

SB 5502 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: Dustin Ball, Department of Administrative Services

Reviewed By: Kim To, Legislative Fiscal Office

**Department of Administrative Services
2023-25**

PRELIMINARY

Budget Summary*

	2021-23 Legislatively Approved Budget ⁽¹⁾	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
General Fund	\$ 662,644,193	\$ 8,540,628	\$ 8,503,909	\$ (654,140,284)	(98.7%)
General Fund Debt Service	\$ 7,828,488	\$ 5,614,990	\$ 5,614,990	\$ (2,213,498)	(28.3%)
Lottery Funds	\$ 3,828,000	\$ 3,828,000	\$ 3,828,000	\$ -	0.0%
Lottery Funds Debt Service	\$ 22,975,355	\$ 47,431,606	\$ 47,431,606	\$ 24,456,251	106.4%
Other Funds Limited	\$ 857,727,532	\$ 636,825,474	\$ 730,453,809	\$ (127,273,723)	(14.8%)
Other Funds Capital Improvements	\$ 5,017,028	\$ 5,227,743	\$ 4,954,969	\$ (62,059)	(1.2%)
Other Funds Debt Service	\$ 487,974,787	\$ 538,187,444	\$ 538,187,444	\$ 50,212,657	10.3%
Other Funds Nonlimited	\$ 189,091,080	\$ 143,492,672	\$ 143,492,672	\$ (45,598,408)	(24.1%)
Federal Funds Limited	\$ 3,231,410,566	\$ -	\$ 17,652,611	\$ (3,213,757,955)	(99.5%)
Total	\$ 5,468,497,029	\$ 1,389,148,557	\$ 1,500,120,010	\$ (3,968,377,019)	(72.6%)

Position Summary

Authorized Positions	999	931	981	(18)
Full-time Equivalent (FTE) positions	983.76	930.50	972.70	(11.06)

⁽¹⁾ Includes adjustments through January 2023

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Department of Administrative Services’ (DAS) Other Funds operating revenue comes primarily through two sources: fees billed to state agencies for direct services and assessments to state agencies for indirect services. Fees for services are billed to agencies based on usage. Assessments are generally calculated based on budgeted full-time equivalent (FTE) positions and recovered through the State Government Service Charge line item in agency budgets. Federal Funds within the Chief Financial Office come from American Rescue Plan Act (ARPA) revenues. Additionally, agencies benefiting from pension obligation bonds are assessed their share of debt service and debt management costs.

DAS will update its beginning fund balances based on the Department’s monthly budget status reported as of March 2023, month-end close and reconcile assessments and charges for services revenue accounts to align with expenditure changes in the DAS budget.

Summary of General Government Subcommittee Action

DAS is the central administrative agency of Oregon State Government. DAS provides management oversight and technical and administrative support to state government. The Department is the state's enterprise provider of accounting, finance, budgeting, purchasing, human resources, information technology, facilities, fleet, and publishing and distribution services. DAS also provides statewide leadership and policy direction for agencies providing their own services in these domains.

The General Government Subcommittee recommended a budget of \$1,500,120,010 total funds including 981 positions (972.70 FTE). The total funds budget includes \$14,118,899 General Fund, \$51,259,606 Lottery Funds, \$1,273,596,222 Other Funds expenditure limitation, \$17,652,611 Federal Funds expenditure limitation, and \$143,492,672 Other Funds Nonlimited. The 2023-25 total funds budget is a 72.6 percent decrease from the Department's 2021-23 Legislatively Approved Budget. The reduction in total funds is primarily attributable to the phase-out of onetime pass-through funding and Federal Funds expenditure limitation associated with ARPA funding in the 2021-23 biennium.

Chief Operating Office

The Chief Operating Office (COO) provides executive leadership for DAS and provides statewide guidance for all executive branch agencies. The COO provides governmental and external communications, conducts economic analysis and internal auditing, supports statewide efforts to improve state government and coordinates legislative activities. The budget for the Court Appointed Special Advocates program also resides within the COO. The Subcommittee recommended a total funds budget of \$18,040,672 total funds and 21 positions (20.00 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package provides \$179,770 Other Funds expenditure limitation for Continuity of Operations Planning software priced at \$556,342. This expense is offset by reducing Services and Supplies and increasing Vacancy Savings in the Office of Economic Analysis (OEA) by \$36,719 General Fund and \$376,572 Other Funds.

Package 801, LFO Analyst Adjustments. This package abolishes one Administrative Specialist 2 position and establishes a Public Affairs Specialist 1 position, resulting in an increase of \$4,071 Personal Services costs, which is offset by a reduction to Services and Supplies for a net zero budget increase. The package also provides \$274,231 one-time Other Funds expenditure limitation and authorizes the extension of two limited duration positions for 12 months to continue a three-year project approved in the 2021-23 Legislatively Adopted Budget to implement an enterprise software as a service Public Records Request Management System.

DAS Information Technology

DAS Information Technology provides IT support for DAS and provides support to client agencies, boards, and commissions. Within DAS IT, the Administration program provides leadership and strategic direction within DAS, including project planning and execution services on projects. The DAS IT Service Desk provides technical support to users. IT Solution Engineering provides design and/or solutions to leverage technology to

solve business problems and the Project Management Office provides the implementation and project planning and execution services. The Subcommittee recommended a total funds budget of \$19,603,502 and 47 positions (47.00 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$759,797. Reductions are made to Professional Services and Data Processing and increasing vacancy savings.

Package 101, DAS IT Application Modernizations. This package provides \$1,288,500 Other Funds expenditure limitation and authorizes the establishment of five permanent full-time positions (5.00 FTE) to provide the DAS IT development team with resources to address a backlog of change requests and reduce the overall development time for existing critical technology applications that are relied upon by DAS and 18 other state agencies, boards, and commissions. The five positions include: two Information Systems Specialist 6, one Information Systems Specialist 7, one Information Systems Specialist 8, and one Operations and Policy Analyst 3.

Package 103, DAS IT PC Lifecycle Replacement. This package provides \$765,520 Other Funds expenditure limitation and authorizes the establishment of one permanent full-time Information Systems Specialist 7 position (1.00 FTE) to provide additional staff support to improve turnaround time and increase PC technical support. This package would also provide resources to replace PCs more frequently in order to move towards a four-year replacement cycle. The current cycle is eight years.

Chief Financial Office

The Chief Financial Office (CFO) provides statewide comprehensive fiscal policy, budget development, and financial oversight for the Executive Branch, as well as statewide financial reporting. Sections within the Chief Financial Office include Budget Policy, Statewide Auditing and Budget Reporting, Capital Finance and Planning, and Statewide Accounting and Reporting Services. Additionally, CFO manages the contract administration and federal reporting requirements under ARPA for the state of Oregon. The Subcommittee recommended a total funds budget of \$20,623,787 and 47 positions (47.00 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$386,012 by reducing Services and Supplies and increasing vacancy savings.

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$1,054,077, reflecting [1] the transfer of two positions (2.00 FTE), a Program Analyst 4 and an Information Systems Specialist 8, to the Enterprise Asset Management Division; [2] the

reclassification of an Information Systems Specialist 8 position to a Policy and Budget Analyst; [3] the reclassification of a Consultant Advisor 2 position to a Policy and Budget Analyst; and [4] the elimination of the portfolio management software (iPlan) subscription.

Package 104, Facility Conditions & Capital Planning System. This package provides \$2,569,654 Other Funds expenditure limitation to allow DAS CFO to build a module in an existing system currently used within DAS Enterprise Asset Management, which would allow DAS to migrate statewide facilities inventory and existing facilities condition assessment data into a facility tracking system, enabling agencies to easily report and track their facilities condition information over time and reconcile maintenance efforts that improve each facility's condition. Of this amount, \$2,195,630 is one-time funding to purchase the software and \$374,034 is for ongoing maintenance and support.

Package 105, Continue CFO ARPA Team. This package provides \$1,944,041 in one-time Federal Funds expenditure limitation to continue five existing full-time limited duration positions to track ARPA expenditures and comply with federal reporting and audit requirements through the final ARPA reporting period of April 30, 2027.

Package 801, LFO Analyst Adjustments. This package reclassifies one Administrative Specialist 2 position to a Program Analyst 1 position, resulting in an increase of \$8,748 Personal Services costs, which is offset by a reduction to Services and Supplies for no net budget increase. Also included is \$300,000 in one-time Other Funds expenditure limitation for DAS to contract with a vendor to provide statewide coordination and tracking of federal funding opportunities available through the Infrastructure and Investment Jobs Act (IIJA) and the Inflation Reduction Act (IRA). The IIJA provides funding for infrastructure spending and the IRA offers tax credits and other incentives to promote private investment in clean energy and climate action initiatives. Through these two Acts, there are numerous programs available to applicants from private businesses, institutions of higher education, community-based organizations, utilities, tribes, and local governments, as well as state agencies. The funding provided in this package will allow DAS to coordinate with local and tribal government partners to maximize the benefits of these two Acts.

Enterprise Information Services

Enterprise Information Services (EIS) provides statewide IT leadership by maturing enterprise technology governance, optimizing investments, ensuring transparency, providing oversight, and delivering secure and innovative solutions. EIS sets statewide IT policy and implements the state's IT governance framework for new projects, providing project planning, quality assurance, vendor management, and oversight through the Stage Gate process. The Enterprise Security Office brings together as a single accountable organization, end-to-end direction setting, and execution for enterprise security. EIS delivers on its mission through the following programs: Administration, Project Portfolio Performance, Cyber Security Services, Shared Services, Data Governance and Transparency, and Strategy and Design. The Subcommittee recommended a total funds budget of \$174,808,731 and 142 positions (142.00 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Services and Supplies and Capital Outlay Other Funds expenditure limitation by \$7,429,469 to reflect the end of lease payments for IBM Telephony, historical underspending, and savings realized by consolidating staff into existing state leased space.

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$2,423,346 by eliminating one Executive Support Specialist 1 position (1.00) and reducing Services and Supplies.

Package 123, Sustainment of M365 Foundation. This package provides \$24,550,142 Other Funds expenditure limitation and authorizes the establishment of two new permanent full-time positions (2.00 FTE) to provide ongoing monitoring, administration, and support for approximately 41,000 end-users' Windows Microsoft 365 desktop operating systems productivity software, including Word, Excel, PowerPoint, Outlook, Teams, OneDrive, OneNote. Included in the package is funding for software licensing, new vendor contracts for operations and maintenance services, additional vendor services and software management tools, and two additional staff to support the oversight, coordination, and vendor management of Microsoft 365 project. This package also funds the full implementation of Coreview, an application used to manage the operations of the state's Microsoft 365 tenants.

Package 124, Network Security Lifecycle Replacement Plan. This package provides a \$1,223,227 on-going Other Funds expenditure limitation and \$6,007,029 one-time ARPA carryover to continue the replacement of cyber security equipment over five years old or following end of vendor support in the 2023-25 biennium, including firewalls, network load balancers, and security insertion switches.

Package 125, Network Security Managed Services. This package provides \$1,839,933 on-going Other Funds expenditure limitation and \$3,553,113 one-time ARPA carryover for contract services to enhance the efficiency of network security operations, support the integrated risk management program, and maintain Security Operations Center infrastructure.

Package 126, Oregon Link Membership Contribution. This package provides \$7,250,000 Other Funds expenditure limitation to continue the state's partnership with Link Oregon, a consortium working to build and maintain fiber-optic cable across the state.

Package 127, Oregon Statewide Imagery Program. This package provides \$1,600,000 Other Funds expenditure limitation to fund the state's share for participation in the United States Department of Agriculture National Agriculture Imagery Program. Participation allows state entities to procure high quality, high accuracy, and standardized aerial imagery used for public safety, hazard mitigation and response, compliance monitoring, farm and forest management, habitat assessments, building/asset mapping, climate resiliency planning, and other agency operations. Imagery is used as a base layer for GIS programs used by state entities including tribes, local government, the Department of

Agriculture, the Department of Environmental Quality, the Department of Land Conservation and Development, the Department of Transportation, the Department of Emergency Management, the Parks and Recreation Department, and the Watershed Enhancement Board.

Package 131, Modernize Enterprise Project Portfolio Mgmt. This package provides \$1,529,295 Other Funds expenditure limitation and authorizes the establishment of two limited duration Information Systems Specialist 7 positions (2.00 FTE) to afford EIS with resources to migrate to a managed service model, as well as plan for and migrate to the Modern UX project portfolio management tool to align Oregon's IT oversight and management processes, enabling cross-agency collaboration and project specific communication on a secure project and portfolio management cloud SaaS platform. Of the total package amount, \$1,321,295 is anticipated to be one-time costs and \$208,000 on-going vendor managed service licenses.

Package 801, LFO Analyst Adjustments. This package reclassifies one Operations Policy Analyst 4 position to an Information Systems Specialist 7 position, resulting in an increase of \$8,778 Personal Services costs, which is offset by a reduction to Services and Supplies for no net budget increase. The Department is also directed to align positions in the EIS division with the correct ORBITS DCR structure.

