers, private security entities, and private investigators. The industry-imposed and fee-based program oversees private professionals according to established minimum standards and regulates compliance to ensure individuals maintain minimum requirements and uniform compliance with moral fitness standards throughout the two-year certification or licensing period. On January 1, 2024, DPSST began licensing private security entities per House Bill 2527 from the 2021 legislative session.

### **Administration Services Division, Business Services and Director's Office**

## **BUDGET NARRATIVE**

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The Administration Services Division provides essential service functions, and includes Facilities, Human Resources, Information Services, Payroll, and Procurement. Facilities maintains the academy grounds and building spaces and sustains the agency's hardware, software, and access systems. Human Resources facilitates employee recruitment and retention and coordinates employee relations. Information Services sustains the agency's information technology hardware and software and maintains campus-wide technology security and the network and infrastructure for 23 buildings, all staff members, two tenant state agencies and visiting constituents. Procurement coordinates purchasing and contracting for the agency. Business Services provides budgeting, accounting, payroll, and other financial functions. The Director's Office provides agency-wide strategic direction, communication, and legislative coordination. Communications facilitates public information and media relations.

### **Public Safety Memorial Fund**

The Public Safety Memorial Fund provides benefits for public safety officers who are permanently and totally disabled as a result of a line-of-duty injury, and to family members of public safety officers who have been killed or permanently and totally disabled in the line of duty. The fund is managed by a six-member board and administered by DPSST.

### **Oregon-Idaho HIDTA**

The Oregon-Idaho High Intensity Drug Trafficking Areas (HIDTA) fosters cooperative and effective working relationships among 18 Federal agencies, 7 state agencies, 53 local agencies, 2 tribal agencies, and the U.S. Attorney's Office in the District of Oregon and the District of Idaho to achieve the common goals of disrupting and dismantling drug trafficking and money laundering organizations and reducing the demand for, and availability of, illegal drugs. The Oregon-Idaho HIDTA has 23 initiatives, which include 1 management, 1 training, 1 prevention, 1 intelligence, 1 drug fugitive, 3 interdiction, 1 investigation/prosecution, and 14 investigation initiatives. The Department of Public Safety Standards and Training (DPSST) supports the Oregon-Idaho HIDTA program by acting as the fiduciary agency for more than \$6 million in federal funds granted to the program by the White House, Office of National Drug Control Policy (ONDCP).

### **Criteria for 2025-27 Budget Development**

DPSST developed its budget with a focus on maintaining basic programs while being responsive to the changing needs of its public and private safety constituents. The department aims to continue adhering to its strategic plan, following the guiding principles of safety and quality, providing constituents with excellent service, and focusing on the Governor's areas of priority, including wildfire response, public safety, and behavioral health.

## BUDGET NARRATIVE

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Research conducted by DPSST's Center for Policing Excellence indicates that the department will need to train 1,140 Basic Police (BP) students over the biennium, but the Oregon Public Safety Academy was designed to accommodate only a maximum of 960 students per biennium. In addition to increased demand for BP training, the need for Basic Corrections and Telecommunications training has also grown in recent years. DPSST's budget accounts for sustained, elevated demand for training, and the department has developed policy option packages to provide staffing, technology and academy infrastructure to support that demand.

The budget development process was also informed by feedback gained from constituents over the course of the past two years, including during a 16-stop statewide listening tour conducted by DPSST's executive leadership team in April 2024. DPSST has committed to expanding regional, cross-disciplinary and mental health training opportunities to public safety agencies throughout Oregon, especially those in further reaches of the state with less-equitable access to training resources.

### **State-Owned Buildings and Infrastructure**

The Oregon Public Safety Academy campus is owned and managed by DPSST. The total current replacement value of buildings is \$162,052,994. The agency submitted a policy option package in the amount of \$3,241,060 Other Fund for deferred maintenance. The detailed information is included in the Special Reports section in this budget binder.

### **Agency IT Strategic Plan**

The IT services program will undergo further development over the next three years. The Chief Information Officer will collaborate with the IT Governance committee to devise a plan aligned with the financial forecast for the remainder of the current biennium and the subsequent one, acknowledging limited growth prospects. Notably, a policy option package has been proposed for a much-needed Learning Management System (LMS), slated for use across all agency programs. Furthermore, IT services will maintain coordination with DAS to ensure alignment with their long-term strategic plan. In a bid to modernize the agency responsibly and utilize dedicated funds effectively, IT Services is actively engaging with business partners to identify solutions meeting their needs and industry standards.

### **IT Project Prioritization Matrix**

The Agency Learning Management System project allows the agency to provide a much-needed IT solution for Police, Fire and Private Security training. The scoring in the matrix reflects the large need for a viable solution for training over 50 thousand public safety persons in the state of Oregon. To ensure the success of the project the agency has asked for four temporary and two permanent

## **BUDGET NARRATIVE**

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positions that help account for the resources for a project of this size. The IT Governance committee and IT services are dedicated to putting in the level of effort needed to meet the needs of the project first and foremost during the length of the project. The detailed information is included in the Special Reports section in this budget binder.

# BUDGET NARRATIVE

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## Racial Equity Impact Statement

**DATE:** January 1, 2025

**TO:**

**FROM:** Department of Public Safety Standard and Training (DPSST)

**SUBJECT:** Racial Equity Budget Questions

As part of the Agency Request Budget (ARB) process, DPSST is providing its recently updated Diversity, Equity and Inclusion (DEI) plan in addition to answering the required questions.

DPSST certifies/licenses police officers, corrections officers, parole and probation officers, regulatory specialists (OLCC), telecommunicators (9-1-1), emergency medical dispatchers, criminal justice instructors, private security providers, private investigators, fire service professionals, and polygraph examiners in the State of Oregon. The agency is also responsible for determining candidates' eligibility to run for office of sheriff, authorizing federal officers to make arrests pursuant to ORS 133.245, and providing staffing for the Public Safety Memorial Fund and Governor's Commission for the Law Enforcement Medal of Honor. DPSST works in consultation with public and private safety agencies around the state by providing basic, leadership and specialized training at the 237-acre Oregon Public Safety Academy in Salem and regionally throughout the state. DPSST strives to provide the resources public safety providers and public safety agencies need to maintain the highest skills and provide excellent service to Oregon's communities and citizens.

The Administration and Support Services make up the Director's Office and Operations Division of the Department of Public Safety Standards and Training and serves the agency by providing essential service functions: The Director's Office, Human Resources, Procurement including contract administration, Business Services, Facilities Management, Communications and Information Services. The Director's Office provides agency-wide strategic direction, communication, and legislative coordination. Human Resources facilitates recruitment and retention and coordinates employee relations and employment functions to support the staffing needed to meet the agency's mission and sustain a highly productive work environment. Procurement coordinates purchasing and contracting for the agency. Business Services provides budgeting, accounting, payroll, and other financial functions. Facilities Management maintains the academy grounds and building spaces and sustains the agency's hardware, software, and access systems. Information Services sustains the agency's Information technology hardware and software and maintains campus-wide technology security and the network and infrastructure for 23 buildings, all staff members, two tenant state agencies and visiting constituents.

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The agency is governed by a 26-member Board on Public Safety Standards and Training, which is responsible for establishing the training and certification standards required to be met and maintained by 43,000 public safety providers throughout the state.

**1. The DPSST 2023-2024 DEI Plan is attached.**

**2. Who will be burdened by agency programs?**

DPSST continually considers existing and potential burdens that can impact the agency's constituents, stakeholders, students, and Oregonians, with a focus on people from marginalized communities who utilize programs and services. Key areas where burden is acknowledged, and correction is transpiring:

**Limited Training Access for Rural Communities:** DPSST recognizes that smaller rural communities with lower budgets often have limited access to resources and training opportunities, especially when considering geographical location to DPSST's main campus in Salem. Efforts are intentional and ongoing to improve access and support for these communities across Oregon.

**Inclusivity and Minority Representation within Procurement:** Significant efforts have been made at the state level to reduce barriers that prevent minority and community-based organizations from participating in the state procurement process. DPSST aims to foster greater inclusivity within operations and partnerships.

**Equity Review Curriculum and Training Development:** DPSST is dedicated to incorporating equity and cultural awareness into curriculum development and training. This commitment entails understanding impacts and issues that affect marginalized populations by conducting research and data analysis and adjusting curriculum and training content accordingly. By understanding diverse communities and evolving national police reform standards, DPSST works diligently to ensure that its training programs are equitable and inclusive in training public safety professionals.

**Recruitment Process Simplification:** DPSST continually works towards demystifying the recruitment process for applicants, including underserved communities. Frequent review of recruiting practices occurs to create less stringent, clearer and more structured paths for individuals applying for jobs.

**Complaint Process Accessibility:** Efforts to facilitate citizens lodging complaints with Professional Standards are currently under review to ensure individuals, regardless of background or language proficiency, can easily convey concerns and seek answers to questions. The goal is to simplify accessible processes that promote transparency, accountability, and responsiveness to complaints.

By addressing these areas of impact, DPSST aims to improve equity and inclusivity and strengthen relationships with underserved populations across Oregon. Continued collaboration and proactive measures are key in achieving these goals effectively.

## BUDGET NARRATIVE

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### **3. How does the agency increase or decrease racial equity? Do proposed new programs have potential unintended/racial equity consequences? What benefits may result from the program?**

DPSST enhances its focus on racial equity by following its Strategic, DEI, Affirmative Action plans, collaborates with Oregon's Office of Cultural Change, legislation, research groups, board and committees, constituents, stakeholders and employees. These plans and collaboration collectively improve the agency's internal operations and external interactions, aiming to dismantle racial inequities. These areas serve as a guide offering DPSST opportunities to reduce and refine racial disparities in its programs and services.

A sample of DPSST's racial equity commitments include: Maintaining a zero-tolerance approach to discrimination and bias in agency policy, practice and processes; Utilizing culturally competent practices and standards in service delivery to ensure equity and positive public/constituent experiences.

