

# State Procurement Services (SPS)



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January 30, 2025

# Agenda

- Introduction
- Authority and Thresholds
- Sourcing and Resources
- Program Areas
- Wrap Up



# The Buy Decision



## BUY DECISION PRIORITY ORDER

ORS 190 Agreement (IAA/IGA/ISA) may be used at any time in the decision  
OAR 125-246-0365

### **SURPLUS PROPERTY**

ORS 279A.250  
OAR 125-050-0100

1

2

### **OREGON FORWARD (FORMERLY QRF)**

ORS 279.835-855  
OAR 125-055-0005 – 0045

### **OREGON CORRECTIONS ENTERPRISES**

Oregon Constitution,  
Article I, Section 41 (11)

3

4

### **STATEWIDE PRICE AGREEMENTS**

ORS 279A.140  
OAR 125-247-0296

### **OPEN MARKET**

ORS 200.035  
OAR 125-247-0200(4), 246 & 247

5

Go to Open Market  
if 1-4 don't yield results

# What is Procurement?



**Procurement is the act of purchasing, leasing or otherwise acquiring goods and services**

In Oregon, public procurement is governed by law (ORS 279A, B, and C)





# What Happens After Procurement?

**Contract Administration** is the management of all actions that ensure a contract between an agency and a contractor is satisfactorily performed and all the responsibilities of both parties are properly executed.

