

**Regulating the Death Care Industry:
Oregon Mortuary & Cemetery Board (OMCB)
2019 - 2021 Governor's Recommended Budget**



2019-2021 Biennium



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CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

Oregon Mortuary & Cemetery Board

AGENCY NAME

800 NE Oregon Street, Suite 430 | Portland OR 97232

AGENCY ADDRESS



SIGNATURE

Board President

TITLE

Notice:

Agency Request

Governor's Budget

Legislatively Adopted

Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson.

Enrolled
Senate Bill 5523

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Oregon Department of Administrative Services)

CHAPTER

AN ACT

Relating to the financial administration of specified boards; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Notwithstanding any other law limiting expenditures, the amount of \$2,173,299 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the State Mortuary and Cemetery Board.

SECTION 2. Notwithstanding any other law limiting expenditures, the amount of \$812,660 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon Board of Naturopathic Medicine.

SECTION 3. Notwithstanding any other law limiting expenditures, the amount of \$490,830 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Occupational Therapy Licensing Board.

SECTION 4. Notwithstanding any other law limiting expenditures, the amount of \$900,268 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Board of Medical Imaging.

SECTION 5. Notwithstanding any other law limiting expenditures, the amount of \$626,713 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the State Board of Examiners for Speech-Language Pathology and Audiology.

SECTION 6. Notwithstanding any other law limiting expenditures, the amount of \$990,407 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon State Veterinary Medical Examining Board.

SECTION 7. This 2017 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2017 Act takes effect July 1, 2017.

Passed by Senate May 10, 2017

.....
Lori L. Brocker, Secretary of Senate

.....
Peter Courtney, President of Senate

Passed by House June 1, 2017

.....
Tina Kotek, Speaker of House

Received by Governor:

.....M.,....., 2017

Approved:

.....M.,....., 2017

.....
Kate Brown, Governor

Filed in Office of Secretary of State:

.....M.,....., 2017

.....
Dennis Richardson, Secretary of State

SB 5523 BUDGET REPORT and MEASURE SUMMARY

Joint Committee On Ways and Means

Prepared By: Anthony Medina, Department of Administrative Services

Reviewed By: John Terpening, Legislative Fiscal Office

Health-Related Licensing Boards

2017-19

PRELIMINARY

Budget Summary*

	2015-17 Legislatively Approved Budget ⁽¹⁾	2017-19 Current Service Level	2017-19 Committee Recommendation	Committee Change from 2015-17 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 5,880,651	\$ 6,049,622	\$ 5,994,177	\$ 113,526	1.9%
Total	\$ 5,880,651	\$ 6,049,622	\$ 5,994,177	\$ 113,526	1.9%

Position Summary

Authorized Positions	22	22	21	(1)	
Full-time Equivalent (FTE) positions	20.00	20.00	20.25	0.25	

⁽¹⁾ Includes adjustments through December 2016

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Health-Related Licensing Boards (HRLB) are comprised of six independent licensing boards supported by Other Funds revenues primarily derived from examination, application and licensing fees. The boards are combined into one agency for the ease of budgetary reporting; however, each has a separate limitation within the bill that is approved by the Legislature.

Oregon Mortuary and Cemetery Board

The Subcommittee approved an additional \$1,376,107 in Other Funds revenue to reflect the transfer of the administration of the Indigent Disposition Program in House Bill 3243 (2015) from the Oregon Health Authority (OHA) to the Board. In addition, the Subcommittee approved an increase of \$31,302 to the intrafund transfer-in amount to update the cost allocation for the accountant position shared by all HRLBs.

Board of Naturopathic Medicine

The Subcommittee approved an increase of \$6,626 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs. In addition, the Subcommittee included an \$8,000 transfer-out to OHA for the workforce database fee.

Occupational Therapy Licensing Board

The Subcommittee approved a \$45,700 increase in licensing revenues to better reflect actuals. The Subcommittee also approved an increase of \$12,244 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs and an \$8,640 transfer-out to OHA for the workforce database fee.

Board of Medical Imaging

The Subcommittee approved a \$1,200 increase in revenues to reflect the additional licensing revenue from Bone Densitometry Certification approved in House Bill 2267 (2017). In addition, the Subcommittee approved a \$211 increase to the intrafund transfer-out amount to update the cost allocation for the accountant position shared by all HRLBs and a \$25,100 transfer-out to OHA for the workforce database fee.

State Board of Examiners for Speech-Language Pathology and Audiology

The Subcommittee approved a \$10,400 transfer-out to OHA for the workforce database fee. In addition, the Subcommittee approved an increase of \$15,999 to the intrafund transfer-out to update the cost allocation for the accountant position shared by all HRLBs.

Oregon Veterinary Medical Examining Board

The Subcommittee approved a \$3,356 decrease to the intrafund transfer-out amount to update the cost allocation for the accountant position shared by all HRLBs.

Summary of Education Subcommittee Action

Oregon Mortuary and Cemetery Board

The Oregon Mortuary and Cemetery Board regulates the individuals and facilities engaged in the care, preparation, and processing, transportation and final disposition of human remains through licensing, inspection and disciplinary programs. The Subcommittee approved a budget of \$2,173,299 Other Funds and seven positions (7.00 FTE). The budget reflects a 2.6 percent increase from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$902,988, which is approximately 10.0 months of operation expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: increases non-license revenue and eliminates a revenue transfer-in from OHA to reflect the Board's administration of the Indigent Disposition Program approved in House Bill 3243 (2015). This package also updates the cost allocation model for the accountant position shared by the HRLBs, while increasing professional services by \$56,038 and reducing Other Services and Supplies by \$16,577.

Budget Note:

The Health-Related Licensing Boards are directed to work with the Office of the State Chief Information Officer and other licensing boards as appropriate, to assess the information technology needs and requirements for licensing databases, as well as support for desktop, hardware and software, and any other IT systems. A report on this assessment, including any request for additional resources, is to be presented to the Joint Committee on Ways and Means during the 2018 Legislative Session.

Board of Naturopathic Medicine

The Oregon Board of Naturopathic Medicine regulates naturopathic physicians through licensing and disciplinary programs. The Subcommittee approved a budget of \$812,660 Other Funds and three positions (3.00 FTE), which is a 10.7 percent increase from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$271,487, which is approximately 8.0 months of operating expenses.

The Subcommittee approved the following:

- Package 110, Improving Customer Service: increases the Board's existing Investigator 2 position from part-time to full-time in order to address an investigative caseload that is increasing both in number and in complexity of cases.
- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$8,000 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$6,626, increase Professional Services by \$18,679, and reduce Other Services and Supplies by \$24,566.

Occupational Therapy Licensing Board

The Occupational Therapy Licensing Board regulates the practice of occupational therapy through licensing and disciplinary programs. The Subcommittee approved a budget of \$490,830 Other Funds and two positions (1.50 FTE), which is a 3.5 percent increase from 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$207,471, which is approximately 10.1 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes an update to the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$12,244 and increase Professional Services by \$10,896. The package also reduces personal services costs by \$29,200 to better reflect actuals.

Board of Medical Imaging

The Oregon Board of Medical Imaging licenses and regulates radiographers, radiation therapists, limited x-ray machine operators, nuclear medicine technologists, sonographers, MRI technologists and has now expanded to Bone Densitometry Certification through House Bill 2267 (2017). The Subcommittee approved a budget of \$900,268 Other Funds and three positions (3.00 FTE), which is a 4.6 percent decrease from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$192,303, which is approximately 5.1 months of operating expenses.

The Subcommittee approved the following:

- Package 126, Bone Densitometry Certification: increases revenue for the establishment of a fee to obtain a limited permit to practice bone densitometry in Oregon, approved in House Bill 2267 (2017). The Board estimates 10 applicants will apply for the \$120 biennial permit during 2017-19, for a total revenue of \$1,200 Other Funds.
- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$25,100 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$211 and reduces Other Services and Supplies by \$32,997. Additionally, the package removes excess limitation in instate travel (\$7,363), office expenses (\$10,000), rent (\$7,000), and Agency Program Related Services and Supplies (\$14,715) to reflect actuals.