Upon recognizing racial disparities, DPSST is committed to correcting inequities. While not proposing new programs at this time, the agency would conduct a comprehensive equity review to address issues.

### **4. Whose voices and perspectives are not at the table? Why?**

From an internal view, DPSST is dedicated to enhancing organizational diversity and recognizes the value of varied viewpoints. Recruiting individuals from diverse backgrounds—including people of color, LGBTQ, veterans, and women—is a top priority for the agency. This commitment enriches our culture, fosters broader perspectives, and improves the delivery of our programs and services.

Recruitment in a semi-law enforcement agency presents unique challenges. While Oregon's public safety sector actively encourages applicants from diverse backgrounds, there remain obstacles to achieving a fully diversified workforce. Many positions at DPSST require specific public safety qualifications, which can complicate efforts to recruit individuals from diverse communities. Despite national job postings on prominent platforms, we've observed a decline in applications from candidates outside Oregon in recent years.

### **5. What does the agency do to ensure multiple perspectives are part of our decision-making process?**

DPSST has implemented effective mechanisms to facilitate broad perspective within its decision-making processes by understanding the issue and seeking thought and information from those that can provide diverse input as well as subject matter knowledge. The sharing of perspectives and viewpoints comes from strong partnerships and working within groups where open communication channels are used to exchange information and ideas. DPSST is committed to promoting an environment where thought and information sharing are not restricted.

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Additionally, DPSST actively encourages team members to contribute their perspectives and ensures a safe environment for doing so. This commitment and structure require continuous practice, coaching, and adaptation to change. DPSST understands the significance of ongoing improvement and effective change management in nurturing an inclusive and transparent organizational culture to improve programs and services for the greater good.



## FINAL Agency Span of Control as of 12/31/24 @ 11:59:59 PM

	Agency Max Supervisory Ratio	Total # EEs on 12/31/24*	Total # Non-supervisory EEs on 12/31/24	÷	Total # Supervisory EEs on 12/31/24	Total # EEs not assigned a Representation on 12/31/24**	1	:	Adjusted Actual Ratio on 12/31/24	Actual Ratio
Bureau of Labor and Industries	(1:7)	197	174	÷	23	0	1	:	8	7.57
Department of Administrative Services	(1:9)	1050	939	÷	111	0	1	:	8	8.46
Department of Agriculture	(1:8)	622	569	÷	53	0	1	:	11	10.74
Department of Consumer & Business Services	(1:11)	1038	941	÷	97	0	1	:	10	9.70
Department of Corrections	(1:11)	5388	4927	÷	460	1	1	:	11	10.71
Department of Early Learning and Care	(1:9)	371	334	÷	37	0	1	:	9	9.03
Department of Energy	(1:7)	125	111	÷	14	0	1	:	8	7.93
Department of Environmental Quality	(1:9)	956	872	÷	83	1	1	:	11	10.51
Department of Fish and Wildlife	(1:6)	1451	1266	÷	185	0	1	:	7	6.84
Department of Human Services	(1:8.47)	12312	11172	÷	1135	5	1	:	10	9.84
Department of Justice	(1:11.88)	1654	1520	÷	134	0	1	:	11	11.34
Department of Public Safety Standards and Training	(1:17.95)	417	395	÷	20	2	1	:	20	19.75
Department of Revenue	(1:11)	1233	1127	÷	106	0	1	:	11	10.63
Department of State Lands	(1:8)	145	130	÷	15	0	1	:	9	8.67
Department of the State Fire Marshal	N/A	164	142	÷	21	1	1	:	7	6.76
Department of Transportation	(1:11)	5350	4909	÷	441	0	1	:	11	11.13
Department of Veterans Affairs	(1:5.35)	113	94	÷	19	0	1	:	5	4.95
Employment Department	(1:11)	2157	1976	÷	181	0	1	:	11	10.92
Forestry Department	(1:7)	1496	1306	÷	190	0	1	:	7	6.87
Higher Education Coordinating Commission	(1:7)	229	208	÷	21	0	1	:	10	9.90
Land Conservation and Development Department	(1:8.5)	113	101	÷	12	0	1	:	8	8.42
Oregon Business Development Department	(1:8)	224	200	÷	24	0	1	:	8	8.33
Oregon Department of Education	(1:10)	827	744	÷	78	5	1	:	10	9.54
Oregon Department of Emergency Management	(1:11)	152	137	÷	15	0	1	:	9	9.13
Oregon Health Authority	(1:8.6)	6773	6138	÷	634	1	1	:	10	9.68
Oregon Housing and Community Services	(1:7)	504	433	÷	71	0	1	:	6	6.10
Oregon Liquor & Cannabis Commission	(1:11)	430	393	÷	37	0	1	:	11	10.62
Oregon State Department of Police	(1:8)	1494	1352	÷	136	6	1	:	10	9.94
Oregon Youth Authority	(1:9)	1058	952	÷	106	0	1	:	9	8.98
Parks and Recreation Department	(1:8)	904	814	÷	90	0	1	:	9	9.04
Public Employees Retirement System	(1:11)	444	408	÷	36	0	1	:	11	11.33
Public Utility Commission	(1:5)	150	128	÷	22	0	1	:	6	5.82
State of Oregon Military Department	(1:10)	518	471	÷	47	0	1	:	10	10.02
Water Resources Department	(1:8)	252	224	÷	27	1	1	:	8	8.30

\* This total number includes positions which were flagged by Workday as NOT having a Repr code assigned. Each position was reviewed and assigned to a supervisory or non supervisory category.

\*\* These numbers are showing up in Workday as not having a Repr code assigned. They were reallocated to a supervisory or non-supervisory category and folded into the Total on column C.

Ratio within Maximum supervisory ratio

Ratio not within Maximum supervisory ratio

No current ratio on file with CHRO

Report Name: **HCM | Span of Control Counts by Company (Company or Supervisory Organization Selection)**

# BUDGET NARRATIVE

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## DEPARTMENT OF PUBLIC SAFETY STANDARDS AND TRAINING SUPERVISORY RATIO

### Maximum Supervisory Ratio Report

House Bill 2332 allows each state agency employing more than 100 employees, as part of their biennial budget process, to determine the state agency's maximum supervisory ratio for the biennium by starting from a baseline ratio of one to 11 and adjusting the ratio based on some or all the following factors:

Is safety of the public or of State employees a factor to be considered in determining the agency maximum supervisory ratio?

This factor is of utmost importance. DPSST oversees instruction and training for students and professionals across multiple high-risk training environments where stringent safety protocols are paramount. These venues include firearms ranges, defensive tactics training, fire towers equipped with fire props, survival skills training, facilities and maintenance, an emergency vehicle operations course, and dormitory facilities accommodating students for extended periods of time. Coordination and implementation of comprehensive safety measures in these diverse settings are integral.

Is the geographical location of the agency's employees a factor to be considered in determining the agency's maximum supervisory ratio?

Geographical location is a significant consideration for DPSST, where multiple training venues across various regions of the state operate. These locations mirror the diverse training environments previously mentioned. This distributed approach allows DPSST to provide consistent and accessible training opportunities tailored to the specific needs of constituents and public safety professionals across Oregon's landscape.

Is the complexity of the agency's duties a factor to be considered in determining the agency's maximum supervisory ratio?

The determination of the agency's maximum supervisory ratio considers the intricate nature of agency responsibilities. Numerous high-level duties and functions within the agency have vast impact and influence on public safety professionals, constituents and students.

Governed by a 26-member Board on Public Safety Standards and Training, the DPSST holds the mandate of establishing and maintaining rigorous training and certification standards for approximately 43,000 public safety providers across Oregon, in addition to private security and private investigation licensures of individuals and entities. DPSST collaborates closely with both public and private safety entities statewide, offering foundational, leadership, and specialized training. In its mission to equip providers and agencies with essential resources, the DPSST ensures the preservation of high-level skills and delivery of exceptional services.

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The agency's operational duties encompass extensive programmatic domains necessitating specialized expertise and proficiency. Managers play a pivotal role in operating programs.

Are there industry best practices and standards that should be a factor when determining the agency's maximum supervisory ratio?

Certainly, adherence to relevant Oregon Administrative Rules (OARs) and Oregon Revised Statutes (ORSs) is a critical and required priority for DPSST. Additionally, the development of curriculum for mandated public safety and private security/private investigator courses that align with best practices, political landscapes, and industry trends is also a key factor. Upholding compliance with these professional standards, governed by laws, rules, policies and boards and committees are essential to ensuring the integrity and effectiveness of DPSST's operations.

These compliance practices have far-reaching implications, impacting not only the agency itself but also constituents, stakeholders, and the broader state of Oregon. By adhering to regulatory frameworks and maintaining current and relevant training standards, DPSST plays a crucial role in advancing public safety and professional excellence statewide.

Is size and hours of operation of the agency a factor to be considered in determining the agency maximum supervisory ratio?

This is a consideration in determining supervisory ratio. Despite being considered a small agency, DPSST wields significant influence over the operational efficacy of public safety professionals statewide. The agency's hours of operations entail a significant number of represented staff needing to work on-site at varying hours to conduct training, which requires management oversight. Recently, our training division has undergone substantial expansion to accommodate a growing number of students annually in a pilot program that eliminated a student enrollment backlog. This expansion included the creation of two new management positions and the addition of 29 staff positions across various departments within the agency.

These practices and enhancements are crucial in maintaining the operational integrity and effectiveness of our academy, ensuring that we can continue to meet the evolving demands and challenges faced by Oregon's public safety community.

Are there unique personnel needs of the agency, including the agency's use of volunteers or seasonal or temporary employees, or exercise of supervisory authority by agency supervisory employees who are not agency employees a factor to be considered in determining the agency maximum supervisory ratio?

Certainly. Our agency's operational structure includes 184 part-time, limited-duration instructors and 44 temporary role players who are essential for the functioning of our academy. These individuals play critical roles in conducting scenario-based training, which is integral to our training programs. The fluctuation in the numbers of these employees reflects our responsiveness to evolving agency requirements and ensures that we can effectively deliver comprehensive and dynamic

## BUDGET NARRATIVE

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training experiences to our students. The ability to effectively manage the amount part-time instructors and role players and can pose difficult and is challenging with limited resources.