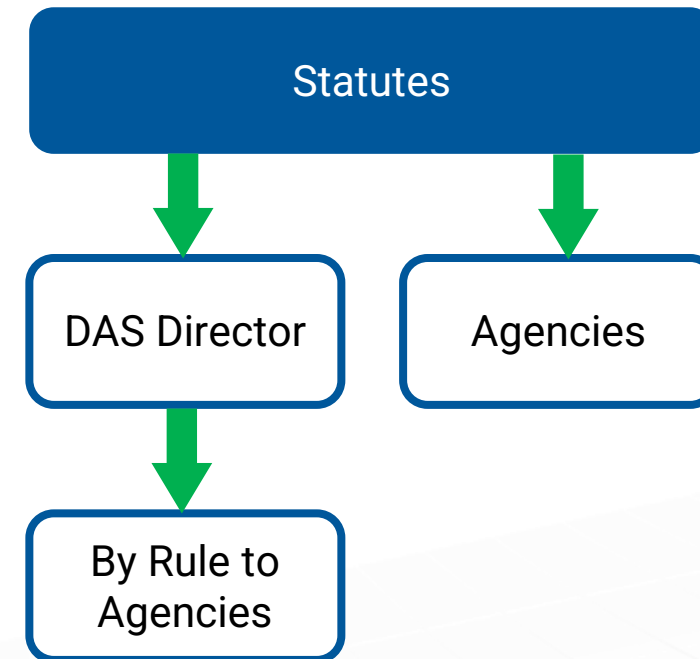


# Authority and Thresholds

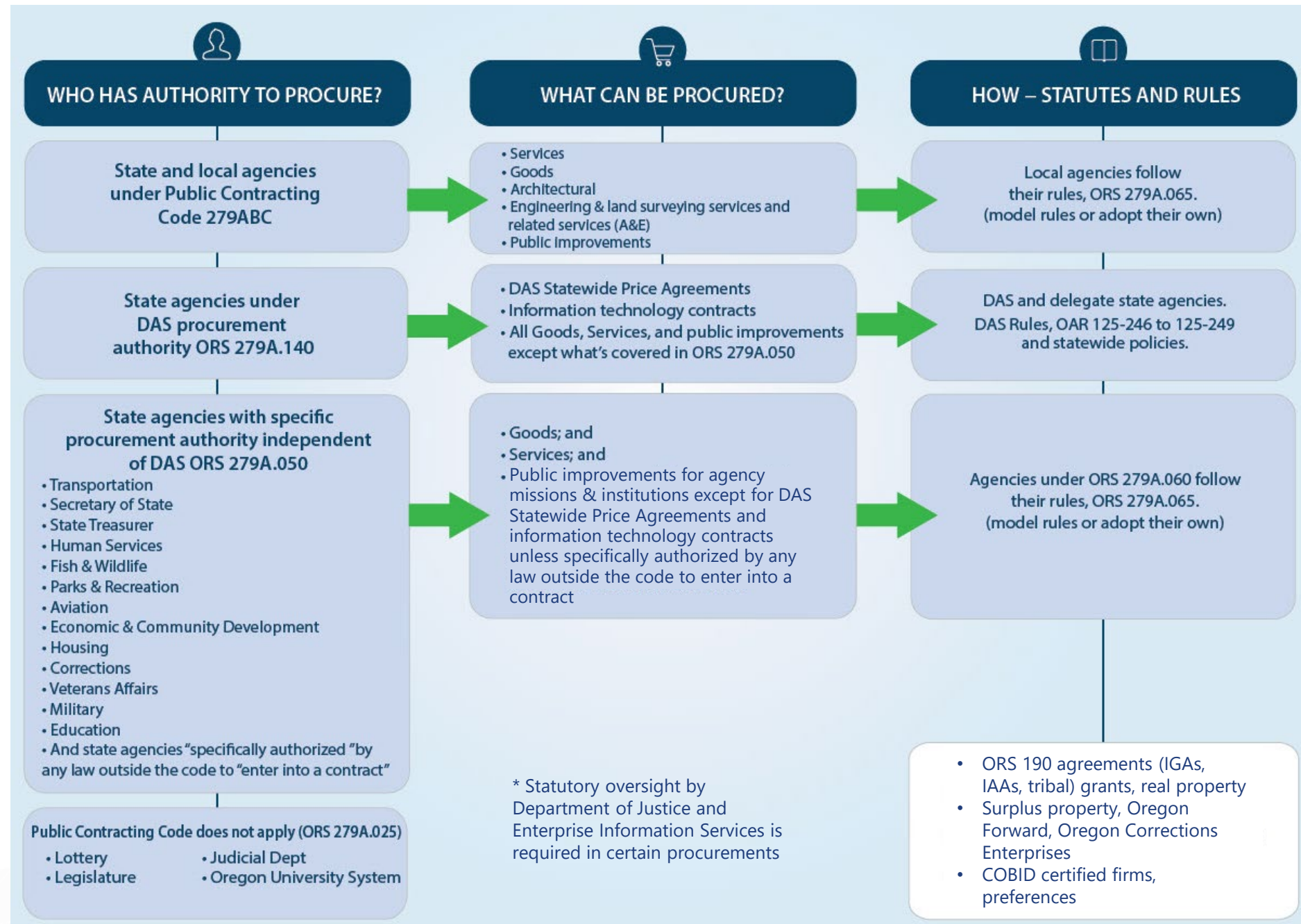
# Statutory Authority



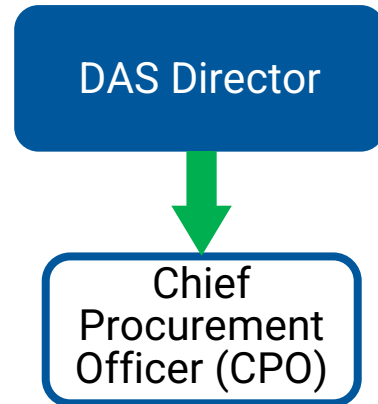
- Generally, DAS State Procurement Services (SPS) is the central procurement authority for the executive branch as defined in statute
- However, there are also many exceptions and carve outs



# Overview of Oregon Procurement Authority



# DAS Procurement Authority



## CPO Authority:

- Formal procurements
- Sole source procurements
- Special requests
  - Waivers, special procurements, exemptions, etc.
- Cooperative procurements
- Delegations

