

Memorandum

PREPARED FOR: Senate Committee on Rules
DATE: January 30, 2024
BY: Leslie Porter, Analyst
RE: Legislative Review of Executive Appointments



OCCUPATIONAL THERAPY LICENSING BOARD

The Governor has appointed the following individuals to the Occupational Therapy Licensing Board subject to Senate confirmation.¹

New Appointees

Elise Dorris of Portland
Heather McCarthy of Corvallis

Terms

Dorris: April 21, 2024 – April 20, 2028
McCarthy: February 16, 2024 – June 15, 2027

Appointment/Confirmation Authority

[ORS 675.310 \(2023\)](#)

Statement of Economic Interest²

Not required.

Statutory Requirements³

The board consists of five Oregon residents, including:⁴

- two licensed occupational therapists with no less than three years of experience immediately preceding their appointment (HOOKER, **MCCARTHY**);
- one licensed occupational therapy assistant (HILL); and
- two public members (**DORRIS**, STAUDER).

The occupational therapists and the assistant may be selected from a list of nominees submitted by related professional organizations. Public members must not otherwise be eligible for appointment and not be a family member of an individual who is licensed.

Members serve four-year terms. A member must be removed immediately if they:

- are not a resident of this state;
- have three consecutive unexcused absences from board meetings; or

¹ [Or. Const. art. III sect. 4](#), [ORS 171.562 \(2023\)](#), [ORS 171.565 \(2023\)](#).

² [ORS 244.050 \(2023\)](#).

³ [ORS 182.100 \(2023\)](#) for affirmative action policy; [ORS 236.115 \(2023\)](#) for diversity criteria.

⁴ [ORS 675.310 \(2023\)](#).

- are not a licensed occupational therapist or occupational therapy assistant, a retired occupational therapist or occupational therapy assistant who was licensed and in good standing at the time of retirement.

Duties⁵

The board administers licensing for, and provides general supervision of, the practice of occupational therapy. The board has power to:

- deny, suspend, revoke, or refuse to renew a license or impose probationary conditions;
- suspend or revoke the license if the licensee is unable to practice with reasonable competence and safety due to the habitual or excessive use of drugs or alcohol, other chemical dependency, or a mental health condition;
- authorize all necessary disbursements to carry out the statutory provisions;
- suspend, revoke, or invalidate licenses for nonpayment of renewal fees, and restore licenses that have been suspended, revoked, or voided;
- with the approval of the Department of Administrative Services, adopt and collect license and license renewal fees;
- investigate any alleged violation of the laws administered by the board;
- in an investigation: take evidence, take the depositions, compel the appearance of witnesses, require answers to interrogatories, compel the production of evidence pertaining to the matter under investigation, and issue subpoenas;
- make and enforce rules for regulating the practice of occupational therapy;
- establish minimum requirements for continuing education;
- establish minimum requirements for a limited permit to be complied with by all applicants prior to issuance of a limited permit;
- establish official abbreviations that may be used by persons licensed as occupational therapists or occupational therapy assistants;
- establish minimum requirements for supervised field work;
- adopt rules that define the scope of the practice of occupational therapy and that reflect national standards for the practice of occupational therapy; and
- impose civil penalties for specified violations.

⁵ [ORS 675.320 to 675.336 \(2023\)](#).



Occupational Therapy Licensing Board

Agency: **Unknown**

Authorization: **ORS 675.310**

Min Members: **5** Max Members: **5**

Term Length: **4** Term Limit: **None**

Senate Confirmation Required?: **Yes**

Policy Area: **Health**

Board Admin: **Nancy Schuberg**

Address:

800 NE Oregon Street, Suite 407

Portland, OR 97232

971-673-0198

Nancy.SCHUBERG@otlb.oregon.gov

Current Appointments

Mrs Hill, Kari L

Occupational Therapist Assistant

Position Number: **1**

Term(s):

7/1/2021 - 6/30/2025

7/1/2017 - 6/30/2021

Ms Hooker, Whitney E

Occupational Therapist

Position Number: **2**

Term(s):

11/19/2021 - 11/18/2025

McCarthy, Heather

Occupational Therapist

Position Number: **3**

Term(s):

2/16/2024 - 6/15/2027

Mr Moore II, Erion L

Public Member

Position Number: **4**

Term(s):

4/21/2020 - 4/20/2024

4/21/2016 - 4/20/2020

2/17/2016 - 4/20/2016

Dorris, Elise

Public Member

Position Number: **4**

Term(s):

4/21/2024 - 4/20/2028

Stauder, Ellen

Public Member

Position Number: **5**

Term(s):

4/26/2023 - 3/31/2025

Vacant Positions