House Bill 2569

Sponsored by Representative NATHANSON; Representatives ALONSO LEON, FAHEY, KENY-GUYER, Senators FAGAN, MANNING JR (Presession filed.)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure **as introduced**.

Directs Department of Human Services to assign exactly one universal provider number to persons listed on registry of persons who provide long term care.

Directs department to require fingerprints in conducting criminal records checks of certain long term care workers.

Disallows sharing of fingerprint records of certain long term care workers with Federal Bureau of Investigation.

A BILL FOR AN ACT

- Relating to records checks for long term care workers; amending ORS 181A.195, 181A.200, 181A.205
 and 443.006.
- aiiu 445.000.

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4 Be It Enacted by the People of the State of Oregon:

5 **SECTION 1.** ORS 443.006 is amended to read:

- 6 443.006. (1) As used in this section:
- 7 (a) "Care" has the meaning given that term in ORS 181A.200.
- 8 (b) "Facility" means:
- 9 (A) A long term care facility as defined in ORS 442.015;
- 10 (B) A residential care facility as defined in ORS 443.400, including but not limited to an assisted
- 11 living facility; and
- 12 (C) An adult foster home as defined in ORS 443.705.
- 13 (c) "Home care worker" has the meaning given that term in ORS 410.600.
- 14 (2) The Department of Human Services shall augment the department's existing criminal back-
- 15 ground check system with a regularly updated registry of all persons who work or are seeking to 16 work to provide care.
- 17 (3) The department shall adopt rules designating the persons who may be listed on the registry.
- 18 The registry must list persons who work or are seeking to work to provide care:
- 19 (a) In a facility; or
- 20 (b) As a home care worker.
- 21 (4) The department shall adopt rules establishing:
- 22 (a) The information that must be reported by facilities;
- 23 (b) The form and frequency of reporting by facilities;
- 24 (c) Procedures and standards for the administration of the registry; and
- 25 (d) Guidelines and procedures for requests for and release of information from the registry.
- 26 (5) The department shall assign exactly one universal provider number to each person
- 27 listed on the registry.
- 28 **SECTION 2.** ORS 443.006, as amended by section 25, chapter 75, Oregon Laws 2018, is amended

