



Oregon Board of Dentistry (OBD) 2025 - 2027 Budget Reference Document

Summary Page - This document contains:

- Board overview & mission statement
- Organizational Charts – 2023-25 & 2025-27
- Key Performance Measures Overview
- OBD 2022–2025 Strategic Plan
- Partnerships List
- Licensee Data
- Enforcement Data
- Dental Therapy Overview – new Licensee
- Budget Summary Information
- 2025-2027 Revenue and Expenditure Data
- Agency Goals 2025-2027
- Agency Workforce Challenges Ahead
- Annual Performance Progress Report – FY 2024
- Board Member Interest Brochure
- Ending Balance Form
- Program Prioritization Form 107BF23
- Summary of 10% Reductions Form
- Vacancies Form
- Link to OBD 2025-27 GRB posted on the OBD website under funding:
[Oregon Board of Dentistry : About Us : State of Oregon](#)



MISSION STATEMENT

The mission of the Oregon Board of Dentistry is to promote quality oral healthcare and protect all communities in the State of Oregon by equitably and ethically regulating dental professionals

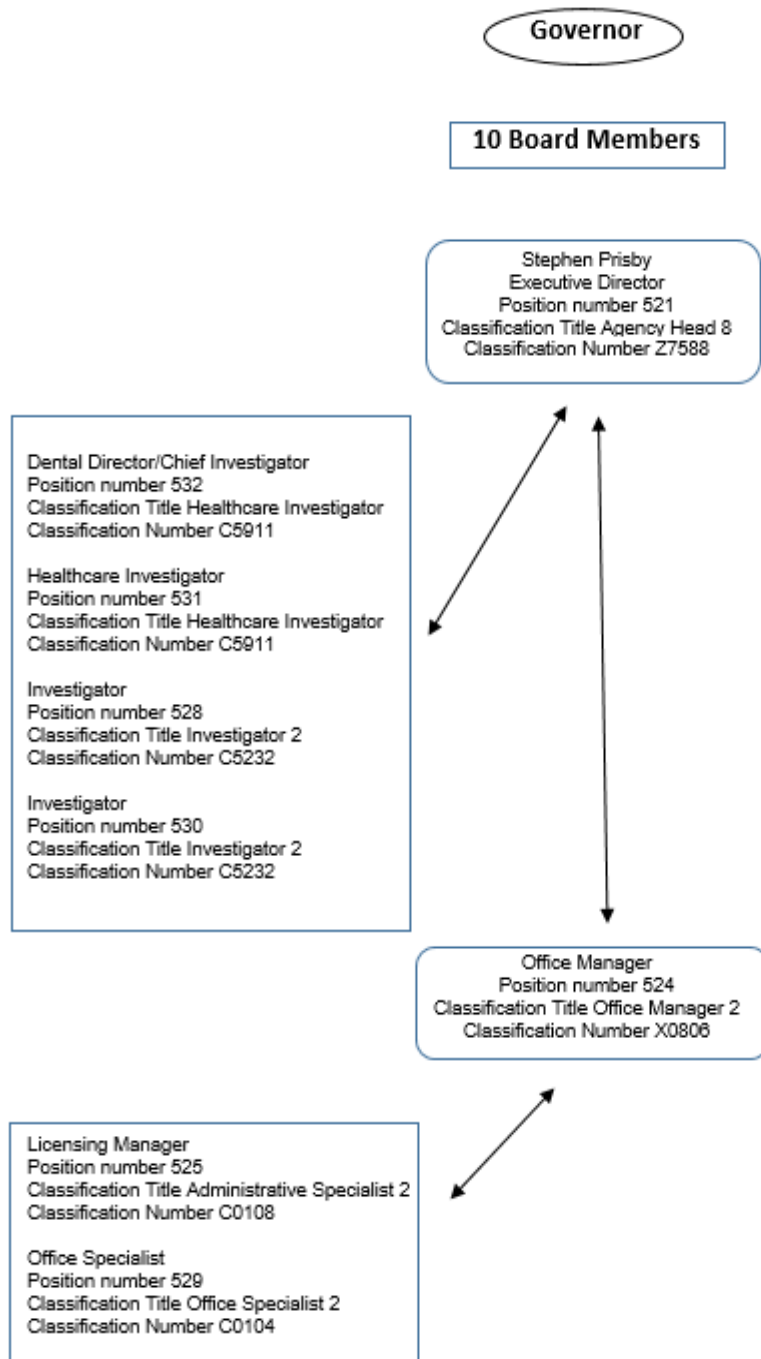
STATUTORY AUTHORITY

The authority and responsibilities of the Oregon Board of Dentistry (OBD) are contained in Oregon Revised Statutes Chapter 679 (Dentists & Dental Therapists), Chapter 680.010 to 680.205 (Dental Hygienists), and Oregon Administrative Rules, Chapter 818. These statutes charge the OBD with the responsibility to regulate the practice of dentistry, dental therapy and dental hygiene by enforcing the standards of practice established in statute and rule. The OBD is the oldest health regulatory licensing board in Oregon created by an Act of the Legislature in 1887.

These statutes charge the Board of Dentistry with the responsibility to regulate the practice of dentistry, dental therapy and dental hygiene by enforcing the standards of practice established in statute and rule. The statutes define the practice of dentistry, dental therapy and dental hygiene and require that any person practicing any of those professions do so only while holding a license duly issued by the Board. The statutes require that the Board license dentists, dental therapists and dental hygienists; establish and enforce regulations regarding sedation in dental offices; investigate complaints regarding the practice of dentistry, dental therapy and dental hygiene; discipline licensees found to have violated the provisions of the Dental Practice Act; regulate and monitor continuing education requirements for licensees; and establish training, examination and certification standards for dental auxiliaries.