State Board of Examiners for Speech-Language Pathology and Audiology

The Board of Examiners for Speech-Language Pathology and Audiology regulates Speech-Language Pathologists, Speech-Language Pathology Assistants and Audiologists through licensing and disciplinary programs. The Subcommittee approved a budget of \$626,713 Other Funds and two positions (2.00 FTE), which is a 7.9 percent decrease from the 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$254,643, which is approximately 9.8 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes a transfer-out to OHA of \$10,400 for the workforce database fee and updates the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: increase the total transfer-out intrafund by \$15,999, increase Professional Services by \$12,453, and reduces Other Services and Supplies by \$19,619. This package also eliminates an Investigator position (0.50 FTE) that had been approved as limited duration in House Bill 5023 (2015) for a reduction of \$83,621 in Personal Services costs.

Budget Note:

The State Board of Speech-Language Pathology and Audiology is directed to conduct a review of its complaint and investigation process and workload, and report to the Joint Committee on Ways and Means during the 2018 Legislative Session.

Oregon Veterinary Medical Examining Board

The Oregon Veterinary Medical Examining Board regulates the veterinary professions in Oregon through enforcement of the Veterinary Practice Act. The Subcommittee approved a budget of \$990,407 Other Funds and four positions (3.75 FTE), which is a 6.6 percent increase from 2015-17 Legislatively Approved Budget and provides the Board with an ending balance of \$627,840, which is approximately 15.2 months of operating expenses.

The Subcommittee approved the following:

- Package 801, LFO Analyst Adjustment: includes an update to the cost allocation model for the Board's portion of the shared accountant position by changing the following budget categories: reduce the total transfer-out intrafund by \$3,356, increase Professional Services by \$26,462, and reduce Other Services and Supplies by \$26,861. In addition, this package adjusts the Investigator position FTE approved as permanent full-time in House Bill 5023 (2015) from 0.75 FTE to 1.00 FTE, with a corresponding increase of \$25,079 to Personal Services.

Summary of Performance Measure Action

See attached Legislatively Adopted 2017-19 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Health-Related Licensing Boards
Anthony Medina -- (971) 209-9980

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE	
			LIMITED	NONLIMITED	LIMITED	NONLIMITED				
2015-17 Legislatively Approved Budget at Dec 2016 *	\$	\$	\$ 5,880,651	\$	\$	\$	5,880,651	22	20.00	
2017-19 Current Service Level (CSL)*	\$	\$	\$ 6,049,622	\$	\$	\$	6,049,622	22	20.00	
SUBCOMMITTEE ADJUSTMENTS (from CSL)										
SCR 833-017 - Mortuary Board										
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$	\$	\$ 39,461	\$	\$	\$	39,461			
SCR 833-018 - Naturopathic Medicine										
Package 110: Improving Customer Service										
Personal Services	\$	\$	\$ 67,467	\$	\$	\$	67,467	0	0.50	
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$	\$	\$ (5,887)	\$	\$	\$	(5,887)			
SCR 833-020 - Occupational Therapists										
Package 801: LFO Analyst Adjustments										
Personal Services	\$	\$	\$ (29,200)	\$	\$	\$	(29,200)	0	0.00	
Services and Supplies	\$	\$	\$ 10,896	\$	\$	\$	10,896			
SCR 833-026 - Medical Imaging										
Package 801: LFO Analyst Adjustments										
Services and Supplies	\$	\$	\$ (72,075)	\$	\$	\$	(72,075)			
SCR 833-028 - Speech-Language Path. And Audio.										
Package 801: LFO Analyst Adjustments										
Personal Services	\$	\$	\$ (83,621)	\$	\$	\$	(83,621)	-1	-0.50	
Services and Supplies	\$	\$	\$ (7,166)	\$	\$	\$	(7,166)			
SCR 833-029 - Veterinary Medical Examiners										
Package 801: LFO Analyst Adjustments										
Personal Services	\$	\$	\$ 25,079	\$	\$	\$	25,079	0	0.25	
Services and Supplies	\$	\$	\$ (399)	\$	\$	\$	(399)			
TOTAL ADJUSTMENTS	\$	\$	\$ (55,445)	\$	\$	\$	(55,445)	-1	0.25	
SUBCOMMITTEE RECOMMENDATION *	\$	\$	\$ 5,994,177	\$	\$	\$	5,994,177	21	20.25	
% Change from 2015-17 Leg Approved Budget	0.0%	0.0%	1.9%	0.0%	0.0%	0.0%	1.9%	-4.5%	1.3%	
% Change from 2017-19 Current Service Level	0.0%	0.0%	-0.9%	0.0%	0.0%	0.0%	-0.9%	-4.5%	1.3%	

*Excludes Capital Construction Expenditures

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:30:50 AM

Agency: Mortuary and Cemetery Board

Mission Statement:

The mission of the Oregon Mortuary and Cemetery Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.		Approved	100%	100%	100%
2. Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.		Approved	100%	100%	100%
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	96%	95%	95%
	Availability of Information		96%	95%	95%
	Helpfulness		98%	95%	95%
	Accuracy		95%	95%	95%
	Timeliness		91%	95%	95%
	Expertise		98%	95%	95%
4. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	100%	100%	100%

LFO Recommendation:

Approve the 2017-19 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:33:27 AM

Agency: Naturopathic Medicine, Board of

Mission Statement:

The mission of the Oregon Board of Naturopathic Medicine is to protect the public by licensing and regulating Naturopathic physicians. The Board will promote physician excellence and will foster communication within the profession and with the public.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Average time from receipt of a new complaint to completion of the investigation (months).		Approved	12	9	9
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	Availability of Information	Approved	95%	95%	95%
	Timeliness		95%	95%	95%
	Accuracy		95%	95%	95%
	Helpfulness		98%	95%	95%
	Overall		98%	95%	95%
4. Percent of total best practices met by the Board.	Expertise	Approved	95%	95%	95%
			100	100	100

LFO Recommendation:

Approve the 2017-2019 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:34:09 AM

Agency: Occupational Therapy Licensing Board

Mission Statement:

The mission of the Occupational Therapy Licensing Board is to protect the public by supervising occupational therapy practice to assure the safe and ethical delivery of services in Oregon.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
3. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved	98%	95%	95%
	Availability of Information		97%	95%	95%
	Expertise		98%	95%	95%
	Helpfulness		98%	95%	95%
	Timeliness		99%	95%	95%
	Accuracy		98%	95%	95%
4. BEST PRACTICES: Percent of total best practices met by the Board.		Approved	100%	100%	100%
5. TIMELY LICENSING - Percent of all licensing applications processed within 3 days.		Approved	98%	100%	100%
6. TIMELY RESOLUTION OF COMPLAINTS - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.		Approved	100	100	100

LFO Recommendation:

Approve the 2017-2019 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:32:46 AM

Agency: Medical Imaging, Board of

Mission Statement:

The mission of the Oregon Board of Medical Imaging is to promote, preserve and protect the public health, safety and welfare of Oregonians who are undergoing medical imaging studies performed by agency licensees for the purpose of medical diagnosis and therapy.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
3. TIMELY LICENSURE - Percent of initial and renewal license and limited permit applications from qualified applicants that are processed within 5 business days.		Approved	97%	100%	100%
4. AUTOMATION - Percent of license and limited permit applications from qualified applicants that are processed using an automated procedure.		Approved	50%	50%	50%
5. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Accuracy	Approved	84%	90%	90%
	Timeliness		85%	95%	95%
	Expertise		86%	95%	95%
	Overall		85%	95%	95%
	Helpfulness		79%	90%	90%
	Availability of Information		76%	90%	90%
6. DISCIPLINE RESOLUTION - Percentage and number of complaints resolved by means other than from formal administrative hearings within a year.		Approved	97%	100%	100%
7. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	94%	100%	100%

LFO Recommendation:

The Legislative Fiscal Office recommends modifying KPM #3 Timely Licensure by reducing the timeframe from 10 days to 5 days.