## Statutes:

- ORS 279 A, B, C
- ORS 279.835-855 (Oregon Forward)
- ORS 190
- ORS 244 Ethics
- ORS 200 (COBID)

## Rules:

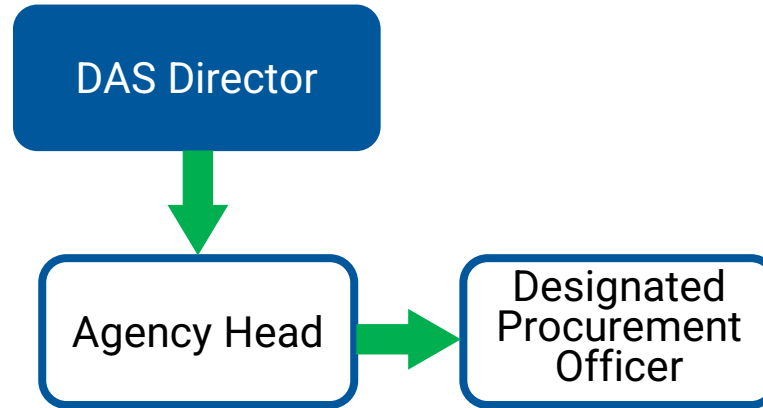
- DOJ Model Rules
- DAS Procurement Rules

## Executive Orders

## Policies:

- E-Waste
- COBID
- OregonBuys
- Statewide Procurement Training
- Sustainability

# Agency Procurement Authority



## **Types of Delegated Agency Authority:**

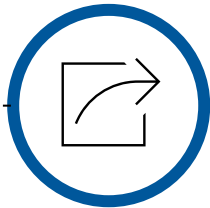
- Small and Intermediate Procurements under \$250k
- Sole Source Procurements under \$250k
- Emergency Procurements
- Procurements under delegation from DAS
- Specific authority granted by statute