1	to read:
2	443.006. (1) As used in this section:
3	(a) "Care" has the meaning given that term in ORS 181A.200.
4	(b) "Facility" means:
5	(A) A long term care facility as defined in ORS 442.015;
6	(B) A residential care facility as defined in ORS 443.400, including but not limited to an assisted
7	living facility; and
8	(C) An adult foster home as defined in ORS 443.705.
9	(c) "Home care worker" has the meaning given that term in ORS 410.600.
10	(d) "Personal support worker" has the meaning given that term in ORS 410.600.
11	(2) The Department of Human Services shall augment the department's existing criminal back-
12	ground check system with a regularly updated registry of all persons who work or are seeking to
13	work to provide care.
14	(3) The department shall adopt rules designating the persons who may be listed on the registry.
15	The registry must list persons who work or are seeking to work to provide care:
16	(a) In a facility; or
17	(b) As a home care worker or personal support worker.
18	(4) The department shall adopt rules establishing:
19	(a) The information that must be reported by facilities;
20	(b) The form and frequency of reporting by facilities;
21	(c) Procedures and standards for the administration of the registry; and
22	(d) Guidelines and procedures for requests for and release of information from the registry.
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24 25 26 27 28 29 30 31 32	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require finger- prints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check.
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24 25 26 27 28 29 30 31 32 33 34 35	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check on a subject individual for non-criminal justice purposes. If a nationwide criminal records check of a subject individual is necessary, the authorized agency may request that the De-
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24 25 26 27 28 29 30 31 32 33 34 35 36 37	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check of a subject individual for non-criminal justice purposes. If a nationwide criminal records check, including fingerprint identification, through the Federal Bureau of Investigation.
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24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check on a subject individual for non-criminal justice purposes. If a nationwide criminal records check, including fingerprint identification, through the Federal Bureau of Investigation. (3) The Department of State Police shall provide the results of a criminal records check conducted pursuant to subsection (2) of this section to the authorized agency requesting the check.
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check on a subject individual for non-criminal justice purposes. If a nationwide criminal records check of a subject individual is necessary, the authorized agency may request that the Department of State Police conduct the check, including fingerprint identification, through the Federal Bureau of Investigation. (3) The Department of State Police shall provide the results of a criminal records check conducted pursuant to subsection (2) of this section to the authorized agency requesting the check. (4)(a) The Federal Bureau of Investigation shall return or destroy the fingerprint cards used to
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check on a subject individual for non-criminal justice purposes. If a nationwide criminal records check, including fingerprint identification, through the Federal Bureau of Investigation. (3) The Department of State Police shall provide the results of a criminal records check conducted pursuant to subsection (2) of this section to the authorized agency requesting the check. (4)(a) The Federal Bureau of Investigation shall return or destroy the fingerprint, except that the
24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42	 listed on the registry. <u>SECTION 3.</u> ORS 181A.195 is amended to read: 181A.195. (1) As used in this section: (a) "Authorized agency" means state government as defined in ORS 174.111 and the Oregon State Bar. "Authorized agency" does not include: (A) The Oregon State Lottery Commission or the Oregon State Lottery; or (B) A criminal justice agency, as defined in ORS 181A.010, that is authorized by federal law to receive fingerprint-based criminal records checks from the Federal Bureau of Investigation. (b) "Subject individual" means a person from whom an authorized agency may require fingerprints pursuant to statute for the purpose of enabling the authorized agency to request a state or nationwide criminal records check. (2) An authorized agency may request that the Department of State Police conduct a criminal records check on a subject individual for non-criminal justice purposes. If a nationwide criminal records check of a subject individual is necessary, the authorized agency may request that the Department of State Police conduct the check, including fingerprint identification, through the Federal Bureau of Investigation. (3) The Department of State Police shall provide the results of a criminal records check conducted pursuant to subsection (2) of this section to the authorized agency requesting the check. (4)(a) The Federal Bureau of Investigation shall return or destroy the fingerprint cards used to

1 of the fingerprint cards is changed, the Department of State Police shall cease to send the cards to

the federal bureau but shall continue to process the information through other available resources.
(b) Notwithstanding paragraph (a) of this subsection, the Federal Bureau of Investigation
may not retain the fingerprint cards and records of the fingerprints of a person who works
or is seeking to work to provide care in a facility, as those terms are defined in ORS
181A.200, or as a home care worker as defined in ORS 410.600.

7 (5) If the Federal Bureau of Investigation returns the fingerprint cards to the Department of 8 State Police, the Department of State Police shall destroy the fingerprint cards and may not retain 9 facsimiles or other material from which a fingerprint can be reproduced, except that the Department 10 of State Police may retain the fingerprint cards or create facsimiles for the purpose of providing 11 information under ORS 181A.205.

(6) If only a state criminal records check is conducted, after the criminal records check is completed, the Department of State Police shall destroy the fingerprint cards and the results of the criminal records check provided to the authorized agency and may not retain facsimiles or other material from which a fingerprint can be reproduced, except that the Department of State Police may retain the fingerprint cards and results or create facsimiles for the purpose of providing information under ORS 181A.205.

(7) An authorized agency may conduct criminal records checks on subject individuals through
the Law Enforcement Data System maintained by the Department of State Police in accordance with
rules adopted, and procedures established, by the Department of State Police.

(8) An authorized agency and the Department of State Police shall permit a subject individual for whom a fingerprint-based criminal records check was conducted to inspect the individual's own state and national criminal offender records and, if requested by the subject individual, provide the individual with a copy of the individual's own state and national criminal offender records.