This package also provides one-time ARPA carryover for two projects authorized during the 2022 session: [1] \$3,364,802 for Professional Services to produce a network and security modernization strategic roadmap; and [2] \$2,783,626 for planning for the implementation of Microsoft 365 security tools.

Chief Human Resource Office

The Chief Human Resources Office (CHRO) provides oversight and leadership to state government on human resource issues, talent management, and strategic planning. Programs within CHRO include Policy Consultation and Research, Classification and Compensation, Workforce Management and Collaboration, Labor Relations, Workday Oregon, and Strategic Planning and Innovation. CHRO comprises several units focused on maintaining high standards of operation, administering statewide programs through legislative mandates, and providing outreach and training. Specifically, the program sets statewide human resource policies, negotiates labor agreements for the state's 35 collective bargaining contracts, maintains the state's classification and compensation plans, runs leadership development programs, and manages the state's human resource databases. CHRO is responsible for the daily support, management, and enhancements of the HR information system (Workday) used by all agencies within the Executive, Legislative, and Judicial branches. The Subcommittee recommended a total funds budget of \$43,682,234 and 84 positions (83.88 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Services and Supplies Other Funds expenditure limitation by \$209,800 by discontinuing sponsorship of the Ascent Partnership Model. The Department will rely on in-house management and leadership training.

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$796,220 by reducing Professional Services and Expendable Property budgets and eliminating one Operations and Policy Analyst 2 position (1.00 FTE).

Package 106, Workday Payroll Project. This package provides \$251,247 Other Funds expenditure limitation and authorizes the establishment of one permanent full-time Operations and Policy Analyst 4 position (0.88 FTE) to support the Workday Human Capital Management Suite. This position will be responsible for core human resources processes and data elements in Workday which impacts how state employees are paid. Currently, there is a state employee performing this work in an unbudgeted position.

Package 107, Workday Ongoing Subscription Costs. This package provides \$2,689,478 Other Funds expenditure limitation for software subscriptions for four Workday Human Resources and Training modules (People Experience, Extend, Prism, and People Analytics) to capture and analyze workforce analytic data, as well as track training and case management data for human resources investigations. The subscription costs in this package would be an ongoing biennial expenditure for the state.

Package 108, Additional Staff for Increased CHRO Workload. This package provides \$797,364 Other Funds expenditure limitation and authorizes the establishment of three permanent full-time positions (3.00 FTE) to address the increase in workload. Two positions would be added to the Classification and Compensation unit and one position would be added to the Workforce Development unit. The Statewide Classification and Compensation unit is responsible for maintaining the state's compensation plan for approximately 40,000 employees in classified, unclassified, and management service positions and for the development and maintenance of the classification system. The unit is responsible for advising and counseling agencies on appropriate classification allocations, reviewing agency analyses, reviewing, and responding to requests for unscheduled pay equity salary adjustments, reviewing and responding to all new position establishments across the enterprise, and providing advice and counsel on statewide policy and compensation practices. Additionally, the Classification and Compensation unit is responsible for conducting classification studies, which are typically a result of the collective bargaining process. Currently, there is only one position dedicated to developing the state's workforce through education, training delivery, and curriculum development within CHRO.

Package 143, Cultural Change Position from Gov Office. This package provides \$347,961 Other Funds expenditure limitation and authorizes the transfer the Director of Affirmative Action position (1.00 FTE) from the Office of the Governor to DAS so the work of the Chief Cultural Change Officer and the Director of Affirmative Action can better work together to align goals and objectives. Funding for this package is included in the DAS assessment in the current biennium and the approval of this package should be considered part of the current service level of funding for DAS assessments.

Package 144, Workday Payroll/Time Tracking Subscriptions. This package provides \$1,400,412 Other Funds expenditure limitation for software subscriptions for the Workday Payroll Kainos Automated Testing Tool to ensure proper configuration and identify areas for improving configuration. The subscription costs in this package would be an ongoing biennial expenditure for the state.

Package 801, LFO Analyst Adjustments. This package reclassifies three Human Resource Administrator 1 positions to Human Resource Administrator 2 positions. Reclassifies one Operations Policy Analyst 3 position to an Operations Policy Analyst 4 position. Reclassifies one Operations Policy Analyst 1 position to an Operations Policy Analyst 3 position. Reclassifies one Executive Support Specialist 1 position to a Human Resource Analyst 1 position. These reclassifications result in an increase of \$27,251 Personal Services costs, which is offset by a reduction to Services and Supplies for no net budget increase. The Department is also directed to align positions in the Chief Human Resources Office division with the correct ORBITS DCR structure.

EIS – Data Center Services

Data Center Services (DCS) provides computing and network services through a shared infrastructure for Oregon State Government. DCS is organized around technical domains and focuses on maximizing the value of state technology investments, so the business of government runs efficiently, securely, and reliably. DCS currently supports more than 4,500 servers, 3,500 network routers/switches and over 3,100 wireless access points. This comprises over 90 percent of the computer systems and networks on which all agencies depend on for access to data. The Subcommittee recommended a total funds budget of \$165,751,173 and 149 positions (148.88 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Services and Supplies Other Funds expenditure limitation by \$6,353,444 by reducing employee training, network LAN IT and mainframe software expendable property, rent, facilities maintenance, and network telecommunications budgets.

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$7,011,821 by reducing capital outlay, professional services, and eliminating six positions (6.00FTE): two Information Systems Specialist 6, three Information Systems Specialist 8, and one Executive Support Specialist.

Package 135, Network Equipment Lifecycle Replacement. This package provides \$6,068,800 Other Funds expenditure limitation to replace network devices for Data Center Services reaching five years old or will no longer be supported by vendors. Of the total package amount, \$753,920 is one-time costs and \$5,314,880 on-going expenses.

Package 136, Continue Funding for Resilient Site. This package provides \$6,524,780 Other Funds expenditure limitation to continue the establishment of a resilient site to provide agencies the capability of a second physical location for computing systems to operate and prevent service interruptions from both planned and unplanned outages through near real time data replication, which allows for continuous operations should the primary data center in Salem become unavailable. Funding will procure Professional Services to work with agencies to establish prioritization, orchestration, design, and testing of high availability systems; fund ongoing maintenance for additional perimeter firewalls; and

fund ongoing maintenance for monitoring, management, orchestration, and access control support tools. Of the total package amount, \$3,723,879 is one-time costs and \$2,800,901 on-going expenses.

Package 138, Establish a Cloud Management Program. This package provides \$1,377,639 Other Funds expenditure limitation and authorizes the establishment of one permanent and three limited duration positions (3.88 FTE) to establish a cloud management platform within Data Center Services that will enable state agencies to utilize various cloud services. A relationship between DCS and cloud service providers will be established, allowing DCS to expand and evolve from an exclusively on-premises and hardware-based service provider to also performing as a cloud solution broker for a variety of cloud-based service offerings. Of the total package amount, \$1,026,457 is one-time costs and \$351,182 on-going expenses.

