



# Oregon

Tina Kotek, Governor

Department of Administrative Services

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January 31, 2025

Co-Chair Chris Gorsek

Co-Chair Greg Smith

Members of the Joint Ways and Means General Government Subcommittee

Oregon State Legislature

900 Court St NE

Salem, OR 97301

Re: Joint Ways and Means General Government Subcommittee Follow-Up Information

Co-Chair Gorsek, Co-Chair Smith and members of the committee,

Thank you for being so generous with your time with the Department of Administrative Service this week. We appreciate the opportunity to showcase the work DAS does for Oregonians.

Below please find follow up information to questions asked during this week's DAS Rates and Assessments presentation.

As always, please don't hesitate to let me know if there's anything further DAS can assist with.

Thank you!

**-Meliah Masiba**

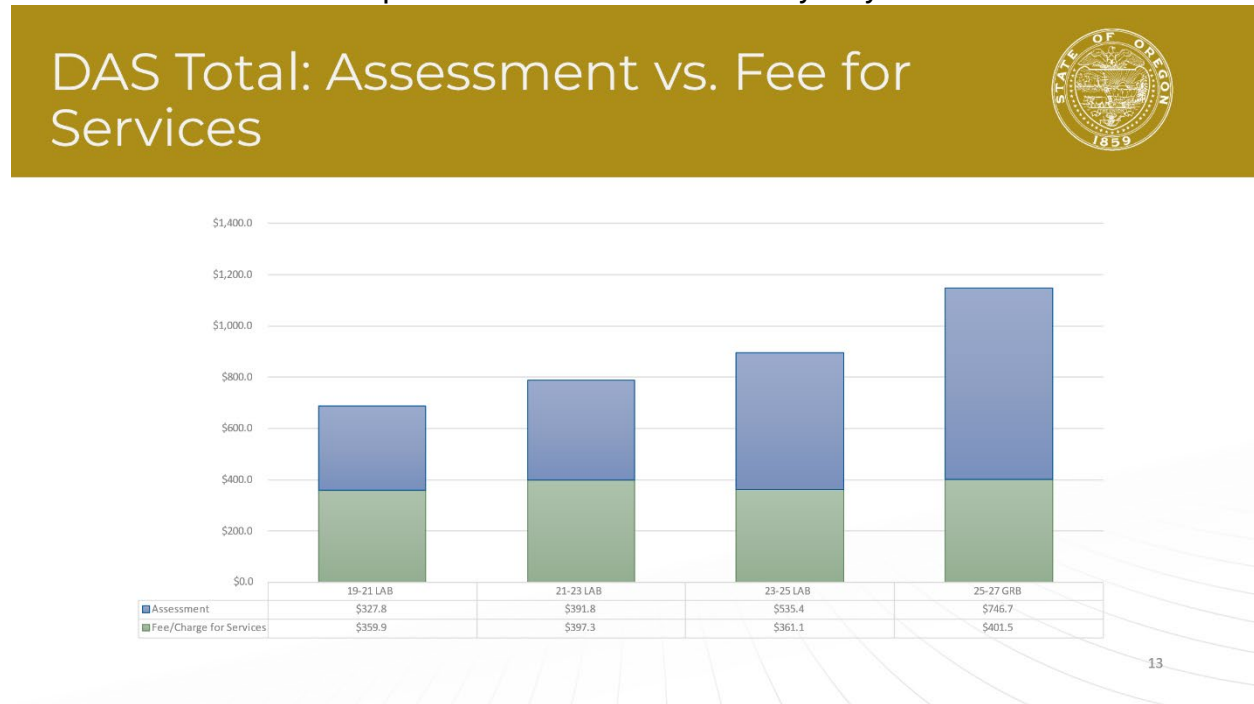
DAS Legislative Director

## Tuesday, Jan 28: DAS Rates and Assessment Overview

### 1) Do semi-independent agencies pay for services and assessments?

The 2025-27 GB Price List State Government Services Charges (attached), lists Semi Independent Boards and Agencies assessments. For complete information on current fee-for-service rates, the current DAS pricelist is [here](#).

### 2) Can we see data of overall fees vs assessments further back than the previous biennia? We have updated the slide from Tuesday so you can see back to 2019.



### 3) Do agencies make (timely) payments or are we chasing down payments?

While we do have agencies where we have received payments late, we have not experienced a cash flow challenge. On average, for agencies with late payments, invoices are being paid approximately 19 days after they are due. We always inquire with agencies as to their late payments and work with agencies when they are late.

### 4) Does DAS do all of the printing for the state?

Generally speaking, and per ORS282.020, agencies need to start with DAS Print and Distribution (P&D) for their printing service, which could turn into PnD doing to work, contracting it out, or giving an exception to an agency to handle it on their own.

## 282.020 Control of state printing and printing purchases.

(1) *The Director of the Oregon Department of Administrative Services or the designee of the director shall:*

(a) *Control and manage all state printing.*

*(b) Control all state printing purchases, including those outside of the Oregon Department of Administrative Services; and any printing conducted outside of the department on behalf of state government may be conducted only through authority of the director or the director's designee.*

*(2) Printing and binding that advertises or promotes products, agricultural or manufactured, shall not be considered state printing.*

*(3) The director or the director's designee may advertise for bids and award contracts for state printing, but the policy of the director or the director's designee in deciding what work shall be let by contract shall be dictated by questions of good business and economy. [Amended by 1959 c.293 §1; 1975 c.605 §2; 1995 c.452 §11; 2001 c.539 §2]*

We have outlined the process for when a printing request is received by DAS P&D:

**Evaluate the product requested:**

- Can Publishing & Distribution produce?
  - If not
    - Consider granting a one-time exemption for the agency to pursue the print procurement?
  - If not
    - Move to the buy decision process
    - Can it and should it be produced by Oregon Corrections Enterprises Print Shop?
  - If not
    - Put out to bid to qualified vendors
    - P&D will select the best price based on cost and quality
    - Preference for in state vendors
- DAS finds that the printers quote the state 10%-25% less than open market rates.
- Any printer in Oregon can be placed on the list after a simple application process.
- Last biennium DAS contracted over 6 million dollars out to private print vendors.