

SB 5517 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

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Legislative Branch Agencies

2019-21

2017-19

PRELIMINARY

Budget Summary*

	2017-19 Legislatively Approved Budget ⁽¹⁾	2019-21 Current Service Level	2019-21 Committee Recommendation	Committee Change from 2017-19 Leg. Approved	
				\$ Change	% Change
<u>Legislative Administration Committee</u>					
General Fund	\$ 37,277,599	\$ 33,850,398	\$ 38,179,255	\$ 901,656	2.4%
General Funds Debt	\$ 12,379,677	\$ 10,746,310	\$ 10,746,310	\$ (1,633,367)	(13.2%)
Other Funds Limited	\$ 3,183,430	\$ 1,792,183	\$ 1,792,183	\$ (1,391,247)	(43.7%)
Other Funds Debt Service Limited	\$ 1,212,689	\$ 4,828,500	\$ 4,828,500	\$ 3,615,811	298.2%
Other Funds Nonlimited	\$ 390,658	\$ 765,561	\$ 765,561	\$ 374,903	96.0%
Total	\$ 54,444,053	\$ 51,982,952	\$ 56,311,809	\$ 1,867,756	3.4%
<u>Legislative Assembly</u>					
General Fund	\$ 46,054,850	\$ 48,437,336	\$ 53,337,948	\$ 7,283,098	15.8%
Other Funds Limited	\$ 26,570	\$ 27,580	\$ 27,580	\$ 1,010	3.8%
Other Funds Nonlimited	\$ 115,520	\$ 135,000	\$ 135,000	\$ 19,480	16.9%
Total	\$ 46,196,940	\$ 48,599,916	\$ 53,500,528	\$ 7,303,588	15.8%
<u>Legislative Counsel Committee</u>					
General Fund	\$ 13,397,725	\$ 14,376,494	\$ 14,727,985	\$ 1,330,260	9.9%
Other Funds Limited	\$ 1,846,216	\$ 1,908,386	\$ 2,006,234	\$ 160,018	8.7%
Other Funds Nonlimited	\$ 554,913	\$ 576,570	\$ 626,570	\$ 71,657	12.9%
Total	\$ 15,798,854	\$ 16,861,450	\$ 17,360,789	\$ 1,561,935	9.9%
<u>Legislative Fiscal Officer</u>					
General Fund	\$ 4,976,414	\$ 6,107,186	\$ 7,838,317	\$ 2,861,903	57.5%
Other Funds Limited	\$ 3,692,282	\$ 4,046,295	\$ 4,450,925	\$ 758,643	20.5%
Total	\$ 8,668,696	\$ 10,153,481	\$ 12,289,242	\$ 3,620,546	41.8%
<u>Legislative Policy & Research Committee</u>					
General Fund	\$ 9,903,112	\$ 10,698,993	\$ 11,075,753	\$ 1,172,641	11.8%
Total	\$ 9,903,112	\$ 10,698,993	\$ 11,075,753	\$ 1,172,641	11.8%
<u>Legislative Revenue Officer</u>					
General Fund	\$ 3,069,127	\$ 2,858,746	\$ 2,850,378	\$ (218,749)	(7.1%)
Total	\$ 3,069,127	\$ 2,858,746	\$ 2,850,378	\$ (218,749)	(7.1%)
<u>Commission on Indian Services</u>					
General Fund	\$ 629,880	\$ 556,385	\$ 738,206	\$ 108,326	17.2%
Other Funds Limited	\$ 7,035	\$ 7,302	\$ 7,302	\$ 267	3.8%
Total	\$ 636,915	\$ 563,687	\$ 745,508	\$ 108,593	17.0%

