

**SB 5520 BUDGET REPORT and MEASURE SUMMARY**

**Joint Committee On Ways and Means**

**Prepared By:** Kate Nass, Department of Administrative Services

**Reviewed By:** Paul Siebert, Legislative Fiscal Office

---

**Office of the Governor  
2021-23**

PRELIMINARY

**Budget Summary\***

|                     | 2019-21                                      | 2021 - 23             | 2021-23                  | Committee Change from 2019-21               |          |
|---------------------|--|-----------------------|--------------------------|---|----------|
|                     | Legislatively Approved Budget <sup>(1)</sup> | Current Service Level | Committee Recommendation | Committee Change from 2019-21 Leg. Approved |          |
|                     |  |                       |                          | \$ Change                                   | % Change |
| General Fund        | \$ 16,705,068                                | \$ 17,692,863         | \$ 18,638,115            | \$ 1,933,047                                | 11.6%    |
| Lottery Funds       | \$ 4,106,514                                 | \$ 4,632,309          | \$ 4,625,139             | \$ 518,625                                  | 12.6%    |
| Other Funds Limited | \$ 6,355,963                                 | \$ 4,429,555          | \$ 4,421,059             | \$ (1,934,904)                              | -30.4%   |
| Total               | \$ 27,167,545                                | \$ 26,754,727         | \$ 27,684,313            | \$ 516,768                                  | 1.9%     |

**Position Summary**

|                                      |       |       |       |      |
|--------------------------------------|-------|-------|-------|------|
| Authorized Positions                 | 62    | 61    | 63    | 1    |
| Full-time Equivalent (FTE) positions | 61.63 | 61.00 | 63.00 | 1.37 |

<sup>(1)</sup> Includes adjustments through January 2021

\* Excludes Capital Construction expenditures

**Summary of Revenue Changes**

The Office of the Governor relies on a combination of revenues from the General Fund, Lottery Funds and Other Funds. General Fund is the primary funding source for the Office. Lottery Funds support Regional Solutions activities with half the funding coming from general purpose Lottery Funds and the other half from the statutorily dedicated 2.5% of video Lottery Funds distributed to counties for economic development. Other Funds are primarily from state agency assessments, which support the Diversity, Equity and Inclusion program and the Business Equity program. Additional Other Funds revenues, which fund the Arrest and Return program, are from restitution from offenders and indirect Federal Funds.

**Summary of General Government Subcommittee Action**

The Subcommittee recommended a budget of \$27,684,313 total funds and 63 positions (63.00 FTE) for the 2021-23 biennium. This is a 1.9% increase from the 2019-21 legislatively approved budget. The recommended budget provides funding to continue current programs and services and provides additional resources for two new positions to support the work of the Governor’s Racial Justice Council, funding to continue mediation between representatives of the forest industry and environmental interests, and funding to complete the Wildfire Council survey work not completed in the 2019-21 biennium. The recommended budget includes the following packages:

Package 084, June 2020 Special Session. This package provides \$75,000 General Fund for second biennium funding for the mediation between representatives of the forest industry and environmental interests in accordance with a Memorandum of Understanding announced by the

Governor on February 10, 2020. This funding for the 2021-23 biennium was assumed when initial funding was approved in the June 2020 special session.

Package 090, Analyst Adjustments. This package adds \$598,516 General Fund for two permanent positions (2.00 FTE) to support the Racial Justice Council. The two positions include a Principal Executive Manager G (PEM G) and an Executive Support Specialist 2 (ESS 2). The PEM G position shall serve as the chief policy advisor to the council and organization lead in the Governor's Office in charge of developing, implementing, and integrating best practices and emerging best practices relating to racial justice. The ESS 2 position shall provide administrative support and research to the PEM G.

Package 099, Microsoft 365 Consolidation. Microsoft 365 is being consolidated within the office of the State Information Officer at the E5 level of service. This cost is built into the State Government Service Charge for every agency as a cost increase for the 2021-23 biennium. This package makes a corresponding reduction to the agency's budget in an amount equivalent to what agencies should have been paying in the 2019-21 biennium for Microsoft 365 at the E3 level of service.

Package 801, LFO Analyst Adjustments. This package re-appropriates unspent General Fund from the 2019-21 biennium to complete Wildfire Council survey work (\$176,680) and Forestry Mediation efforts (\$123,125).

### **Summary of Performance Measure Action**

See attached Legislatively Approved 2021-23 Key Performance Measures form.