Package 801, LFO Analyst Adjustments. This package reclassifies one Information Systems Specialist 7 position to an Information Technician Platform and System Manager 1 and reclassifies one Information Systems Specialist 8 position to an Operations Policy Analyst 4 position. These reclassifications result in an increase of \$14,823 Personal Services costs, which is offset by a reduction to Services and Supplies for no net budget increase. The Department is also directed to align positions in the DCS with the correct ORBITS DCR structure.

In addition, DAS is directed to align Services and Supplies and Capital Outlay appropriation amounts in the DCS with correct ORBITS DCR.

Enterprise Asset Management

Enterprise Asset Management (EAM) operates and maintains property to support the state's operational needs. The program is comprised of Administration, the Rent Program, Real Estate Services, Fleet and Parking Services, and the Oregon Surplus Property Program. The Subcommittee recommended a total funds budget of \$118,931,640 and 211 positions (206.50 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Services and Supplies Other Funds expenditure limitation by \$4,135,000 by reducing the travel, training, rent, utilities, and facilities maintenance budgets.

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$3,097,821 by reducing trade contracts, delaying vehicles replacement, discontinuing the Interagency Agreements customers program, and eliminating a Facilities Energy Technician 3 position (1.00 FTE). This package also includes the transfer of two facility planning positions from the Chief Financial Office.

Package 112, Governor's Regional Solutions Prgm Rent Costs. This package provides \$125,000 Other Funds expenditure limitation to cover rent costs for the Governor's Regional Solutions Center (GRSC) locations in LaGrande, Tillamook, Medford, Eugene, Bend, Portland, and Salem. GRSC

is a collaborative organization that coordinates state resources and programs in regions throughout the state to maximize the Governor's agenda and effectiveness of state agency projects and to make sure regional priorities throughout the state are appropriately addressed.

Package 115, New Parking Mgmt System Increased Costs. This package provides \$750,000 Other Funds expenditure limitation to accommodate increased expenditures due to maintenance and modifications of new parking management system, deployment of credit card meters (merchant fees and ongoing network/software fees), enhancements for adding new parking options for accommodating hybrid workers, and other general additional costs for contracting parking facility maintenance and repairs. Revenue source for this work comes from parking fees.

Package 117, Additional Staff for Trade Services. This package provides \$720,266 Other Funds expenditure limitation and authorizes the establishment of eight permanent full-time positions (4.00 FTE) to allow DAS the ability to maintain the new North Valley Complex in Wilsonville, which is scheduled for occupancy starting September 2023. These positions will be phased-in as tenants move-in and will include three custodians, two electricians, one Facility Maintenance Specialist, one plumber, and one Operations and Policy Analyst 2. Revenue source for this service comes from facilities rent paid by tenant agencies.

Package 118, Expansion of Facilities Contract Services. This package provides \$3,000,000 Other Funds expenditure limitation to support lab contracts for equipment, hardware, and software maintenance and services at the North Valley Complex in Wilsonville. Revenue source for this service comes from facilities rent paid by tenant agencies.

Package 801, LFO Analyst Adjustments. This package abolishes one Project Manager 2 position and one Custodian position and establishes one permanent full-time Safety Specialist 2 position and one permanent full-time Construction and Facility Maintenance Supervisor 1 position (2.00 FTE). The package also reclassifies one Auto Service Technician position to a Truck Driver 1 position and reclassifies two Construction Project Manager 2 positions to Construction Project Manager 1 positions. These reclassifications result in a \$12,604 Personal Services savings. The Department is also directed to align positions in the EAM division with the correct ORBITS DCR structure.

In addition, this package provides, on a one-time basis, \$9,300,000 Other Funds expenditure limitation carryover for DAS Fleet. Due to continued supply chain disruptions, DAS Fleet anticipates delay in vehicle delivery necessitating payment in the 2023-25 biennium.

Enterprise Goods and Services

Enterprise Goods and Services (EGS) provides a wide range of business services to state and local government. The program is comprised of Administration, Financial Business Systems, Procurement Services, Publishing and Distribution, Risk Management, and Shared Financial Services. State agencies utilize services of EGS in support of their programs to procure and contract for goods and services, to ensure proper financial controls, and to develop communications material at the lowest cost. Additionally, procurement services provide price agreements for local governmental jurisdictions. The Subcommittee recommended a total funds budget of \$247,532,039 and 270 positions (267.44 FTE).

The Subcommittee recommend the following packages:

Package 090, Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$2,645,323 by increasing vacancy savings and reducing professional contracts, non-essential travel, data processing, data center charges for Datamart storage and processing, and postage limitation in publishing and distribution. This package also includes the elimination of one Supply Specialist 2 position (1.00 FTE).

Package 091, Additional Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$1,873,867 by reducing Professional Services and agency related Services and Supplies. This package also eliminates four positions (4.00 FTE): one Electronic Publishing Design Specialist 3, one Print Services Technician, one Information Systems Specialist 3, one Administration Specialist 1.

Package 106, Workday Payroll Project. This package provides \$8,687,980 Other Funds expenditure limitation and authorizes the establishment of 17 positions (15.16 FTE) to address the unanticipated issues experienced after go-live of the Workday Payroll system. The need for additional resources falls into four categories: [1] extended Workday Payroll project implementation timeline by potentially 18 months in order to reach stabilization; [2] extensive manual corrections and clean-up of payroll data due to errors during the first few payroll runs; [3] increased temporary workload for business process and system documentation, change management, communications and agency support; and [4] increasing ongoing workload due to certain processes being more complex and time consuming. The package provides \$2,022,068 in ongoing Other Funds expenditure limitation and \$6,665,912 in one-time Other Funds expenditure limitation as follows:

- \$46,055 on-going Other Funds expenditure limitation for the reclassification of 14 existing permanent full-time positions to commensurate with changing responsibilities with the transition to Workday.
- \$2,189,512 one-time Other Funds expenditure limitation to fund 11 limited duration positions (9.28 FTE).
- \$1,739,851 on-going Other Funds expenditure limitation to establish six full-time permanent positions (5.88 FTE).
- \$236,162 on-going Other Funds expenditure limitation for position related Services and Supplies.
- \$300,000 one-time Other Funds expenditure limitation for Information Management System (IMS) software mainframe costs.
- \$4,176,400 one-time Other Funds expenditure limitation to extend professional contracts, including contracts with IBM and Workday to perform configurations and build integrations with other State systems, contracts for quality assurance and NTT Project Director, as well as new contracts for forensic accounting analysis.