Approve the 2017-19 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:34:50 AM

Agency: Speech-Language Pathology and Audiology

Mission Statement:

The Board adopts rules governing standards of practice, investigates alleged violations and grants, denies, suspends and revokes licenses for Speech-Language Pathologists, Speech-Language Pathology Assistants, and Audiologists for consumer protection.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Percentage of School District Compliance with SLPA supervision requirements outlined in OAR 335-095-0050.		Approved	52%	60%	60%
2. Compliant Professional Development Reported - Percentage of licensees audited during the renewal cycle, which occurs every even-numbered year, who are in compliance with continuing professional development requirements.		Approved	96.50%	90%	TBD
3. Customer Service - Percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	84%	90%	90%
	Expertise		89%	90%	90%
	Timeliness		90%	90%	90%
	Availability of Information		84%	90%	90%
	Helpfulness		80%	90%	90%
	Accuracy		88%	90%	90%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%

LFO Recommendation:

Approve the 2017-2019 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 5/3/2017 10:35:53 AM

Agency: Veterinary Medical Examining Board

Mission Statement:

To protect animal health and welfare, public health, and consumers of veterinary services.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Public Protection - Average time from receipt of a new complaint to completion of the investigation.		Approved	196	150	150
2. Public Protection - Percent of decisions not contested, appealed and/or upheld on appeal.		Approved	99%	95%	95%
3. Customer Service - Percent of customers rating their overall satisfaction with the agency above average or excellent.	Timeliness	Approved	75%	90%	90%
	Overall		83%	90%	90%
	Accuracy		78%	90%	90%
	Availability of Information		74%	90%	90%
	Expertise		74%	90%	90%
	Helpfulness		69%	90%	90%
4. BEST PRACTICES - Percent of best practices met by the Board.		Approved	100%	100%	100%
5. Facility Inspections - Percent of registered veterinary facilities inspected not less than once per biennium.		Proposed New	No Data	100%	100%

LFO Recommendation:

The Legislative Fiscal Office proposes a new KPM #5 related to annual inspections of registered veterinary facilities as part of the Board's facility registration program approved by HB 2474 (2015).

Approve the 2017-2019 Key Performance Measures and targets as proposed.

SubCommittee Action:

The Subcommittee approved the LFO recommendation.

House Bill 5022

Introduced and printed pursuant to House Rule 12.00. Pre-session filed (at the request of Oregon Department of Administrative Services)

SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Limits biennial expenditures from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by State Mortuary and Cemetery Board, Oregon Board of Naturopathic Medicine, Occupational Therapy Licensing Board, Board of Medical Imaging, State Board of Examiners for Speech-Language Pathology and Audiology and Oregon State Veterinary Medical Examining Board.

Declares emergency, effective July 1, 2019.

A BILL FOR AN ACT

1
2 Relating to the financial administration of specified boards; and declaring an emergency.

3 **Be It Enacted by the People of the State of Oregon:**

4 **SECTION 1.** Notwithstanding any other law limiting expenditures, the amount of
5 \$2,338,854 is established for the biennium beginning July 1, 2019, as the maximum limit for
6 payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts,
7 but excluding lottery funds and federal funds, collected or received by the State Mortuary
8 and Cemetery Board.

9 **SECTION 2.** Notwithstanding any other law limiting expenditures, the amount of \$965,121
10 is established for the biennium beginning July 1, 2019, as the maximum limit for payment of
11 expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but ex-
12 cluding lottery funds and federal funds, collected or received by the Oregon Board of
13 Naturopathic Medicine.

14 **SECTION 3.** Notwithstanding any other law limiting expenditures, the amount of \$621,675
15 is established for the biennium beginning July 1, 2019, as the maximum limit for payment of
16 expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but ex-
17 cluding lottery funds and federal funds, collected or received by the Occupational Therapy
18 Licensing Board.

19 **SECTION 4.** Notwithstanding any other law limiting expenditures, the amount of
20 \$1,070,884 is established for the biennium beginning July 1, 2019, as the maximum limit for
21 payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts,
22 but excluding lottery funds and federal funds, collected or received by the Board of Medical
23 Imaging.

24 **SECTION 5.** Notwithstanding any other law limiting expenditures, the amount of \$956,379
25 is established for the biennium beginning July 1, 2019, as the maximum limit for payment of
26 expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but ex-
27 cluding lottery funds and federal funds, collected or received by the State Board of Examin-
28 ers for Speech-Language Pathology and Audiology.

Note: For budget, see 2019-2021 Biennial Budget

NOTE: Matter in boldfaced type in an amended section is new; matter [italic and bracketed] is existing law to be omitted. New sections are in boldfaced type.

1 **SECTION 6.** Notwithstanding any other law limiting expenditures, the amount of
2 \$1,159,063 is established for the biennium beginning July 1, 2019, as the maximum limit for
3 payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts,
4 but excluding lottery funds and federal funds, collected or received by the Oregon State
5 Veterinary Medical Examining Board.

6 **SECTION 7.** This 2019 Act being necessary for the immediate preservation of the public
7 peace, health and safety, an emergency is declared to exist, and this 2019 Act takes effect
8 July 1, 2019.

9

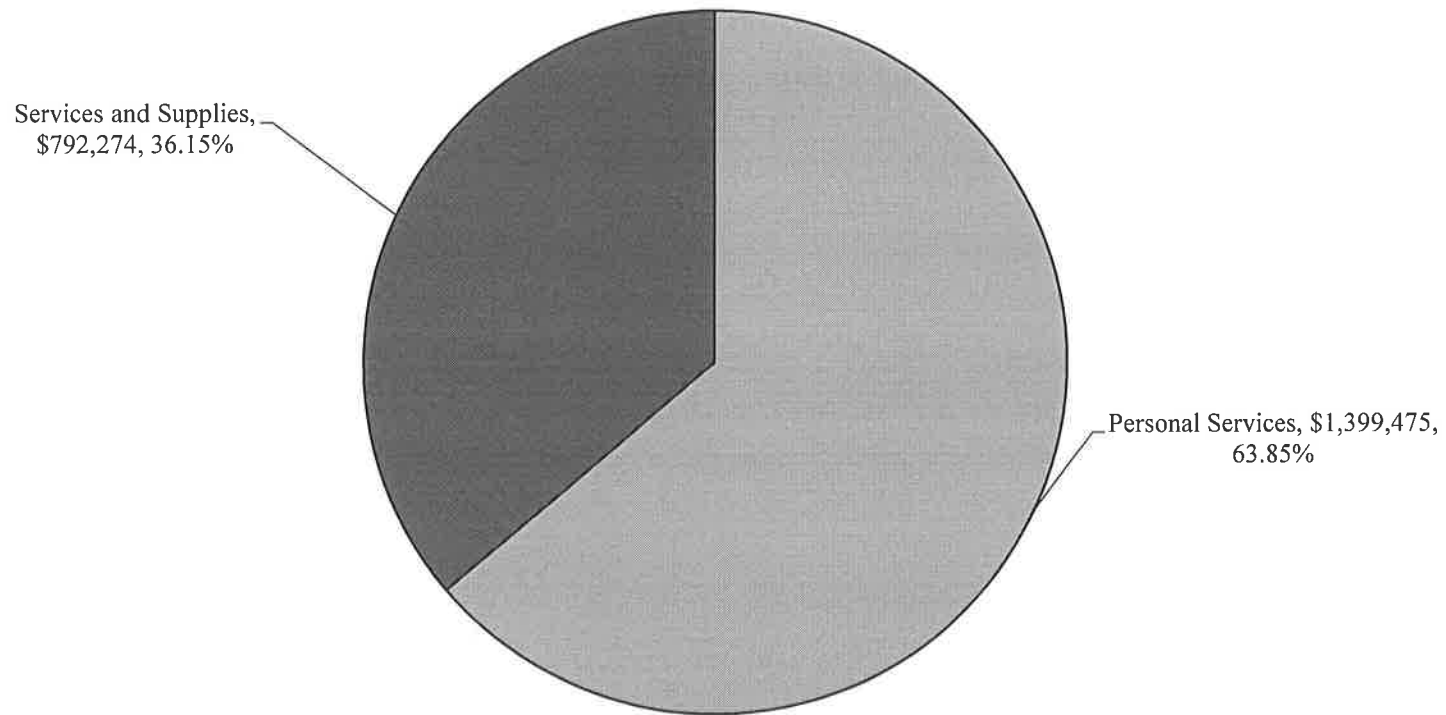
Legislatively Approved Key Performance Measures