Is the financial scope and responsibility of the agency a factor to be considered in determining the agency's maximum supervisory ratio?

DPSST's financial scope and responsibility is factored when determining the supervisory ratio. The agency has a significant responsibility to provide services to constituents, stakeholders, and the broader state of Oregon. This includes ensuring compliance, managing risks, overseeing operations, conducting training, and ensuring effective oversight of these key functions. These factors must be considered when identifying crucial management roles, understanding their impact on maintaining the quality and safety of training across Oregon, and determining the ability to fund such positions.

## BUDGET NARRATIVE

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Based upon the described factors above the agency proposes a maximum supervisory ratio of 1:11.

The agency actual supervisory ratio is calculated using the following calculation:

$$\frac{20}{\text{(Total supervisors)}} = \frac{19}{\text{(Employee in supervisory role)}} + \frac{1}{\text{(Vacancies that if filled would perform a supervisory role)}} - \frac{1}{\text{(Agency Head)}}$$

$$\frac{371}{\text{(Total non-supervisors)}} = \frac{355}{\text{(Total non-supervisors)}} + \frac{16}{\text{(Vacancies that if filled would perform non-sup. role)}}$$

The agency has a current actual supervisory ratio of:

$$1: 18.55 = \frac{371}{\text{(Total non-supervisors)}} / \frac{20}{\text{(Total supervisors)}}$$

**As of 02/11/25 the current supervisory ratio is 1 : 18.55.**

## PROGRAM PRIORITIZATION FOR 2025-27

Agency Name: Department of Public Safety Standards and Training 2025-27 Biennium																			Agency Number: 25900					
Program/Division Priorities for 2025-73 Biennium																								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22			
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request				
Agcy	Prgm/ Div																							
1	1	DPSST	CJT	Criminal Justice Training	1, 2, 8	7	\$ -	\$ -	\$ 40,937,704	\$ -	\$ -	\$ -	\$40,937,704	101	99.79	Y	Y	S	ORS 181A.355- 181A.689	-	Requesting LMS in POP 101 and 9 positions in POP 102.			
2	2	DPSST	CJSC	Crim Justice Standards & Cert	4, 7, 8	4	\$ -	\$ -	\$ 5,704,712	\$ -	\$ -	\$ -	\$5,704,712	17	16.50	N	N	S	ORS 181A.355- 181A.689	-	-			
3	1	DPSST	FIRET	Fire Training & Certification	3, 8	7	\$ -	\$ -	\$ 7,235,303	\$ -	\$ -	\$ -	\$7,235,303	17	17.00	N	Y	S	ORS 181A.355- 181A.689	-	Requesting 2 wildfire training positions in POP 102.			
4	3	DPSST	CJOTH	Other Training Programs	1, 2, 8	7	\$ -	\$ -	\$ 2,216,009	\$ -	\$ -	\$ -	\$2,216,009	2	2.00	N	N	S	ORS 181A.355- 181A.689	-	-			
5	1	DPSST	PRSEC	Private Security Licensing & Trng	6, 8	3	\$ -	\$ -	\$ 4,199,698	\$ -	\$ -	\$ -	\$4,199,698	11	11.00	N	Y	S	ORS 181A.840- 181A.895,	-	-			
6	2	DPSST	PRINV	Private Investigators Licensing & Trng	8	3	\$ -	\$ -	\$ 636,179	\$ -	\$ -	\$ -	\$636,179	2	2.00	N	Y	S	ORS 703.401- 703.490,	-	-			
7	1	DPSST	PSMF	Public Safety Memorial Fund	8	12	\$ -	\$ -	\$ 322,411	\$ -	\$ -	\$ -	\$322,411	0	0.00	N	N	S	ORS 243.950- 243.974	-	-			
		DPSST	DS	Debt Service	0	0	\$ 8,789,990	\$ -	\$ 10,572,336	\$ -	\$ -	\$ -	\$19,362,326	0	0.00	N	N	D	ORS 283.091	-	-			
		DPSST	ADSS	Administration & Support Services	8	4	\$ -	\$ -	\$ 19,671,709	\$ -	\$ -	\$ -	\$19,671,709	32	31.58	N	Y	-	-	-	Requesting LMS in POP 101 and positions in POP 102.			
		DPSST	O&M	Facilities Operations & Maintenance	8	4	\$ -	\$ -	\$ 132,650,905	\$ -	\$ -	\$ -	\$132,650,905	18	18.00	N	Y	-	-	-	Requesting plumber position in POP 102, campus expansion in POP 103, and deferred maintenance in POP 104.			
		DPSST	CJOPS	Academy Operations	8	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0	0.00	N	N	S	-	-	-			
		DPSST	HIDTA	Oregon HIDTA Program	0	5	\$ -	\$ -	\$ -	\$ -	\$ 7,967,812	\$ -	\$7,967,812	2	2.00	N	Y	S	-	-	-			
							\$ 8,789,990	\$ -	\$ 224,146,966	\$ -	\$ 7,967,812	\$ -	\$240,904,768	202	199.87									

## 7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

## 19. Legal Requirement Code

- C Constitutional  
D Debt Service  
FM Federal - Mandatory  
FO Federal - Optional (once you choose to participate, certain requirements exist)  
S Statutory

Prioritize each program activity for the Agency as a whole

## Document criteria used to prioritize activities:

1. Criminal Justice Training is ranked as the first agency-wide priority. The program's purpose is to provide essential public safety training. Training classes include Basic Police, Basic Local Corrections, and Basic Parole and Probation.
2. Criminal Justice Standards and Certification is ranked as the second agency-wide priority. The program certifies public safety officers and monitors ongoing compliance with standards. It also revokes certification when necessary.
3. Fire Training and Certification is ranked as the third agency-wide priority. The program provides essential fire training and implements standards for verification of firefighters.
4. Other training programs include Telecommunications/EMD Training, Traffic Safety Training, Campus Public Safety Training and OLCC Training. These programs are ranked as the fourth agency-wide priority because the majority of the training for these disciplines is done at the local or agency level.
5. Private Security Licensing and Training is ranked as the fifth agency-wide priority. There are about 21,000 private security providers that must be licensed and monitored for compliance with laws and rules.
6. Private Investigators Licensing and Training is ranked as the sixth agency-wide priority. There are about 800 investigators to license and monitor.
7. The Public Safety Memorial Fund is ranked as the seventh agency-wide priority because other benefits are available.

Debt Service is included on the list but not ranked. ORS 283.091 requires the budget to include amounts for debt service obligations.

Administration and Support Services, Facilities Operations and Maintenance, and Academy Operations are included on the list but are not ranked because they provide centralized support agency-wide to all programs.

PROGRAM PRIORITIZATION FOR 2025-27

Agency Name: Department of Public Safety Standards and Training																											
2025-27 Biennium																		Agency Number:		25900							
Criminal Justice Program																											
Program/Division Priorities for 2025-27 Biennium																											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22						
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request							
Agcy	Prgm/ Div																										
	1	DPSST	CJT	Criminal Justice Training	1, 2, 8	7	\$ -	\$ -	\$ 40,937,704	\$ -	\$ -	\$ -	\$ 40,937,704	101	99.79	Y	Y	S	ORS 181A.355- 181A.689	Requesting LMS in POP 101 and 9 positions in POP 102.							
	2	DPSST	CJSC	Crim Justice Standards & Cert	4, 7, 8	4	\$ -	\$ -	\$ 5,704,712	\$ -	\$ -	\$ -	\$ 5,704,712	17	16.50	N	N	S	ORS 181A.355- 181A.689	Requesting 2 positions in POP 102.							
	3	DPSST	CJOTH	Other Training Programs	1, 2, 8	7	\$ -	\$ -	\$ 2,216,009	\$ -	\$ -	\$ -	\$ 2,216,009	2	2.00	N	N	S	ORS 181A.355- 181A.689								
		DPSST	CJOPS	Academy Operations	8	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	0.00	N	N	S		-							
												\$ -															
												\$ -															
												\$ -															
												\$ -															
							\$ -	\$ -	\$ 48,858,425	\$ -	\$ -	\$ -	\$ 48,858,425	120	118.29												

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities)  
by detail budget level in ORBITS

Document criteria used to prioritize activities:

1. Criminal Justice Training is ranked as the highest priority. The program's purpose is to provide essential public safety training. Training classes include Basic Police, Basic Local Corrections, and Basic Parole and Probation.
2. Criminal Justice Standards and Certification is ranked as the second priority. The program certifies public safety officers and monitors ongoing compliance with standards. It also revokes public safety officer certifications when necessary.
3. Other training programs include Telecommunications/EMD Training, Traffic Safety Training, Campus Public Safety Training and OLCC Training. These programs are ranked as the third priority because the majority of the training for these disciplines is done at the local or agency level.
4. Academy Operations provides administrative functions and is not ranked. These functions include managing logistics associated with training courses, scheduling classes and instructors, scheduling housing and classrooms, coordination graduation ceremonies, issuing identification cards and issuing proximity access cards.