(9) Each authorized agency, in consultation with the Department of State Police, may adopt
rules to implement this section and other statutes relating to criminal offender information obtained
through fingerprint-based criminal records checks. The rules may include but need not be limited to:
(a) Identifying applicable categories of subject individuals as specified by the Oregon Depart-

29 ment of Administrative Services under ORS 181A.215 who are subject to criminal records checks 30 by the authorized agency.

(b) Identifying applicable information that may be required from a subject individual to permit
 a criminal records check as specified by the Oregon Department of Administrative Services under
 ORS 181A.215.

34 (c) Specifying which programs or services are subject to this section.

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(d) If the authorized agency uses criminal records checks for agency employment purposes:

(A) Determining when and under what conditions a subject individual may be hired on a pre liminary basis pending a criminal records check; and

(B) Defining the conditions under which a subject individual may participate in training, orien tation and work activities pending completion of a criminal records check.

40 (e) Establishing fees in an amount not to exceed the actual cost of acquiring and furnishing41 criminal offender information.

(10)(a) Except as otherwise provided in ORS 181A.400, 181A.875, 342.143, 342.223, 443.735,
475B.785 to 475B.949 and 703.090 and paragraph (d) of this subsection, an authorized agency, using
the rules adopted by the Oregon Department of Administrative Services under ORS 181A.215, shall
determine whether a subject individual is fit to hold a position, provide services, be employed or be

granted a license, certification, registration or permit. If a subject individual is determined to be 1 2 unfit, then the individual may not hold the position, provide services, be employed or be granted a license, certification, registration or permit. 3 (b)(A) Subject to subparagraph (B) of this paragraph, an authorized agency making a fitness 4 determination of an individual under this subsection may request results of a previously made fitness 5 determination from an authorized agency that has already made a fitness determination for the in-6 dividual. An authorized agency that receives a request under this paragraph shall provide the re-7 quested information. 8 9 (B) An authorized agency may make a request under this paragraph only for individuals: 10 (i) Who are applying to hold a position, provide services, be employed or be granted a license, certification, registration or permit; 11 12 (ii) Who are in a category of individuals as specified by the Oregon Department of Administrative Services by rule under ORS 181A.215; and 13 (iii) For whom a fitness determination has already been made. 14 15 (c) Except as otherwise provided in ORS 181A.400, in making the fitness determination under this subsection, the authorized agency shall consider: 16 (A) The nature of the crime; 17 18 (B) The facts that support the conviction or pending indictment or that indicate the making of a false statement; 19 20(C) The relevancy, if any, of the crime or the false statement to the specific requirements of the subject individual's present or proposed position, services, employment, license, certification or reg-2122istration; and 23(D) Intervening circumstances relevant to the responsibilities and circumstances of the position, services, employment, license, certification, registration or permit, such as: 24 25(i) The passage of time since the commission of the crime; (ii) The age of the subject individual at the time of the crime; 2627(iii) The likelihood of a repetition of offenses or of the commission of another crime; (iv) The subsequent commission of another relevant crime; 28(v) Whether the conviction was set aside and the legal effect of setting aside the conviction; and 2930 (vi) The recommendation of an employer. 31 (d) An individual prohibited from receiving public funds for employment under ORS 443.004 (3) is not entitled to a determination of fitness as a subject individual under this subsection. 32(11) Criminal offender information is confidential. Authorized agencies and the Department of 33 34 State Police shall adopt rules to restrict dissemination of information received under this section to 35persons with a demonstrated and legitimate need to know the information. (12) If a subject individual refuses to consent to the criminal records check or refuses to be 36 37 fingerprinted, the authorized agency shall deny the employment of the individual, or revoke or deny 38 any applicable position, authority to provide services, license, certification, registration or permit. (13) If an authorized agency requires a criminal records check of employees, prospective em-39 ployees, contractors, vendors or volunteers or applicants for a license, certification, registration or 40 permit, the application forms of the authorized agency must contain a notice that the person is 41 subject to fingerprinting and a criminal records check. 42 SECTION 4. ORS 181A.200 is amended to read: 43 181A.200. (1) As used in this section: 44

45 (a) "Care" means the provision of care, treatment, education, training, instruction, supervision,

1 placement services, recreation or support to children, the elderly or persons with disabilities.