⁽¹⁾ Includes adjustments through December 2018

* Excludes Capital Construction expenditures

Position Summary

	2017-19 Legislatively Approved Budget ⁽¹⁾	2019-21 Current Service Level	2019-21 Committee Recommendation	Committee Change from 2017-19 Leg. Approved	
				\$ Change	% Change
<u>Legislative Administration Committee</u>					
<u>Position Summary</u>					
<u>Legislative Administration Committee</u>					
Authorized Positions	87	76	79	(8)	
Full-time Equivalent (FTE) positions	72.66	71.03	74.42	1.76	
<u>Legislative Assembly</u>					
Authorized Positions	423	333	333	(90)	
Full-time Equivalent (FTE) positions	251.52	251.77	251.77	0.25	
<u>Legislative Counsel Committee</u>					
Authorized Positions	58	58	62	4	
Full-time Equivalent (FTE) positions	50.84	51.08	55.08	4.24	
<u>Legislative Fiscal Officer</u>					
Authorized Positions	22	22	27	5	
Full-time Equivalent (FTE) positions	22.00	22.00	25.77	3.77	
<u>Legislative Policy & Research Committee</u>					
Authorized Positions	61	61	61	0	
Full-time Equivalent (FTE) positions	41.29	41.29	41.29	0.00	
<u>Legislative Revenue Officer</u>					
Authorized Positions	8	7	7	(1)	
Full-time Equivalent (FTE) positions	8.00	7.00	7.00	(1.00)	
<u>Commission on Indian Services</u>					
Authorized Positions	2	2	2	0	
Full-time Equivalent (FTE) positions	2.00	2.00	2.00	0.00	

2017-19 Budget Actions

	2017-19 Legislatively Approved Budget	2019-21 Committee Recommendation	Committee Change from 2017-19 Leg. Approved	
			\$ Change	% Change
<u>Legislative Assembly - Session</u>				
General Fund	\$ -	\$ (1,000,000)	\$ (1,000,000)	
<u>Legislative Assembly - Biennial Budgets</u>				
General Fund	\$ -	\$ 1,000,000	\$ 1,000,000	
<u>Legislative Fiscal Officer</u>				
Other Funds Limited	\$ -	\$ 380,000	\$ 380,000	
Total	\$ -	\$ 380,000	\$ 380,000	

Summary of Revenue Changes

The Legislative Branch agencies are primarily funded with appropriations from the General Fund, however, some agencies also receive donations, grants, and other miscellaneous revenues. The agencies are supported as described below:

- Legislative Assembly: General Fund supports a majority of the Legislative Assembly budget. The Assembly receives Other Funds revenues from charging customers for the duplication of legislative materials and miscellaneous receipts. The Assembly also receives Other Funds Nonlimited from the revenues for the use of the House and Senate lounges by Legislative members during session.
- Legislative Administration Committee: General Fund supports a majority of the Committee's budget. The agency also receives Other Funds revenues for rent of office space, parking fees, and other items. Other Funds Nonlimited revenues come from the Capitol Gift Shop and the Property and Surplus Stores account.
- Legislative Counsel Committee: General Fund supports a majority of the Committee's budget. Other Funds are derived from sales of the Oregon Revised Statutes (ORS), Oregon Laws, bill drafting services, and other Legislative Counsel publications. A small portion of the publication sales income is expended as limited Other Funds and used to defray the agency's General Program expenses related to ORS publication editing. The balance of the publication sales income is expended as Other Funds Nonlimited within the ORS Publications Program.
- Legislative Fiscal Officer: General Fund supports approximately half of the Legislative Fiscal Office's budget. The majority of other revenue is Other Funds derived from a portion of the Central Government Service Charge assessment.
- Legislative Policy and Research Committee: The Legislative Policy and Research Committee is completely supported by General Fund.
- Legislative Revenue Officer: The Legislative Revenue Office is completely supported by General Fund.
- Legislative Commission on Indian Services: General Fund supports a majority of the Commission's budget. Other Funds revenue is from registration and other fees from sponsorships used to cover costs associated with special meetings and events.

Summary of General Government Subcommittee Action

Senate Bill 5517 is the budget bill for the seven legislative agencies: Legislative Assembly, Legislative Administration Committee, Legislative Counsel Committee, Legislative Fiscal Officer, Legislative Policy and Research Committee, Legislative Revenue Officer, and the Legislative Commission on Indian Affairs. While each agency is an independent state agency, their budgets are all included in this appropriation bill.

The Subcommittee recommended a total Legislative Branch budget of \$139,494,152 General Fund (\$154,134,007 total funds). The budget includes a total of 571 positions (457.33 FTE). The total funds budget is an increase of 11.1 percent from the 2017-19 Legislatively Approved Budget. Positions are decreased by 13.6 percent from the 2017-19 Legislatively Approved Budget, while the FTE is increased by 2.1 percent.