PROGRAM PRIORITIZATION FOR 2025-27

Agency Name: Department of Public Safety Standards and Training																			Agency Number:		25900				
2025-27 Biennium																									
Fire Program																									
Program/Division Priorities for 2025-27 Biennium																									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22				
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request					
Agcy	Prgm/ Div																								
	1	DPSST	FIRET	Fire Training & Certification	3, 8	7	\$ -	\$ -	\$ 7,235,303	\$ -	\$ -	\$ -	\$ 7,235,303	17	17.00	N	Y	S	ORS 181A.355- 181A.689	Requesting 2 wildfire training positions in POP 102.					
												\$ -													
												\$ -													
												\$ -													
												\$ -													
												\$ -													
												\$ -													
												\$ -													
							\$ -	\$ -	\$ 7,235,303	\$ -	\$ -	\$ -	\$ 7,235,303	17	17.00										

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities)  
by detail budget level in ORBITS

Document criteria used to prioritize activities:

1. Single program.



PROGRAM PRIORITIZATION FOR 2025-27

Agency Name: Department of Public Safety Standards and Training																												
2025-27 Biennium																			Agency Number:		25900							
Private Security/Private Investigators Program																												
Program/Division Priorities for 2025-27 Biennium																												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22							
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL Included in Agency Request								
Agcy	Prgm/ Div																											
	1	DPSST	PRSEC	Private Security Licensing & Trng	6, 8	3	\$ -	\$ -	\$ 4,199,698	\$ -	\$ -	\$ -	\$ 4,199,698	11	11.00	N	Y	S	ORCS 181A.840- 181A.895,									
	2	DPSST	PRINV	Private Investigators Licensing & Trng	8	3	\$ -	\$ -	\$ 636,179	\$ -	\$ -	\$ -	\$ 636,179	2	2.00	N	Y	S	ORCS 703.401- 703.490,									
												\$ -																
												\$ -																
												\$ -																
												\$ -																
												\$ -																
												\$ -																
							\$ -	\$ -	\$ 4,835,877	\$ -	\$ -	\$ -	\$ 4,835,877	13	13.00													

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities)  
by detail budget level in ORBITS

Document criteria used to prioritize activities:

1. Private Security Licensing and Training is ranked as the highest priority because of the large number of private security providers that must be licensed and monitored for compliance.
2. Private Investigators Licensing and Training is ranked as the second priority because of the smaller number of investigators to license and monitor for compliance.

PROGRAM PRIORITIZATION FOR 2025-27

Agency Name: Department of Public Safety Standards and Training																					
2025-27 Biennium																			Agency Number: 25900		
Public Safety Memorial Fund																					
Program/Division Priorities for 2025-27 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm/ Div																				
	1	DPSST	PSMF	Public Safety Memorial Fund	8	12	\$ -	\$ -	\$ 322,411	\$ -	\$ -	\$ -	\$ 322,411	0	0.00	N	N	S	ORS 243.950- 243.974		
													\$ -								
													\$ -								
													\$ -								
													\$ -								
													\$ -								
													\$ -								
													\$ -								
							\$ -	\$ -	\$ 322,411	\$ -	\$ -	\$ -	\$ 322,411	0	0.00						

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities)  
by detail budget level in ORBITS

Document criteria used to prioritize activities:

1. Single activity.

Agency Name: Department of Public Safety Standards and Training																						
2025-27 Biennium																			Agency Number: 25900			
Administration and Support Services																						
Program/Division Priorities for 2025-27 Biennium																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request		
Agency	Prgm/ Div																					
		DPSST	DS	Debt Service			\$ 8,789,990	\$ -	\$ 10,572,336	\$ -	\$ -	\$ -	\$ 19,362,326	0	0.00	N	N	D	ORS 283.091			
		DPSST	ADSS	Administration & Support Services	8	4	\$ -	\$ -	\$ 19,671,709	\$ -	\$ -	\$ -	\$ 19,671,709	32	31.58	N	Y			Requesting LMS in POP 101 and positions in POP 102.		
		DPSST	O&M	Facilities Operations & Maintenance	8	4	\$ -	\$ -	\$ 132,650,905	\$ -	\$ -	\$ -	\$ 132,650,905	18	18.00	N	Y			Requesting plumber position in POP 102, campus expansion in POP 103, and deferred maintenance in POP 104.		
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
							\$ 8,789,990	\$ -	\$ 162,894,950	\$ -	\$ -	\$ -	\$ 171,684,940	50	49.58							

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

C Constitutional  
D Debt Service  
FM Federal - Mandatory  
FO Federal - Optional (once you choose to participate, certain requirements exist)  
S Statutory

Not ranked - Facilities Operations and Maintenance manages the functional facilities operations and upkeep of the academy.

Agency Name: Department of Public Safety Standards and Training 2025-27 Biennium																			Agency Number: 25900			
Oregon HIDTA Program																						
Program/Division Priorities for 2025-27 Biennium																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program- Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request		
Agcy	Prgm/ Div																					
	1	DPSST	HIDTA	Oregon HIDTA Program		5	\$ -	\$ -	\$ -	\$ -	\$ 7,967,812	\$ -	\$ 7,967,812	2	2.00	N	Y	S				
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
							\$ -	\$ -	\$ -	\$ -	\$ 7,967,812	\$ -	\$ 7,967,812	2	2.00							

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Document criteria used to prioritize activities:

# BUDGET NARRATIVE

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## LEARNING MANAGEMENT SYSTEM

### POLICY OPTION PACKAGE 101

**AGENCY REQUEST BUDGET: 2 POS | 1.12 FTE | \$4,533,409 All Funds**

**GOVERNOR'S BUDGET: 2 POS | 1.12 | \$4,533,409 All Funds**

#### **PURPOSE:**

DPSST is a learning institution that lacks the technological tools necessary to manage and deliver learning materials in a modern manner. The agency's systems for managing training resources, curriculum, and instruction lack scalability and functionality, do not accommodate distance learning, and are inadequate to address the learning and curriculum delivery needs of students and constituents. These shortcomings have been highlighted in the Secretary of State's audit (2021), by the Governor's Public Safety Training and Standards Taskforce (2021), the Field Training Officer Certification Workgroup (2023), and by public safety constituents statewide during a 2024 DPSST listening tour, all of which call for DPSST to utilize a Learning Management System.

A Learning Management System (LMS) aligns with DPSST's strategic plan goals of optimizing training resources and investing in technology to improve workforce and constituent needs across the state. An enterprise-wide LMS, along with the staff to support it, would help in maintaining quality and equitable training for students across all public safety disciplines. Additionally, the implementation of this software will allow DPSST to modernize technology and streamline processes for a more efficient workforce, decreasing inefficiencies of outdated and unsupported systems that require a significant amount of manual maintenance.

#### **HOW ACHIEVED:**

Employing a Learning Management System will advance public safety and improve the service DPSST provides to constituents. An LMS will enhance the learning environment for public safety professionals at the Oregon Public Safety Academy (OPSA) and at constituents' home agencies. It will allow DPSST to improve the quality, diversity and convenience of training while also providing budgetary relief for public safety agencies throughout the state.

DPSST considered three alternatives (status quo, a commercial-off-the-shelf LMS, and a custom built LMS) and will pursue a cloud-based, commercial-off-the-shelf LMS. This project is projected to begin the first quarter of 2025 with a completion timeline of approximately 18 months, including initial procurement, staff training, and implementation of the new solution. More detailed information is included in the LMS Business Case found in the Appendix section of this budget binder.



August 26, 2024

The Honorable Senator Rob Wagner, Co-Chair  
The Honorable Representative Julie Fahey, Co-Chair  
State Emergency Board  
900 Court Street NE  
H-178 State Capitol  
Salem, OR 97301

Dear Co-Chairs:

### **Nature of the Request**

The Department of Public Safety Standards and Training (DPSST) respectfully requests a General Fund allocation of \$1,133,830 to repair structural damages sustained by one of the Academy's training buildings.

### **Agency Action**

Building F (6) is used as a scenario-based training facility, on the north end of the Department of Public Safety Standards and Training (DPSST) campus. Building F (6) was built concurrently with the majority of the DPSST campus in 2005, it is a rectangular, single-story tilt-up structural with a partial basement and covered drive-through port. Over the years minor cracks have developed in the wall primary in the west and south facing directions, these have been managed by the facilities section via epoxy injection, however over the last 18 months larger cracks were identified. These cracks lead DPSST to hire a structural engineer (SEFT Consulting Group) to investigate the issues and develop a remediation plan and cost estimate to repair the damage. Through this work SEFT found that the building had cracking throughout the building including several that were completely through the wall structure. This was found to have been caused by lateral (wind) pressures which resulted from the large garage doors on the south and north side of the buildings that are typically open for training. The original design of the wall panels was based on the 1997 UBC, which did not include any explicit requirements related to serviceability design for wind load. In accordance with our review of historic Oregon building codes, the Oregon Structural Specialty Code started to require explicit serviceability consideration for wind load shortly after the design of Building F.

The agency is asking for the funds to repair this highly used training building based on the remediation plan designed by SEFT Consulting Group (see attached report) which would include the installation of strong backs to strengthen the wall system against lateral (wind) pressures and the repair of cracks with epoxy injection, and the repainting of the building with elastomeric paint. These repairs are necessary to maintain the life cycle of the building and to mitigate further damage and risk to the structural integrity of the buildings envelop, and to prevent further damage to the wall structure from wind shear and moisture penetration. Failure to do so could



# Oregon

Tina Kotek, Governor

Department of Public Safety Standards and Training

4190 Aumsville Hwy SE

Salem, OR 97317

503-378-2100

[www.oregon.gov/dpsst](http://www.oregon.gov/dpsst)

result in an unsafe training environment, caused by further building degradation up to and including structural failure.

### **Action Requested**

DPSST requests the Emergency Board approve a General Fund allocation of \$1,133,830 to repair the training building.

### **Legislation Affected**

- Limitation – Senate Bill 5533, Chapter 482, Section 2(1), Oregon Laws 2023

Sincerely,

Philip Castle  
Agency Director  
Department of Public Safety Standards and Training



## **Summary of Emergency Board Action September 2024**

The Legislative Emergency Board met on September 25, 2024 and considered an agenda of 84 items. The Emergency Board approved four allocations from the Emergency Fund and four allocations from special purpose appropriations made to the Emergency Board. A total of \$24.3 million was allocated from the Emergency Fund and \$79.3 million was allocated from special purpose appropriations. After the Emergency Board actions, the balance in the general purpose Emergency Fund is \$18.7 million. An additional \$136.3 million remains in various special purpose appropriations, including \$72 million for caseload-related changes in the Employment Related Day Care program. Unused special purpose appropriations become available for any lawful use (including the original purpose) by the Emergency Board on December 1, 2024.

