

# Memorandum

PREPARED FOR: Senate Committee on Rules  
DATE: March 27, 2025  
BY: Leslie Porter, Analyst  
RE: Legislative Review of Executive Appointments



## OCCUPATIONAL THERAPY LICENSING BOARD

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The Governor has appointed the following individual to the Occupational Therapy Licensing Board subject to Senate confirmation.<sup>1</sup>

### Reappointee

Ellen Stauder of Beaverton

### Term

April 1, 2025 – March 31, 2029

### Appointment/Confirmation Authority

[ORS 675.310 \(2023\)](#)

### Statement of Economic Interest<sup>2</sup>

Not required.

### Statutory Requirements<sup>3</sup>

The board consists of five Oregon residents:<sup>4</sup>

- two licensed occupational therapists with no less than three years of experience immediately preceding their appointment (HOOKER, MCCARTHY);
- one licensed occupational therapy assistant (HILL); and
- two public members (DORRIS, **STAUDER**).

The occupational therapists and the assistant may be selected from a list of nominees submitted by related professional organizations. Public members must not otherwise be eligible for appointment and not be a family member of an individual who is licensed.

Members serve four-year terms. A member must be removed immediately if they

- are not a resident of this state;
- have three consecutive unexcused absences from board meetings; or

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<sup>1</sup> [Or. Const. art. III sect. 4](#), [ORS 171.562 \(2023\)](#), [ORS 171.565 \(2023\)](#).

<sup>2</sup> [ORS 244.050 \(2023\)](#).

<sup>3</sup> [ORS 182.100 \(2023\)](#) for affirmative action policy; [ORS 236.115 \(2023\)](#) for diversity criteria.

<sup>4</sup> [ORS 675.310 \(2023\)](#).

- are not a licensed occupational therapist or occupational therapy assistant, a retired occupational therapist or occupational therapy assistant who was licensed and in good standing at the time of retirement.

## **Duties<sup>5</sup>**

The board administers licensing for, and provides general supervision of, the practice of occupational therapy. The board has power to

- deny, suspend, revoke, or refuse to renew a license or impose probationary conditions;
- suspend or revoke the license if the licensee is unable to practice with reasonable competence and safety due to the habitual or excessive use of drugs or alcohol, other chemical dependency, or a mental health condition;
- authorize all necessary disbursements to carry out the statutory provisions;
- suspend, revoke, or invalidate licenses for nonpayment of renewal fees, and restore licenses that have been suspended, revoked, or voided;
- with the approval of the Department of Administrative Services, adopt and collect license and license renewal fees;
- investigate any alleged violation of the laws administered by the board;
- in an investigation: take evidence, take the depositions, compel the appearance of witnesses, require answers to interrogatories, compel the production of evidence pertaining to the matter under investigation, and issue subpoenas;
- make and enforce rules for regulating the practice of occupational therapy;
- establish minimum requirements for continuing education;
- establish minimum requirements for a limited permit to be complied with by all applicants prior to issuance of a limited permit;
- establish official abbreviations that may be used by persons licensed as occupational therapists or occupational therapy assistants;
- establish minimum requirements for supervised field work;
- adopt rules that define the scope of the practice of occupational therapy and that reflect national standards for the practice of occupational therapy; and
- impose civil penalties for specified violations.

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<sup>5</sup> [ORS 675.320 to 675.336 \(2023\)](#).



## Occupational Therapy Licensing Board

Agency: **Unknown**

Authorization: **ORS 675.310**

Min Members: **5** Max Members: **5**

Term Length: **4** Term Limit: **None**

Senate Confirmation Required?: **Yes**

Policy Area: **Health**

Board Admin: **Nancy Schuberg**

Address:

**800 NE Oregon Street, Suite 407**

**Portland, OR 97232**

**971-673-0198**

**Nancy.SCHUBERG@otlb.oregon.gov**

## Current Appointments

**Mrs Hill, Kari L**

Occupational Therapist Assistant

Position Number: **1**

Term(s):

**7/1/2021 - 6/30/2025**

**7/1/2017 - 6/30/2021**

**Ms Hooker, Whitney E**

Occupational Therapist

Position Number: **2**

Term(s):

**11/19/2021 - 11/18/2025**

**McCarthy, Heather**

Occupational Therapist

Position Number: **3**

Term(s):

**2/16/2024 - 6/15/2027**

**Dorris, Elise**

Public Member

Position Number: **4**

Term(s):

**4/21/2024 - 4/20/2028**

**Stauder, Ellen**

Public Member

Position Number: **5**

Term(s):

**4/1/2025 - 3/31/2029**

**4/26/2023 - 3/31/2025**

## Vacant Positions