2 **(b) "Facility" means:**

3 (A) A long term care facility as defined in ORS 442.015;

4 (B) A residential care facility as defined in ORS 443.400, including but not limited to an 5 assisted living facility; and

6 (C) An adult foster home as defined in ORS 443.705.

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(c) "Home care worker" has the meaning given that term in ORS 410.600.

[(b)] (d) "Native American tribe" has the meaning given that term in ORS 181A.210 (4).

9 [(c)] (e) "Qualified entity" means a community mental health program, a community develop-10 mental disabilities program, a local health department, the government of a Native American tribe 11 or an agency of a Native American tribe responsible for child welfare or an individual or business 12 or organization, whether public, private, for-profit, nonprofit or voluntary, that provides care, in-13 cluding a business or organization that licenses, certifies or registers others to provide care.

(2) For the purpose of requesting a state or nationwide criminal records check under ORS
181A.195, the Department of Human Services, the Oregon Health Authority and the Employment
Department may require the fingerprints of a person:

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(a) Who is employed by or is applying for employment with either department or the authority;

(b) Who provides or seeks to provide services to either department or the authority as a con tractor, subcontractor, vendor or volunteer who:

20 (A) May have contact with recipients of care;

(B) Has access to personal information about employees of either department or the authority,
recipients of care from either department or the authority or members of the public, including Social
Security numbers, dates of birth, driver license numbers, medical information, personal financial information or criminal background information;

(C) Has access to information the disclosure of which is prohibited by state or federal laws,
rules or regulations, or information that is defined as confidential under state or federal laws, rules
or regulations;

(D) Has access to property held in trust or to private property in the temporary custody of the
 state;

30 (E) Has payroll or fiscal functions or responsibility for:

31 (i) Receiving, receipting or depositing money or negotiable instruments;

32 (ii) Billing, collections, setting up financial accounts or other financial transactions; or

33 (iii) Purchasing or selling property;

34 (F) Provides security, design or construction services for government buildings, grounds or fa 35 cilities;

36 (G) Has access to critical infrastructure or secure facilities information; or

(H) Is providing information technology services and has control over or access to information
 technology systems;

(c) For the purposes of licensing, certifying, registering or otherwise regulating or administering
 programs, persons or qualified entities that provide care;

(d) For the purposes of employment decisions by or for qualified entities that are regulated or
otherwise subject to oversight by the Department of Human Services or the Oregon Health Authority and that provide care;

(e) For the purposes of employment decisions made by a mass transit district or transportation
 district for qualified entities that, under contracts with the district or the Oregon Health Authority,

1 employ persons to operate motor vehicles for the transportation of medical assistance program cli-2 ents; or

3 (f) For the purposes of licensure, certification or registration of foster homes by the government
4 of a Native American tribe or an agency of a Native American tribe responsible for child welfare.

5 (3) For the purpose of requesting a state or nationwide criminal records check under 6 ORS 181A.195, the Department of Human Services and the Oregon Health Authority shall 7 require the fingerprints of a person who works or is seeking to work to provide care in a 8 facility or as a home care worker. The Department of Human Services, the Oregon Health 9 Authority and the Department of State Police may not provide fingerprints or facsimiles of 10 fingerprints collected under this subsection to the Federal Bureau of Investigation.

11 [(3)] (4) The Department of Human Services and the Oregon Health Authority may conduct 12 criminal records checks on a person through the Law Enforcement Data System maintained by the 13 Department of State Police, if deemed necessary by the Department of Human Services or the 14 Oregon Health Authority to protect children, elderly persons, persons with disabilities or other 15 vulnerable persons.

