HB 5006: MHRA Diversity Study Project High-Level Chart



	Jun-2021	Jul-2021	Aug-2021	Sep-2021	Oct-2021	Nov-2021
LEGISLATION		-	۷	Š	0	Z
6/23/21 House Speaker's Policy Advisor notifies MHRA Executive Director and Governor's	-					
Health Policy Advisor of HB 5006 Budget Note						
6/30/21 HB 5006 passes Oregon Legislature						
RESEARCH AND PLANNING	_					
7/1/21 MHRA Executive Director begins research on procurement	-					
WORKGROUP DEVELOPMENT	_					
7/1/21 MHRA Executive Director solicits board members to form HB 5006 Workgroup						
8/30/21 Workgroup team members complete (4 BOP and 3 BLPCT members)						
PROCUREMENT REQUEST	_					
7/28/21 MHRA Executive Director contacts Contract Services OREGONBUYS to request						
project analyst						
7/28/21 Contract Services OREGONBUYS acknowledges MHRA Executive Director's request						
7/30/21 Procurement Analyst is assigned to MHRA by DAS						
HB 5006 SIGNED INTO LAW	_					
8/6/21 Governor Brown signs HB 5006 into law, Chapter 669, §138; effective 8/6/21						

Dec-2021

Detail Chart			_			
	Sep-2021	Oct-2021	Nov-2021	Dec-2021	2022	Feb-2022
	Sep	Oct-:	Νον-	Dec-	Jan-2022	Feb
RFP DEVELOPMENT						
9/7/21 First Workgroup meeting: discuss HB 5006 overview, procurement, & board member roles						
9/14/21 Second Workgroup meeting: discuss confidentiality requirements, RFP process, & scope						
9/28/21 Third Workgroup meeting: work on developing scope of work for RFP						
10/5/21 Fourth Workgroup meeting: work on developing scope of work for RFP						
10/12/21 Fifth Workgroup meeting: work on developing scope of work for RFP						
10/22/21 MHRA Executive Director Insurance Risk Assessment for RFP discussion with Procurement Analyst						
11/9/21 Sixth Workgroup meeting: develop scope of work for RFP & vendor selection criteria						
11/10/21 MHRA Executive Director contacts Governor's Health Policy Advisor requesting direction on confidentiality issue						
11/22/21 Receive directive from Governor's Health Policy Advisor on confidentiality issue						
12/2/21 Meeting with MHRA and DOJ to discuss confidentiality concerns						
12/2/21 MHRA and DOJ working on RFP language						
12/7/21 Seventh Workgroup meeting: finalize scope of work for RFP and screening criteria						
12/7/21 RFP sent to DOJ for legal sufficiency review						
RELEASE and BID OPENING OF RFP						
12/10/21 RFP release (S-DASOBO-00001451); scheduled to close 1/18/22	-					
12/17/21 RFP protest period ends- DAS Procurement Analyst reports there are no protests						
1/3/22 Meet with DAS Procurement Analyst about possibly extending solicitiation period						
1/12/22 RFP extended by two weeks in OregonBuys						
1/20/22 MHRA, DAS Procurement Analyst, and DOJ meet to discuss evaluation mechanics /						
team						
1/28/22 MHRA, DAS Procurement Analyst, and DOJ meet to discuss possible second extension						
2/2/22 RFP closes; DAS Procurement Analyst begins proposal submission review						

	Feb-2022	Mar-2022	Apr-2022	May-2022	Jun-2022	Jul-2022
EVALUATING RFP						
2/11/22 Eighth Workgroup meeting: pre-evaluation discussion for RFP submissions; COI forms						
3/1/22 Ninth Workgroup meeting: Begin evaluating RFP submissions						
3/15/22 Tenth Workgroup meeting: Finish evaluating RFP submissions; agree to move						
forward with Keen						
CONTRACT DEVELOPMENT						
4/5/22 MHRA/DAS/DOJ working on draft contract						
4/21/22 Review draft contract language						
4/25/22 DOJ final review of draft contract for legal sufficiency (OK'd)						
NEGOTIATIONS WITH KEEN						
5/2/22 MHRA receives request from Keen for contract language changes						
5/2/22 Schedule internal meeting to discuss contract changes ahead of negotiations set for						
5/5/22						
5/6/22 MHRA and Procurement Analyst discuss some language changes to contract						
5/10/22 Negotiation meeting with MHRA and Keen						
5/19/22 MHRA Executive Director executes contract with Keen Independent Research, LLC						

