



Oregon

Tina Kotek, Governor

Department of Administrative Services

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February 7, 2023

Co-Chair Woods
Co-Chair Gomberg
Joint Transportation & Economic
Development Subcommittee
Oregon State Capitol
900 Court St. NE
Salem, Or 97301

Re: Joint Transportation & Economic Development Subcommittee – January 31, 2023

Please find the Department of Administrative Services responses to questions from the January 31, 2023 Assessments.

1. Question 1 – How quickly do agencies pay bills to DAS?:

Data on how quickly agencies return payment for charges for services to DAS: 41% of agency accounts are paid in full to DAS within 30 days. That number increases to 85.2% of agency account being paid in full to DAS within 60 days, 93.9% paid in full within 90 days, and 99.3% paid in full within 180 days.

2. Question 2 - How can DAS write off bills owed by other state agencies?:

How can DAS write-off debt from another state agency? DAS does not write off bills owed by other state agencies. The other 1% of DAS invoicing is outside of state agencies. On the L&D write-off report there would be typically 2 areas DAS would write off to outside entities, only occurring after we have sent the liquidated & delinquent debt to DOR for collection activities.

- Risk - Subrogation cases where an individual may have caused damage to state property and a judgement is in favor of the State. We create an invoice for Risk to collect, if unsuccessful it is sent to the Department of Revenue (DOR) to collect. If unsuccessful at DOR, DOR will recommend a write off. Many times these are higher amounts, over \$20k per instance.
- Procurement – Vendor Collected Administrative Fees (VCAF) charges where the vendor does not pay their VCAF due to bankruptcy. This happens occasionally and due to the bankruptcy nature, there is no legal means to collect, hence a write off is needed.

Please let me know if the committee would like any additional information.

Meliah Masiba

Legislative Director

[Department of Administrative Services](#)

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Pronouns: she, her, hers