Package 119, Oregon Procurement Equity Program. This package provides \$1,832,990 Other Funds expenditure limitation and authorizes the establishment of six permanent full-time positions (5.28 FTE) to begin the establishment of the Oregon Procurement Equity Program to embed an equity lens on all aspects of the state procurement process, including improving data collection and establishing an Oregon Procurement

Equity website to improve outreach and engagement. Included in the package is funding for software and contracted services. Performance measures have been established, results tracked and reported.

Package 120, Increase Risk Assessment Revenue. This is a revenue only package, which would increase DAS Risk Charges by \$50 million to increase the funded status of the Insurance Fund. This package increases risk assessments to agencies by approximately 23 percent.

Package 122, Disparity Study Recommendations Team. This package provides \$2,192,348 Other Funds expenditure limitation and makes permanent four existing limited duration positions (4.00 FTE) to continue a team within DAS Enterprise Goods and Services to implement recommendations received from the disparity study on contracting, including examining and updating policies, conducting focused outreach, providing increased technical assistance, and training state staff on diversity in contracting. This package includes funding for consulting and software costs. Also included in this package is \$300,000 carryover for contract payments anticipated to be paid in the Spring of 2023 but have been delayed to the Fall of 2023. Performance measures will need to be established for this program.

Package 144, Workday Payroll/Time Tracking Subscriptions. This package provides \$4,215,918 Other Funds expenditure limitation for software subscriptions for the Workday Payroll Time Tracking and Core Financials modules and tax filing services. The subscription costs in this package would be an ongoing biennial expenditure for the state.

Package 145, Growth in Operations. This package provides \$645,349 Other Funds expenditure limitation and authorizes the establishment of three permanent full-time positions (3.00 FTE): one Accounting Manager 2 and two Payroll Analysts to deliver services to new client agencies. Since 2019, seventeen new agencies have become Shared Financial Services payroll customers. This package will provide the Shared Financial Services payroll team with resources to keep up with the increasing workload.

Package 801, LFO Analyst Adjustments. This package reclassifies one Business Operations Administrator 2 position to a Diversity Equity Inclusion Administrator position, one Program Analyst 3 position to an Operations and Policy Analyst 3 position, one Print Service Technician position to a Print Production Coordinator position, one Mail Delivery Driver position to Administrative Specialist 1 position, one Information Systems Specialist 6 position to an Information Systems Specialist 7 position, one Office Specialist 2 position to an Accounting Technician position, one Administrative Specialist 1 position to a Print Production Coordinator position, one Information Systems Specialist 7 position to an Information Systems Specialist 8 position, one Operations Policy Analyst 1 position to an Operations Policy Analyst 2 position, one Accountant 1 position to an Accountant 2 position, and one Accountant 1 position to an Operations Policy Analyst 2 position. These reclassifications result in an increase of \$51,188 Personal Services costs, which is offset by a decrease to Services and Supplies for no net budget change.

DAS Business Services

DAS Business Services provides budget, business continuity, performance management, and data analysis services for DAS divisions. The Subcommittee recommended a total funds budget of \$25,140,588 and 10 positions (10.00 FTE).

The Subcommittee recommended the following packages:

Package 090, Analyst Adjustments. This package reduces Other Funds expenditure limitation by \$441,944 by eliminating MaritzCX surveying software platform (\$141,944) and making a one-time reduction in the tenant improvement budget (\$300,000) for the Executive Building for the 2023-25 biennium only.

Capital Improvements

The Capital Improvements program is responsible for remodel and renovation projects for DAS divisions costing less than \$1.0 million. The purpose of the program is to maintain health and safety standards both inside and outside of the buildings, keep buildings in compliance with new building code and ordinance requirements, maintain Capitol Mall buildings and grounds, adjust or modify existing mechanical and electrical programs to minimize energy consumption, upgrade building grounds, evaluate and conserve maximum efficiency and use of state-owned buildings, and adapt buildings to required occupancy changes. The Subcommittee recommended a budget of \$4,954,969 total funds.

The Subcommittee recommend the following packages:

Package 090, Analyst Adjustments. This package reduces the tenant improvement budget by 10 percent to achieve a one-time \$522,774 Other Fund savings.

Package 139, Increase for Additional Cap Impr Projects. This package provides an increase of \$250,000 Other Funds expenditure limitation for remodeling and renovation projects, such as replacing/upgrading lighting and electrical infrastructure for energy efficiency and end of useful lifecycle replacement, replacing, and upgrading elevator controls and components, and implementing modern HVAC equipment and controls throughout the DAS portfolio. Funding for this package comes from increased rental revenues charged to agencies.

Capital Construction

The Capital Construction program is responsible for the acquisition or construction of any structure or group of structures, all land acquisitions, assessments, improvements, or additions to an existing structure for DAS divisions, which is to be completed within a six-year period with an aggregated cost of \$1.0 million or more and planning for proposed future Capital Construction projects. The Capital Projects Fund receives revenues from various sources, primarily the depreciation component of the Uniform Rent charge, service agreements and parking facilities income.

Capital Construction limitation is approved on a project-by-project basis and is authorized for six years. Because this limitation spans six years, it is established in a separate bill and is not included in Senate Bill 5502.

Mass Transit Distributions

This program includes the mass transit assessment and distribution. State agencies are charged an assessment on employees working within a transit district boundary. Funding is used to support local mass transit districts in various parts of the state. The Subcommittee recommended a budget of \$24,716,507 Other Funds Nonlimited. There is no change from the 2023-25 Current Service Level.

Debt Service

This program includes debt service payments specific to DAS. These payments are for Certificates of Participation (COP's) and Article XI-Q Bonds. The Subcommittee recommended a budget of \$37,474,624 Other Funds expenditure limitation. There is no change from the 2023-25 Current Service Level.

Bonds

This program includes debt service payments of specific amounts as directed by law. Debt service payments are made on Article XI-O Bonds, also known as Pension Obligation Bonds. The Subcommittee recommended a budget of \$501,758,583 Other Funds expenditure limitation. There is no change from the 2023-25 Current Service Level.

Special Government Payments

This program unit includes payments of specific amounts from the General Fund and Lottery Funds, as well as transfers of Other Funds revenues from bond proceeds. Payments include debt service for both General Fund and Lottery Funds backed bonds. The Subcommittee recommended a total funds budget of \$97,100,961 total funds.