The agenda included 18 items that requested additional 2023-25 biennium authority to spend Other and Federal Funds. The Emergency Board approved expenditure limitation increases of approximately \$198.1 million Other Funds and \$169.2 million Federal Funds.

The Emergency Board also authorized the establishment of 20 positions (7.68 FTE). The agenda included 18 agency reports, which the Emergency Board acknowledged receiving, including seven on a single consent agenda item. The Emergency Board heard 39 requests for the submission of federal grant applications, 37 of which were approved on consent.

The following is a summary of significant Emergency Board actions taken at the September 2024 meeting, with a record of all actions available in the September 25, 2024 Emergency Board Certificate.

### **Education**

- Increased the Other Funds expenditure limitation established for the Department of Education by \$19,480,097 for the High School Success program.
- Approved, retroactively, the submission of a federal grant application from the Department of Education to the U.S. Department of Education, in the amount of \$55,000,000, over a period of five years, to make competitive grants to local education agencies to improve early literacy skills.
- Approved, retroactively, the submission of a federal grant application from the Department of Education to the U.S. Department of Energy, in the amount of \$18,750,000, over a period of five years, to conduct energy audits and implement clean energy improvements in schools.

### **Human Services**

- Allocated \$50,000,000 from the special purpose appropriation made to the Emergency Board for changes in health and human services caseload costs to the Department of Human Services; authorized the transfer of \$10,000,000 General Fund from the Oregon Eligibility Partnership program to the Aging and People with Disabilities program; and increased the Federal Funds expenditure limitation established for the Department of Human Services, Aging and People with Disabilities program, by \$106,000,000 for increases in the long term care caseload.
- Acknowledged receipt of a report from the Department of Human Services on child welfare temporary lodging prevention.



- Approved, retroactively, the submission of a federal grant application from the Department of Human Services to the U.S. Department of Homeland Security, in the amount of \$13,300,000, over a period of three years, for shelter and support services for newly arrived migrants.
- Approved, retroactively, the submission of a federal grant application from the Oregon Health Authority to the Substance Abuse and Mental Health Services Administration, in the amount of \$15,300,000, to support state opioid response activities.

### **Public Safety**

- Allocated \$3,150,000 from the Emergency Fund to the Department of Justice to backfill a reduction in the federal fiscal year 2024 Victims of Crime Act Assistance federal grant for the remainder of the 2023-25 biennium.
- Established a General Fund appropriation by allocating \$1,133,830 from the Emergency Fund to the Department of Public Safety Standards and Training for structural repairs to the training scenario village building.
- Acknowledged receipt of a report from the Department of the State Fire Marshal on the 2024 fire season; deferred action on the request for General Fund reimbursement of 2024 fire season costs to the December 2024 meeting of the Emergency Board, with instruction that the Department of Administrative Services schedule \$4,000,000 General Fund appropriated to the Department of State Fire Marshal for cash flow; and increased the Other Funds expenditure limitation established for the Department of State Fire Marshal by \$19,333,367 for payment of fire costs.
- Increased the Federal Funds expenditure limitation established for the Department of State Police by \$3,468,355 for the Equitable Sharing Program.
- Increased the Federal Funds Capital Construction expenditure limitation established for the Oregon Military Department by \$1,700,000 for the Jackson Armory Service Life Extension.
- Established a Federal Funds Capital Construction expenditure limitation of \$1,550,000 for the Oregon Military Department for the Rees Training Center Combat Pistol Qualification Course.

- Acknowledged receipt of a report from the Department of Emergency Management on the details of a disaster preparedness stockpile plan.
- Approved, retroactively, the submission of a federal grant application from the Department of Emergency Management to the U.S. Department of Homeland Security, Federal Emergency Management Agency, in the amount of \$3,950,000, to support security enhancements for nonprofit organizations.

### **Judicial Branch**

- Acknowledged receipt of reports from the Judicial Department and Public Defense Commission on the unrepresented defendant/persons crisis.
- Allocated \$1,836,007 from the special purpose appropriation made to the Emergency Board for mandated payments or third-party collections to the Judicial Department for mandated court payments for interpreter services.
- Allocated \$40,000 from the Emergency Fund to the Commission on Judicial Fitness and Disability to address a caseload backlog.
- Acknowledged receipt of a report from the Public Defense Commission on the Temporary Hourly Increase Program; denied the request to remove the reservation in the special purpose appropriation made to the Emergency Board for public defense expenses; and deferred action on the request to extend the Temporary Hourly Increase Program from January 1 to June 30, 2025 to the December 2024 meeting of the Emergency Board.

### **Economic and Community Development**

- Deferred action on the request from the Oregon Business Development Department to support operating expenses of the Port of Portland's Terminal 6 container shipping facility to the December 2024 meeting of the Emergency Board.
- Acknowledged receipt of a report from the Housing and Community Services Department on expenditures and outcomes and expenditures related to state investments in programs administered by the Department.

### **Natural Resources**

- Allocated \$7,478,019 from the special purpose appropriation made to the Emergency Board for fire protection expenses to cover the state's portion of fire severity resources costs; allocated

\$20,000,000 from the special purpose appropriation made to the Emergency Board for natural disaster prevention, preparedness, response and recovery activities and \$20,000,000 from the Emergency Fund to cover a portion of the state's net large fire costs; and increased the Other Funds expenditure limitation established for the Department of Forestry by \$146,000,000 to enable payments processing for costs related to the 2024 fire season.

- Increased the Federal Funds expenditure limitation established for the Department of Land Conservation and Development by \$4,500,000 for the Collins Creek land acquisition project.
- Increased the Other Funds expenditure limitation established for the Department of Energy by \$6,773,810 for expending grant funding through the Climate Pollution Reduction Grant and related work on building performance standards.
- Increased the Federal Funds expenditure limitation established for the Department of Energy by \$5,500,000, and authorized the establishment of two limited duration positions (0.66 FTE), to provide and administer incentives for the expansion of solar technology to low-income communities through the Solar for All program.
- Increased the Federal Funds expenditure limitation established for the Department of Energy by \$19,199,180, and authorized the establishment of one limited duration position (0.33 FTE), to administer the Home Efficiency Rebates and Home Electrification and Appliance Rebates grants.
- Increased the Other Funds expenditure limitation established for the Department of State Lands by \$1,245,700 for continued cleanup efforts of the Portland Harbor Superfund Site.
- Increased the Other Funds expenditure limitation established for the Department of State Lands by \$1,313,278 for redevelopment, planning, and maintenance of the Shutter Creek Site.
- Increased the Federal Funds expenditure limitation established for the Department of Environmental Quality by \$26,713,138, and authorized the establishment of six permanent positions (2.28 FTE), to administer the Climate Pollution Reduction Implementation Grant.
- Approved, retroactively, the submission of a federal grant application from the Department of Fish and Wildlife to the National Fish and Wildlife Foundation, in the amount of \$5,426,781, over a

period of four years, to restore oak and prairie landscapes across protected lands.

### **Transportation**

- Approved, retroactively, the submission of a federal grant application from the Department of Transportation to the U.S. Department of Transportation, in the amount of \$163,200,000, for electric and hydrogen infrastructure along the Interstate 5 corridor.
- Approved, retroactively, the submission of a federal grant application from the Department of Transportation to the U.S. Department of Transportation, in the amount of \$38,000,000, to build charging stations for medium and heavy-duty fleet vehicles along the Interstate 84 corridor.
- Approved, retroactively, the submission of a federal grant application from the Department of Transportation to the U.S. Department of Transportation, in the amount of \$49,000,000, to support the development and expansion of alternative fueling infrastructure.
- Approved, retroactively, the submission of a federal grant application from the Department of Transportation to the U.S. Department of Transportation, in the amount of \$50,000,000, to fund construction of fish passage as part of the Kellogg Creek project.
- Approved, retroactively, the submission of a federal grant application from the Department of Aviation to the U.S. Department of Transportation, in the amount of \$2,000,000, to support the Oregon Precision Air Lifeline project.

### **Consumer and Business Services**

- Increased the Other Funds expenditure limitation established for the Department of Consumer and Business Services by \$2,860,460, to address a federal revenue shortfall in the Oregon OHSA program.

### **Administration**

- Acknowledged receipt of a report from the Department of Revenue on development of cost allocation methodology.
- Acknowledged receipt of reports from the Department of Administrative Services on compensation plan changes, a lottery revenue bond refunding, and uniform rent rates.

