

## HB 4020 STAFF MEASURE SUMMARY

### House Committee On Rules

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**Prepared By:** Melissa Leoni, LPRO Analyst

**Sub-Referral To:** Joint Committee On Ways and Means

**Meeting Dates:** 2/6, 2/13

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#### **WHAT THE MEASURE DOES:**

The measure requires all applicants for a commission as a notary public to complete a course of study offered by the Secretary of State (SOS) or an approved entity before taking the required test administered by the SOS. This training requirement will apply to all applicants on or after January 1, 2025.

*FISCAL: Has minimal fiscal impact*

*REVENUE: No revenue impact*

#### **ISSUES DISCUSSED:**

- Information about other state requirements for training
- Frequency of commission application

#### **EFFECT OF AMENDMENT:**

No amendment.

#### **BACKGROUND:**

A notary public is an individual commissioned to perform a notarial act by the Secretary of State (SOS), including taking an acknowledgment; administering an oath or affirmation; taking a verification on oath or affirmation; witnessing or attesting a signature; certifying or attesting a copy; and making, noting, or recording a protest of a negotiable instrument. The term of a commission is four years.

Under current law, an applicant for a commission as a notary public must meet certain qualifications and pass a test administered by the SOS. New applicants must complete a course of study offered by the SOS, or an entity approved by the SOS, before taking the test. Currently, the SOS offers self-paced online training through Workday, basic and advanced instructor-led webinar trainings, and in-person trainings.