PRELIMINARY

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

Office of the Governor  
Kate Nass - 503-871-0974

| DESCRIPTION  | GENERAL FUND         | LOTTERY FUNDS       | OTHER FUNDS         |             | FEDERAL FUNDS |             | TOTAL ALL FUNDS      | POS       | FTE          |
|--|----------------------|---------------------|---------------------|-------------|---------------|-------------|----------------------|-----------|--------------|
|  |                      |                     | LIMITED             | NONLIMITED  | LIMITED       | NONLIMITED  |                      |           |              |
| 2019-21 Legislatively Approved Budget at Jan. 2021*            | \$ 16,705,068        | \$ 4,106,514        | \$ 6,355,963        | \$ -        | \$ -          | \$ -        | \$ 27,167,545        | 62        | 61.63        |
| 2021-23 Current Service Level (CSL)*                           | \$ 17,692,863        | \$ 4,632,309        | \$ 4,429,555        | \$ -        | \$ -          | \$ -        | \$ 26,754,727        | 61        | 61.00        |
| <b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>                     |                      |                     |                     |             |               |             |                      |           |              |
| <b>SCR 001 - General Program</b>                               |                      |                     |                     |             |               |             |                      |           |              |
| Package 084: June 2020 Special Session Services and Supplies   | \$ 75,000            | \$ -                | \$ -                | \$ -        | \$ -          | \$ -        | \$ 75,000            |           |              |
| Package 090: Analyst Adjustments                               |                      |                     |                     |             |               |             |                      |           |              |
| Personal Services  | \$ 528,516           | \$ -                | \$ -                | \$ -        | \$ -          | \$ -        | \$ 528,516           | 2         | 2.00         |
| Services and Supplies  | \$ 70,000            | \$ -                | \$ -                | \$ -        | \$ -          | \$ -        | \$ 70,000            |           |              |
| Package 099: Microsoft 365 Consolidation Services and Supplies | \$ (28,069)          | \$ (7,170)          | \$ (8,496)          | \$ -        | \$ -          | \$ -        | \$ (43,735)          |           |              |
| Package 801: LFO Analyst Adjustments Services and Supplies     | \$ 299,805           | \$ -                | \$ -                | \$ -        | \$ -          | \$ -        | \$ 299,805           |           |              |
| <b>TOTAL ADJUSTMENTS</b>                                       | <b>\$ 945,252</b>    | <b>\$ (7,170)</b>   | <b>\$ (8,496)</b>   | <b>\$ -</b> | <b>\$ -</b>   | <b>\$ -</b> | <b>\$ 929,586</b>    | <b>2</b>  | <b>2.00</b>  |
| <b>SUBCOMMITTEE RECOMMENDATION *</b>                           | <b>\$ 18,638,115</b> | <b>\$ 4,625,139</b> | <b>\$ 4,421,059</b> | <b>\$ -</b> | <b>\$ -</b>   | <b>\$ -</b> | <b>\$ 27,684,313</b> | <b>63</b> | <b>63.00</b> |
| % Change from 2019-21 Leg Approved Budget                      | 11.6%                | 12.6%               | -30.4%              | 0.0%        | 0.0%          | 0.0%        | 1.9%                 | 1.6%      | 2.2%         |
| % Change from 2021-23 Current Service Level                    | 5.3%                 | -0.2%               | -0.2%               | 0.0%        | 0.0%          | 0.0%        | 3.5%                 | 3.3%      | 3.3%         |

\*Excludes Capital Construction Expenditures

PRELIMINARY

# Legislatively Approved 2021 - 2023 Key Performance Measures

Published: 5/27/2021 2:49:23 PM

**Agency:** Governor's Office

**Mission Statement:**

The Governor's office provides leadership and direction to state agencies that are in the Executive Branch. The Governor's office includes the following: Program Area Policy Advisors (e.g., education, workforce, natural resources, jobs and economy, health care, workforce and labor, housing and human services, public safety, transportation, and veterans); Executive Appointments; Extradition Services (for all law enforcement agencies); Constituent Services; Diversity, Equity and Inclusion; Affirmative Action; and Regional Solutions. The focus of the Annual Performance Progress Report is on the last three program areas. These program areas track performance measures, as detailed within this report.

| Legislatively Approved KPMs  | Metrics                     | Agency Request | Last Reported Result | Target 2022 | Target 2023 |
|--|-----------------------------|----------------|----------------------|-------------|-------------|
| 1. Customer Satisfaction - Percent of participants (customers) who rate the Regional Solutions process very good to excellent. | Timeliness                  | Approved       | 93%                  | 90%         | 90%         |
|  | Overall                     |                | 89%                  | 90%         | 90%         |
|  | Helpfulness                 |                | 93%                  | 90%         | 90%         |
|  | Availability of Information |                | 90%                  | 90%         | 90%         |
|  | Accuracy                    |                | 90%                  | 90%         | 90%         |
|  | Expertise                   |                | 93%                  | 90%         | 90%         |
| 2. Percentage of State Contract Awards to Business Certified by the Certification Office for Business Inclusion and Diversity  |                             | Approved       | 0.60%                | 10%         | 10%         |
| 3. State Hiring - Number of protected classes being hired, promoted, and retained in state agencies.                           |                             | Approved       | 25.20%               | 25%         | 25%         |

**LFO Recommendation:**

The Legislative Fiscal Office recommends approval of the Key Performance Measures and targets as shown.

**SubCommittee Action:**

The General Government Subcommittee approved the LFO recommendation.

PRELIMINARY