Legislative Administration Committee

The Legislative Administration Committee provides general support to the Legislature. Non-partisan services to the public, Legislative members, and government agencies include: administration, information systems, facility services, employee services, financial services, and visitor services. The Subcommittee recommended a total funds budget of \$56,311,809 and 79 positions (74.42 FTE). The total funds budget is an increase of 3.4 percent from the 2017-19 Legislatively Approved Budget through December 2018. The following is a summary of the budgetary changes:

Administration

Package 801, LFO Analyst Adjustments. This package adds \$508,320 General Fund for pay equity and ongoing security and other project costs. It also transfers funds to the appropriate section of Legislative Administration for centralized phone system costs. In addition, it eliminates one session support position (0.25 FTE) that is no longer needed. Reclassification of positions is authorized to be paid for with anticipated reversions.

Information Services

Package 801, LFO Analyst Adjustments. This package adds \$1,223,313 General Fund for pay equity and ongoing security and other project costs. It also includes funding for two new positions (one developer and one position dedicated to the phone system) and reflects the transfer in of funds from the rest of the Legislative Branch to pay for the costs of the new centralized phone system. In addition, \$100,000 is provided to start an ongoing fund for media equipment replacement each biennium, and \$250,000 is provided for project costs related to the Document Publishing and Management System that cannot be paid out of the bond proceeds that are being used to fund the new system.

Facility Services

Package 801, LFO Analyst Adjustments. This package adds \$2,166,485 General Fund for several items including pay equity and the transfer of funds to the appropriate section of Legislative Administration for the new centralized phone system costs. Of the total, \$2,000,000 is provided to start an ongoing fund for Capitol facility needs each biennium and funds are included to add a project manager position to assist with facility plans and project monitoring.

Employee Services

Package 801, LFO Analyst Adjustments. This package adds \$390,377 General Fund for pay equity, the transfer of funds to the appropriate section of Legislative Administration for the new centralized phone system costs, and funding for one new position and contract services to assist with branch-wide policy/rule development, maintenance, and new initiative and program development.

Financial Services

Package 801, LFO Analyst Adjustments. This package adds \$18,151 General Fund for pay equity and transfers funds to the appropriate section of Legislative Administration for the new centralized phone system costs.

Visitor Services

Package 801, LFO Analyst Adjustments. This package adds \$22,211 General Fund for pay equity and transfers funds to the appropriate section of Legislative Administration for the new centralized phone system costs. In addition, a position reclassification is approved to be paid for with anticipated reversions.

Legislative Assembly

The Legislative Assembly budget includes expenses for legislative members and their staff, the leadership and caucus offices, the Secretary of the Senate, the Chief Clerk of the House, session staff, and Senate Executive Appointments. In addition, the budget is sufficient to cover adjustments in legislator allowances to recognize differences in the geographical size of districts. The Subcommittee recommended a total funds budget of \$53,500,528 and 333 positions (251.77 FTE). The total funds budget is an increase of 15.8 percent from the 2017-19 Legislatively Approved Budget through December 2018. The following is a summary of the budgetary changes:

Interim

Package 801, LFO Analyst Adjustments. This package adds \$2,601,454 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs.

Session

Package 801, LFO Analyst Adjustments. This package adds \$1,098,674 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs.

Biennial – Senate

Package 801, LFO Analyst Adjustments. This package adds \$612,361 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs.

Biennial – House

Package 801, LFO Analyst Adjustments. This package adds \$613,874 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs.

Biennial – Assembly

Package 801, LFO Analyst Adjustments. This package reduces General Fund by \$25,751 to transfer funds to Legislative Administration for centralized phone system costs.

There was also approval to adjust the 2017-19 budget by moving \$1 million from one Legislative Assembly appropriation (Assembly - Session) to another Legislative Assembly appropriation (Assembly - Biennial) to better account for and reflect expenditures.

Legislative Counsel

Staff for the Legislative Counsel Committee draft legislation for Legislators, Legislative committees, and state agencies. They also provide research services and legal advice to Legislators and Legislative committees. The Committee publishes the Oregon Revised Statutes, which are the official codification of Oregon's statutes. The Subcommittee recommended a total funds budget of \$17,360,789 and 62 positions (55.08 FTE). The total funds budget is an increase of 9.9 percent from the 2017-19 Legislatively Approved Budget through December 2018. The following is a summary of the budgetary changes:

General Program

Package 801, LFO Analyst Adjustments. This package adds \$351,491 General Fund, increases Other Funds expenditure limitation by \$97,848, increases Nonlimited Other Funds expenditure limitation by \$50,000, and adds four positions (4.00 FTE). This covers pay equity costs and realignment and establishment of positions. Additional reclassifications that are needed will be funded through anticipated reversions. It also transfers funds to Legislative Administration for centralized phone system costs.

