



<p><b>SUBJECT:</b> Title of topic/OAR # and Title <b>STAFF NAME &amp; OFFICE:</b></p> <p>Summarize the issue. Three to five sentences that explains the subject and the need for board attention—what’s the problem/concern/issue? If this is a rule, what is the change that needs to be made?</p> <p><input type="checkbox"/> New Rule    <input type="checkbox"/> Amend Existing Rule    <input type="checkbox"/> Repeal Rule</p>	<p><input type="checkbox"/> Consent Agenda <input type="checkbox"/> First Reading     <input type="checkbox"/> Presentation     <input type="checkbox"/> No Presentation <input type="checkbox"/> Action     <input type="checkbox"/> Temp Rule</p>
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**BACKGROUND**

Include the following points for new OARs, OAR updates or changes

1. History:
  - a. What prompted the rule (why do we have it)? State law? Federal law? Incident? Why are changes/amendments being proposed?
  - b. What is the current requirement in rule or statute?
2. Purpose
  - a. What function does the current rule hold?
  - b. How long has the rule been in place?
3. Does the board have any areas of discretion or is this strictly mirroring statute?
  - a. If the board does have discretion, those areas should be called out here or in next section.
4. Stakeholder voice/input (individual and collective i.e., groups)
  - a. Who was involved in bringing this to the Board?
  - b. What did engagement in this process entail?
  - c. Who may be affected by this?
  - d. Whose voice is missing potentially?
  - e. What additional information does the Board need prior to moving forward?

**SUMMARY OF PREVIOUS BOARD ACTION**

1. Has this been before the board before? If so, what action did the board take?

**HAS THE RULE CHANGED SINCE LAST BOARD MEETING?**

- N/A; first read—hasn’t been before board  
 No; same as last month  
 Yes – As follows:

### **POLICY ISSUE OR CONCERNS**

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These policy issues or concerns could be from the field, stakeholder groups, statements submitted during the comment period, or discussions among ODE staff. Consider the following questions:

1. Stakeholders
  - a. How have you intentionally involved stakeholders who are also members of communities affected by this rule?
  - b. Who are the historically underserved groups affected?
  - c. If the rule change or policy decision has tribal implications and it has been deemed appropriate by the Department's Tribal Liaison, the Deputy Superintendent, or State Board, has there been engagement or collaboration with tribes in this rule change or policy decision?
  - d. How has the Oregon Department of Education modified or enhanced the rule change or policy decision to address the needs of historically underserved communities?
2. Negative/Positive Effects
  - a. What is the impact on the population most affected by this rule that the board should consider?
  - b. What is the impact on eliminating the opportunity or achievement gap?
  - c. Have all the potential unintended consequences been considered?
  - d. Does this rule advance the 40/40/20 goals?
3. What are the barriers to more equitable outcomes, either:
  - a. State or federally mandated?
  - b. Political?
  - c. Emotional?
  - d. Financial?
  - e. Programmatic?

### **EQUITY IMPACT ANALYSIS**

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The following questions are designed to examine how the proposed rule, policy or action systematically affect historically underserved students and/or communities.

1. Will historically underserved populations be impacted by this docket items?
  - a. If yes, describe how the rule changes, policy, or action could produce other unintended consequences not listed in the docket.
  - b. If no, refer to *Policy Issue or Concerns* and identify the historically underserved populations affected. Conduct a reflection and examination, which will and should answer 1a.



2. Examine the potential impact of the rule changes, policy, or action on historically underserved populations in Oregon. Describe this ongoing and/or foreseeable impact, using as much detail as possible.
3. Explain how the rule change, policy, or action works toward the elimination of either (one or both):
  - a. the achievement gap
  - b. the opportunity gap

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### FISCAL ANALYSIS

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What is the fiscal impact of the proposed rule changes to the Department of Education, school districts, education service districts or schools? Use the following suggestions as a guide:

1. How does the proposed rule fit within the budget of the agency?
  - a. Which units/divisions/offices will be impacted and how?
2. How does the proposed rule change impact school districts and ESDs?
3. How does the proposed rule change impact schools and other educational institutions?
4. Does the proposed rule change impact other stakeholders?

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### EFFECT OF A "YES" OR "NO" VOTE

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Explain the consequences of a Board approving or not approving the staff recommendation.

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### STAFF RECOMMENDATION

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Approve    Approve next month    No recommendation at this time  
**Prompted by:**  State law changes    Federal law changes    other

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### ATTACHMENTS

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Attachment 1: