Information & Media Services Review

March 2023

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Information & Media Services



Customer Engagement

- Technology advice
- Technology support
- User training
- Project management



Operations & Security

- System Security
- Systems administration
- Help desk
- Technology support



Media

- Streaming services
- Productions
- Special events
- Technology support



Design & Development

- Systems architecture
- Application development
- Lifecycle management
- Technology support

End to End Technology Services & Support



Current State - Operations

Operational Workload

Ticket volume

- Session volume typical to pre-pandemic sessions
- Majority of tickets involved onboarding, account management, office moves, and trouble shooting
- Emphasis on Video streaming, custom application updates, Member moves, and Hybrid meetings

Trends

- Ticket volume is up as we are back in the building.
- Media staffing increase to fulfill requests and hybrid meetings
- CAMS design and workload



Implemented Changes Since July 2022

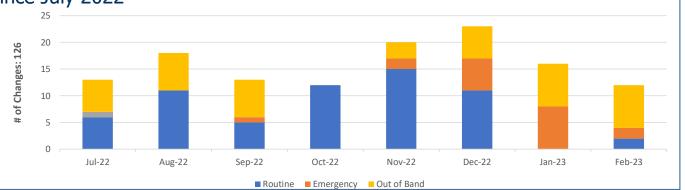
Total number of changes

62 Routine

19 Emergency

45 Out of Band

First Time Right: 95%





Current POP Project Status

POPs Update

PRJ025 Chamber Display Project

• Status: Complete

• Total Budget: \$800,000

Budget remaining: \$0

Expenditure Breakdown:

• Secretary of the Senate: \$353,092.00

• Chief Clerk of the House: \$453,088.00

• Leg Admin: \$69,678.80

Replaced outdated, unsupported system

Greatly enhanced display quality

Increased functionality

Full-color images and video

House names now fit when voting

Current POP Project Status

POPs Update _

PRJ022 Capitol Wi-Fi Replacement

- · Status: Galleria, Wings, Chambers Complete
- Total Budgeted: \$700,821.00
- Budget Remaining: **\$352,435 / 50%**
- Pending CAMS 3:
 - 1938 Building infrastructure
 - WiFi6

PRJ023 Chamber Camera Replacement

- Status: Complete
- Total Budgeted: \$300,000
- Budget Remaining: \$37,863 / 13%
- Modernized cameras & support infrastructure
- High Definition
- Additional camera in Senate Chamber
- New character generator
- Now shows who is speaking

PRJ024 ADA Accommodation Technology & Service Improvements

- Status: Implemented; improvements continues
- Total Budgeted: \$300,000
- Budget Remaining: \$59,276 / 20%
- Listen Everywhere for assistive listening & language translation
- Dedicated cameras for in-person ASL
- Hybrid Committee Rooms for remote ASL
- Pending:
 - AI proof of concept

Current State – 2022 Interim Focus

Technology Introductions & Enhancements

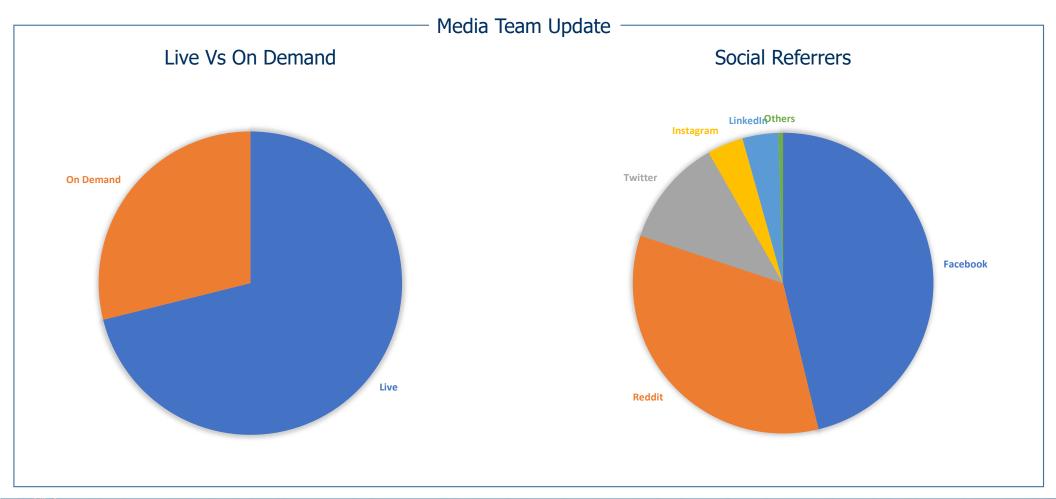
- Hearing Rooms
 - Accommodate Hybrid Meetings
 - Multimedia equipment in Hearing Rooms & Chambers
- ADA Technology Enhancements
 - Dedicated camera in Hearing Rooms for ASL interpreter
 - Assistive Listening for Committee Hearings & Chamber Sessions
 - Spoken Language Interpretation for Committee Meetings
- OLIS
 - Feature to Co-Sponsor Bills
 - Public Testimony Updates
 - Public Testimony Registration/Sign-up
- LCIS Website Modernization
- DEI Website Creation
- Enhanced Cybersecurity

Current State – Video Streaming

| Media Team Update | | |
|--|----------------|---------|
| Since January 1st | Impressions | |
| 346,184 plays | United States | 345,446 |
| • | Canada | 613 |
| 346,184 video plays, 0 audio plays | Ireland | 53 |
| 27 years 188 days total time spent playing | Germany | 19 |
| | Mexico | 11 |
| 89% play rate | China | 7 |
| 391,088 impressions | Bahamas | 6 |
| | Bermuda | 4 |
| 391,088 video impressions, 0 audio impressions | Singapore | 4 |
| | United Kingdom | 3 |



Current State – Video Streaming





Challenges & Focus

Existing Challenges

Supporting Platforms for Custom Applications

The platforms and languages on which our custom applications reside are either outpacing our ability to upgrade our code to maintain support, or the technologies are being sunset in favor of new solutions. COVID forced us to create new applications. Now we are enhancing the new applications.

Custom applications include: Fiscal & Revenue Impact Statements (FIS/RIS), DESKS, Staff Measure Summary (SMS), CASS, Bill Drafting System, Public uploads, & OLIS

Completed Large Projects

- ✓ Document Publishing & Management System (DPMS)
 - ✓ Build Phase 75% Complete with EY (Tallan) Inc. & Xcential Corp.
 - ✓ Test Phase begins in June 2023
 - ✓ Scope, schedule, budget, quality, all "green" per Hittner QA reports
- ✓ Public Testimony: Registration & Written Testimony Submission
- ✓ Chamber Updates: Displays & Camera System
- ✓ Wi-Fi System Replacement for the Wings

2023-2024 Project Focus

- Maintain current custom applications
 - Remediate break/fix issues
 - Collect enhancement requests
- Replace aging infrastructure
 - Server equipment
 - Network equipment
 - Enterprise Backup software update/refresh
- Document Publishing & Management System (DPMS)
 - Complete Build Phase (June 2023)
 - Complete the Test Phase (2024)
 - Implement (2024)
 - Run Parallel with Legacy System for the 2024 Short Session
- Wi-Fi
 - · Complete installation of Access points in the 1938 building
- CAMS3
 - Plan and implement technology relocation to the Concourse level
 - New datacenter
 - · New Media control room



Strategy

| Vision | Mission | Principles | Initiatives | 1 Yr Goals & Obj | 3-5 Yr Goals & Obj |
|---|---|--|--|--|--|
| • Innovative technology solutions & services to support the legislative process | We support the legislative process by providing technology solutions & services for the public good | Technical criteria to which our solutions & services must adhere | Key themes that tie our daily and long term work back to fulfillment of our mission & vision | The tactical set of goals * & objectives that establish the team's project work deliverables | The strategic high level goals & objectives that drive fulfillment of the vision |

Vision Imperatives

Technology solutions that are:

- <u>Resilient</u> secure solutions that are disaster recovery enabled
- <u>Integrated</u> technologies that operate in a seamless manner
- <u>Scalable</u> grow or contract based upon demand
- <u>Enabling</u> solutions that enhance productivity, efficiency, and flexible
- <u>Supportable</u> all technologies remain within 2 major releases (n-2)

Principles

- <u>Fit for purpose</u> the right tool for the job
- <u>Simplicity</u> Solutions that are elegant
- Reuse > buy > build custom built solutions should be the last option
- Controlled technical diversity less is more
- <u>Customer centricity</u> partnership with the community to deliver the best solution
- Compliance with laws & regulations