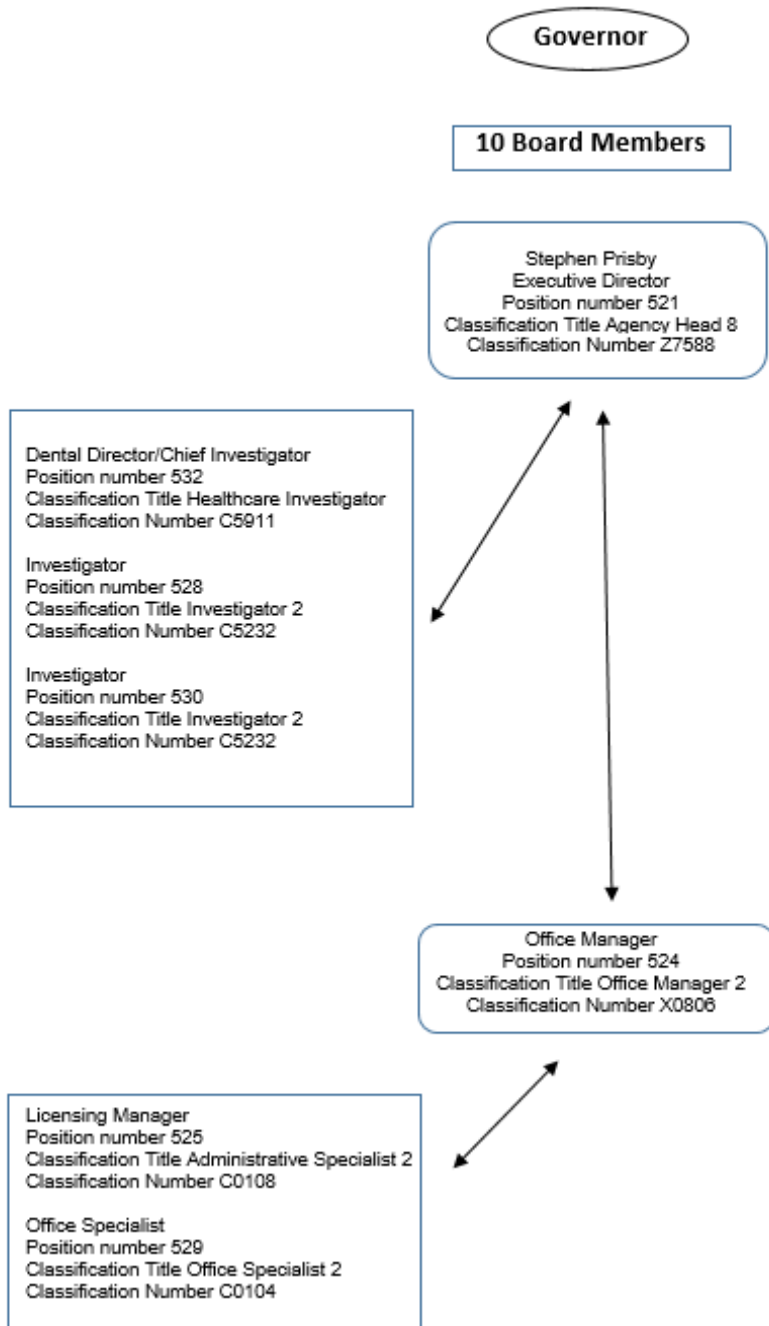
Organization Chart - Executive Branch Agency under Governor Tina Kotek with oversight by 10 volunteer Board Members

Oregon Board of Dentistry Organization Chart 2023-25



Organization Chart - Executive Branch Agency under Governor Tina Kotek with oversight by 10 volunteer Board Members

Oregon Board of Dentistry Organization Chart 2025-27



Key Performance Measures (KPMs)

The full annual performance progress report was submitted and shared with LFO in September 2024, posted on the OBD Website, shared at the October 2024 Board Meeting and is available at end of this document.

Summary Results:

Key Performance Measures (KPMs) set by the Legislature

1. Continuing Education Compliance - Percent of Licensees in compliance with continuing education requirements.

Target – 100%

Actual – 100%

2. Time to Investigate Complaints - Average months from receipt of new complaints to completed investigation.

Target – 7.5 Months

Actual – 8.5 Months

3. Days to Complete License Paperwork - Average number of working days from receipt of completed paperwork to issuance of license.

Target – 7 Days

Actual – 7 Days

4. Customer Satisfaction with Agency Services - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.

Target – 85%

Actual – 94%

5. Board Best Practices - Percent of total best practices met by the Board.

Target – 100%

Actual – 100%

AGENCY STRATEGIC PLANNING

The OBD's 2022 – 2025 Strategic Plan defines priorities in alignment with its statutory obligations and its mission - to promote quality oral health care to all communities in the State of Oregon by equitably and ethically regulating dental professionals. The OBD is challenged to address a rapid and accelerating rate of change. Significant shifts are occurring in oral healthcare, dentistry practice, dental therapy services, organizational structures, business models and markets. The Strategic Plan is included in this budget document for reference.

The OBD sees its mission as elevating the standard of oral health care in Oregon, not solely through regulation but through information, outreach and education. Additionally new mandates from the Legislature and the Governor's office challenge all state agencies to address racial disparities and social determinants of health in the healthcare environment. The OBD seeks to be an active partner with those that seek a

better Oregon for everyone in ways that our small agency can make an impact.

The Board in February 2022 ratified the 2022 - 2025 Strategic Plan. The Board of Dentistry's short and long-range plan is directed by its mandate to protect the health, safety and welfare of Oregonians and by its newly revised mission is to promote quality oral healthcare and protect all communities in the state by equitably and ethically regulating dental professionals. The Board strives to ensure that its activities fulfill its mission within the resources allocated by the Legislature and effectively provides appropriate public protection.



Oregon Board of Dentistry

2022 – 2025 Strategic Plan

The Oregon Board of Dentistry's (OBD) responsibilities and oversight authority is bestowed from the Oregon Revised Statutes Chapter 679 (Dentists), Chapter 680.10 to 680.205 (Dental Hygienists), Oregon Administrative Rules Chapter 818. In addition, direction for Dental Therapists is guided by HB 2528 (2021) and the addition of Interim Therapeutic Restorations, HB 2627 (2021) for Expanded Practice Dental Hygienists. These new statutes task the OBD with regulation and oversight of the practice of dentistry, dental therapists and dental hygiene by enforcing standards of practice established in the Oregon Legislature statutes and rule.

At the end of the previous 2017-2020 planning cycle and after hardships of the COVID 19 pandemic (which has persisted from 2020 into 2022), OBD had established transformative ways of addressing critical issues. Strong relationships with the Governor's office, Oregon Legislature, Oregon Health Authority, peer professional organizations, and national associations gave context and direction, and kept a finger on the pulse of rapid changes in the dental profession, business practices, and operating models.

During the strategic planning process, the OBD Board and Staff agreed to update the mission statement to reflect a focus on access to care as well as on integrity. The OBD will implement the strategic plan, adaptively to rapidly changing circumstances, in support of its Mission: *to promote quality oral health care and protect all communities in the State of Oregon by equitably and ethically regulating dental professionals*. Through external market research, initial discussions with the Board and Staff, and tabulation of the licensee surveys, a set of priorities emerged.

