



## **Emergency Board**

### **Rules**

83<sup>rd</sup> Legislative Assembly  
2025-26 Interim

The Emergency Board shall operate in accordance with the Oregon Constitution; House and Senate Rules; custom, usage, and precedents; Mason's Manual of Legislative Procedure; and applicable statutory provisions.

#### **Officers**

1. Per ORS 291.330, members of the Emergency Board shall include the President of the Senate, the Speaker of the House of Representatives, and the co-chairs of the Joint Committee on Ways and Means. Per ORS 291.332, the President of the Senate and the Speaker of the House of Representatives shall serve as co-chairs of the Board.

#### **Quorum**

2. A majority of the members appointed to the Board from the House of Representatives and a majority of the members appointed to the Board from the Senate shall constitute a quorum for the transaction of business. A quorum shall be necessary to convene.

#### **Meetings**

3. The co-chairs shall call meetings, set agendas, and cause notice of the time and place of Board meetings in accordance with House and Senate Rules. The co-chairs shall approve all agenda items prior to posting.
4. Members of the Legislature, representatives of the agencies making requests, and representatives of the Department of Administrative Services shall be welcome to testify at Subcommittee meetings.
5. Meetings shall be open to the public.

#### **Recording**

6. All meetings of the Board shall be recorded. A recording log of all meetings of the Board shall be produced to reference the recording of each meeting. Meetings will be video recorded when practicable. The recording log shall be available to the public within a reasonable time and shall include the following:
  - a. Attendance of members and staff;
  - b. Names of witnesses;
  - c. All motions and their disposition;
  - d. The recorded votes on official action; and
  - e. Any announcements of conflicts of interest.

#### **Subcommittees**

7. Agenda items shall be assigned jointly by the co-chairs to the appropriate Subcommittee for consideration. The co-chairs may assign selected items to a consent agenda. Items on the consent agenda may be approved en bloc. If any Board member objects to the placement of an item on the consent agenda, an objection may be submitted to the co-chairs. A Subcommittee does not have the power to table or hold an agenda item but

must report it back to the Full Board for consideration. The co-chairs may, at any time by joint action, remove an agenda item from a Subcommittee and assign it to another Subcommittee or to the Full Board.

8. In addition to the quorum requirements, the co-chairs of the Emergency Board and the co-chairs of the Joint Committee on Ways and Means shall be deemed voting members of all Subcommittees when in attendance.

**Committee Action**

9. The affirmative vote of a majority of the appointed Subcommittee members of each chamber is required to report items to the Full Board. The affirmative vote of a majority of the appointed Full Board members of each chamber is required to approve recommendations.

**Amending the Rules**

10. Emergency Board rules may be amended by the affirmative vote of a majority of the appointed House members of the Board and an affirmative vote of a majority of the appointed Senate members of the Board, but at least one day's notice shall be provided to each Board member and the Chief Clerk of the House and the Secretary of the Senate.