Emergency Fund Balance Summary		
<b>General Purpose Emergency Fund</b>		
Emergency Fund (after 2024 session)		50,000,000
May 2024 Allocations	(6,942,758)	
<b>Emergency Fund Balance</b>		<b>43,057,242</b>
<b>September 2024 General Purpose Allocations</b>		
4 Commission on Judicial Fitness and Disability - Case Backlog	(40,000)	
38 Department of Justice - Victims of Crime Act Grant	(3,150,000)	
40 Department of Public Safety Standards and Training - Scenario Village Structural Repairs	(1,133,830)	
69 Department of Forestry - 2024 Fire Season	(20,000,000)	
<b>Total September 2024 General Purpose Allocations</b>	<b>(24,323,830)</b>	
<b>General Purpose Emergency Fund Balance (after September 2024 Emergency Board actions)</b>		<b>18,733,412</b>
<b>Special Purpose Appropriations (SPAs)</b>		
Department of Early Learning and Care - Employment Related Day Care (after 2024 session)	72,000,000	
No May or September 2024 Allocations	0	
<b>Department of Early Learning and Care - Employment Related Day Care</b>		<b>72,000,000</b>
Department of Emergency Management - Disaster Preparedness Stockpile (after 2024 session)	5,000,000	
No May or September 2024 Allocations	0	
<b>Department of Emergency Management - Disaster Preparedness Stockpile</b>		<b>5,000,000</b>
Department of Forestry - Fire Protection Expenses (after 2024 session)	7,478,019	
69 Department of Forestry - 2024 Fire Season	(7,478,019)	
<b>Department of Forestry - Fire Protection Expenses</b>		<b>0</b>
Department of Human Services - Temporary Lodging Prevention Services (after 2024 session)	10,000,000	
No May or September 2024 Allocations	0	
<b>Department of Human Services - Temporary Lodging Prevention Services</b>		<b>10,000,000</b>
Department of Veterans' Affairs - Roseburg Veterans' Home (after 2024 session)	35,000,000	
No May or September 2024 Allocations	0	
<b>Department of Veterans' Affairs - Roseburg Veterans' Home</b>		<b>35,000,000</b>
Higher Education Coordinating Commission - PSU and TRUs Financial Sustainability (after 2024 session)	18,735,518	
May 2024 Allocations	(18,735,518)	
<b>Higher Education Coordinating Commission - PSU and TRUs Financial Sustainability</b>		<b>0</b>
Judicial Department - Mandated Payments and Third Party Collections (after 2024 session)	1,836,007	
2 Judicial Department - Mandated Payments	(1,836,007)	
<b>Judicial Department - Mandated Payments and Third Party Collections</b>		<b>0</b>
Oregon Health Authority and Department of Human Services - Caseload Costs (after 2024 session)	50,000,000	
29 Department of Human Services - Long Term Care Caseload	(50,000,000)	
<b>Oregon Health Authority and Department of Human Services - Caseload Costs</b>		<b>0</b>
Oregon Health Authority - United We Heal Medicaid Payment Program (after 2024 session)	4,700,000	
No May or September 2024 Allocations	0	
<b>Oregon Health Authority - United We Heal Medicaid Payment Program</b>		<b>4,700,000</b>
Public Defense Commission - Executive Branch Transfer (after 2024 session)	3,761,190	
May 2024 Allocations	(286,301)	
<b>Public Defense Commission - Executive Branch Transfer</b>		<b>3,474,889</b>
Various - Public Defense (after 2024 session)	6,170,768	
No May or September 2024 Allocations	0	
<b>Various - Public Defense</b>		<b>6,170,768</b>
Various - State Response to Natural Disasters (after 2024 session)	20,000,000	
69 Department of Forestry - 2024 Fire Season	(20,000,000)	
<b>Various - State Response to Natural Disasters</b>		<b>0</b>
<b>Special Purpose Appropriation Balance (after September 2024 Emergency Board actions)</b>		<b>136,345,657</b>

# **BUDGET NARRATIVE**

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## **ANALYST ADJUSTMENTS POLICY OPTION PACKAGE 090**

### **PURPOSE:**

This package provides funding for a Public Safety Academy Campus Replacement Study.

### **HOW ACHIEVED:**

- Services & Supplies: \$500,000 OF

### **REVENUE SOURCE:**

- Other Funds - \$500,000

Department of Public Safety Standards and Training

10% Reduction Options (ORS 291.216)

Activity or Program	Describe Reduction	Amount and Fund Type									Rank and Justification
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. IDENTIFY REVENUE SOURCE FOR OF, FF. INCLUDE POSITIONS AND FTE FOR 2025-27 AND 2027-29)	GF	LF	OF	NL-OF	FF	NL-FF	Total Funds	Pos.	FTE	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
1. Oregon HIDTA	Reduce Special Payments					\$ 398,391		\$ 398,391	-	-	#1_This reduction was applied to Current Service Level. First 5%
2. Criminal Justice Training	Eliminate temporary appointments, overtime payments, shift differential, and all other differentials. Reduce Services & Supplies.			\$ 1,889,061				\$ 1,889,061	-	-	#2_This reduction was applied to Current Service Level. First 5%
3. Criminal Justice Other Training	Eliminate temporary appointments, overtime payments, shift differential, and all other differentials. Reduce Services & Supplies.			\$ 110,800				\$ 110,800	-	-	#3_This reduction was applied to Current Service Level. First 5%
4. Fire Standards and Certification	Reduce Services & Supplies			\$ 314,727				\$ 314,727	-	-	#4_This reduction was applied to Current Service Level. First 5%
5. Administrative and Support Services	Eliminate temporary appointments, overtime payments, shift differential, and all other differentials. Reduce Services & Supplies.			\$ 767,123				\$ 767,123	-	-	#5_This reduction was applied to Current Service Level. First 5%
6. Facilities	Eliminate temporary appointments, overtime payments, shift differential, and all other differentials. Reduce Services & Supplies.			\$ 434,629				\$ 434,629	-	-	#6_This reduction was applied to Current Service Level. first 5%
7. Criminal Justice Standards & Certification	Eliminate temporary appointments, overtime payments, shift differential, and all other differentials. Reduce Services & Supplies.			\$ 253,270				\$ 253,270	-	-	#7_This reduction was applied to Current Service Level. First 5%
8. Public Safety Memorial Fund	Reduce Services & Supplies			\$ 16,121				\$ 16,121	-	-	#8_This reduction was applied to Current Service Level. First 5%
9. Private Security and Private Investigators	Reduce Services & Supplies			\$ 241,794				\$ 241,794	-	-	#9_This reduction was applied to Current Service Level. First 5%

Department of Public Safety Standards and Training

(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. IDENTIFY REVENUE SOURCE FOR OF, FF. INCLUDE POSITIONS AND FTE FOR 2025-27 AND 2027-29)	GF	LF	OF	NL-OF	FF	NL-FF	Total Funds	Pos.	FTE	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
10. Oregon HIDTA	Reduce Services & Supplies					\$ 398,391		\$ 398,391	-	-	#10_This reduction was applied to Current Service Level. Second 5%
11. Criminal Justice Training	Eliminate 1 Public Safety Training Specialist 2 position (1719858), 4 Public Safety Training Specialist 1 positions (9970134, 2325123, 2325124, 0507202) 1 Operations and Policy Analyst 3 position (2123005), and Reduce Services & Supplies			\$ 1,889,061				\$ 1,889,061	6	6.00	#11_This reduction was applied to Current Service Level. Second 5%
12. Criminal Justice Other Training	Reduce Services & Supplies			\$ 110,800				\$ 110,800	-	-	#12_This reduction was applied to Current Service Level. Second 5%
13. Facilities	Eliminate 1 Grounds Maintenance 2 position (0507256) annd Reduce Services & Supplies			\$ 434,629				\$ 434,629	1	1.00	#13_This reduction was applied to Current Service Level. Second 5 %
14. Fire Standards and Certification	Eliminate 1 Public Safety Training Specialist 1 position (0709013) and Reduce Services & Supplies			\$ 314,727				\$ 314,727	1	1.00	#14_This reduction was applied to Current Service Level. Second 5%
15. Criminal Justice Standards & Certification	Eliminate 1 Office Specialist 2 position (0507241) and Reduce Services & Supplies			\$ 253,270				\$ 253,270	1	1.00	#15_This reduction was applied to Current Service Level. Second 5%
16. Administrative and Support Services	Eliminate 1 Accounting Technician position (0507254) and Reduce Services & Supplies			\$ 767,123				\$ 767,123	1	1.00	#16_This reduction was applied to Current Service Level. Second 5 %
17. Public Safety Memorial Fund	Reduce Special Payments			\$ 16,121				\$ 16,121	-	-	#17_This reduction was applied to Current Service Level. Second 5%
18. Private Security and Private Investigators	Reduce 1 Learning and Development Specialist 2 position (1921008) to 0.5FTE and Reduce Services & Supplies			\$ 241,794				\$ 241,794	-	0.50	#18_This reduction was applied to Current Service Level. Second 5%
Total		\$ -	\$ -	\$ 8,055,050	\$ -	\$ 796,782	\$ -	\$ 8,851,832	10	10.50	

# Long-term vacancy

Long-term vacancies as of Dec. 31, 2024												
DCR	Pos No	Position Class Comp		Position Title	Pos Type	OF Fund Split	FTE	2025-27 OF PS Total	2025-27 Total Bien PS BUDGET	Vacant Date	Position eliminated in GRB? Y/N	Reason for vacancy
25900-050-01-00-00000	0507228	AS	C0103	Office Specialist 1	PP	1.00	0.50	84,751	84,751	4/30/2021	N	Pending Reclassification Review
25900-050-01-00-00000	0507254	AS	C0212	Accounting Technician	PF	1.00	1.00	194,055	194,055	10/1/2020	N	Position has recently been filled (03/2025)
TOTAL						2.00	1.50	278,806	278,806			



## BUDGET NARRATIVE

### DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2021-23 Actual	2023-25 Leg Adopted	2023-25 Estimates	2025-27		
						Agency Requested	Governor's Budget	Legislatively Adopted
Business Lic & Fees	Other	0205	2,940,662	3,954,860	3,954,860	4,979,969	4,979,969	
Charges for Services	Other	0410	30,584	182,304	182,304	31,799	31,799	
Admin & Service Charges	Other	0415	49,289	21,000	21,000	59,455	59,455	
Fines and Forfeitures	Other	0505	14,275	30,000	30,000	15,000	15,000	
Rents and Royalties	Other	0510	1,223,117	1,546,395	1,546,395	923,117	923,117	
Interest Income	Other	0605	13,036	3,000	3,000	7,036	7,036	
Donations	Other	0905	-	8,848	8,848	-	-	
Other Revenues	Other	0975	21,452	5,500	5,500	10,572,336	-	
Transfer In - Intrafund	Other	1010	1,044,466	649,758	649,758	2,210,452	2,210,452	
General Fund Obligation Bonds	General	0555					3,510,000	
Dedicated Funds Obligation Bonds	Other	0560	-	-	-	123,945,000	-	
Transfer In - Other	Other	1050	-	-	-	9,000	9,000	
Tsfr from Admin Services	Other	1107	1,201,239	-	-	-	-	
Tsfr from Revenue, Dept of	Other	1150	44,696,617	51,947,115	55,296,225	71,534,570	68,793,511	
Tsfr from Military Dept, OR	Other	1248	389,533	-	-	-	-	
Tsfr from State Fire Marshal	Other	1260	-	5,491,515	5,491,515	7,235,303	7,235,303	
Tsfr from Emergency Mgmt Dept, OR	Other	1258	417,134	806,668	806,668	1,144,356	1,144,356	
Tsfr from OHA	Other	1443	400,000	400,000	400,000	416,859	416,859	
Tsfr from Transportation, Dept	Other	1730	414,544	660,000	660,000	687,720	687,720	
Tsfr from Police, Dept of State	Other	1257	5,715,098	-	-	-	-	
Transfer Out - Intrafund	Other	2010	-872,316	-503,646	-503,646	-1,958,452	-1,958,452	
Federal Funds	Federal	0995	6,850,548	7,769,161	7,799,996	8,219,812	8,219,812	
Transfer Out - Intrafund	Federal	2010	-172,150	-146,112	-146,112	-252,000	-252,000	