Legislative Fiscal Officer

The Legislative Fiscal Office (LFO) researches, analyzes, and makes recommendations concerning state expenditures, financial affairs, program administration, and agency organization. LFO reports to the Joint Committee on Ways and Means during legislative sessions and to the Emergency Board during the interim. LFO determines the fiscal impact of all legislative matters. It provides staff support for Legislative Information Management and Technology Committees, including budget analysis and non-technical policy recommendations concerning state agency information systems projects. LFO also provides support and conducts reviews for the Joint Legislative Audit Committee.

The Subcommittee recommended a total funds budget of \$12,289,242 and 27 positions (25.77 FTE). The total funds budget is an increase of 41.8 percent from the 2017-19 Legislatively Approved Budget through December 2018. The budget includes \$7,838,317 General Fund and \$4,450,925 Other Funds expenditure limitation. The following is a summary of the budgetary changes:

General Program

Package 801, LFO Analyst Adjustments. This package adds \$1,731,131 General Fund, increases Other Funds expenditure limitation by \$404,630, and adds five positions (3.77 FTE). The additional positions and associated costs are to increase support for the Information

Technology Review function, the Fiscal Impact Statement process, and work of the Joint Legislative Audit Committee. The package also includes funding for pay equity costs and transfers funds to Legislative Administration for the new centralized phone system costs. Other potential position reclassification costs will be paid for with anticipated reversions.

Legislative Policy and Research Office

The Legislative Policy and Research Office (LPRO) provides centralized, professional, and nonpartisan research; issue analysis; and committee management services for the Legislative Assembly. The Subcommittee recommended a total funds budget of \$11,075,753 and 61 positions (41.29 FTE). The following is a summary of the budgetary changes:

Legislative Policy and Research Committee

Package 801, LFO Analyst Adjustments. This package adds \$376,760 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs. Other potential position reclassifications will be paid for with anticipated reversions.

The Subcommittee also discussed upcoming work related to redistricting and approved the following Budget Note:

Budget Note

The Legislative Policy and Research Office is to prepare a plan for upcoming redistricting work. The plan should be completed by December 1, 2019 and include identification of any information technology, consulting, and staffing needs.

Legislative Revenue Officer

The Legislative Revenue Office (LRO) provides non-partisan analysis to the Legislature on tax policy and school finance issues. The Office serves the Legislature and the public by staffing legislative committees dealing with taxes and school finance. LRO writes revenue impact statements on all bills reaching the House or Senate floor affecting state or local revenue. The Subcommittee recommended a total funds budget of \$2,850,378 and seven positions (7.00 FTE). The total funds budget is a decrease of 7.1 percent from the 2017-19 Legislatively Approved Budget through December 2018. The following is a summary of the budgetary change:

Legislative Revenue Officer

Package 801, LFO Analyst Adjustments. This package reduces General Fund by \$8,368 to transfer funds to Legislative Administration for centralized phone system costs.

Commission on Indian Services

There are nine federally recognized Indian tribal governments located in Oregon. The commission was created to improve services for American

Indians in Oregon. It gathers information relating to programs available to Indians, such as those concerning education, housing, health, fishing, economic development, cultural preservation and protection, gambling, and job training. The commission assesses Indian needs and concerns through consultation and public hearings. The agency also networks with state, regional, and national Indian organizations in sharing information and addressing Indian issues. While the commission is not to supersede any negotiations any tribe, band, or group might have with local, state, and federal governments, it provides a forum for communication between Oregon's American Indians and state government.

The Subcommittee recommended a total funds budget of \$745,508 and two positions (2.00 FTE). The total funds budget is an increase of 17.1 percent from the 2017-19 Legislatively Approved Budget through December 2018. The budget includes \$738,206 General Fund and \$7,302 Other Funds expenditure limitation. The following is a summary of the budgetary changes:

General Program

Package 801, LFO Analyst Adjustments. This package adds \$181,821 General Fund for pay equity and reclassification costs. It also transfers funds to Legislative Administration for centralized phone system costs.