Agency: Mortuary and Cemetery Board

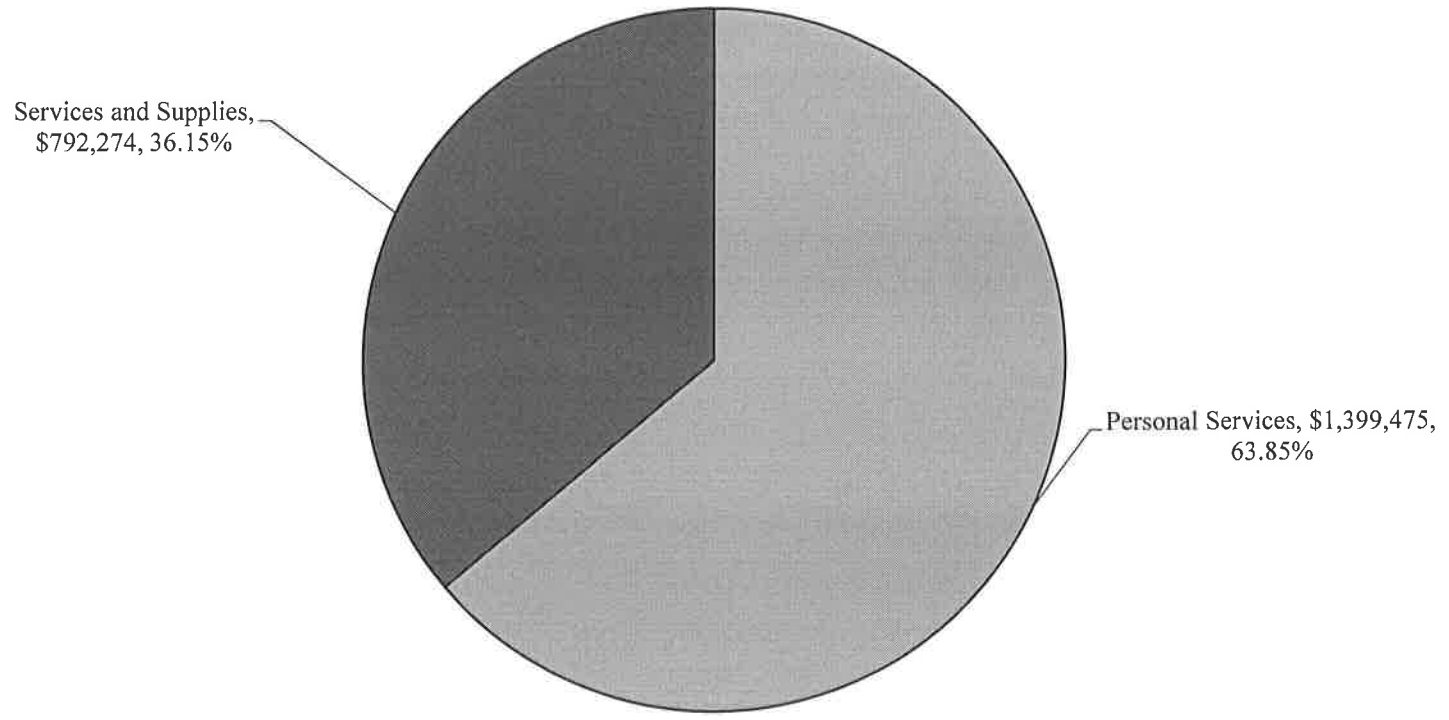
Mission Statement:

The mission of the Oregon Mortuary and Cemetery Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2019	Target 2020
1. Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.		Approved	100%	100%	100%
2. Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.		Approved	100%	100%	100%
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	96%	95%	95%
	Availability of Information		96%	95%	95%
	Helpfulness		98%	95%	95%
	Accuracy		95%	95%	95%
	Timeliness		91%	95%	95%
	Expertise		98%	95%	95%
4. BEST PRACTICES - Percent of total best practices met by the Board.		Approved	100%	100%	100%



2017 - 2019 Legislatively Approved Budget
Total: \$2,191,749



2019 - 2021 Governor's Recommended Budget
Total: \$2,338.854

Mission Statement & Statutory Authority

The Board's programs affect those who have suffered a loss, those who make final arrangements and those who provide death care merchandise and services. It is the Board's responsibility to license and regulate the practice of individuals and facilities engaged in the care, preparation, processing, transportation and final disposition of human remains; to educate the general public; and advise on relevant issues of public policy.

The mission of the Oregon Mortuary & Cemetery Board (OMCB) is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection, education and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

As authorized by ORS 692.320, the Board issues licenses, conducts facility inspections, investigates complaints, provides stakeholder education, and advises on issues of public policy relating to the final disposition of human remains. The Board also provides apprenticeship and intern registration for prospective funeral service practitioners and embalmers, creates and administers license examinations, performs background checks and verifies business registrations.

The Board currently issues the following 12 license types:

Funeral Establishment	Funeral Service Practitioner
Immediate Disposition Company	Embalmer
Alternative Disposition Company	Preneed Salesperson
Cemetery Authority	Death Care Consultant
Crematory Authority	Apprentice (Funeral or Embalmer or Both)
Removal Company (Washington)	Intern (Funeral or Embalmer or Both)

In accordance with the Administrative Procedures Act (ORS 183), the Board may impose discipline for violations of the following:

- **ORS 97**, related to the final disposition of human remains and cemeteries;
- **ORS 97.931**, limited to preneed salespeople;
- **OAR 830**, related to the final disposition of human remains;
- **ORS 432**, related to vital statistics records; and
- Code of Federal Regulations (CFR): **16 CFR Part 453** pertaining to funeral industry practices (the FTC Funeral Rule).

When the Board determines a violation has occurred, it may issue a reprimand, suspend or revoke a license or refuse to issue or renew a license. Although the Board lacks authority to award compensatory (actual) damages, it may impose civil penalties up to \$1,000 per violation or negotiate voluntary settlement agreements.

Agency Strategic or Business Plans

Background: Community Strategic Planning Process

Beginning in 2014, the Oregon Mortuary & Cemetery Board sponsored a community planning event to discuss the Board's most current strategic planning framework, as well as the long-term needs of Oregonians and industry trends related to death care. Typically in the fall of each year, the framework is sent to all interested parties who have registered with OMCB's office for mailings and is also discussed at several Board meetings. The highlight of the community participation process has been an annual planning day, where all interested parties are invited to engage in a day-long discussion. The results of all input – received at the planning event, via email or other correspondence, or via written or verbal testimony at Board meetings – are incorporated into an updated framework document, which guides future strategic planning and prioritization of Board policy development and operational initiatives.

During the July 2018 board meeting, the Board voted to replace the annual planning day with a collaborative effort involving the Oregon Funeral Directors Association (OFDA). Instead of an annual planning day, attendees (stakeholders) of the OFDA regional district meetings were given an opportunity throughout the year to make comments, suggestions and share concerns about the death care industry and OMCB.

OFDA district meetings were held in Pendleton, Medford & Eugene/Springfield during 2018. A Clackamas meeting took place in January 2019.

OMCB has just received the comments/suggestions from OFDA and will present them to the Board during the next meeting in April 2019. The Board will then determine what topics should be pursued and implemented into the strategic planning framework – in collaboration with stakeholders and other interested parties.