# Sourcing and Resources

# SPS Sourcing Work



**In 2024, SPS Processed  
the Following:**



Requisitions From Agencies

**314**



Procurements Conducted

**250**



Registered Vendors

**31,295**

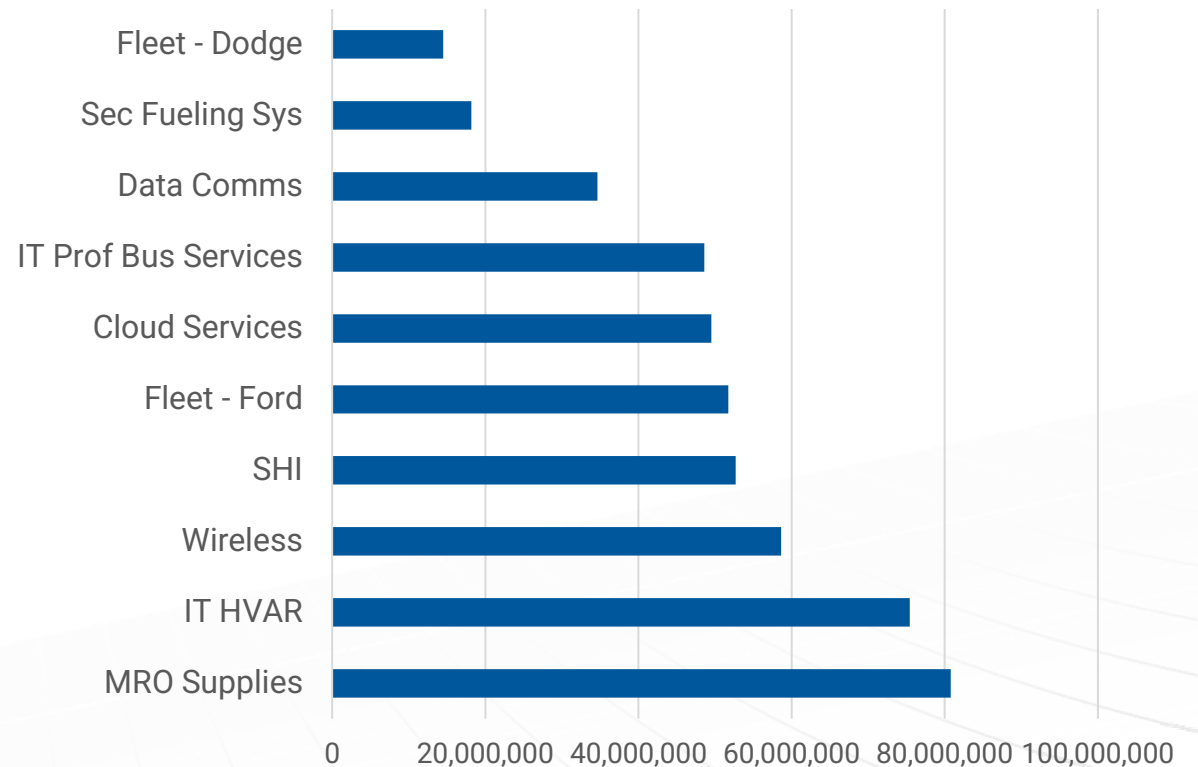
# Statewide Price Agreements



## **DAS manages approximately 450 price agreements for commonly used items and services**

- Price agreements save agencies and local governments time and money
- Price agreements have been through a competitive procurement and are ready to use with little to no additional selection process
- They often contain price discounts and other value adds through volume purchases at the state level

## 10 Most Used Price Agreements – CY 2023



# DAS Procurement Manual

## Resources



### Oregon Procurement Manual

Department of Administrative Services

Disclaimer: Oregon Procurement Manual contents apply to state agencies under DAS procurement authority. Standards for other agencies may vary. [Get started by reading the manual introduction >>](#)

 Prepare	 Buy Decision	 Administer	 Resources
<a href="#">Procurement Planning</a>	<a href="#">Buy Decision Priority</a>	<a href="#">Contract Administration</a>	<a href="#">Additional Info (Methods, Considerations and Categories)</a>
<a href="#">Authority, Roles, Responsibilities</a>	<a href="#">Surplus Property</a>	<a href="#">Document Management</a>	<a href="#">Forms and Templates</a>
<a href="#">Determine Procurement Method</a>	<a href="#">Oregon Forward (formerly QRF)</a>	<a href="#">Amendments</a>	<a href="#">Insurance and Risk Assessment</a>
<a href="#">Market Research</a>	<a href="#">Inmate Labor</a>	<a href="#">Change Orders</a>	<a href="#">Manual Topics (Site Map)</a>
<a href="#">Develop Specifications</a>	<a href="#">DAS Statewide Price Agreements</a>	<a href="#">Closeout</a>	<a href="#">OregonBuys Instructions and Guides</a>
	<a href="#">ORS 190 Agreement (IGA / IAA)</a>		<a href="#">Procurement Overview</a>
	<a href="#">Open Market</a>		<a href="#">Request a DAS PS Service</a>

# Program Areas

# Program Area: Training and Certification



**Training and Certification provides Oregon-specific public procurement training and customized training services:**

- Ten standard training course offerings and one procurement certification program
- Trained 862 students in the 2023-25 biennium
- Current number of active certification holders by level:
  - 286 Oregon Procurement Basic certifications
  - 16 Oregon Procurement Intermediate certifications
  - 12 Oregon Procurement Advanced certifications

[SPS Training website](#)