Summary of Performance Measure Action

See attached "Legislatively Approved 2019-2021 Key Performance Measures."

PRELIMINARY

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

**Legislative Branch
Tamara Brickman -- (503) 378-4709**

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2017-19 Legislatively Approved Budget at Dec 2018 *	\$ 127,688,384	\$ -	\$ 9,968,222	\$ 1,061,091	\$ -	\$ -	138,717,697	661	448.31
2019-21 Current Service Level (CSL)*	\$ 127,631,848	\$ -	\$ 12,610,246	\$ 1,477,131	\$ -	\$ -	141,719,225	559	446.17
SUBCOMMITTEE ADJUSTMENTS (from CSL)									
SCR 142-001 - Legislative Counsel General Program									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 381,927	\$ -	\$ 97,848	\$ -	\$ -	\$ -	479,775	4	4.00
Services and Supplies	\$ (30,436)	\$ -	\$ -	\$ 50,000	\$ -	\$ -	19,564		
SCR 143-001 - Legislative Policy & Research Committee									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 408,689	\$ -	\$ -	\$ -	\$ -	\$ -	408,689	0	0.00
Services and Supplies	\$ (31,929)	\$ -	\$ -	\$ -	\$ -	\$ -	(31,929)		
SCR 144-001 - Legislative Revenue Officer									
Package 801: LFO Analyst Adjustments									
Services and Supplies	\$ (8,368)	\$ -	\$ -	\$ -	\$ -	\$ -	(8,368)		
SCR 145-001 - Legislative Fiscal Officer General Program									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 1,557,770	\$ -	\$ 343,935	\$ -	\$ -	\$ -	1,901,705	5	3.77
Services and Supplies	\$ 143,361	\$ -	\$ 60,695	\$ -	\$ -	\$ -	204,056		
Capital Outlay	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	30,000		
SCR 15500-100 - Legislative Assembly Interim									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 2,667,642	\$ -	\$ -	\$ -	\$ -	\$ -	2,667,642	0	0.00
Services and Supplies	\$ (66,188)	\$ -	\$ -	\$ -	\$ -	\$ -	(66,188)		
SCR 15500-200 - Legislative Assembly Session									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 1,107,689	\$ -	\$ -	\$ -	\$ -	\$ -	1,107,689	0	0.00
Services and Supplies	\$ (9,015)	\$ -	\$ -	\$ -	\$ -	\$ -	(9,015)		
SCR 15500-300 - Legislative Assembly Biennial - Senate									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 640,090	\$ -	\$ -	\$ -	\$ -	\$ -	640,090	0	0.00
Services and Supplies	\$ (27,729)	\$ -	\$ -	\$ -	\$ -	\$ -	(27,729)		
SCR 15500-400 - Legislative Assembly Biennial - House									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 640,090	\$ -	\$ -	\$ -	\$ -	\$ -	640,090	0	0.00
Services and Supplies	\$ (26,216)	\$ -	\$ -	\$ -	\$ -	\$ -	(26,216)		
SCR 15500-500 - Legislative Assembly Biennial - Assembly									
Package 801: LFO Analyst Adjustments									
Services and Supplies	\$ (25,751)	\$ -	\$ -	\$ -	\$ -	\$ -	(25,751)		