Context: The 10-Year Plan for Oregon

In 2012, the State of Oregon developed a unified strategic plan to prioritize and guide investments and spending by all State agencies, Boards and Commissions targeted at achieving specific outcomes. The plan was later updated in 2014. The updated 2014 plan can be accessed here: <https://digital.osl.state.or.us/islandora/object/osl%3A16860/datastream/OBJ/view>.

The Oregon Mortuary & Cemetery Board, as a Health Professional Regulatory Board, is aligned with the Public Safety portion of the 10-Year plan.

The overall 10-year desired outcome is:

Public Safety Vision: Oregonians are safe and secure wherever they live, work and play

The plan goes on to identify several strategies to achieve this outcome. Many relate to police, fire and infrastructure investments traditionally associated to public safety, but many also speak to broader issues in the provision and regulation of services to Oregonians. The specific strategies identified relevant to the Oregon Mortuary & Cemetery Board are as follows:

OMCB'S Programmatic Links to Statewide Safety Outcome Strategies:

Strategy 3: Improve Coordination with Local Communities and Citizens

Tactics to achieve this strategy include:

- Upgrade to a modern, coordinated communications infrastructure and protocols that allow for sharing of real-time information across federal, state and local entities.
- Facilitate coordination among state, local and federal agencies for emergency preparedness. Improve community awareness about natural hazards.
- Improve access to consumer protections, especially for those most vulnerable to unfair or deceptive practices, such as senior citizens and people with disabilities.
- Prioritize a statewide commitment to equity and improving Oregonians' access to their civil rights, regardless of race, gender, income, or geography.

Specific to OMCB Licensees: Funeral Service Practitioners are an essential part to an effective response during a disaster, as they play a role in handling, caring for and processing human remains. The Board actively promotes practitioner participation in disaster preparedness training and exercises, while also coordinating with other state, county and federal agencies to incorporate consideration of – and provide access to – practitioners in this area. Additionally, ensuring that sufficient death care facilities are available in different communities is also critical as many of these facilities may be needed for storage of remains. While the Board does not directly own or establish facilities, the Board can identify facility availability to other agencies and can work with communities to identify gaps in coverage.

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Additionally, the Board regulates the death care industry to ensure the safety, soundness and availability of products, services and facilities. As a taboo subject, many families do not preplan or prepare for the financial or decision-making required with the death of a family member, and there is strong potential for misuse or misrepresentation of financial instruments or services.

Objectives for OMCB:

- The Board is focused on improving the public visibility and understanding of the death care industry, and the current and emerging trends and issues for consumers and licensees
- The Board supports efforts to ensure the availability of skilled practitioners in the death care industry who can meet the needs of a changing population
- The Board provides sufficient regulation to ensure consumer protection and safety while honoring cultural or personal preferences or practices
- The Board provides leadership in ensuring consumer choice and protection with regard to the prearrangements of death care merchandise and services (preneed arrangements)
- The Board will ensure the proper regulation and utilization of new disposition technologies and practices
- The Board will provide expertise and policy relating to the disposition of indigent remains
- The Board will effectively partner with other State agencies in order to meet the Board's mission, as well as to improve consumer protection and to streamline regulations where possible both under the Board's direct oversight and when there is overlap with other agencies

Context: Strategic Framework

For the last five years, the Board has been using a Strategic Framework to guide activities. The Framework is divided into broad categories and specific outcomes or criteria that is used to guide specific planning and operational activities.

Here are the current categories:

Education

- Develop mandatory continuing education (CE) program
 - 10 hour minimum
 - Board establishes requirements; not all content
 - Board to provide content on Oregon law requirements
 - Board to provide refresher training upon rule changes
 - For FSP/EM/Preneed/Cemetery Manager/staff-different, appropriate requirements
 - Allow multiple mediums (in person, online), but clear requirements

- General education program for stakeholders (practitioners, consumers, Legislature, etc.)
 - Inform about options, Board services, & trends
 - Information about licensees
 - May be best as passive services (they come to us)

Outreach

- Improve web site user experience for different stakeholder groups
- Explore use of social media for outreach and education channels
- Continue licensee topic educational publications
- Improved topical handouts for consumers (Work on distribution system; partner with others)

Effective Operations and Fiscal Sustainability

- Review fairness and sufficiency of current fee structure; adjust as appropriate
- Shift to set fees in rule; establish predictable increase schedule
- Consider implementation of “citation” program in rule
- Consider use of self-inspections as an inspection tool for licensees with high compliance history
- Continue shift to paperless office; set specific target completion dates
 - Paperless Board meetings
 - More electronic information sharing between agencies to reduce redundancy and paper
 - Not just state, but county as well
- Consider adjusting composition of Board itself; consider smaller size but make sure all licensees and public members represented
- Clarify protocol for how Board actions are recorded, enforced and finalized in a consistent and timely manner
- Consider open format for all investigations & inspections
- Consider more staff discretion to close unsubstantiated complaints (retain reporting to board)

Licensing, Certification and Regulatory Oversight

- Consider regulating other companies or practitioners dealing with human remains, such as tissue procurement facilities, first call facilities and scattering companies
- Explore need for licensing for cemetery personnel, stronger regulation of preneed salespeople
- Bordering state collaboration - ability/authority to sign death certificates if under doctor's care; reciprocity for doctors
 - Consider revising FSP/Embalmer reciprocity between states

Indigent Disposition Fund

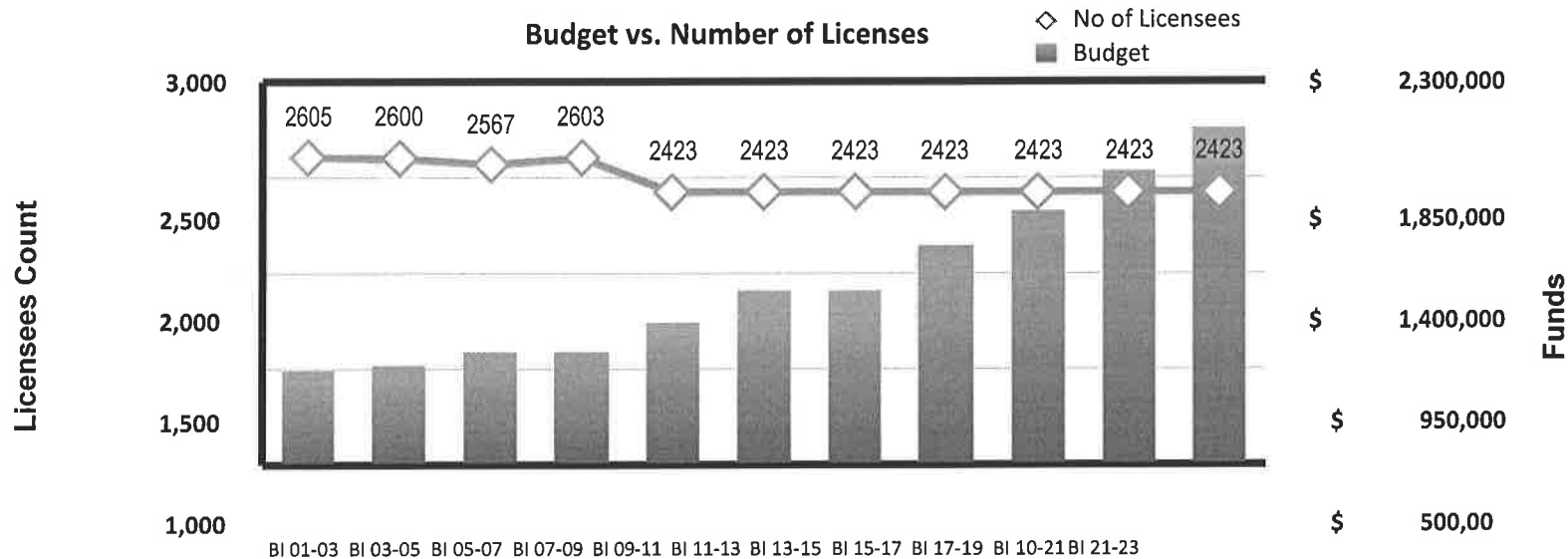
- Consider improving “indigent” definition and related regulation
- Continue to evaluate the program on an annual basis for efficiency and effectiveness
- Provide outreach/educational material to hospice, social workers and other stakeholders

