

Economic Development Management System (EDMS)

Legislative Report

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Background

Oregon Business Development Department, dba Business Oregon, is the State's economic development agency.

Mission

Invest in Oregon's businesses, communities, and people to promote a globally competitive, diverse, and inclusive economy.

Project Scope

Economic Development Management System (EDMS) is first project under the Department's modernization program.

Current

- Manual, paper processes
- Lack process standardization
- Utilizes collection of systems based on obsolete and outdated technology including security functionality
- Legacy systems are not integrated, pose risk of system failure, and difficulties in maintaining system support



Future

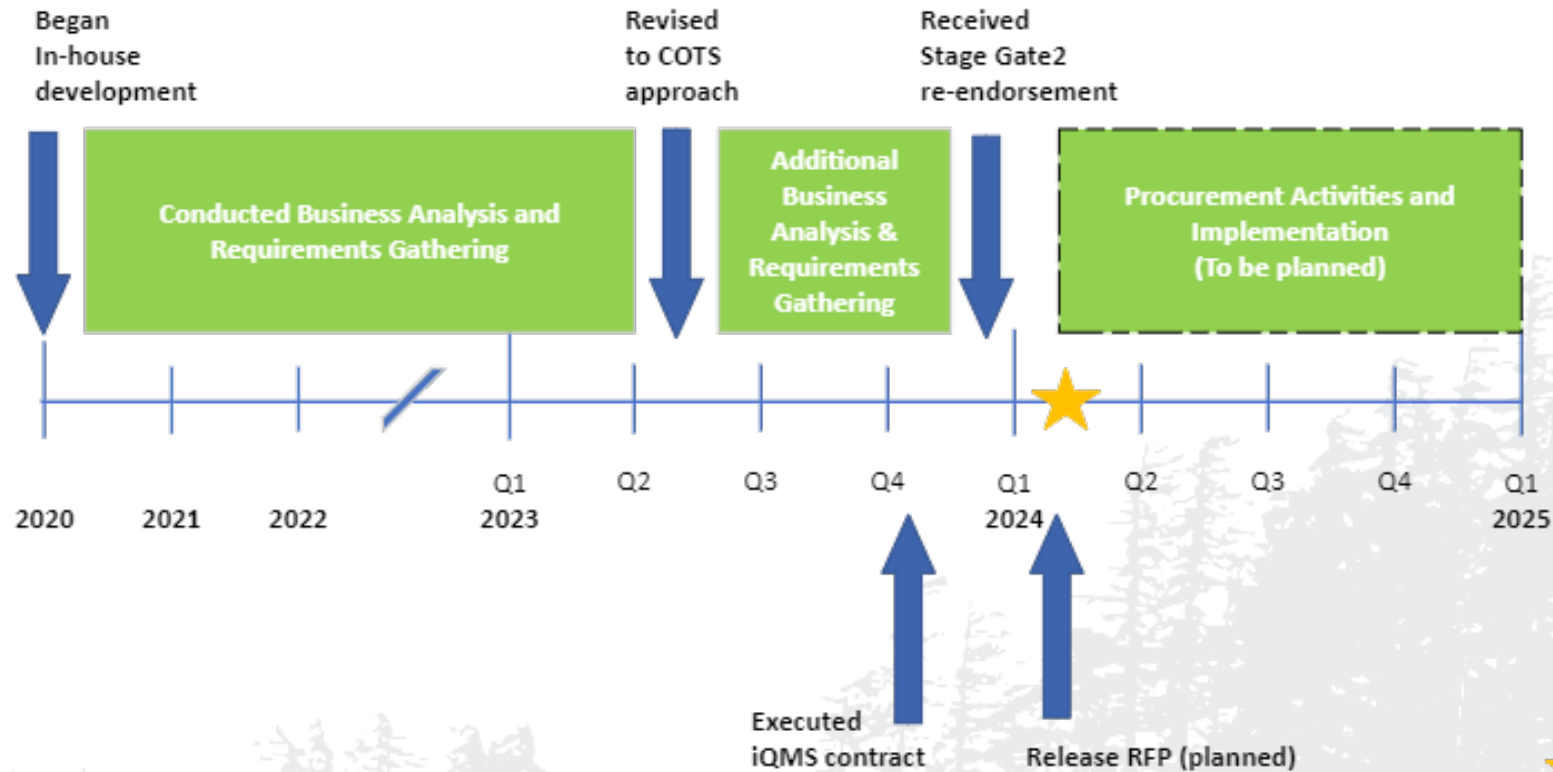
- System may be Commercial Off-The-Shelf (COTS) or Software-as-a-Service (SaaS) products that enable comprehensive functions for managing all programs and associated work products
- Includes secure public-facing portal to conduct business
- Unified platform for all future applications
- Enables agency to enforce data quality, consistency across all integrated applications support mission

Milestones to Date

- Revised approach to COTS/SaaS products – April 2023
- Executed Independent Quality Management Services (iQMS) contract – October 2023
- Received State Gate 2 re-endorsement – December 2023

Project Schedule

The timeline below depicts an overview of the key milestones on the EDMS project.



Project Budget

The table below shows the actual cost through November 2023 and projected budget for the remainder of the project.

| Biennium | 19-21 Actual | 21-23 Actual | 23-25 Budgeted | 25-27 Budgeted | 27-29 Budgeted | Total |
|-------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| Agency Personnel | \$530,286 | \$676,642 | \$1,496,898 | \$1,744,764 | \$1,744,764 | \$6,193,354 |
| IT Professional Services | \$119,640 | \$738,400 | \$1,946,364 | \$0 | \$0 | \$2,804,404 |
| Software | \$0 | \$0 | \$2,657,638 | \$4,050,432 | \$4,020,432 | \$10,728,502 |
| Total Actual Spend | \$649,926 | \$1,415,042 | \$146,219 | | | |
| Total Estimated Budget | | | \$5,954,681 | \$5,795,196 | \$5,765,196 | \$19,726,260 |

Note: Additional funding is expected to be requested in the future biennia.

Funding Request

The project request funds the following resource/service needs:

- iQMS services (April 2024 through June 2025)
- 3 permanent positions (through June 2025)

| Description | Amount |
|----------------------|--------------------|
| Permanent Positions | \$519,010 |
| iQMS Services | \$546,835 |
| Total Request | \$1,065,845 |

iQMS services are required by Enterprise Information Services (EIS) oversight.

The three (3) permanent positions bring oversight and management in-house to the Department.

Modernization Program Manager (IT MGR 2)

- Provide leadership to assure success in modernizing the systems that support the business
- Oversee staff and all modernization activities – multiple software implementations, integrations, and contract and vendor mgmt.

EDMS Senior Project Manager (PM 3)

- Lead and manage EDMS project activities
- Manage project schedule alongside risks and issues
- Monitor project progress, address potential issues, and adapt plans as needed
- Prepare reports to update leadership and stakeholders on status

Organizational Change Management Analyst (OPA 3)

- Responsible for communications, training, and engagement
- Prepares roadmap, gauges staff readiness for change, develops change mgmt. plan
- Develops communications for various level of organization
- Participates in project training plans and implementation

Next Steps

- Release integrator vendor RFP
- Develop budget request for implementation activities
- Receive Stage Gate 3 endorsement
- Begin implementation