16 [(4)] (5) The Department of Human Services and the Oregon Health Authority may furnish to 17 qualified entities, in accordance with the rules of the Department of Human Services or the Oregon 18 Health Authority and the rules of the Department of State Police, information received from the 19 Law Enforcement Data System. However, any criminal offender records and information furnished 10 to the Department of Human Services or the Oregon Health Authority by the Federal Bureau of 11 Investigation through the Department of State Police may not be disseminated to qualified entities. 12 [(5)(a)] (6)(a) Except as otherwise provided in ORS 443.735 and 475B.785 to 475B.949, a qualified

entity, subject to rules adopted by the Oregon Department of Administrative Services under ORS 181A.215, shall determine under this section whether a person is fit to hold a position, provide services, be employed or, if the qualified entity has authority to make such a determination, be licensed, certified or registered. If a person is determined to be unfit, then that person may not hold the position, provide services or be employed, licensed, certified or registered.

(b) A person prohibited from receiving public funds for employment under ORS 443.004 (3) is not
 entitled to a determination of fitness under this subsection.

30 (c) In making the fitness determination under this subsection, the qualified entity shall consider:

31 (A) The nature of the crime;

(B) The facts that support the conviction or pending indictment or indicate the making of a falsestatement;

(C) The relevancy, if any, of the crime or the false statement to the specific requirements of the
 person's present or proposed position, services, employment, license, certification or registration;
 and

(D) Intervening circumstances relevant to the responsibilities and circumstances of the position,
 services, employment, license, certification or registration, such as:

- 39 (i) The passage of time since the commission of the crime;
- 40 (ii) The age of the person at the time of the crime;
- 41 (iii) The likelihood of a repetition of offenses;
- 42 (iv) The subsequent commission of another relevant crime; and
- 43 (v) The recommendation of an employer.

44 [(6)] (7) The Department of Human Services and the Oregon Health Authority, subject to rules 45 adopted by the Oregon Department of Administrative Services under ORS 181A.215, shall develop

systems that maintain information regarding criminal records checks in order to minimize the ad-

2 ministrative burden imposed by this section and ORS 181A.195. Records maintained under this sub-

3 section are confidential and may not be disseminated except for the purposes of this section and in

4 accordance with the rules of the Department of Human Services, the Oregon Health Authority and

5 the Department of State Police. Nothing in this subsection permits the Department of Human Ser-6 vices to retain fingerprint cards obtained pursuant to this section.

[(7)] (8) In addition to the rules required by ORS 181A.195, the Department of Human Services
and the Oregon Health Authority, in consultation with the Department of State Police, shall adopt
rules:

10 (a) Specifying which qualified entities are subject to this section;

11 (b) Specifying which qualified entities may request criminal offender information;

12 (c) Specifying which qualified entities are responsible for deciding, subject to rules adopted by 13 the Oregon Department of Administrative Services under ORS 181A.215, whether a subject individ-14 ual is not fit for a position, service, license, certification, registration or employment; and

(d) Specifying when a qualified entity, in lieu of conducting a completely new criminal records
check, may proceed to make a fitness determination under subsection [(5)] (6) of this section using
the information maintained by the Department of Human Services and the Oregon Health Authority
pursuant to subsection [(6)] (7) of this section.

19 [(8)] (9) If a person refuses to consent to the criminal records check or refuses to be finger-20 printed, the qualified entity shall deny or terminate the employment of the person, or revoke or deny 21 any applicable position, authority to provide services, employment, license, certification or regis-22 tration.

[(9)] (10) If the qualified entity requires a criminal records check of employees or other persons,
the application forms of the qualified entity must contain a notice that employment is subject to
fingerprinting and a criminal records check.

26 **SECTION 5.** ORS 181A.205 is amended to read:

181A.205. (1)(a) The Department of State Police shall establish a voluntary fingerprint retention
 program through which the department:

(A) Retains fingerprint cards, facsimiles of fingerprints received from the Federal Bureau of Investigation or facsimiles of fingerprints created during a state criminal records check under ORS
181A.190, 181A.195, 181A.200 or 267.237, for the purpose of providing information as described in
subsection (4) of this section; and

(B) Provides facsimiles of fingerprints created during a state criminal records check under ORS
181A.190, 181A.195, 181A.200 or 267.237 to the Federal Bureau of Investigation.