Clarity

- Consider requiring greater transparency and full disclosure regarding goods and services offered by licensees (i.e., where is body taken for holding and/or cremation)
- Continue clarifying rules (so that consumers and practitioners on same page)
- Continue shift to plain language in all applicable statutes and rules
- Use complaints, violations and questions to determine most ambiguous for starting points

Program Information

Agency: *Oregon Mortuary & Cemetery Board (OMCB)*; Licensing Board: *Single Program*
 Primary Outcome Area: Safety
 Secondary Outcome Area: n/a
 Program Contact: Chad Dresselhaus, Executive Director: 971-673-1502



Program Description

The Board's programs affect those who have suffered a loss, those who make final arrangements and those who provide death care merchandise and services. It is the Board's responsibility to license and regulate the practice of individuals and facilities engaged in the care, preparation, processing, transportation and final disposition of human remains. The Board's licensees include funeral service practitioners (funeral directors), embalmers, apprentices, interns, death care consultants, funeral establishments, crematoriums, cemeteries and other facilities for final disposition of human remains. The Board is comprised of eleven members appointed by the Governor and confirmed by the Senate: one must be a funeral service practitioner; two must be representatives of an immediate disposition company or licensed funeral establishment, and one must be a licensed embalmer; three must be representatives of cemeteries (for-profit, nonprofit & city/county/special district); one must be a representative of a crematorium or other facility for final disposition of human remains; four must be representatives of the public (one must represent a recognized senior citizen organization). Approximately 63,000 deaths will occur in Oregon during the 2019-21 biennium. Death care services are provided by approximately 2,400 practitioners and facilities throughout the state.

The Board protects the public and the industry by promoting and enforcing compliance with statutes and rules established for that purpose, which are predominantly administrative law. Engaging in certain death care activities without a license is the only crime within the Board's jurisdiction.

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For budgetary purposes, the Board is considered a single program unit. For practical purposes, the Board's principal activities are organized into four sections: 1) licensing and examination; 2) compliance; 3) administration and policy, and 4) education. Each of these components has some responsibility for education.

Licensing & Examination	Compliance	Administration & Policy	Education
<p>The Board licenses both death care professional and facilities. Individual licenses include funeral service practitioners (funeral directors), embalmers, apprentices, interns, preneed salespeople & death care consultants. Facilities include funeral establishments (funeral homes), crematories, cemeteries & immediate disposition companies. The Board also administers a funeral service practitioner (FSP) and death care consultant (DCC) exams at least twice each year.</p>	<p>Inspection:</p> <p>ORS 692.320 requires that the Board inspect <i>“at least once every two years, the premises and records of funeral establishments, cemeteries, crematoriums, immediate disposition companies and other facilities used for the final disposition of human remains and any other location at which human remains may be stored, temporarily held or processed prior to final disposition.”</i></p> <p>The Board takes a preventative approach to investigations, preferring to educate licensees when in the field in order to prevent violations. With the exception of egregious or continuing violations, deficiencies noted during routine inspections rarely lead to formal disciplinary action.</p> <p>Complaint & Background Investigation:</p> <p>ORS 676.165 requires the Board to conduct an investigation upon receipt of a complaint by any person against a licensee or applicant. The Board may also initiate an investigation upon its own motion. Though complaint investigations are mandatory, the Board’s sanctioning authority is discretionary. The Board conducts criminal background checks on a variety of individual license applicants and principals of licensed facilities. The Board may deny a license application for conviction of a crime bearing a demonstrable relationship to funeral service and/or embalming practice, or the operation of funeral establishments, crematories, cemeteries & immediate disposition companies. The Board may also deny an application for any misrepresentation in obtaining a license.</p>	<p>The Board’s administrative functions are carried out by the Executive Director with the assistance from staff. Principal functions include program and project planning, development, management and evaluation; budget preparation and presentation; performance measurement; legislative coordination; rulemaking; personnel recruitment, management and retention; contracting and purchasing; receipt and expenditure control; accounting oversight; information systems and database management; meeting planning and facilitation; public relations; and maintaining critical partnerships and collaborative relationships.</p>	<p>The Board serves as an informational resource for the public relating to death care options, other agencies, organizations, the media, as well as licensees. Education is also one of the principal aims of the Board’s inspection process. Inspectors invite questions and provide on-site technical assistance, as well as explaining the regulatory basis for any noted deficiencies. Finally, the Board provides apprenticeship registration for prospective funeral service practitioners and embalmers, and also provides the examinations for licensure for funeral service practitioners and death care consultants.</p>

Environmental Factors

Historical Background

A little more than a generation ago, funeral service was primarily provided by small, locally-owned businesses. At the time, funeral homes offered what have since become known as "traditional" merchandise and services often sold in a package tied to the cost of the casket. Earth burial or entombment was the norm. Although it was not uncommon to buy a cemetery plot in advance or put something aside for funeral expenses, funeral arrangements were, more often than not, made at or near the time of death.

Since then, five identifiable developments have altered the death care industry's landscape:

1. Consolidation

In the 1970s, a few growing corporations (known as consolidators) began acquiring thousands of funeral establishments, cemeteries, crematories and related businesses. Oregon was no exception. Consolidation has changed the underlying service model in many communities, where the population is no longer served by a locally-owned, all-inclusive facility, and this has been increasing in recent years, due most likely to the stalled economy and need to reduce costs.

2. Preneed Sales

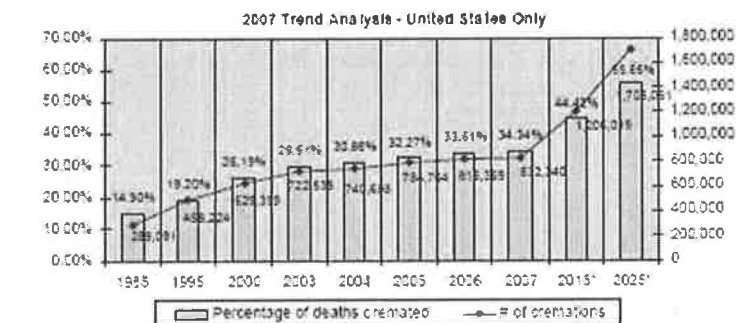
Along with consolidation came the aggressive marketing of prearranged (prepaid) funeral and cemetery plans. As the large corporations intensified their efforts to capture the market for the future, many independently-owned establishments, accustomed to reliance on "at need" business, were compelled to follow suit or fade away. Between 1993 and 2006, the amount of Oregon preneed trust funds on deposit more than doubled from \$47.8 million to \$96.4 million, despite continual trust fund distributions for services rendered. These figures do not include prearrangements funded through insurance policies. Although the amount paid for preneed insurance in Oregon is unknown, it is guesstimated that more than 50% of all prearrangements are funded through insurance.

3. Cremation Rate

The cremation rate, nationwide, has been rising steadily for some time and is expected to continue to do so. According to Cremation Association of North America (CANA) estimates there were 832,340 cremations in 2007 or approximately 34%, up from approximately 19% a decade earlier. There is still significant regional variation, with much higher cremation rates on the West Coast.

Cremation Data & Predictions: Data Trends

Percentage of Deaths Resulting in Cremation Since 1985



4. Alternative Providers

One of the hallmarks of the consolidation era was higher prices. Along with higher prices came the increasing preference for cremation and growing demand for a low-cost alternative to the cremation services offered by traditional funeral establishments. Direct cremation is a form of final disposition without embalming, formal viewing, visitation or ceremony with the body present. It is typically performed using a simple cremation container, rather than an expensive casket. Though cremated remains (ashes) can be inurned and buried or entombed in a cemetery, families may also choose from a variety of other options at little or no cost. Immediate disposition companies and funeral establishments that specialize in low-cost direct cremation, do not need the extensive equipment, facilities or staff required to conduct a traditional funeral. Free of such major overhead expenses, alternative providers can profitably offer much lower prices than full service funeral homes.