Initiatives

- Improve IS' capability for the deployment of significant application changes
- Provide enhanced organizational services
- Modernize the infrastructure, addressing unsupported components
- Improve processes essential for the effective modernization of the application portfolio
- Increase accessibility

Appendix

Information & Media Services

Chief Information Officer

Customer Engagement Leader

Senior Solution Architect / Advisor

Senior Solution Architect / Advisor

Solution Architect / Advisor

Solution Architect / Advisor

Solution Architect / Advisor

Operations & Security Leader

Senior System Administrator

Senior Database Administrator

Senior Security Administrator

System Administrator

System Application Administrator

System Security Administrator

System Administrator

System Administrator

Technician

Technician

Technician

Help Desk Analyst

Help Desk Analyst

Session Technician

Session Technician

Session Help Desk Analyst Media Services Lead

Media Technician

Media Technician

Session Media Technician

Design & Development Leader

> **Chief Systems** Architect

Senior Systems Architect

> Systems Architect

Systems Architect

Systems **Architect**



Document Publishing and Management System (DPMS) Project

DPMS – Overview

Problem Statement

- Legislative Counsel needs an integrated modern solution to replace the Oracle LC Docket and Mainframe systems they use today
- The legacy systems have served LC well for many years but are out-of-support life and need to be replaced
- The new system will need to be supportable, resilient, and integrated with the rest of the technology stack

disaster recovery solution

Current silo legacy systems lack a robust



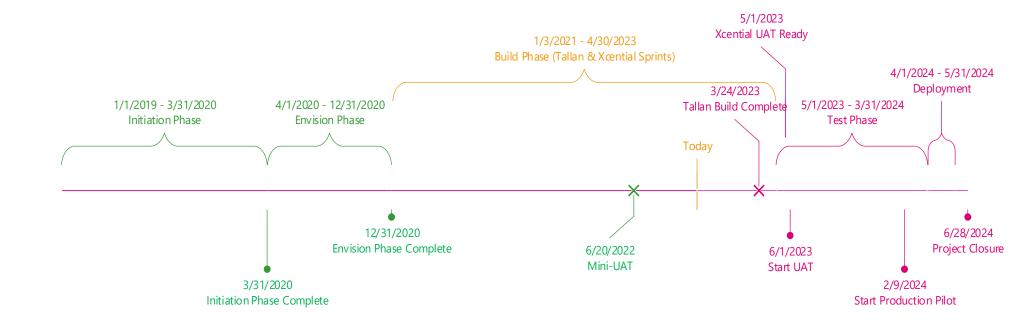
- Replace LC's legacy mainframe and Oracle systems with a single integrated system.
- Exceed the overall performance of the legacy systems, reduce paper in LC processes, and interface more effectively with other legislative systems within project scope, schedule, and budget (\$14.3 m)
- Create an extension of DPMS, the Request Portal, for submission and management of all work requests to LC
- DPMS is the first of a series of I.T. projects to modernize our systems (OLIS Transformation Program)

DPMS Project – Current State

- LC staff have participated in two "Mini-User Acceptance Tests" of system functionality:
 - LC testers provided very positive feedback on the system's usability/ease of use, functional performance, and functional scope (e.g., the system contains all the required functionality).
- Project recently completed its tenth quarterly quality assurance review with our independent Quality Assurance consultant Hittner & Associates:
 - Project continues to operate within scope, schedule, and budget, and is meeting quality expectations
 - As with the previous ten quarterly reports, overall project health continues to be rated by Hittner as "green", with low overall risk and a risk trend that is stable or decreasing
- Build Phase is progressing on schedule with our prime vendors and should be completed by close of June 2023:
 - Tallan has completed 28 build sprints and 5 QA sprints.
 - Xcential has completed 22 build sprints including QA reviews
- The project Test phase will start in June 2023 and run through the 2024 session
 - User Acceptance Testing: June November 2023
 - Deploy to production environment: December 2023 January 2024
 - Production Parallel Testing: 2024 Session (LC will run a subset of its 2024 session work through DPMS for testing purposes. DPMS will not be LC's production system for the 2024 session, but will be by Spring 2024)



DPMS – Milestone Timeline



Green = Completed Work Yellow = Work In Progress Red = Future Work