The five priorities identified in the plan include:

- I. Licensure Evolution**
 - a. Develop and implement rules based on legislative changes
 - b. Successfully implement Dental Therapy Rules
- II. Dental Practice Accountability**
 - a. Ensure Licensees dictates clinical care provided to patients
 - b. Asset OBD jurisdiction over dental practices regardless of ownership model
- III. Community Interaction and Equity**
 - a. Increase ease of access to OBD services and information
 - b. Ensure equity exists in investigation outcomes
- IV. Workplace Environment**
 - a. Increase workplace flexibility through hybrid work models
 - b. Increase workplace satisfaction
- V. Technology & Processes**
 - a. Improve investigation management and archived files
 - b. Improve resource efficiencies

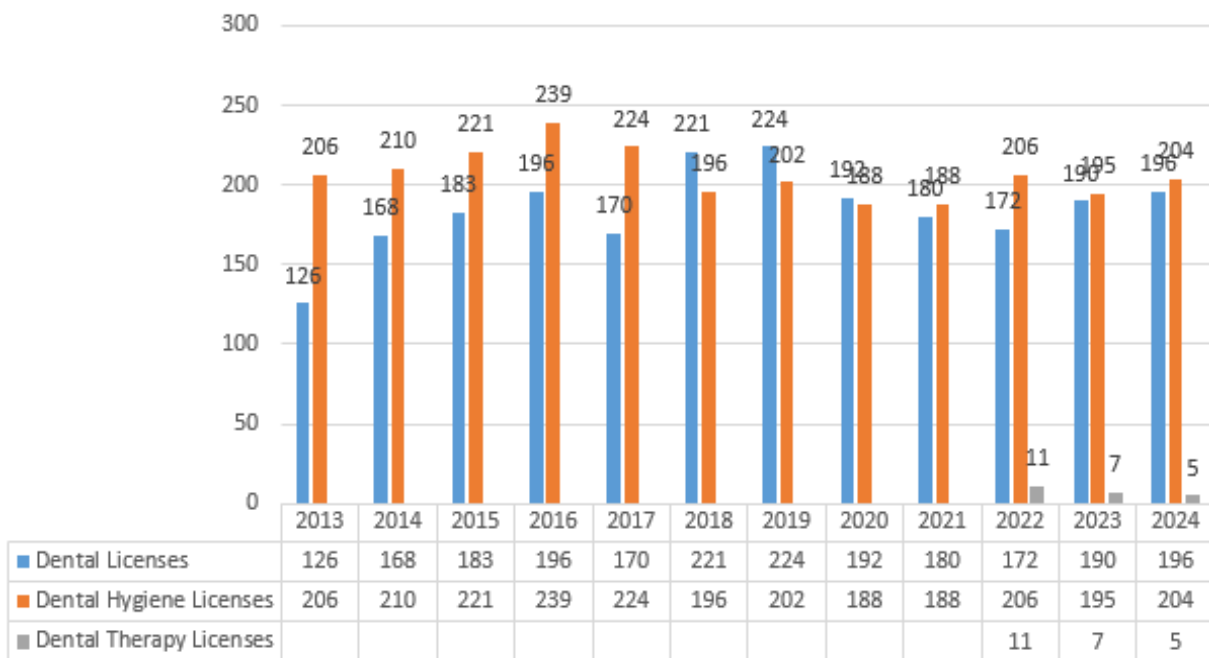
PARTNERSHIPS

- **Professional Organizations:** Oregon Dental Association, Oregon Dental Hygienists' Association, Oregon Dental Assistants Association, Oregon Academy of General Dentistry, and various dental specialty organizations.
- **Education System:** Oregon Health and Science University, School of Dentistry; Community College Dental Hygiene and Dental Assisting programs; Oregon Department of Education, licensed trade schools and independent educators.
- **Health care regulatory agencies and public health organizations:** Board of Pharmacy, Board of Nursing, Board of Medical Examiners, Board of Denture Technology, dental licensing boards in other states, other health licensing boards, Department of Human Services, Health Services; Oregon Medical Assistance Programs, and local community health programs.
- **Law Enforcement Agencies:** U.S. Drug Enforcement Agency, Federal Bureau of Investigation, Oregon Department of Justice, Medicaid Fraud; local police agencies, etc.
- **National Dental Organizations:** American Dental Association (ADA) American Association of Dental Boards (AADB) & the American Association of Dental Administrators (AADA). The ADA accredits dental schools and dental hygiene and dental assisting programs and conducts regular evaluations of programs to assure compliance with national education standards. The ADA also conducts the written dental and dental hygiene examinations (National Board Examinations) that are recognized by all states for initial licensure. AADB is comprised of state dental boards, dental educators, board administrators and board attorneys. Its focus is on licensing standards for dentists and dental hygienists. This association appoints members to the American Dental Association Council on Dental Education, Commission on Dental Accreditation (CODA) which is responsible for the evaluation and accreditation of dental education programs; and to the Joint Commission on National Dental Examinations which conducts standardized written dental and dental hygiene examinations that are recognized by all fifty states for licensure. This organization maintains a clearinghouse of disciplinary actions issued by State dental boards and disseminates a monthly report to all member agencies.
- **Dental Testing Agencies:** Western Regional Examining Board, American Board of Dental Examiners, Central Regional Dental Testing Service, The Commission on Dental Competency Assessments, Southern Regional Testing Boards, Council of Interstate Testing Agencies, and the Dental Assisting National Board. These organizations conduct examinations for dentists, dental hygienists and dental assistants and are recognized by the Oregon Board for initial qualification for licensure (dentists and dental hygienists), or certification (dental assistants). The Board holds membership in the Western Regional Examining Board and American Board of Dental Examiners. CDCA-WREB-CITA. Dental health professionals seeking initial state licensure and the far-reaching licensure portability of ADEX examinations can now look to one national testing agency for their needs. CDCA-WREB and The Council of Interstate Testing Agencies (CITA), the two agencies currently authorized to administer assessments developed by the

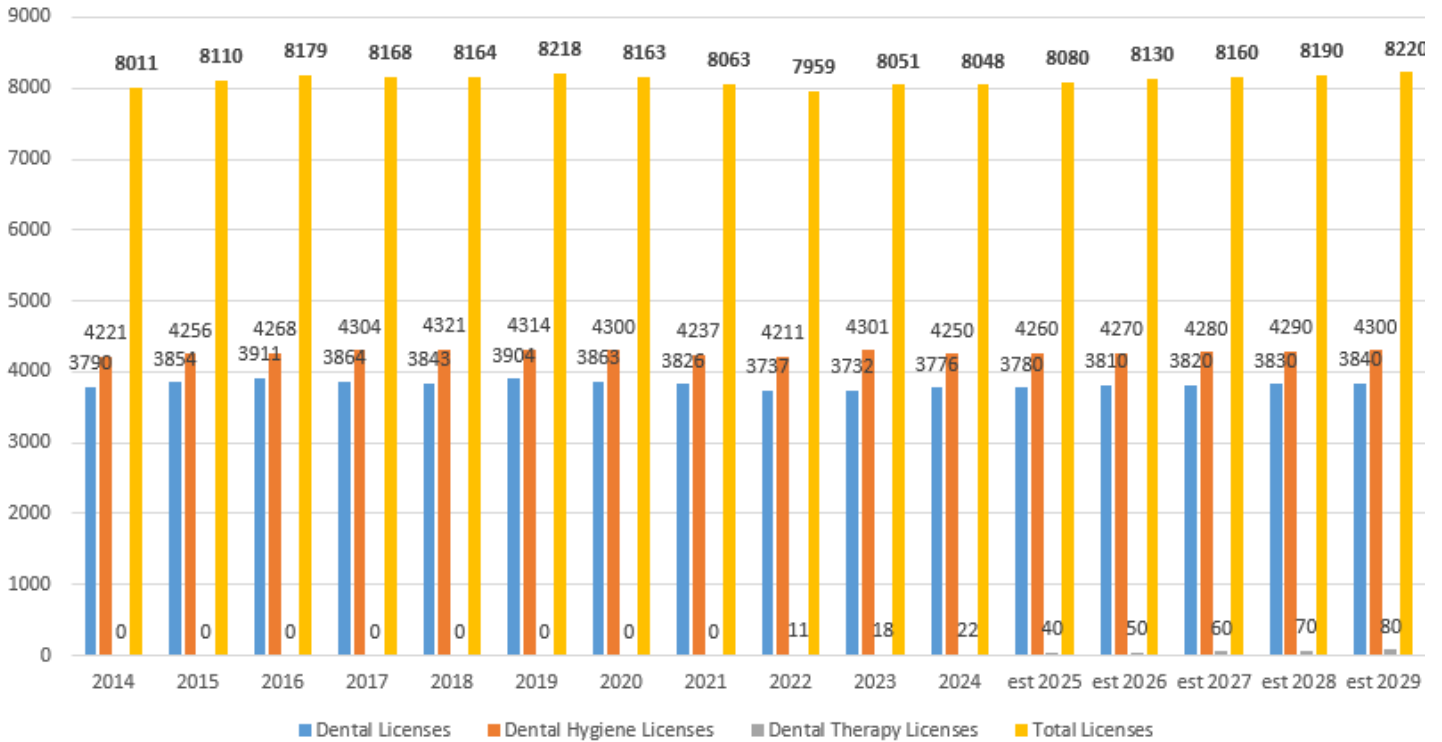
American Board of Dental Examiners (ADEX), announce their intent to combine on August 1, 2022. The new organization will operate as CDCA-WREB-CITA. A CDCA-WREB-CITA combination simplifies the pathways for dental and dental hygiene licensure candidates, schools, and state licensure boards, etc. the dental public. ADEX develops uniform competency assessments that reflect current dental and dental hygiene practices.

