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From: Fox Sara B <SARA.B.FOX@odhs.oregon.gov>
Sent: Monday, November 13, 2023 3:27 PM
To: WYLAND Katie <Katie.WYLAND@odhs.oregon.gov>
Subject: RE: DL update

Thank you so much... would you add an indicator as to which of the staff listed in the body of the email below are also current staff members?

Sara Fox

Treatment Services Program Manager
Office of Child Welfare
Oregon Department of Human Services
500 Summer St. NE E-77
Salem, OR 97301
C: 503-400-5575

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From: WYLAND Katie <Katie.WYLAND@odhs.oregon.gov>
Sent: Monday, November 13, 2023 1:57 PM
To: Fox Sara B <SARA.B.FOX@odhs.oregon.gov>
Subject: DL update

Hi Sara:

I've updated my log(attached) and the master list. I also put the names on my log in alphabetical order for ease of locating info.

Important things to note:

The follow staff appear to have performed restraints prior to completing their OIS certification:

- (former) [redacted] (restraint) Approved 9/12/23 6/23-6/25
5/3/23,5/19/23,5/30/23,7/1/23,7/16/23,7/17/23
- [redacted] (Restraint) Approved 5/17/23 5/23-5/25
1/6/23,1/7/23,1/9/23,3/20/23,3/25/23,6/19/23
- [redacted] (restraint) Approved 10/19/23 5/23-5/25
2/7/23,2/17/23,3/15/23,5/27/23,10/7/23
- [redacted] (restraint) 3/23-3/25 1/27/23,1/28/23,1/30/23
2/3/23,2/4/23,4/12/23,4/21/23,9/5/23,9/17/23
- (current) [redacted] (restraint) Ready for det 10/9/23 6/23-6/25 5/24/23,5/30/23,7/7/23
- [redacted] (Restraint) Ready for det 10/10/23 8/23-8/25 6/19/23
- [redacted] (restraint) Ready for det 10/9/23 7/23-7/25
1/23/23,2/9/23,3/20/23,3/25/23,4/18/23,5/9/23,7/17/23
- [redacted] (restraint) 3/23-3/25
3/14/23,3/25/23,4/4/23,4/18/23,5/3/23,5/9/23,5/21/23,5/28/23

The following staff have a level G OIS cert and appear to have performed restraints:

- (former) [redacted] (restraint) 6/22-6/24 Level G cert
12/14/22,2/6/23,2/14/23,2/16/23,2/17/23,2/19/23,2/20/23,2/21/23,2/22/23,3/10/23,3/11/23
3,3/14/23,4/3/23,4/4/23,5/24/23,6/12/23,7/1/23
- (former) [redacted] (restraint) 4/22-4/24 Level G cert 1/23/23,2/17/23,3/15/23,4/4/23

[redacted] also has a level G OIS cert but no record of her performing restraints.

Still waiting on updates for:

- [redacted] – she is currently still employed by Dynamic Life but has been out due to a work-related injury since 5/24/23. She received her OIS certification from Cornerstone Valley Inc., which we have requested from HR and will send immediately upon receipt.

Looming staff/questions:

- (current) [redacted] 7/22-7/24 No certificate, just course print out without level of training (sent their training screenshot first and then SACU's after but no certificate)
- I removed [redacted] as she does not work directly with children and the IR said [redacted] first name only so it likely wasn't her. She is the executive assistant to the president.

I think that's everything for now. I crossed checked my log with the master list and made corrections to some errors as well.