# Program Area: Policy

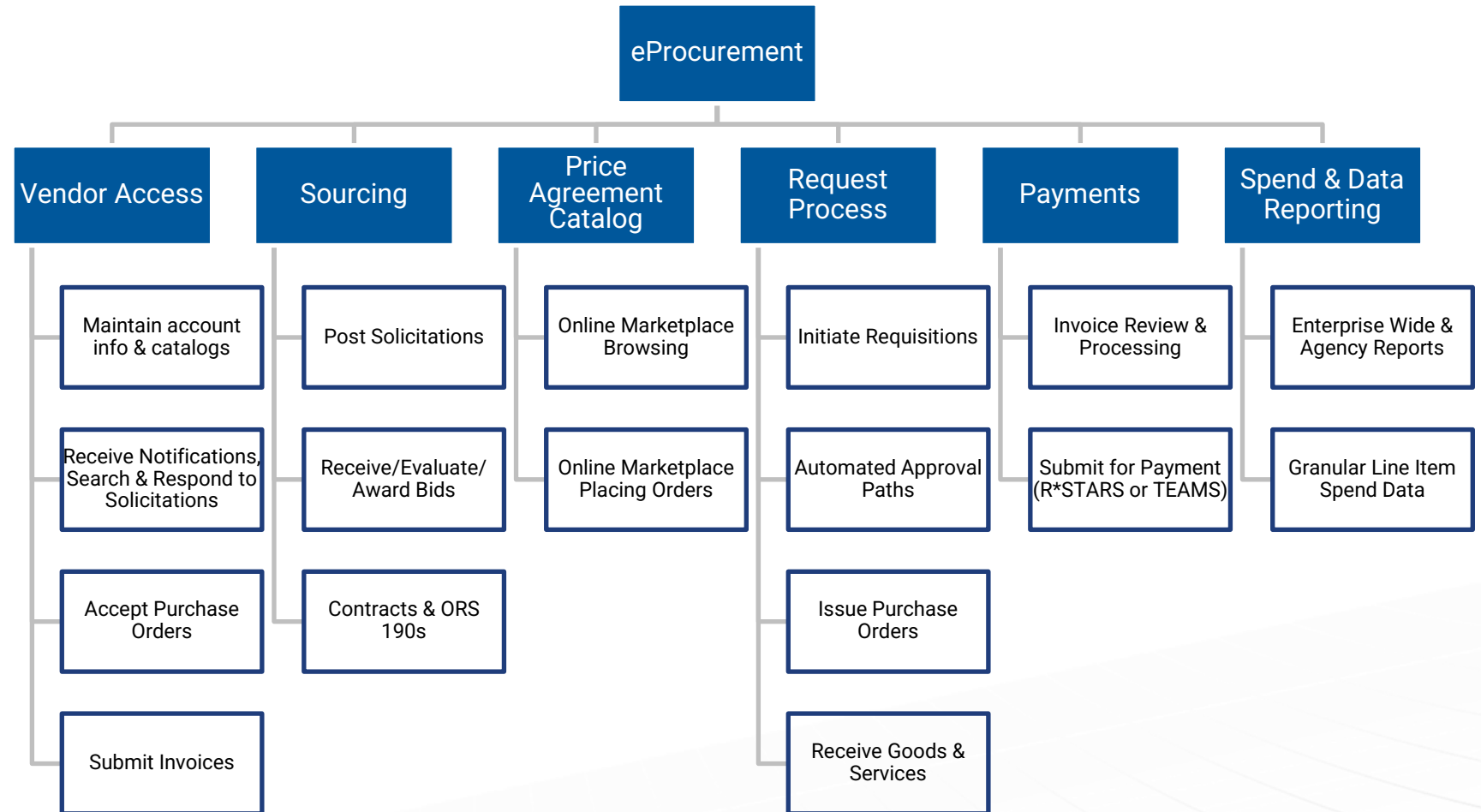


**The Policy team applies Oregon Public Procurement statutes, rules, and policy for agencies under DAS procurement authority and performs the following services:**

- Writes and updates statewide policies
- Drafts administrative rules
- Creates and updates statewide procurement templates
- Review special requests for waivers, special procurements, exemptions, etc.
- Legislative analysis and tracking