- Federal Reporting Agencies:** National Practitioner Data Bank (NPDB) and Healthcare Integrity and Protection Data Bank (HIPDB). The Board is required by Federal law to report disciplinary actions to these two data banks. These national databases facilitate background checks and help licensing boards evaluate the qualifications of practitioners to practice safely. Checks of records of applicants for licensure, or of current licensees applying for renewal, can reveal information that has not been self-reported and which warrants attention by the Board.

Licenses Issued per year



Total Licensees



Enforcement & Compliance:

The Board investigates complaints submitted alleging misconduct or unacceptable patient care by Licensees of the Board. Details of complaints are confidential and not available as public information.

If a licensee has been disciplined by the Board, the details of the disciplinary action (but not of the investigation) become public. Approximately 180 complaints are filed with the Board every year. In an average year about 12 - 16% result in disciplinary action being taken.

Board Action - FY	2021	2022	2023	2024
Cases Opened	195	150	213	178
Cases Closed	205	154	170	176
No Violation	46	60	71	67
No Further Action	75	41	40	38
Letter of Concern	60	38	31	47
Discipline	24	22	28	24

Total complaints can ebb and flow each year, but overall have been trending down. The Board has taken meaningful and focused action on fine tuning our protocols and have become very efficient in managing cases from intake through disposition at a board meeting.



Dental Therapists – new licensee to regulate:

At the August 20, 2021 Board Meeting the Oregon Board of Dentistry (OBD) established a new standing Committee named the “Dental Therapy Rules Oversight Committee” per ORS 679.280, to create, amend, review and discuss the implementation of dental therapy rules with the passage of HB 2528 (2021). This historic piece of legislation was signed by Governor Kate Brown on July 19, 2021. This new Committee was created because the OBD sought a dedicated and focused group of committee members to draft new dental therapy rules in a deliberate, fair and equitable manner for the OBD to consider.

This Committee also considered cost of compliance and racial justice issues as well with the development of these rules. The Dental Therapy Rules Oversight Committee is comprised of three current OBD Board Members, one who will serve as the Chair of the Committee. The Committee includes three Oregon Dental Therapists or educators that educate dental therapists in Oregon. The Committee members must reside or work in Oregon and the OBD President will select the three members if more than three people volunteer to serve on this Committee, The Legislature requires that the OBD adopt rules necessary to administer certain provisions of the new legislation. In adopting rules, the board shall consult with dental therapists and organizations that represent dental therapists in Oregon. The public, dental therapy communities and all interested parties can take part in the implementation of the new dental therapy rules as they will be subject to the OBD’s public rulemaking process.

The first dental therapy application for licensure was received in September 2022 and the first license was issued November 1, 2022. As of January 1, 2025 there were 22 licensed dental therapists in Oregon.

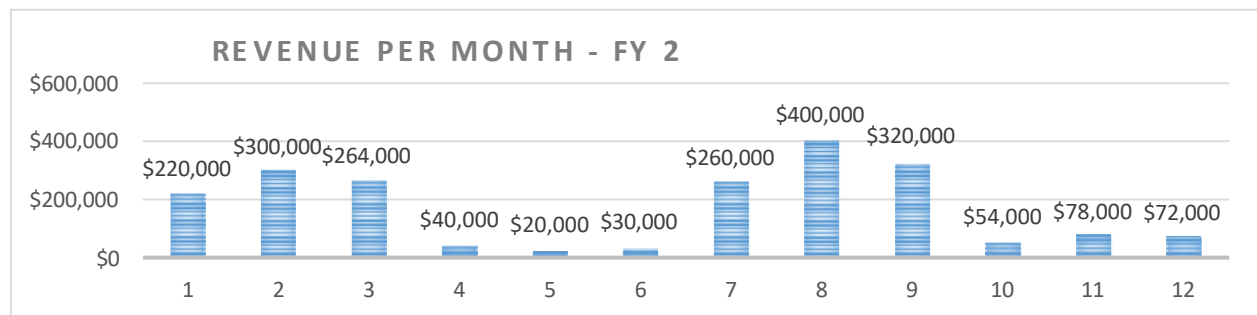
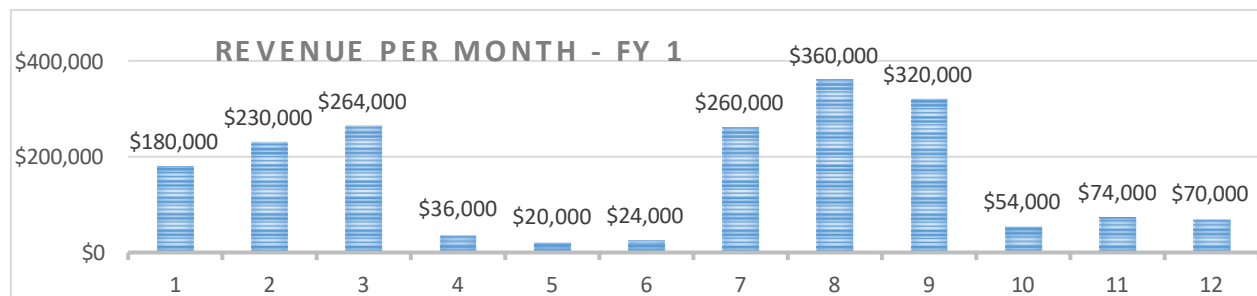
Budget summary information:

No significant changes to budget through last 6 years. The total number of licensees and revenue has plateaued, even accounting for Covid-19 pandemic and minor variations in civil penalties collected.