(b) The department may not use fingerprint cards or facsimiles of fingerprints retained pursuant
to paragraph (a) of this subsection for any purpose other than the purpose of providing information
as described in subsection (4) of this section.

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(c) Notwithstanding paragraph (a) of this subsection, the department may not:

(A) Retain fingerprint cards or facsimiles of fingerprints received from the Federal Bureau of Investigation of a person who works or is seeking to work to provide care in a facility, as those terms are defined in ORS 181A.200, or as a home care worker as defined in
ORS 410.600.

(B) Provide to the Federal Bureau of Investigation fingerprints or facsimiles of fingerprints of a person who works or is seeking to work to provide care in a facility, as those
terms are defined in ORS 181A.200, or as a home care worker as defined in ORS 410.600.

[7]

(2) An authorized agency as defined in ORS 181A.190 or 181A.195, an agency listed in ORS
 181A.200 (2), or a district as defined in ORS 267.237 may subscribe to the fingerprint retention pro gram.
 (3)(a) If an authorized agency, agency or district subscribes to the fingerprint retention program,
 the authorized agency, agency or district must inform an individual subject to a criminal records
 check under ORS 181A.190, 181A.195, 181A.200 or 267.237 about the program in a form and manner
 prescribed by the authorized agency, agency or district, provided that the authorized agency, agency

8 or district includes as part of that information notice of the following:

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(A) That the individual is not required to participate in the program;

(B) That if the individual chooses to participate in the program, the individual may, at any time,
stop participating in the program;

12 (C) That choosing to participate in the program will allow the department to provide information 13 as described in subsection (4) of this section;

14 (D) The potential consequences of information being provided as described in subsection (4) of 15 this section; and

16 (E) The process by which the individual may contest the accuracy of information provided as 17 described in subsection (4) of this section.

(b) Notice provided pursuant to paragraph (a) of this subsection must be provided in a clear andeasy to understand manner.

(4)(a) An individual subject to a criminal records check under ORS 181A.190, 181A.195, 181A.200
or 267.237 may, but is not required to, participate in the fingerprint retention program.

(b) If an individual participates in the program, then the department, upon receiving forms containing the person's fingerprints and other identifying information under ORS 181A.160, or as part of any other proceeding related to the arrest of the individual, shall provide that information to the authorized agency, agency or district for which a criminal records check under ORS 181A.190, 181A.195, 181A.200 or 267.237 for the individual was performed.

(5) At any time, an individual participating in the fingerprint retention program may inform the
department, in a form and manner prescribed by the department, that the individual is no longer
participating in the program. If an individual informs the department that the individual is no longer
participating in the program, the department shall:

(a) Destroy any fingerprint cards and facsimiles of fingerprints that the department has retained
 for the individual as part of the program;

(b) If the department has provided fingerprints or facsimiles of fingerprints of the individual to the Federal Bureau of Investigation, inform the Federal Bureau of Investigation that the individual is no longer participating in the program and direct the Federal Bureau of Investigation to destroy any fingerprint cards or facsimiles of fingerprints that the Federal Bureau of Investigation has retained for the individual; and

(c) Notify the authorized agency, agency or district who employs the individual that the indi-vidual is no longer participating in the program.

40 (6) An authorized agency, agency or district that subscribes to the fingerprint retention program
 41 may not require a person to participate in the program as a condition of employment.

(7) Information retained by the department under this section is exempt from public disclosure
under ORS 192.311 to 192.478, and the department may not disclose the information for any purpose
not authorized by this section.

45 (8) The Department of State Police:

[8]

$\rm HB\ 2569$

- 1 (a) Shall, in consultation with the Oregon Department of Administrative Services, adopt rules
- 2 for the administration of this section; and
- 3 (b) May adopt a fee that an authorized agency, agency or district must pay to subscribe to the4 program.

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