5. Increased Regulation

Omsberg Reforms (Oregon-specific)

In 1984, Lincoln City police discovered fifteen decomposing bodies in funeral director Dale Omsberg's garage. Twice as many were later found in mass graves at Omsberg's nearby cemetery. Most had been entrusted to Omsberg for cremation. As news of the atrocity emerged, survivors who had already received ashes back from Omsberg demanded to know what actually became of their loved one's remains. Unfortunately, there was no paper trail for law enforcement officials to follow. Some remains were never identified; others were never found.

The families who trusted Omsberg suffered enormous heartache. In response to the tragedy, a task force composed of victims, industry leaders and government officials proposed major reforms that were passed during the 1985 legislative session (1985 SB 876). Still unique today, those reforms called for a combined regulatory scheme at a time when other states were regulating the various segments of the industry separately, if at all. In addition to funeral directors, embalmers and funeral homes, the new State Mortuary and Cemetery Board was assigned responsibility for licensing and regulating the activities of cemeteries, mausoleums, crematories and immediate disposition companies. The Board was also given a statutory mandate to conduct random inspections of all licensed facilities. Above and beyond consumer protection, the Legislature's intent was to ensure that human remains are treated with dignity. All licensed facilities are now required to maintain detailed, accurate and permanent records documenting the handling of human remains at every step from the place of death to the place of final disposition.

There is no reliable way to measure the effect of the Omsberg reforms in preventing problems. What can be said is that while other states have confronted some rather dreadful episodes related to the handling of human remains, Oregon has not had another incident like the one in Lincoln City since 1985.

The Funeral Rule (FTC)

Effective April 30, 1984, the Federal Trade Commission imposed consumer protection regulations known as the Funeral Rule. The Board has since adopted those regulations. A summary of the Rule and the Board's efforts to promote compliance is included in the description of the Board's inspection program, above.

Kern Reforms (Oregon-specific)

Under Oregon law, a consumer who pays for final arrangements in advance by means of a trust contract may cancel and obtain a refund of principal and interest at any time before death. The funeral home or cemetery that sold the contract is not entitled to claim the trust money until after the beneficiary dies and the merchandise and services included in the contract have been provided.

The Kern case is the financial equivalent of the Omsberg incident in 1984. In 1996, SCI sold a number of Medford death care facilities to a new Oregon corporation formed by the Kern family from California. At the time of the sale, SCI improperly transferred preneed trust funds in the amount of \$4.3 million to an account under David Kern's control at U.S. Bank in Medford. U.S. Bank later allowed Mr. Kern to withdraw those trust funds. Mr. Kern also failed to deposit more than \$1 million in trust payments received after he began operating the Medford facilities. In 1998, the Board learned that the \$5.3 million within Mr. Kern's control was not deposited in trust and that he spent the money for a variety of unlawful purposes. The Board later learned that SCI improperly retained additional trust funds estimated at \$1 million. This failure to properly trust a total of about \$6.3 million affected more than 4000 families in the Medford area. In September of 2000, after two years in bankruptcy court, a complex settlement agreement designed to replenish trust funds and otherwise protect consumers was executed. The Board was the driving force in this major consumer protection effort. In May 2002, the parties to the settlement agreement entered into an amendment for the principal purpose of resolving disputes concerning a number of trust contracts not accounted for in the initial settlement agreement. The Board also played a pivotal role in criminal proceedings against Mr. Kern who was sentenced to 18 months in prison in December of 2002.

Like Omsberg, it was apparent from the Kern case that major regulatory reforms were needed. In June of 2000, the Board took the lead in promoting reform by obtaining a \$4,000 Public Policy Dispute Resolution grant leading to the formation of a taskforce composed of preneed trust stakeholders. The ultimate product of that collaborative effort was HB 2809 which passed during the 2001 legislative session and became effective on January 1, 2002. In addition to transferring responsibility for preneed trust regulation from the Secretary of State to the Department of Consumer and Business Services (DCBS), the new law contained comprehensive reforms designed to enhance consumer protection without dramatic fee increases.

Death Care Sales

The death care industry controls resources essential for the final disposition of human remains. Like any other commercial enterprise, success depends upon the sale of merchandise and services for a profit. However, unlike ordinary customers, death care consumers are often compelled to make an array of unusual, emotional and costly purchase decisions in the midst of coping with the confusing and painful loss of a loved one. Because the means, motive and opportunity for exploitation are inherent in the nature of many death care transactions, providers have a special duty to observe strict standards of professional conduct. Vulnerable consumers are natural prey for the unscrupulous and opportunistic.

In order to promote professional standards, those entering funeral service in Oregon must have an associate degree, must successfully complete a one-year apprenticeship and must pass a written examination demonstrating sufficient knowledge of death care regulations to begin practice.

Funeral arrangements can be made either at need (at the time of death) or preneed (before death). Consumers are most vulnerable after a recent loss. In recognition of the pressing need and distress of the bereaved, only licensed funeral service practitioners and supervised apprentices may conduct at need funeral arrangements. The Board issues a preneed salesperson registration to those who intend to engage in preneed trust sales, alone. Funeral service practitioners, embalmers and apprentices are not required to obtain a separate registration in order to engage in preneed trust sales.

Consumers are generally thought to be more discerning and selective when making arrangements in advance because their judgment is not clouded by grief and there is no urgent need to make decisions about the final disposition of a loved one's remains. That is not to say that making arrangements in advance eliminates the potential for exploitation. Unlike funeral service practitioners, preneed salespeople usually receive compensation in the form of sales commissions. Additionally, preneed salespeople are not subject to any education, apprenticeship or examination requirements. Under current law, anyone who passes a criminal background check can obtain a preneed salesperson registration. Whether actively or passively, commission sales programs tend to encourage high pressure sales tactics. The more you sell, the more you make. In combination with a lack of funeral service training, commission sales generate a strong incentive to engage in deceptive practices. Furthermore, since arrangements are often made well in advance of need, the potential for theft or misappropriation of preneed trust payments is ever present and may go unnoticed.

Agency Initiatives & Achievements

The Board needs to continue creating financial stability in order to meet its statutory mission. The Board is also interested in shifting from a reactionary stance to a proactive stance in anticipation of higher volume in the death care industry projected in the 2015-2040 timeframe, given the aging of the overall population. Education and inspections will continue to be essential tools in protecting the public. This is core to our mission and strategic goals, and will be assessed through improved ratings on customer satisfaction ratings, feedback from our industry partners, as well as net reductions in documented compliance issues.

Most immediately, the Board is working on hiring compliance & inspection staff to solidify and improve the inspection processes in 19-21. With an even stronger emphasis on education as part of the inspection process, the Board also expects to see a reduction in the number of incidents or compliance issues noted during future inspections.

The Board will also be focused on improving relationships with stakeholders and developing partnerships with industry associations, private businesses and other agencies in order to appropriately prepare for longer term issues facing the state as far as land use, air quality and natural resources, emergency response, and cultural diversity. The agency is key in bringing consideration of the death care industry to these statewide conversations and planning efforts. . This will be evaluated through existing measures from these programs, through assessment of the inclusion of the needs of effective death care in upcoming debate on the identified key issues.

The Board also continues to work collaboratively with the stakeholder community to address and evaluate the Indigent Disposition Program, which OMCB began administering in the 15-17 biennium.

Licensing

The number of licenses issued typically exceeds the number of licensees as a result of changes in facility ownership, apprentices who become fully licensed, individuals who do not renew, etc.