The OBD’s main source of revenue is its Licenses with applications, renewals and various permit fees accounting for approximately 95% of the total revenue.

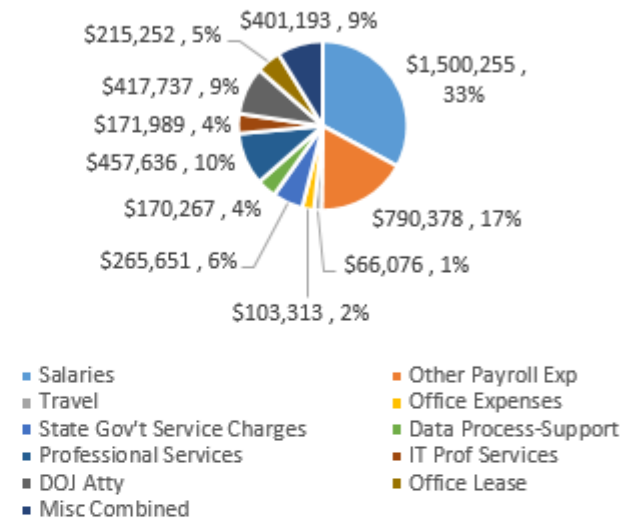
Revenue stream- uneven every year due to Licensees renewing in spring & fall

Every year one half of Oregon’s dentists renew their 2-year license between Jan – March 31. Every year one half of Oregon’s dental hygienists and dental therapists renew their 2-year license between July – Sept 30. Example of the uneven revenue typically received per Fiscal Year (FY) shown below. The OBD began licensing dental therapists later in fall of 2022 and forecast that it will have a minimal impact on revenue in the current biennium or in the 2025 - 2027 biennium.



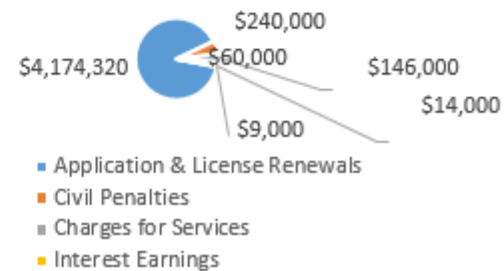
Oregon Board of Dentistry	
2025-27 Governor's Request Budget	
Expenses	
Salaries	\$ 1,500,255
Other Payroll Exp	\$ 790,378
Travel	\$ 66,076
Office Expenses	\$ 103,313
State Gov't Service Charges	\$ 265,651
Data Process-Support	\$ 170,267
Professional Services	\$ 457,636
IT Prof Services	\$ 171,989
DOJ Atty	\$ 417,737
Office Lease	\$ 215,252
Misc Combined	\$ 401,193
	\$ 4,559,747

**Oregon Board of Dentistry 2025 -2027
Governor's Request Budget - \$4,559,747**



Oregon Board of Dentistry	
2025-27 Governor's Request Budget	
Revenue	
Application & License Renewals	\$ 4,174,320
Civil Penalties	\$ 240,000
Charges for Services	\$ 146,000
Interest Earnings	\$ 60,000
Other Fees	\$ 14,000
Other Misc Income	\$ 9,000
	\$ 4,643,320

**Oregon Board of Dentistry 2025 - 2027
Revenue Projected - \$4,643,320**



Agency goals for 2025-2027 include:

Implement 2022-2025 Strategic Plan Initiatives and prepare for strategic planning in 2026.

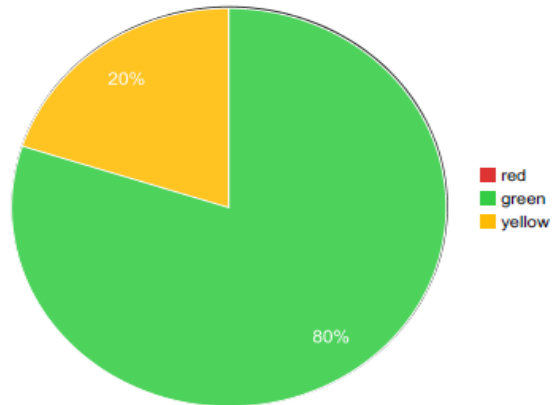
- Continue to promote and encourage participation in the volunteer Dentist/Dental Hygienist program to increase access to quality dental care.
- Collaborate with new members in state government – legislators, governor’s office, other agency directors, etc.
- Continue to use OBD/OAGD Mentoring Program as one avenue to resolve disciplinary cases.
- Continue to educate consumers on their options regarding the complaint process, and alternative means of resolving their issues.
- Continue to promote the Oregon Prescription Drug Monitoring Program to all licensees and follow up on those dentists that need to sign up per statutory requirements.
- Utilize the website, newsletter and personal presentations to communicate Board policies and expectations.
- Continue to collect data on the ethnic and racial makeup of licensees and work with policy makers, educators, and students to encourage a representative diversity in the dental workforce.
- Refine participation in the Health Care Workforce Initiative project and new programs to address the issues of health care workforce shortages and access to care
- Promote the Oregon Wellness Program effectively in conjunction with professional associations and others

Agency Workforce Challenges Ahead

- Adhere to Succession Plan – develop staff and cross train
- Adapt to ever-changing conditions and demands
- Persist in the face of challenges and limited resources
- Initiate and plan next steps to replace current Strategic Plan
- Promulgate new rules and address new legislative mandates from current legislative session