Program Area:  
eProcurement

# eProcurement Business Functions

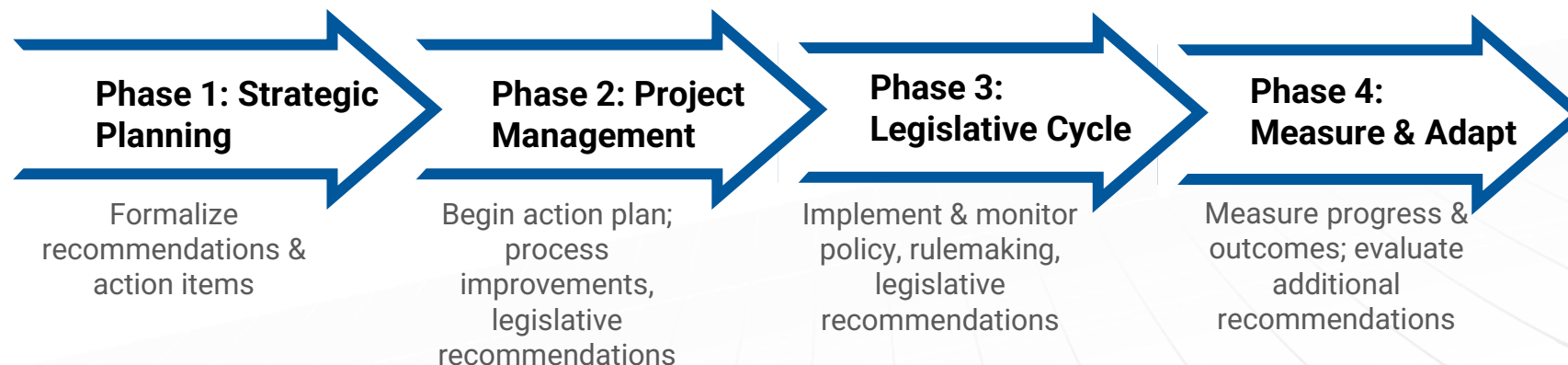




# Program Area: Procurement Equity

## The DAS Procurement Equity team is implementing recommendations from the Disparity Study

- DAS was directed to begin a disparity study in [HB5006](#) at the end of the 2021 legislative session
- The study examined & measured inequities within state contracting
- Study was initiated in October 2022 with BBC Research & Consulting and was completed in November 2023
- DAS has reviewed recommendations and is moving into implementation planning




# Program Area: Oregon Cooperative Procurement Program




The Oregon Cooperative Procurement Program (OrCPP) program uses an intergovernmental agreement with partnering local government entities to provide its 949 members with access to the following:

- Over 450 statewide price agreements
- Unlimited posting in the OregonBuys eProcurement System
- Thousands of archived solicitations in OregonBuys, to help build new solicitations
- Procurement training opportunities



## First Responders (Transportation)

Purchasing Agreement Category	# Available
Public Safety	23
Radar/Lidar Equipment	5
Secondary Fueling System Key/ Card-Lock Services	2
Supply & Delivery of Various Bulk Fuel Types	12
Tires, Tubes, & Services	5
Vehicles/Various Dealers/Manufacturers	31





Here's how to find your contracts:

1. Log in with your OregonBuys credentials
2. Use the search bar to search vendor names or portfolio keywords (ex. body armor)
3. Change the dropdown in your search bar to "Blankets"

\*Please note your results could include expired contracts.

**Scan for More Details**

or visit [tinyURL.com/34npy83b](https://tinyurl.com/34npy83b)



Full list of Price Agreements  
Scan or visit [tinyURL.com/38srpwuz](https://tinyurl.com/38srpwuz)

[info.orcpp@das.oregon.gov](mailto:info.orcpp@das.oregon.gov)  
[OregonBuys.gov](https://OregonBuys.gov)



# Program Area: Oregon Forward

**The Oregon Forward program is defined in [ORS 279.835](#)**

- Oregon Forward contractors are non-profit rehabilitation corporations that employ individuals with qualifying disabilities to provide products and services
- All government entities are required to evaluate an available Oregon Forward contractor before going to the open market



# Thank you!

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