# **DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of**  
**2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-000-00-00-00000**

<i>Source</i>	<b>2021-23 Actuals</b>	<b>2023-25 Leg Adopted Budget</b>	<b>2023-25 Leg Approved Budget</b>	<b>2025-27 Agency Request Budget</b>	<b>2025-27 Governor's Budget</b>	<b>2025-27 Leg. Adopted Budget</b>
<b>Other Funds</b>						
Business Lic and Fees	2,940,662	3,954,860	3,954,860	4,979,969	4,979,969	-
Charges for Services	30,584	182,304	182,304	31,799	31,799	-
Admin and Service Charges	49,289	21,000	21,000	59,455	59,455	-
Fines and Forfeitures	14,275	30,000	30,000	15,000	15,000	-
Rents and Royalties	1,223,117	1,546,395	1,546,395	923,117	923,117	-
General Fund Obligation Bonds	-	-	-	-	3,510,000	-
Dedicated Fund Oblig Bonds	-	-	-	123,945,000	-	-
Interest Income	13,036	3,000	3,000	7,036	7,036	-
Donations	-	8,848	8,848	-	-	-
Other Revenues	21,452	5,500	5,500	10,572,336	-	-
Transfer In - Intrafund	1,044,466	649,758	649,758	2,210,452	2,210,452	-
Transfer In Other	-	-	-	9,000	9,000	-
Tsfr From Administrative Svcs	1,201,239	-	-	-	-	-
Tsfr From Revenue, Dept of	44,696,617	51,947,115	55,296,225	71,534,570	68,793,509	-
Tsfr From Military Dept, Or	389,533	-	-	-	-	-
Tsfr From Police, Dept of State	5,715,098	-	-	-	-	-
Tsfr From Emergency Management, Dept of	417,134	806,668	806,668	1,144,356	1,144,356	-
Tsfr From State Fire Marshal, Dept of	-	5,491,515	5,491,515	7,235,303	7,235,303	-
Tsfr From Oregon Health Authority	400,000	400,000	400,000	416,859	416,859	-
Tsfr From Transportation, Dept	414,544	660,000	660,000	687,720	687,720	-
Transfer Out - Intrafund	(872,316)	(503,646)	(503,646)	(1,958,452)	(1,958,452)	-
<b>Total Other Funds</b>	<b>\$57,698,730</b>	<b>\$65,203,317</b>	<b>\$68,552,427</b>	<b>\$221,813,520</b>	<b>\$88,065,123</b>	<b>-</b>

**Federal Funds**

Federal Funds	6,850,548	7,769,161	7,799,996	8,219,812	8,219,812	-
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\_\_\_\_ **Agency Request**  
**2025-27 Biennium**

\_\_\_\_ **Governor's Budget**  
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\_\_\_\_ **Legislatively Adopted**  
**Detail of LF, OF, and FF Revenues - BPR012**

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Public Safety Standards & Training, Dept of  
2025-27 Biennium

Agency Number: 25900

Cross Reference Number: 25900-000-00-00-00000

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Federal Funds</b>						
Transfer Out - Intrafund	(172,150)	(146,112)	(146,112)	(252,000)	(252,000)	-
<b>Total Federal Funds</b>	<b>\$6,678,398</b>	<b>\$7,623,049</b>	<b>\$7,653,884</b>	<b>\$7,967,812</b>	<b>\$7,967,812</b>	<b>-</b>

\_\_\_\_ Agency Request  
2025-27 Biennium

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\_\_\_\_ Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of**  
**2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-010-00-00-00000**

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	4,339	7,780	7,780	4,521	4,521	-
Charges for Services	28,925	162,304	162,304	30,140	30,140	-
Admin and Service Charges	3,950	6,000	6,000	4,116	4,116	-
Fines and Forfeitures	50	-	-	-	-	-
Other Revenues	728	3,000	3,000	-	-	-
Transfer In - Intrafund	59,996	-	-	-	-	-
Transfer In Other	-	-	-	9,000	9,000	-
Tsfr From Revenue, Dept of	25,924,071	33,965,909	36,315,019	46,890,727	46,890,727	-
Tsfr From Military Dept, Or	389,533	-	-	-	-	-
Tsfr From Emergency Management, Dept of	417,134	806,668	806,668	1,144,356	1,144,356	-
Tsfr From Oregon Health Authority	400,000	400,000	400,000	416,859	416,859	-
Tsfr From Transportation, Dept	414,544	660,000	660,000	687,720	687,720	-
Transfer Out - Intrafund	(73,441)	-	-	(170,452)	(170,452)	-
<b>Total Other Funds</b>	<b>\$27,569,829</b>	<b>\$36,011,661</b>	<b>\$38,360,771</b>	<b>\$49,016,987</b>	<b>\$49,016,987</b>	<b>-</b>

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# **DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of**  
**2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-020-00-00-00000**

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Other Funds</b>						
Business Lic and Fees	65,274	-	-	-	-	-
Other Revenues	1,423	-	-	-	-	-
Tsfr From Revenue, Dept of	-	-	-	-	940,765	-
Tsfr From Police, Dept of State	5,715,098	-	-	-	-	-
Tsfr From State Fire Marshal, Dept of	-	5,491,515	5,491,515	7,235,303	7,235,303	-
Transfer Out - Intrafund	(308,893)	(282,700)	(282,700)	(960,000)	(960,000)	-
<b>Total Other Funds</b>	<b>\$5,472,902</b>	<b>\$5,208,815</b>	<b>\$5,208,815</b>	<b>\$6,275,303</b>	<b>\$7,216,068</b>	<b>-</b>
<b>Federal Funds</b>						
Federal Funds	500,886	-	-	-	-	-
<b>Total Federal Funds</b>	<b>\$500,886</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of  
2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-030-00-00-00000**

<i>Source</i>	<b>2021-23 Actuals</b>	<b>2023-25 Leg Adopted Budget</b>	<b>2023-25 Leg Approved Budget</b>	<b>2025-27 Agency Request Budget</b>	<b>2025-27 Governor's Budget</b>	<b>2025-27 Leg. Adopted Budget</b>
<b>Other Funds</b>						
Business Lic and Fees	2,871,049	3,947,080	3,947,080	4,975,448	4,975,448	-
Charges for Services	1,659	20,000	20,000	1,659	1,659	-
Admin and Service Charges	45,339	15,000	15,000	55,339	55,339	-
Fines and Forfeitures	14,225	30,000	30,000	15,000	15,000	-
Transfer In - Intrafund	214,798	-	-	-	-	-
Tsfr From Revenue, Dept of	679,617	-	-	-	-	-
Transfer Out - Intrafund	(482,504)	(220,946)	(220,946)	(816,000)	(816,000)	-
<b>Total Other Funds</b>	<b>\$3,344,183</b>	<b>\$3,791,134</b>	<b>\$3,791,134</b>	<b>\$4,231,446</b>	<b>\$4,231,446</b>	<b>-</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of**  
**2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-040-00-00-00000**

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Other Funds</b>						
Interest Income	13,036	3,000	3,000	7,036	7,036	-
Donations	-	8,848	8,848	-	-	-
Tsfr From Revenue, Dept of	279,677	279,677	279,677	-	-	-
Transfer Out - Intrafund	(7,478)	-	-	(12,000)	(12,000)	-
<b>Total Other Funds</b>	<b>\$285,235</b>	<b>\$291,525</b>	<b>\$291,525</b>	<b>(\$4,964)</b>	<b>(\$4,964)</b>	<b>-</b>

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of  
2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-050-00-00-00000**

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Other Funds</b>						
Rents and Royalties	1,223,117	1,546,395	1,546,395	923,117	923,117	-
General Fund Obligation Bonds	-	-	-	-	3,510,000	-
Dedicated Fund Oblig Bonds	-	-	-	123,945,000	-	-
Other Revenues	19,301	2,500	2,500	10,572,336	-	-
Transfer In - Intrafund	769,672	649,758	649,758	2,210,452	2,210,452	-
Tsfr From Administrative Svcs	1,201,239	-	-	-	-	-
Tsfr From Revenue, Dept of	17,813,252	17,701,529	18,701,529	24,643,843	20,962,017	-
<b>Total Other Funds</b>	<b>\$21,026,581</b>	<b>\$19,900,182</b>	<b>\$20,900,182</b>	<b>\$162,294,748</b>	<b>\$27,605,586</b>	<b>-</b>

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Public Safety Standards & Training, Dept of**  
**2025-27 Biennium**

**Agency Number: 25900**

**Cross Reference Number: 25900-060-00-00-00000**

<i>Source</i>	2021-23 Actuals	2023-25 Leg Adopted Budget	2023-25 Leg Approved Budget	2025-27 Agency Request Budget	2025-27 Governor's Budget	2025-27 Leg. Adopted Budget
<b>Federal Funds</b>						
Federal Funds	6,349,662	7,769,161	7,799,996	8,219,812	8,219,812	-
Transfer Out - Intrafund	(172,150)	(146,112)	(146,112)	(252,000)	(252,000)	-
<b>Total Federal Funds</b>	<b>\$6,177,512</b>	<b>\$7,623,049</b>	<b>\$7,653,884</b>	<b>\$7,967,812</b>	<b>\$7,967,812</b>	<b>-</b>

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## Fee Increases

The Department of Public Safety Standards and Training (DPSST) is responsible for the administration of four fee-based programs that DPSST collectively refers to as the Private Professional Certification and Licensing Program.