Board of Dentistry Annual Performance Progress Report – FY 2024

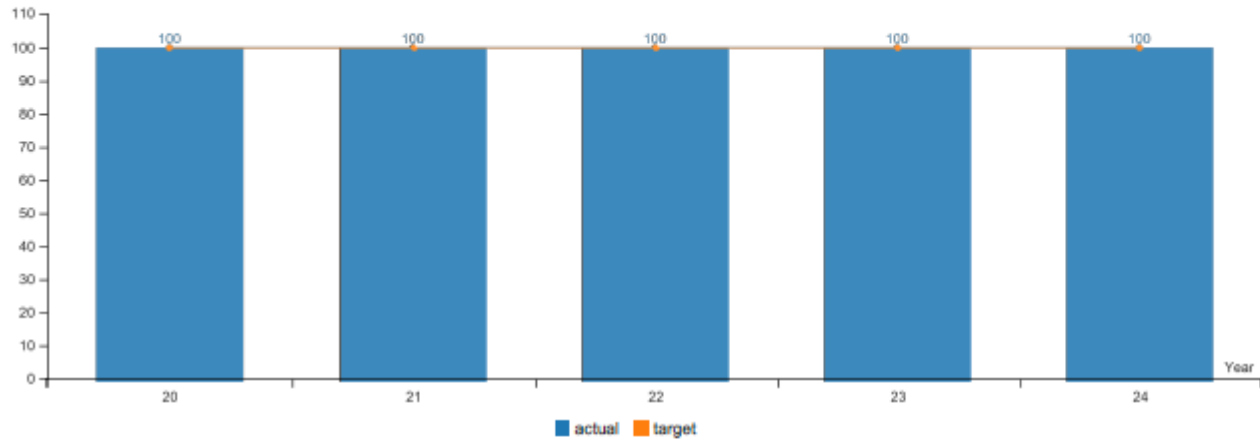
KPM #	Approved Key Performance Measures (KPMs)
1	Continuing Education Compliance - Percent of Licensees in compliance with continuing education requirements.
2	Time to Investigate Complaints - Average months from receipt of new complaints to completed investigation.
3	Days to Complete License Paperwork - Average number of working days from receipt of completed paperwork to issuance of license.
4	Customer Satisfaction with Agency Services - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
5	Board Best Practices - Percent of total best practices met by the Board.



Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	80%	20%	0%

KPM #1	Continuing Education Compliance - Percent of Licensees in compliance with continuing education requirements.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2020	2021	2022	2023	2024
Percent of Licensees in Compliance with Continuing Education Requirements					
Actual	100%	100%	100%	100%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

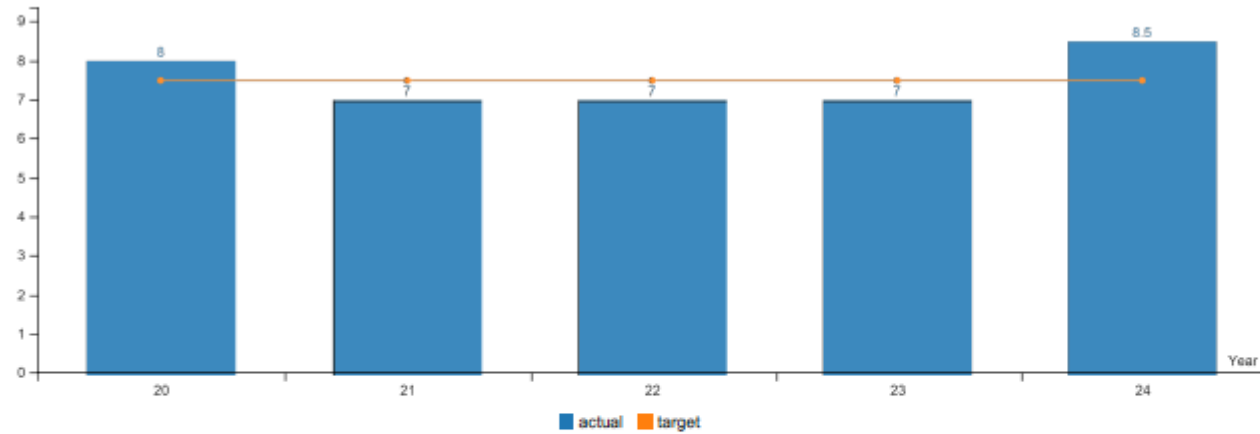
For FY 2024 we accomplished this goal by requiring our licensees complete and comply with continuing education requirements. The Board's view is that licensees should keep current on practice issues. One way to do this is to take continuing education courses during their two-year licensure period. The Board monitors their compliance with questions on their license renewal forms, it is requested in investigations and also verified in audits each renewal cycle. Board Staff follows up and ensures all licensees meet their CE requirement.

Factors Affecting Results

Board staff work with licensees to communicate the requirements to be in compliance with Board rules.

KPM #2	Time to Investigate Complaints - Average months from receipt of new complaints to completed investigation.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = negative result



Report Year	2020	2021	2022	2023	2024
Average time to Investigate Complaints					
Actual	8	7	7	7	8.50
Target	7.50	7.50	7.50	7.50	7.50

How Are We Doing

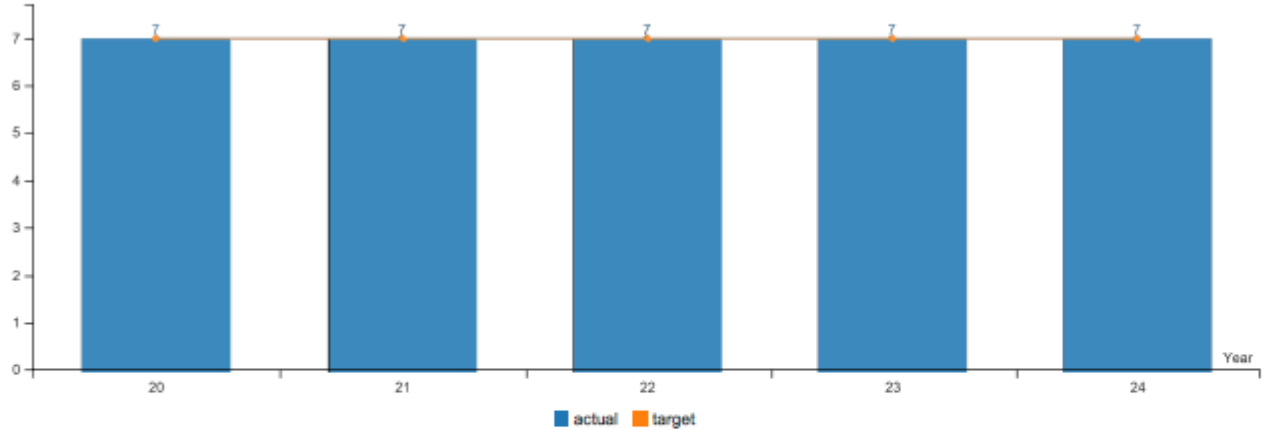
The investigators worked diligently to close the cases and bring forward to the regularly scheduled Board Meetings. An investigation can sometimes take longer than usual because of a number of reasons: the number of treatment providers involved in the case, the complexity of the case, the timely responses of all involved and their cooperation as well.

Factors Affecting Results

The total number of investigations opened in FY 2024 was 178 compared to 213 in FY 2023. The number of cases closed in FY 2024 was 176 compared to 170 in FY 2023. Staff turnover impacted case disposition and time to close cases, though the OBD is fully staffed at the time of this report.