Jul-2022

	Jun-2022	Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022
CONTRACT WORK BEGINS							
6/7/22 Kick-off meeting, Keen/MHRA							
6/8/22 Review draft fact sheet and letter of support drafts from Keen							
6/14/22 Review study webpage created by Keen for project							
6/15/22 MHRA meeting with Keen to discuss licensing/compliance procedures and licensee data							
6/16/22 Send requests for support letters to professional associations per Keen request							
6/16/22 Request data report queries from database system contractor per Keen request							
6/16/22 Request workforce data from OHA per Keen request							
6/17/22 MHRA staff meet with Board members to discuss data questions from Keen							
6/22/22 Compile and send to Keen all board/agency policies/procedures							
6/28/22 MHRA meeting with Keen to discuss progress and need for demographic data							
7/6/22 Receive database report from contractor; compile & send add'l demographic data to Keen							
7/8/22 Review/test virtual workshop questions and online forum from Keen; provide feedback							
7/11/22 MHRA meeting with Keen to discuss sending study invitation email to stakeholders (sent)							
7/20/22 Send survey reminder message to licensees and applicants							
7/25/22 MHRA check-in meeting with Keen							
8/8/22 Receive, review, and send workforce data finally received from OHA to Keen							
8/23/22 MHRA Policy Advisor meeting with Keen to answer follow-up questions and send info							
8/31/22 Receive draft Appendix A from Keen; review and send feedback							
9/13/22 MHRA check-in meeting with Keen							
9/19/22 Receive draft Appendices B and C from Keen; review and send feedback							

Detail Chart	•		8	~	•	7	2
	2023	022	202	202	202	202	202
	Jun-2022	Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022
CONTRACT WORK, Cont.	_	_		0,	U	-	
9/20/22 Compile and send additional data to Keen re disciplinary cost assessment							
9/26/22 Receive draft Appendices D and E from Keen; review and send feedback							
9/27/22 Receive draft Appendices F to I from Keen; review and send feedback							
9/28/22 MHRA meeting with Keen to discuss draft appendices and BLPCT clinical supervision							
reqs							
9/30/22 MHRA requests and receives advice from DOJ on Keen contract amendment							
10/3/22 MHRA Policy Advisor works with Procurement Analyst to initiate contract							
amendment							
10/4/22 Receive draft Appendix J from Keen; review and send feedback							
10/4/22 Compile and send to Keen board member demographic stats since 2015							
10/5/22 Finalize and execute Keen contract amendment with Procurement Analyst							
10/6/22 MHRA Policy Advisor meeting with Keen to discuss BLPCT presentation; provide info							
10/24/22 Receive from Keen and review draft Supervised Clinical Experience Topical Analysis							
11/15/22 Send final feedback to Keen on all revised draft Appendices							
11/16/22 MHRA check-in meeting with Keen							
11/22/22 Provide additional data to Keen as requested							
12/2/22 Receive final draft report from Keen							
12/6/22 Send MHRA staff feedback on final draft report to Keen							
12/6/22 MHRA check-in meeting with Keen							
12/8/22 BOP and BLPCT meet to review final draft report from Keen and provide feedback							
12/19/22 Keen delivers final Diversity Study report and recommendations to MHRA							
12/19/22 MHRA completes draft written report on Keen's Diversity Study							
12/20/22 MHRA staff meet with BOP leadership to discuss draft written report							
12/22/22 MHRA staff meet with BLPCT leadership to discuss draft written report							
12/28/22 MHRA written report finalized; Diversity Plan & Written Report posted to Board							
websites.							

	un-2022	ul-2022	Aug-2022	Sep-2022	Oct-2022	Vov-2022)ec-2022
REPORTS DELIVERED TO LEGISLATURE AND GOV. ELECT TRANSITION TEAM AHEAD OF SCHEDULE	-	-	4	01	0	2	
 12/28/22 MHRA delivers Diversity Plan & Written Report to Gov. Elect Transition Team 12/28/22 MHRA delivers Diversity Plan & Written Report to House Interim Committee on Behavioral Health and Senate Interim Committee on Human Services, Mental Health and Recovery 							