- Private Security Provider Certification and Licensure
- Private Security Entity Licensure
- Private Investigator Licensure
- Polygraph Examiner Licensure (This program did not have a fee increase because the fee is set in ORS 703.110.)

The fees that are collected are used to pay DPSST's costs to administer these certification and licensing programs and the programs do not receive any other funding from the State. (The Criminal Justice and Fire Training and Certification Programs at DPSST are funded by Other Funds and Federal Funds.)

In 2024, DPSST identified a need to increase the fees for the private security providers, private security entities, and private investigators. The fee increases were needed to address projected revenue shortfalls in the current 2023-2025 biennium and future shortfalls in the 2025-2027 biennium. Because the fee changes needed to be implemented for the current biennium, the agency went through the DAS interim approval process. The fee increases went into effect by rule on February 1, 2025.

Personal services make up more than 90% of the administrative costs. The Private Professional Certification and Licensing Program was the most affected program at DPSST during the 2024 Equal Pay Analysis of Executive Branch employees. Other administrative costs include supplies, technology services, legal services, travel, and rent.

### Private Security Provider Certification and Licensure

ORS 181A.870 grants the Board on Public Safety Standards and Training (Board), in collaboration with the Private Security and Investigator Policy Committee (PSIPC), the authority to establish fees for issuing certificates and licenses to private security providers. The fees may not exceed DPSST's costs for the administration of the certification and licensing program, the criminal records check, and any training program required by the rule. OAR 259-060-0500 sets the fees for the private security provider certification and licensure program.

The fee increases and the new fee establishment are intended to provide adequate revenue to maintain operations of current service levels throughout the remainder of the Y23-25 and the majority of the Y25-27. The fee increases are necessary to adjust for increased costs in Personal Services and increased costs for legal services.

The fee increases for the private security provider certification and licensure program are at a minimum of 20%, with a few certifications and licenses that have a higher increase based on costs unique to that certification or license. A new fee of \$25 is being established to reinstate an Armed Private Security Professional Certification or Private Security Firearms Instructor

Certification after an emergency suspension. This addresses some of the costs related to issuing notices for Emergency Suspension Orders and the postage for certified delivery of the notices.

In 2021, DPSST identified a budget shortfall for the private security provider certification and licensure program. At that time, the fees had not changed since 2011. The 2021 budget shortfall was the result of cumulative effects from past biennial budget revenues and deficits and the inflation of operational costs over time. The private security provider certification and licensure fees were successfully increased in 2022. This increase was a 20% increase in all private security certifications and licenses except for one instructor certification which was a 40% increase. The fee increases were effective November 1, 2022.

During the fee change process, DPSST communicated to the PSIPC and the Board that the 2022 fee increase would not be sufficient for long-term sustainability and that additional fee increases would be needed sometime within the next two biennia. DPSST did not pursue a higher fee increase in 2021 in recognition of not only the general fiscal impacts a fee increase has on constituents but also the pandemic's impacts on the private security industry and private security providers.

Private security provider certifications and licenses are issued for two years. The certification or license belongs to the individual performing the private security services. Stakeholder input was not collected prior to the fee-setting process. DPSST sets the proposed fees based on the estimated number of applicants for each certification and license type and the programmatic costs for issuing certifications and licenses and ensuring compliance with the certification and licensing requirements found in ORS and OAR. The proposed fee increases were approved by the Board. DPSST presented the proposed fee increases to the PSIPC for comment. The primary form of stakeholder outreach was through the public comment during rulemaking. Comments in opposition to the fee increase include concern regarding the amount of the fee increases and the cumulative impact these fee increases will have on individuals who hold multiple private security provider certifications or licenses. Public comment also noted the financial impact fee increases will have on the individuals who have or are applying for the private security professional certifications, when these individuals are likely to be working entry level wages and may not be employed full-time.

#### Private Security Entity Licensure

ORS 181A.900 grants DPSST the authority to establish fees for issuing licenses to private security entities. The fees may not exceed the prorated direct costs of administering the licensing program, the license examination, and the investigation of each applicant's character, competence, and reliability before issuing the license. OAR 259-059-0070 sets the fees for the private security entity license.

The proposed fee increase is projected to provide adequate revenue to maintain operations of current service levels throughout the remainder of the Y23-25 and the majority of the Y25-27. The actual number of private security entities, which is half of the original estimate, is the most significant factor in the private security entity licensing program's revenue shortfall.

The private security entity license is a new state licensing requirement effective January 1, 2024. The license requirement was established by House Bill 2527 (2021). When the bill passed it included position authority for three staff members - two compliance positions and one office specialist position. DPSST phased these positions during the 2021-2023 biennium to prepare for the implementation of the regulatory program.

When the entity license fee was originally calculated, DPSST estimated that there were approximately 1,000 entities that would meet the definition of a private security entity and be required to obtain a license. After nine months of operation, DPSST has determined that far fewer private security entities require a license. The current estimates show that there are 500-600 entities. There are currently 213 licensed private security entities. There are presently 168 entity licenses pending completion of the application process. DPSST staff continue to review records to determine non-compliant entities against program records.

The decrease in the actual number of private security entities is a result of:

- entities that are exempt from the licensing requirement,
- entities that had multiple regional or branch locations in the private security provider database but only require a single entity license,
- consolidation of businesses,
- businesses that are already contracting with a licensed entity, and
- businesses that stopped employing private security providers and providing private security services.

In efforts to help reduce the overall costs for administering the private security entity licensing program, DPSST transferred the office specialist position to a different program within the DPSST Private Professional Certification and Licensing Program.

The compliance aspect of implementing the private security entity licensing program still requires the need for the two compliance specialist positions.

A private security entity is any individual, business, government entity or other legal entity engaged in the business of providing private security that employs private security providers or contracts or subcontracts with an existing licensed private security entity to provide private security services. Entities that are located out of state may be subject to the licensing requirement if they are providing private security services in Oregon. DPSST estimates that the majority of private security entities are small businesses.

The private security entity license is issued for one year and must be renewed annually. Stakeholder input was not collected prior to the fee-setting process. DPSST set the licensing fee based on the estimated number of applicants for the license and the programmatic costs for issuing licenses and ensuring compliance with the licensing requirements found in ORS and OAR. The proposed fee increases were approved by the Board on Public Safety Standards and Training (Board). DPSST presented the proposed fee increase to the Private Security and Investigator Policy Committee (PSIPC) for feedback. The primary form of stakeholder outreach was through the public comment during rulemaking. Comments in opposition to the fee increase include concern that the license requirement has only been in place for a short time and there is

already a fee increase, as well as the collective impact to the private security industry because there are also proposed fee increases for the individual private security provider licenses.

#### Private Investigator Licensure

ORS 703.480 grants the Board on Public Safety Standards and Training (Board), in collaboration with the Private Security and Investigator Policy Committee (PSIPC), the authority to establish fees relating to the application for and the issuance, renewal and inactivation of investigators' licenses. The fees may not exceed DPSST's costs for administration of the program. OAR 259-061-0010 sets the fees for the private investigator licensing program.

The fee increases are projected to provide adequate revenue to maintain operations of current service levels throughout the remainder of the Y23-25 and the majority of the Y25-27. The fee increases are necessary to adjust for increased costs in Personal Services during Y23-25 and increased operational costs over time.

The investigator licensing fee has not changed since DPSST began regulatory oversight of investigator licensure in 2006. As a result, the long-term cumulative effects from the inflation of operational costs over time have also contributed to the program's recent projections for a budget shortfall.

Investigator licenses are issued for two years. The license belongs to the individual performing the investigator services. Most investigators may be considered small businesses. The majority of investigators pay for their own license fees. Some employers will pay for the license fees. Stakeholder input was not collected prior to the fee-setting process. DPSST set the proposed fees based on the estimated number of applicants for the license and the programmatic costs for issuing licenses and ensuring compliance with the licensing requirements found in ORS and OAR. The proposed fee increases were approved by the Board. DPSST presented the proposed fee increases to the PSIPC for comment. The primary form of stakeholder outreach was through the public comment during rulemaking. Comments in opposition to the fee increase include concern regarding the amount of the fee increase and concern that fee increase doesn't yield enhanced or additional services from DPSST. Comments identified how the increased license fee would impact other investigator business expenses such as costs for continuing education credits, surety bonds or errors and omissions insurance, and health insurance for self-employed investigators.

DPSST also received more specific comments from investigators and attorneys who provide services for the Oregon Public Defense Commission. These stakeholders expressed concern that the fee increase could impact the availability of licensed investigators by creating a barrier to new applicants or inhibiting investigators from maintaining their licenses. The investigators in this stakeholder group also expressed concern that the licensing fee increase was out of proportion with the hourly rate they are paid. DPSST does not have any information on how many investigators perform investigative services for the Oregon Public Defense Commission in order to be able to identify or estimate whether there are unique fiscal impacts for this group of stakeholders.



# Oregon

Tina Kotek, Governor

## Department of Public Safety Standards and Training

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April 3, 2025

### Department-wide Directive:

Effective immediately all employees who have been approved overtime/comptime will enter the justification in the comment section in Workday. Overtime/comptime still requires supervisor approval before any work is done. The approval process can be done in Workday or email to the approving supervisor. For emergent issues a phone call or text for approval is acceptable.

The justification should have enough detail of why overtime was necessary to assist the Department Directors in assessing the cost drivers as overtime/comptime is not budgeted.

Examples: Staffing shortage – list the class topic or skills; SLA Class - the reason for the overtime; All Staff meeting

### Workday:

2 items

	*Time Type	In	Out	Out Reason	Quantity	Unit	Worktags	Comment
+	Time Worked (Non-Exempt)			Meal	0	Hours		
-	Time Worked (Non-Exempt)			Out	0	Hours		

Comments can also be added from your department issued cell phone:

8:20 5G

Cancel Enter Time OK

Location

Time Worked

Hours Worked - Receive Cash/Comp Time

Shift Differential

SoO\_Projects

SoO\_Grants

Comment

*Phil Castle*

Phil Castle  
Agency Director