KPM #3	Days to Complete License Paperwork - Average number of working days from receipt of completed paperwork to issuance of license.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2020	2021	2022	2023	2024
Average Number of Working Days to Issue license after Paperwork is Completed.					
Actual	7	7	7	7	7
Target	7	7	7	7	7

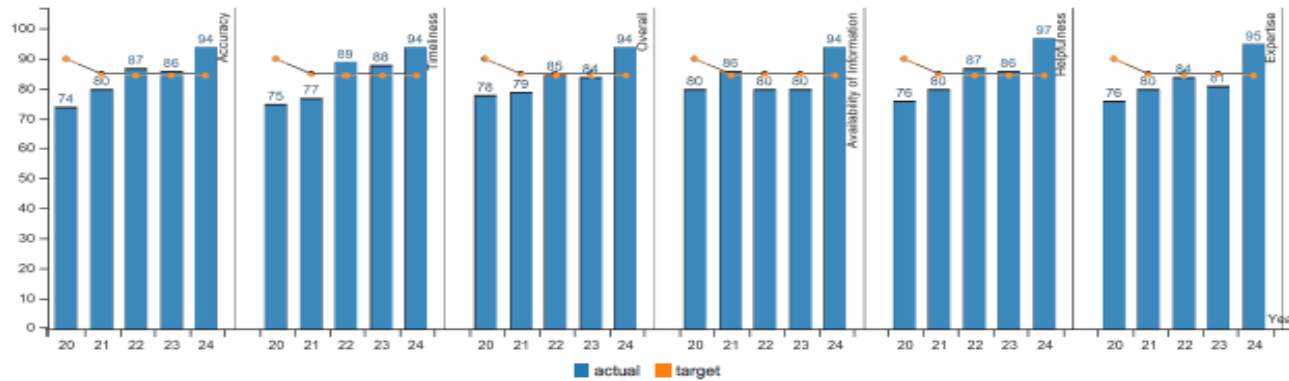
How Are We Doing

For FY 2024 we accomplished this goal. Although there were delays due to other agencies, schools, states and entities working remotely. Once all required documentation and paperwork is completed via the online portal, then licenses were issued with minimal delay.

Factors Affecting Results

It is one of our top priorities that applications and renewals be processed accurately and efficiently.

KPM #4 Customer Satisfaction with Agency Services - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
 Data Collection Period: Jul 01 - Jun 30



Report Year	2020	2021	2022	2023	2024
Accuracy					
Actual	74%	80%	87%	86%	94%
Target	90%	85%	85%	85%	85%
Timeliness					
Actual	75%	77%	89%	88%	94%
Target	90%	85%	85%	85%	85%
Overall					
Actual	78%	79%	85%	84%	94%
Target	90%	85%	85%	85%	85%
Availability of Information					
Actual	80%	86%	80%	80%	94%
Target	90%	85%	85%	85%	85%
Helpfulness					
Actual	76%	80%	87%	86%	97%
Target	90%	85%	85%	85%	85%
Expertise					
Actual	76%	80%	84%	81%	95%
Target	90%	85%	85%	85%	85%

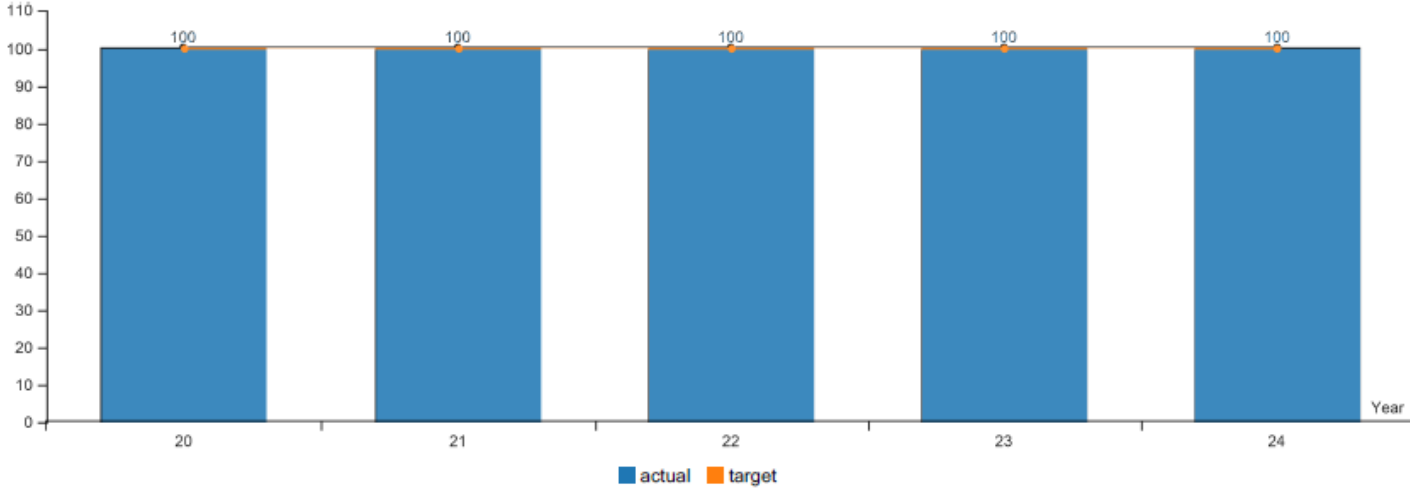
For FY 2024 we accomplished this goal. In compliance with the Oregon Legislatures directive, the Board conducts a Customer Service Survey as one tool to determine the customer satisfaction with the accuracy of carrying out the statutory requirements and Mission of the Board. The overall results were positive.

Factors Affecting Results

People choose to respond to surveys and we will continue to promote the survey and encourage feedback. We receive direct feedback outside the survey and it is good to know how the OBD's actions are impacting others and the information received is always useful.

KPM #5	Board Best Practices - Percent of total best practices met by the Board.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2020	2021	2022	2023	2024
Compliance with Best Practices Performance Measurement					
Actual	100%	100%	100%	100%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

For FY 2024 we accomplished this goal. Annually at the August Board Meeting the Board reviews the 15 metrics outlined on the Board Best Practices document. It conducted a 360-degree performance review of the Executive Director in March 2024. The current Executive Director has had an annual review every year since 2015.

Factors Affecting Results

The Board Members are engaged and dedicated to their responsibilities, duties and obligations serving Oregon in their capacity. The Board reviewed the Board Best Practices' Assessment document at its August 23, 2024, Board Meeting and unanimously agreed that all 15 metrics were met.

Best Practices Self-Assessment

Annually, Board members are to self-evaluate their adherence to a set of best practices and report the percent total best practices met by the Board (percent of yes responses in the table below) in the Annual Performance Progress Report as specified in the agency Budget instructions.

Best Practices Assessment Score Card

Best Practices Criteria	Yes	No
1. Executive Director's performance expectations are current.	✓	
2. Executive Director receives annual performance feedback.	✓	
3. The agency's mission and high-level goals are current and applicable.	✓	
4. The Board reviews the Annual Performance Progress Report.	✓	
5. The Board is appropriately involved in review of agency's key communications.	✓	
6. The Board is appropriately involved in policy-making activities.	✓	
7. The agency's policy option budget packages are aligned with their mission and goals.	✓	
8. The Board reviews all proposed budgets.	✓	
9. The Board periodically reviews key financial information and audit findings.	✓	
10. The Board is appropriately accounting for resources.	✓	
11. The agency adheres to accounting rules and other relevant financial controls.	✓	
12. Board members act in accordance with their roles as public representatives.	✓	
13. The Board coordinates with others where responsibilities and interest overlap.	✓	
14. The Board members identify and attend appropriate training sessions.	✓	
15. The Board reviews its management practices to ensure best practices are utilized.	✓	
Total Number	15	
Percentage of total:	100%	

At the August 23, 2024 Board Meeting, the Board reviewed the best practices self-assessment documents and unanimously agreed that all Best Practices were met.