The Subcommittee recommended the following packages:

Package 141, Real Estate Costs on Mill Creek Land Sales. This package provides \$6,950,000 Other Funds expenditure limitation to cover disbursements to the Oregon Cultural Trust and the Oregon Correction Enterprises, as well as to pay expenses including Department of Justice assistance with contracts and other consultant services necessary to continue development and marketing of the Mill Creek Corporate Center. Funding for this package would come from proceeds of land sales at the site.

Package 801, LFO Analyst Adjustments. This package provides for \$31,011,066 Other Funds expenditure limitation for special payments associated with the disbursement of proceeds from Lottery Bonds issued in previous biennia that have yet to be fully disbursed to grantees:

- \$8,134 - City of Spray Public Safety Center
- \$7,500,000 - Center for Hope and Safety
- \$2,000,000 - Gradin Community Sports Park
- \$4,052,281 - Oregon Coast Aquarium Gallery Improvement

- \$3,500,000 - Parrott Creek Family Service Building Renovation
- \$11,550,651 - Phoenix Government and Public Safety Center
- \$2,400,000 - Cascade Locks Port Expansion

Summary of Performance Measure Action

See attached Legislatively Adopted 2023-25 Key Performance Measures form.

PRELIMINARY

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Department of Administrative Services
Dustin Ball – 971-720-0987