PRELIMINARY

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
SCR 15600-001 - Legislative Administration Committee Administration									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (27,719)	\$ -	\$ -	\$ -	\$ -	\$ -	(27,719)	(1)	(0.25)
Services and Supplies	\$ 536,039	\$ -	\$ -	\$ -	\$ -	\$ -	536,039		
SCR 15600-003 - Legislative Administration Committee Information Services									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 578,145	\$ -	\$ -	\$ -	\$ -	\$ -	578,145	2	1.88
Services and Supplies	\$ 645,168	\$ -	\$ -	\$ -	\$ -	\$ -	645,168		
SCR 15600-003 - Legislative Administration Committee Facility Services									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 172,204	\$ -	\$ -	\$ -	\$ -	\$ -	172,204	1	0.88
Services and Supplies	\$ 1,994,281	\$ -	\$ -	\$ -	\$ -	\$ -	1,994,281		
SCR 15600-005 - Legislative Administration Committee Employee Services									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 237,036	\$ -	\$ -	\$ -	\$ -	\$ -	237,036	1	0.88
Services and Supplies	\$ 153,341	\$ -	\$ -	\$ -	\$ -	\$ -	153,341		
SCR 15600-005 - Legislative Administration Committee Financial Services									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 22,660	\$ -	\$ -	\$ -	\$ -	\$ -	22,660	0	0.00
Services and Supplies	\$ (4,509)	\$ -	\$ -	\$ -	\$ -	\$ -	(4,509)		
SCR 15600-005 - Legislative Administration Committee Visitor Services									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 28,813	\$ -	\$ -	\$ -	\$ -	\$ -	28,813	0	0.00
Services and Supplies	\$ (6,602)	\$ -	\$ -	\$ -	\$ -	\$ -	(6,602)		
SCR 42500-001 - Commission on Indian Services General Program									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 183,868	\$ -	\$ -	\$ -	\$ -	\$ -	183,868	0	0.00
Services and Supplies	\$ (2,047)	\$ -	\$ -	\$ -	\$ -	\$ -	(2,047)		
TOTAL ADJUSTMENTS	\$ 11,862,304	\$ -	\$ 502,478	\$ 50,000	\$ -	\$ -	12,414,782	12	11.16
SUBCOMMITTEE RECOMMENDATION *	\$ 139,494,152	\$ -	\$ 13,112,724	\$ 1,527,131	\$ -	\$ -	154,134,007	571	457.33

% Change from 2017-19 Leg Approved Budget	9.2%	0.0%	31.5%	43.9%	0.0%	0.0%	11.1%	(13.6%)	2.0%
% Change from 2019-21 Current Service Level	9.3%	0.0%	4.0%	3.4%	0.0%	0.0%	8.8%	2.1%	2.5%

*Excludes Capital Construction Expenditures

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2017-19 BUDGET ACTIONS									
Legislative Fiscal Officer									
Personal Services	\$ -	\$ -	\$ 361,190	\$ -	\$ -	\$ -	\$ 361,190		
Services and Supplies	\$ -	\$ -	\$ 18,810	\$ -	\$ -	\$ -	\$ 18,810		
Legislative Assembly - Session									
Personal Services	\$ (1,000,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000,000)		
Legislative Assembly - Biennial Budgets									
Services and Supplies	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000		
TOTAL ADJUSTMENTS	\$ -	\$ -	\$ 380,000	\$ -	\$ -	\$ -	\$ 380,000		

PRELIMINARY

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:23:31 AM

Agency: Legislative Administration

Mission Statement:

Legislative Administration supports the Oregon Legislature, promotes access to the legislative process, and provides efficient, effective, accountable and customer-oriented services to all legislators, legislative departments, the public, and other government agencies.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. CUSTOMER SERVICE - The percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent" overall, timeliness, accuracy, helpfulness, expertise, information available.	Timeliness	Approved	96%	90%	90%
	Expertise		92%	90%	90%
	Overall		93%	90%	90%
	Helpfulness		96%	90%	90%
	Accuracy		92%	90%	90%
	Availability of Information		91%	90%	90%
2. IT CUSTOMERS - The percentage of customers rating overall satisfaction with problem solution as above average or excellent.		Approved	97%	97%	97%
3. WEB-SITE - The percentage approval rating of web-site users.		Approved	78%	85%	85%
4. DIVERSITY - Racial/ethnic diversity in Legislative Administration as compared to the total State's diversity.		Approved	117%	100%	100%
5. TURNOVER - Annual voluntary turnover rate of the Legislative Administration continuing workforce.		Approved	6.33%	20%	20%
6. GOLD STAR CERTIFICATE - Number of years out of last five that Financial Services earns State Controller's Division Gold Star Certificate for the Legislative agencies it serves.		Approved	4	5	5

LFO Recommendation:

LFO recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:24:33 AM

Agency: Legislative Counsel

Mission Statement:

Overseen by the Legislative Counsel Committee, the Office of the Legislative Counsel provides legal and publication services to the Legislative Assembly and its members and other agencies of state government. The office drafts measures and amendments for legislators, legislative committees and state agencies; provides legal advice to legislators and legislative committees; reviews state agency rules for legal sufficiency; prepares indexes and tables for legislative publications; edits, publishes, sells and distributes the Oregon Revised Statutes, the official bound session laws and other specialty publications.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, information available.	Helpfulness	Approved	90%	0%	TBD
	Availability of Information		87%	0%	TBD
	Timeliness		89%	0%	TBD
	Accuracy		79%	0%	TBD
	Overall		92%	0%	TBD
	Expertise		92%	0%	TBD
2. Nonpartisanship - Percent of customers rating their satisfaction with the agency's ability to provide services on a fair objective and nonpartisan basis as "good" or "excellent".		Approved	84%	90%	90%
3. Confidentiality - Percent of customers rating their satisfaction with the agency's ability to provide confidential services as "good" or "excellent".		Approved	93%	100%	100%
4. Quality of Legislative Publications - Percent of customers rating their satisfaction with the agency's publications as "good" or "excellent".		Approved	97%	100%	100%
5. Quality of Legal Advice - Percent of customers rating their satisfaction with the agency's quality of legal advice as "good" or "excellent".		Proposed New	No Data	95%	95%

LFO Recommendation:

The Legislative Fiscal Office recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:25:01 AM

Agency: Legislative Fiscal Office

Mission Statement:

The Legislative Fiscal Office provides research, analysis, and evaluation of state expenditures, financial affairs, program administration, and agency organization.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information	Accuracy	Approved	91.80%	90%	90%
	Overall		87.90%	90%	90%
	Timeliness		87.90%	90%	90%
	Expertise		96.55%	90%	90%
	Availability of Information		75.86%	90%	90%
	Helpfulness		81%	90%	90%

LFO Recommendation:

LFO recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:25:31 AM

Agency: Legislative Policy and Research Office

Mission Statement:

The Legislative Policy and Research Office provides centralized, professional and nonpartisan research, issue analysis and committee management services to inform deliberations and development of public policy.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	73%	90%	90%
	b) Timeliness		79%	90%	90%
	c) Accuracy		78%	90%	90%
	d) Helpfulness		76%	90%	90%
	e) Expertise		85%	90%	90%
	f) Availability of Information		55%	90%	90%

LFO Recommendation:

LFO recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:26:05 AM

Agency: Legislative Revenue Office

Mission Statement:

As defined in ORS 173.820 under "duties and powers" the legislative revenue officer is to: (1) prepare or assist in the preparation of studies and reports and provide information and research assistance on matters relating to taxation and to the revenue of this state (2) ascertain facts concerning revenues and make estimates concerning state revenues (3) ascertain facts and make recommendations to the legislative assembly concerning the governor's tax expenditure report. (4) prepare analysis of and recommendations on the fiscal impact of all revenue measures before the legislative assembly and all other measures affecting the revenue of this state. Under ORS 173.025 the legislative revenue officer is to prepare a revenue impact statement on each measure introduced in the legislative assembly that could have any effect on revenues of local governmental units, including school districts.

Legislatively Approved KPMS	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved	95%	90%	90%
	Timeliness		92.50%	90%	90%
	Accuracy		95%	90%	90%
	Helpfulness		92.50%	90%	90%
	Expertise		95%	90%	90%
	Availability of Information		92.50%	90%	90%

LFO Recommendation:

LFO recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2019 - 2021 Key Performance Measures

Published: 6/15/2019 10:26:36 AM

Agency: Indian Services, Legislative Commission on

Mission Statement:

Per ORS Chapters 69, 97, 172, 182, 273, 358, and 390, Oregon Laws Chapter 775 and 903, The Commission exists to compile information on services available to Indians, to assess state programs and services, and make recommendations for improvement. It serves as the state forum in which Indian problems and solutions are considered. It is required to advise on matters relating to the preservation and protection of Indian historic and archaeological resources. It is to be consulted on state agency training and reviews agency action with regard to State/Tribal relations.

Legislatively Approved KPMS	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. CUSTOMER SATISFACTION - Percentage of respondents to customer satisfaction survey who rank the Commission on Indian Services overall performance very good to excellent.	Overall	Approved	83.34%	95%	95%
	Accuracy		86.54%	95%	95%
	Availability of Information		82.35%	95%	95%
	Helpfulness		84.62%	95%	95%
	Timeliness		84.62%	95%	95%
	Expertise		86.54%	95%	95%
2. Best Practices Percentage of total best practices met by the Legislative Commission on Indian Services		Approved	95%	95%	95%

LFO Recommendation:

LFO recommends the proposed Key Performance Measures be approved.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.