Thank you for your interest in becoming an Oregon Board of Dentistry (OBD) Board Member. Volunteers like you are crucial to the foundation of a government duly represented by its citizens.

A Board term of service is four years. Board members may serve two terms. The Governor appoints the Board member and the Senate confirms them. The Governor's office will review and consider the applicant's geographic location, ethnic background, diversity, disciplinary history (if any) and other factors important to the Governor.

- An Oregon licensed Dentist, who resides in Oregon, may apply for a dentist position on the Board.
- An Oregon licensed Dental Hygienist, who resides in Oregon, may apply for a dental hygienist position on the Board.
- Any interested Oregon citizen may apply for a public position on the Board.

An OBD Board Member is actively involved, within the context of the agency's regulatory governance model, policy-making, strategic planning, and oversight responsibilities necessary for the success and well-being of the OBD, consumers, Licensees and other stakeholders.

Requirements:

- Commitment to the mission of the OBD and willing to actively seek information that helps guide discussions and decisions regarding achievement of the mission.
- Commitment to complete annual training and professional development required by State of Oregon.
- Understanding and acceptance of the OBD's legal, fiscal and ethical responsibilities to OBD and Oregon. A Board Member is a public official and subject to transparency and ethics requirements.
- Maintain the confidentiality of relevant investigatory information and other private records.
- Observe Public Meetings Law.
- Active participation with other Board members in assessing the performance of the OBD's Executive Director.
- Active collaboration with other Board members in decision making.
- Ability to maintain an objective viewpoint on issues that impact Licensees you may be familiar with or know in some way.
- Ability to maintain an objective viewpoint on larger issues that impact oral health care in the state.
- Willingness to volunteer to serve on committees or to serve when asked by the Chair.
- Willingness to volunteer to attend national meetings with American Association of Dental Boards and testing agencies.
- Support OBD decisions by speaking with one voice.
- Regular attendance and active meaningful participation in OBD meetings (there are typically six meetings per year) and related OBD committee meetings, strategic planning and ad hoc committees.
- Maintain a positive working relationship with the OBD Board Members, Executive Director and OBD Staff.
- Understanding of Executive Limitations: Constraints on Board authority that establish the prudence and ethical boundaries within which all Board activity and decisions must take place.
- Understanding of Governance Process: Understanding the ways in which the Board conceives, carries out and monitors its own tasks.
- Understanding of Board – Executive Director Linkage: The delegation of power between the Board and the Executive Director and monitoring its use.

- Understanding the roles and duties each Board member plays and the executive director: respecting these boundaries and roles.
- Ability to utilize board assigned laptops and technology.

Some next steps may include:

- A brief phone interview with the Executive Director.
- Complete required documents with the Governor's Office including interest form, resume and oath of office.
- Attendance at Senate Committee Meeting, and short interaction with Senators at the meeting regarding your interest in serving on the OBD.
- Attendance at OBD new Board Member onboarding orientation conducted both virtually and typically a ½ day meeting at the OBD's downtown Portland Office.

It truly is a volunteer position, with Board Members needing to be engaged in all areas that impact safe dentistry, dental therapy & dental hygiene - licensure, discipline, education, etc...Statute and rule allow a per diem which in 2024 - 2025 was set at \$178 per full day of board service.

Board Members typically attend 6 regular board meetings and 2 - 4 committee meetings per year. The Board also undergoes strategic planning every three to four years. All Board Members are required to complete mandatory training which is completed through the state's Workday system. All this work roughly translates to about 120 - 160 hours of work per year. This time commitment may vary for individuals especially at start of service as a new Board Member. Board Meeting packets can sometimes total over 1000 pages for a board meeting.

The OBD strives to meet in person for regular board meetings. It utilizes remote meetings for committee work, weather issues or for emergency meetings to consult on unsafe licensees that need the Board's immediate attention.

For more information you can review Oregon Revised Statutes - ORS 679.230 & 679.250 and the OBD website to look at past history of meetings and minutes, newsletters along with other Board documents.

Please go to the Governor's website:

[Governor of Oregon : Boards & Commissions : State of Oregon](#)

The actual interest form is located on the governor's website. Please submit the application materials, as well as a cover letter and resume, to the Governor's Office, ideally a few months before the next board position you are applying for is open. The application materials are maintained on file for one year.

Please let me know if you need more information or give me a call at 971-673-3200.

Stephen.Prisby@OBD.Oregon.Gov

Sincerely,
Stephen Prisby
Executive Director

The Mission of the Oregon Board of Dentistry is to promote quality oral health care and protect all communities in the State of Oregon by equitably and ethically regulating dental professionals.

Agency Name (Acronym)	OBD
2025-27 Biennium	Dentistry

Detail of Reductions to 2025-27 Current Service Level Budget

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Priority (ranked most to least preferred)	Agency	SCR or Activity Initials	Program Unit/Activity Description	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	Used in Gov. Budget Yes / No	Impact of Reduction on Services and Outcomes	
Dept	Prgm/Div														
Admin/€	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Travel for meetings			50,000				\$50,000					Reduce all out of State Travel and limit in state Travel as well. Board member reimbursement for travel and necessary Salem visits would still be budgeted for with this reduction. The reduction would risk the OBD not being up to date with regulatory information and issues that are impacting the U.S.
Office \$	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Office Supplies.			15,000				\$15,000					Reduce the purchase of all office supplies by. No Positions would be reduced
Admin	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Attorney General Support			140,000				\$140,000					This Reduction would increase the board's risk of not being responsive to legal issues, not seeking appropriate interpretation of statutes and rules, and would affect prosecution of contested cases hearings. reduced attorney time for the agency would limit the board's ability to seek preventive legal advice thus raising the risk of increased legal issues at a later time. No positions would be reduced.
Admin/€	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Overtime			6,000				\$6,000					This Reduction would impact work and outcomes of the agency. Overtime is used selectively to ensure priority work is completed in a timely basis.
Admin/€	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Office Support by 1 FTE Admins			180,000				\$180,000		1			This Reduction would increase the board's risk of not being responsive to a variety of board issues and negatively impact the day to day operations of the board and public perception of the board.Reduce Full time employment of office specialist to 0 hrs per week.
Enforce	8340001 129/Oregon Board of Dentistry	83400-000-00000	Reduce Investigator 2 role to .75 FTE			66,000				\$66,000		0.25			This Reduction would increase the board's risk of not being responsive to a variety of board issues and negatively impact the day to day operations of the board and public perception of the board.Reduce Full time employment of Investigator 2 to 30 hrs per week.
										\$ -					
										\$ -					