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2021-23 Legislatively Approved Budget at Jan 2023 *	\$ 670,472,681	\$ 26,803,355	\$ 1,350,719,347	\$ 189,091,080	\$ 3,231,410,566	\$ -	\$ 5,468,497,029	999	983.76
2023-25 Current Service Level (CSL)*	\$ 14,155,618	\$ 51,259,606	\$ 1,180,240,661	\$ 143,492,672	\$ -	\$ -	\$ 1,389,148,557	931	930.50
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 030 - Chief Operating Office									
Package 090: Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (176,572)	\$ -	\$ -	\$ -	\$ (176,572)	0	0.00
Services and Supplies	\$ (36,719)	\$ -	\$ 356,342	\$ -	\$ -	\$ -	\$ 319,623		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 262,724	\$ -	\$ -	\$ -	\$ 262,724	2	1.00
Services and Supplies	\$ -	\$ -	\$ 11,507	\$ -	\$ -	\$ -	\$ 11,507		
SCR 032 - DAS IT									
Package 090: Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (159,797)	\$ -	\$ -	\$ -	\$ (159,797)	0	0.00
Services and Supplies	\$ -	\$ -	\$ (600,000)	\$ -	\$ -	\$ -	\$ (600,000)		
Package 101: DAS IT Application Modernizations									
Personal Services	\$ -	\$ -	\$ 1,207,794	\$ -	\$ -	\$ -	\$ 1,207,794	5	5.00
Services and Supplies	\$ -	\$ -	\$ 80,706	\$ -	\$ -	\$ -	\$ 80,706		
Package 103: DAS IT PC Lifecycle Replacement									
Personal Services	\$ -	\$ -	\$ 249,238	\$ -	\$ -	\$ -	\$ 249,238	1	1.00
Services and Supplies	\$ -	\$ -	\$ 516,282	\$ -	\$ -	\$ -	\$ 516,282		
SCR 035 - Chief Financial Office									
Package 090: Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (286,012)	\$ -	\$ -	\$ -	\$ (286,012)	0	0.00
Services and Supplies	\$ -	\$ -	\$ (100,000)	\$ -	\$ -	\$ -	\$ (100,000)		
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (684,077)	\$ -	\$ -	\$ -	\$ (684,077)	(2)	(2.00)
Services and Supplies	\$ -	\$ -	\$ (370,000)	\$ -	\$ -	\$ -	\$ (370,000)		
Package 104: Facility Conditions & Capital Planning System									
Services and Supplies	\$ -	\$ -	\$ 2,569,664	\$ -	\$ -	\$ -	\$ 2,569,664		
Package 105: Continue CFO ARPA Team									
Personal Services	\$ -	\$ -	\$ -	\$ -	\$ 1,716,151	\$ -	\$ 1,716,151	5	5.00
Services and Supplies	\$ -	\$ -	\$ -	\$ -	\$ 227,890	\$ -	\$ 227,890		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 8,748	\$ -	\$ -	\$ -	\$ 8,748	0	0.00
Services and Supplies	\$ -	\$ -	\$ 291,252	\$ -	\$ -	\$ -	\$ 291,252		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
SCR 042 - Enterprise Information Services (EIS)									
Package 090: Analyst Adjustments									
Services and Supplies	\$ -	\$ -	\$ (7,090,433)	\$ -	\$ -	\$ -	\$ (7,090,433)		
Capital Outlay	\$ -	\$ -	\$ (339,036)	\$ -	\$ -	\$ -	\$ (339,036)		
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (160,112)	\$ -	\$ -	\$ -	\$ (160,112)	(1)	(1.00)
Services and Supplies	\$ -	\$ -	\$ (2,263,234)	\$ -	\$ -	\$ -	\$ (2,263,234)		
Package 123: Sustainment of M365 Foundation									
Personal Services	\$ -	\$ -	\$ 518,282	\$ -	\$ -	\$ -	\$ 518,282	2	2.00
Services and Supplies	\$ -	\$ -	\$ 22,031,860	\$ -	\$ -	\$ -	\$ 22,031,860		
Capital Outlay	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000		
Package 124: Network Security Lifecycle Replacement									
Capital Outlay	\$ -	\$ -	\$ 1,223,227	\$ -	\$ 6,007,029	\$ -	\$ 7,230,256		
Package 125: Network Security Managed Services									
Services and Supplies	\$ -	\$ -	\$ 1,839,933	\$ -	\$ 3,553,113	\$ -	\$ 5,393,046		
Package 126: Oregon Link Membership Contribution									
Services and Supplies	\$ -	\$ -	\$ 7,250,000	\$ -	\$ -	\$ -	\$ 7,250,000		
Package 127: Oregon Statewide Imagery Program									
Services and Supplies	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ -	\$ 1,600,000		
Package 131: Modernize Enterprise Project Portfolio									
Personal Services	\$ -	\$ -	\$ 498,476	\$ -	\$ -	\$ -	\$ 498,476	2	2.00
Services and Supplies	\$ -	\$ -	\$ 1,030,819	\$ -	\$ -	\$ -	\$ 1,030,819		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 8,778	\$ -	\$ -	\$ -	\$ 8,778	0	0.00
Services and Supplies	\$ -	\$ -	\$ (8,778)	\$ -	\$ 6,148,428	\$ -	\$ 6,139,650		
SCR 045 - Chief Human Resource Office									
Package 090: Analyst Adjustments									
Services and Supplies	\$ -	\$ -	\$ (209,800)	\$ -	\$ -	\$ -	\$ (209,800)		
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (220,642)	\$ -	\$ -	\$ -	\$ (220,642)	(1)	(1.00)
Services and Supplies	\$ -	\$ -	\$ (575,578)	\$ -	\$ -	\$ -	\$ (575,578)		
Package 106: Workday Payroll Project									
Personal Services	\$ -	\$ -	\$ 237,538	\$ -	\$ -	\$ -	\$ 237,538	1	0.88
Services and Supplies	\$ -	\$ -	\$ 13,709	\$ -	\$ -	\$ -	\$ 13,709		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 107: Workday Ongoing Subscription Costs									
Services and Supplies	\$ -	\$ -	\$ 2,689,478	\$ -	\$ -	\$ -	\$ 2,689,478		
Package 108: Additional Staff for Increased CHRO									
Personal Services	\$ -	\$ -	\$ 750,630	\$ -	\$ -	\$ -	\$ 750,630	3	3.00
Services and Supplies	\$ -	\$ -	\$ 46,734	\$ -	\$ -	\$ -	\$ 46,734		
Package 143: Cultural Change Position from Gov Office									
Personal Services	\$ -	\$ -	\$ 321,110	\$ -	\$ -	\$ -	\$ 321,110	1	1.00
Services and Supplies	\$ -	\$ -	\$ 26,851	\$ -	\$ -	\$ -	\$ 26,851		
Package 144: Workday Payroll/Time Tracking Subscriptions									
Services and Supplies	\$ -	\$ -	\$ 1,400,412	\$ -	\$ -	\$ -	\$ 1,400,412		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 27,251	\$ -	\$ -	\$ -	\$ 27,251	0	0.00
Services and Supplies	\$ -	\$ -	\$ (27,251)	\$ -	\$ -	\$ -	\$ (27,251)		
SCR 052 - EIS - Data Center Services									
Package 090: Analyst Adjustments									
Services and Supplies	\$ -	\$ -	\$ (6,353,444)	\$ -	\$ -	\$ -	\$ (6,353,444)		
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (1,417,177)	\$ -	\$ -	\$ -	\$ (1,417,177)	(6)	(6.00)
Services and Supplies	\$ -	\$ -	\$ (1,594,644)	\$ -	\$ -	\$ -	\$ (1,594,644)		
Capital Outlay	\$ -	\$ -	\$ (4,000,000)	\$ -	\$ -	\$ -	\$ (4,000,000)		
Package 135: Network Equipment Lifecycle									
Capital Outlay	\$ -	\$ -	\$ 6,068,800	\$ -	\$ -	\$ -	\$ 6,068,800		
Package 136: Continue Funding for Resilient Site									
Services and Supplies	\$ -	\$ -	\$ 6,524,780	\$ -	\$ -	\$ -	\$ 6,524,780		
Package 138: Establish a Cloud Management Program									
Personal Services	\$ -	\$ -	\$ 1,091,933	\$ -	\$ -	\$ -	\$ 1,091,933	4	3.88
Services and Supplies	\$ -	\$ -	\$ 285,706	\$ -	\$ -	\$ -	\$ 285,706		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 14,823	\$ -	\$ -	\$ -	\$ 14,823	0	0.00
Services and Supplies	\$ -	\$ -	\$ (14,823)	\$ -	\$ -	\$ -	\$ (14,823)		
SCR 060 - Enterprise Asset Management									
Package 090: Analyst Adjustments									
Services and Supplies	\$ -	\$ -	\$ (4,135,000)	\$ -	\$ -	\$ -	\$ (4,135,000)		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ 496,413	\$ -	\$ -	\$ -	\$ 496,413	1	1.00
Services and Supplies	\$ -	\$ -	\$ (2,594,234)	\$ -	\$ -	\$ -	\$ (2,594,234)		
Capital Outlay	\$ -	\$ -	\$ (1,000,000)	\$ -	\$ -	\$ -	\$ (1,000,000)		
Package 112: Governor's Regional Solutions Prgm Rent Costs									
Services and Supplies	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000		
Package 115: New Parking Mgmt System Increased									
Capital Outlay	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000		
Package 117: Additional Staff for Trade Services									
Personal Services	\$ -	\$ -	\$ 666,158	\$ -	\$ -	\$ -	\$ 666,158	8	4.00
Services and Supplies	\$ -	\$ -	\$ 54,108	\$ -	\$ -	\$ -	\$ 54,108		
Package 118: Expansion of Facilities Contract Services									
Services and Supplies	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000		
Package 801: LFO Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (12,604)	\$ -	\$ -	\$ -	\$ (12,604)	0	0.00
Capital Outlay	\$ -	\$ -	\$ 9,300,000	\$ -	\$ -	\$ -	\$ 9,300,000		
SCR 065 - Enterprise Goods & Services									
Package 090: Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (1,312,815)	\$ -	\$ -	\$ -	\$ (1,312,815)	(1)	(1.00)
Services and Supplies	\$ -	\$ -	\$ (1,332,508)	\$ -	\$ -	\$ -	\$ (1,332,508)		
Package 091: Additional Analyst Adjustments									
Personal Services	\$ -	\$ -	\$ (817,883)	\$ -	\$ -	\$ -	\$ (817,883)	(4)	(4.00)
Services and Supplies	\$ -	\$ -	\$ (1,055,984)	\$ -	\$ -	\$ -	\$ (1,055,984)		
Package 106: Workday Payroll Project									
Personal Services	\$ -	\$ -	\$ 3,975,418	\$ -	\$ -	\$ -	\$ 3,975,418	17	15.16
Services and Supplies	\$ -	\$ -	\$ 4,712,562	\$ -	\$ -	\$ -	\$ 4,712,562		
Package 119: Oregon Procurement Equity Program									
Personal Services	\$ -	\$ -	\$ 1,250,738	\$ -	\$ -	\$ -	\$ 1,250,738	6	5.28
Services and Supplies	\$ -	\$ -	\$ 582,252	\$ -	\$ -	\$ -	\$ 582,252		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE	
			LIMITED	NONLIMITED	LIMITED	NONLIMITED				
Package 122: Disparity Study Recommendations Team										
Personal Services	\$ -	\$ -	\$ 1,230,036	\$ -	\$ -	\$ -	\$ 1,230,036	4	4.00	
Services and Supplies	\$ -	\$ -	\$ 962,312	\$ -	\$ -	\$ -	\$ 962,312			
Package 144: Workday Payroll/Time Tracking Subscriptions										
Services and Supplies	\$ -	\$ -	\$ 4,215,918	\$ -	\$ -	\$ -	\$ 4,215,918			
Package 145: Growth in Operations										
Personal Services	\$ -	\$ -	\$ 603,303	\$ -	\$ -	\$ -	\$ 603,303	3	3.00	
Services and Supplies	\$ -	\$ -	\$ 42,046	\$ -	\$ -	\$ -	\$ 42,046			
Package 801: LFO Analyst Adjustments										
Personal Services	\$ -	\$ -	\$ 51,188	\$ -	\$ -	\$ -	\$ 51,188	0	0.00	
Services and Supplies	\$ -	\$ -	\$ (51,188)	\$ -	\$ -	\$ -	\$ (51,188)			
SCR 075 - DAS Business Services										
Package 090: Analyst Adjustments										
Services and Supplies	\$ -	\$ -	\$ (441,944)	\$ -	\$ -	\$ -	\$ (441,944)			
SCR 088 - Capital Improvements										
Package 090: Analyst Adjustments										
Capital Outlay	\$ -	\$ -	\$ (522,774)	\$ -	\$ -	\$ -	\$ (522,774)			
Package 139: Increase For Additional Cap Impr Projects										
Capital Outlay	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000			
SCR 099 - Special Governmental Payments										
Package 141: Real Estate Costs on Mill Creek Land Sales										
Services and Supplies	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000			
Special Payments	\$ -	\$ -	\$ 6,650,000	\$ -	\$ -	\$ -	\$ 6,650,000			
Package 801: LFO Analyst Adjustments										
Special Payments	\$ -	\$ -	\$ 31,011,066	\$ -	\$ -	\$ -	\$ 31,011,066			
TOTAL ADJUSTMENTS	\$ (36,719)	\$ -	\$ 93,355,561	\$ -	\$ 17,652,611	\$ -	\$ 110,971,453	50	42.20	
SUBCOMMITTEE RECOMMENDATION *	\$ 14,118,899	\$ 51,259,606	\$ 1,273,596,222	\$ 143,492,672	\$ 17,652,611	\$ -	\$ 1,500,120,010	981	972.70	
% Change from 2021-23 Leg Approved Budget	(97.9%)	91.2%	(5.7%)	(24.1%)	(99.5%)	0.0%	(72.6%)	(1.8%)	(1.1%)	
% Change from 2023-25 Current Service Level	(0.3%)	0.0%	7.9%	0.0%	100.0%	0.0%	8.0%	5.4%	4.5%	

*Excludes Capital Construction Expenditures

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/30/2023 11:12:17 AM

Agency: Department of Administrative Services

Mission Statement:

Lead the pursuit of excellence in state government.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Helpfulness	Approved	53%	90%	90%
	Timeliness		49%	90%	90%
	Expertise		53%	90%	90%
	Overall		49%	90%	90%
	Availability of Information		47%	90%	90%
	Accuracy		54%	90%	90%
2. FORECAST RELIABILITY - General Fund Forecast Tracking Metric		Approved	119.50%	100%	100%
3. FINANCIAL REPORTING - Percent of Agencies receiving Gold Star Award (The Gold Star Award is the state agency equivalent of the GFOA Certificate of Achievement for Excellence in Financial Reporting)		Approved	96%	98%	98%
4. WORKFORCE TURNOVER - Annual voluntary turnover rate for the State and DAS workforce.	a) State Workforce Turnover	Approved	6.98%	5.60%	5.60%
	b) DAS Workforce Turnover		3.75%	3.75%	3.75%
5. WORKFORCE DIVERSITY - Racial/ethnic diversity in DAS and the state workforce as a percentage of the total civilian labor force.	a) State Workforce Diversity	Approved	82.50%	100%	100%
	b) DAS Workforce Diversity		74.30%	100%	100%
7. RENT COSTS - DAS negotiated lease rates in private sector vs. average market rates.		Approved	20.31%	5%	5%
8. INFORMATION SECURITY - Overall maturity rating for implementation of the Center for Internet Security's (CIS) Basic Six critical security controls. This rating is an aggregate score based on the Carnegie Mellon Capability Maturity Model Integration (CMMI), and is derived from cybersecurity assessments conducted by the Enterprise Information Services (EIS) Cyber Security Services (CSS) Assessment Team.		Approved	0.80	3.50	3.50
9. PERCENT OF STATE PROCUREMENT SPEND FACILITATED THROUGH THE OREGONBUYS SYSTEM - Measures statewide adoption of the OregonBuys e-Procurement system by measuring the overall percentage of state purchasing facilitated through the system.	Percentage of state agency SPOTS card spend	Approved	0%	90%	90%
	a) Percentage of Small Procurement[1] contract spend		0%	90%	90%
	b) Percentage of Intermediate Procurement[2] contract spend		0%	90%	90%
11. DATA CENTER - Percentage of time systems are available.		Approved	99.90%	99.90%	99.90%
12. GREENHOUSE GAS (GHG) EMISSIONS - Total GHG emissions and intensity from buildings and fleet.	Buildings- Total Metric Tons Annually of Carbon Dioxide Equivalent Greenhouse Gases (MTCO2e)	Approved	0%	33%	33%

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
	Buildings- Metric Tons of Carbon Dioxide Equivalent Greenhouse Gases Per Gross Square Foot of Building Space (MTCO2e/GSF)		0%	33%	33%
	Fleet- Total Metric Tons Annually of Carbon Dioxide Equivalent Greenhouse Gases (MTCO2e)		0%	33%	33%
	Fleet- Metric Tons of Carbon Dioxide Equivalent Greenhouse Gases Per Vehicle Mile Traveled (MTCO2e/VMT)		0%	33%	33%
10. RISK MANAGEMENT - CFR - Annual statewide number of workers' compensation claims filed per 200,000 hours worked (aka, Claims Frequency Rate (CFR)).		Approved			
10. RISK MANAGEMENT - Annual number of Severe Worker's Compensation claims per 100 FTE		Legislatively Deleted	2.23		

LFO Recommendation:

The Legislative Fiscal Office recommends approval of the proposed Key Performance Measures and targets.

LFO recommends the replacement of KPM #10 to better measure the agency's risk management performance. Benchmarking the industry standard "claims frequency rate" will allow the Risk Management Unit to work with agencies to reinforce the need for injury prevention. The agency has been collecting this data since 2019 and has been successful in using this metric to work with agencies and the SAIF Corporation to schedule and participate in annual claims reviews to support injury prevention efforts and manage cost of claims with good return-to-work practices. The target number is developed each year in the month of August with the SAIF Corporation. The targets and actuals for the last four years were:

2019: Target = 4.76; Actual 4.36

2020: Target = 4.36; Actual = 4.01

2021: Target = 4.23; Actual = 4.01

2022: Target 3.99; Actual = TBD

SubCommittee Action:

Approved the LFO Recommendation.

PRELIMINARY