Types of Licenses Issued	Actual 2001 -2003	Actual 2003 - 2005	Actual 2005 - 2007	Actual 2007 - 2009	Actual 2009 - 2011	Actual 2011 - 2013	Actual 2013 - 2015	Estimated 2015 - 2017	Projected 2017- 2019
Initial Individual Licenses: Preneed, FSP, Embalmer, DCC, Apprentice	424	457	384	432	417	435	476	440	440
Initial Facility Licenses: Funeral Establishment, Cemetery, Crematorium, Immediate Disposition Company, Removal Registration, Alternative Disposition Facility	118	82	168	112	216	80	65	82	82
Individual Renewals: Preneed, FSP, Embalmer, Combo, DCC, Apprentice	1426	1384	1340	1352	1264	1289	1260	1243	1243
Facility Renewals: Funeral Establishment, Cemetery, Crematorium, Immediate Disposition Company, Alternative Disposition Facility	637	677	675	707	717	711	726	747	747
Total Licenses Issued	2605	2600	2567	2603	2614	2515	2527	2512	2512

Examination

The Board typically administers approximately 50-65 exams per biennium. The Board anticipates administering a similar number during the 2019-2021 biennium.

Criteria for 2019-2021 Budget Development

In developing the 2019-2021 Budget Request, the Board considered the anticipated revenues and projected expenditures necessary to fulfill the Board's mission and achieve its strategic goals given the environmental factors affecting the Board. Then, the Board applied all the requisite criteria and assumptions provided by DAS related to the Board's programming.

The following value criteria were used in developing the budget request:

- Does the requested budget item serve to fulfill the Board's mission?
- Does it advance the Board's strategic goals?
- Can the objective be achieved with existing staff and funding?

Oregon Mortuary & Cemetery Board's Affirmative Action Policy

Until July 2017, the Board contracted HR Services from the Department of Administrative Services (DAS). Although the Board now performs this function internally, it adopts HR policy as disseminated from DAS, for consistency across the State. The majority of Board personnel are also members of SEIU, and are covered under section 5A of the most current contract between the union and the state.

It is the policy of the State of Oregon that employment without discrimination is recognized as and declared to be a civil right. The State of Oregon is committed to achieving a workforce that represents the diversity of Oregon community and is a leader in providing its citizens fair and equal employment opportunity.

Accordingly, the Board shall:

1. Maintain a policy of equal treatment and equality of opportunity in employment for all applicants and employees in its employment decisions, which include, but are not limited to: hiring, promotion, demotion, transfer, termination, layoff, training, compensation, benefits, and performance evaluations.
2. Apply all terms, conditions, benefits, and privileges of employment with the agency to all applicants and employees regardless of race, color, religion, age, sex, sexual orientation, marital status, national origin, political affiliation, disability, or any other reason prohibited by the law or policy of the state or federal government.
3. Adopt and disseminate a written copy of the Board Affirmative Action Policy that articulates the policy of the Board as well as describes the affirmative actions being taken by the agency to ensure equity of employment in a work environment that is free from discrimination.

Agency Affirmative Action Policy Statement

Consistent with the policies of the State of Oregon, OMCB is committed to:

- Maintaining a work force that represents and incorporates the diversity of Oregon's population beyond the majority culture,
- Providing fair and equal employment opportunities for all persons without bias, and,
- Maintaining a workplace environment that encourages individual expression and inclusion and that is free from any form of harassment or intimidation on account of an individual's race, color, religion, beliefs, gender identity, assigned or identified sex, sexual orientation, national origin, age, marital status, social or economic status, or disability.

Additional Statement for Individuals with Disabilities

The Board will not discriminate nor tolerate discrimination against any applicant or employee because of physical or mental disability in regard to any position for which the known applicant for employment is qualified.

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The Board will take affirmative action to employ, advance in employment, and otherwise treat known qualified individuals with disabilities without regard to their physical or mental disabilities in all human resources selection and decision practices, such as: advertising, benefits, compensation, discipline (including probation, suspension, and/or termination for cause or layoff), employee facilities, performance evaluation, recruitment, social/recreational programs, and training. The Board also continues to administer these practices without regard to race, color, religion, gender, sexual orientation, national origin, age, marital status or disability. Additionally, all applicants and employees are protected from coercion, intimidation, interference, or discrimination for filing a complaint or assisting in an investigation under this policy.

Foundational aspects that are verified each year:

- All staff and Board members are provided a personal copy of the AAP for review and reference. The document is also accessible at all times on the agency shared electronic file system.
- The Board reviews and discusses the AAP in Public Session at least once during the plan term.
- Emails received from the Office of Diversity and Inclusions, or other similar publications from other agencies or stakeholder organizations (such as celebrations or events at Oregon Cemeteries) are forwarded to staff members.
- The Executive Director reviews all DI/AA materials, and the AA Representative will attend all DI/AA meetings in person or by telephone and disseminates relevant information.
- All staff meetings include a standing discussion item for “Wellness, Safety, Diversity & Inclusion”, in which staff are encouraged to bring up and discuss anything that they have seen or experienced since the last meeting that they felt needed addressing in any of these areas. Combining diversity and inclusion with the idea of workplace safety and wellness has proven to be a successful approach.

Additional Statement for Members Uniform Services (ORS 659A.082)

The Board will not discriminate or tolerate discrimination, against any employee because they are a member of, apply to be a member of, perform, has performed, applied to perform or have an obligation to perform service in a uniformed service.

Support and Accountability

The OMCB is committed to providing a safe and supportive environment for all. Maintaining an environment that fosters inclusion and which is free from bias, discrimination and harassment is part of day to day operations and any concerns by any party should be immediately raised to the Executive Director for action. While this is the preferred method, the Board recognizes that there may be times when a party wishes to discuss any concerns confidentially with a party other than the Executive Director for any reason. In such cases, the party is encouraged to contact one or more of the following resources for support and assistance with resolving concerns as well as with contacting and working with external regulatory and advocacy organizations:

The current OMCB Board President
Any other HRLB Executive Director
The current Governor's Office Policy Analyst
The Governor's Office of Diversity & Inclusion/Affirmative Action
The SEIU Union Representative
Any Personal Advocate

External Resources

U.S. Equal Employment Opportunity Commission Seattle Field office EEOC Office/ Federal Office Building 909 First Avenue, Suite 400
Seattle WA 98104

Phone Number: 206.220.6883 | Phone Number: 206.220.6882 (TDD)

The EEOC does not maintain an office in Oregon.

File a Charge of Discrimination: <http://www.eeocomplaint.com/>

Department of Labor, Office of Federal Contract Compliance (OFCC)

1315 SW Fifth Avenue, Suite 1030

Portland OR 97201

Phone Number: 503.326.4112

The Civil Rights Office of Health & Human Services Office of Civil Rights, Region D 2201 Six Avenue, Mail Stop RX-11 Seattle WA 98121

Phone Number: 206.615.2290 | Phone Number: 206.615.2296 (TDD)

Name of Agency Director/Administrator

Chad Dresselhaus, Oregon Mortuary & Cemetery Board
800 NE Oregon Street, Suite 430 Portland, OR 97232 PH: 971.673.1502 chad.w.dresselhaus@state.or.us

Name of Affirmative Action Representative

Chad Dresselhaus, Oregon Mortuary & Cemetery Board
800 NE Oregon Street, Suite 430 Portland, OR 97232 PH: 971.673.1502 chad.w.dresselhaus@state.or.us

OTHER QUESTION: Does your agency receive Human Resources services from another state agency and if so, which one?

Not currently, but we are in the process of contracting with DAS HR.

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
Mortuary and Cemetery Board
2019-21 Biennium

Governor's Budget
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2017-19 Leg Adopted Budget	7	7.00	2,152,200	-	-	2,152,200	-	-	-
2017-19 Emergency Boards	-	-	39,549	-	-	39,549	-	-	-
2017-19 Leg Approved Budget	7	7.00	2,191,749	-	-	2,191,749	-	-	-
2019-21 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	24,386	-	-	24,386	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
Subtotal 2019-21 Base Budget	7	7.00	2,216,135	-	-	2,216,135	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	2,117	-	-	2,117	-	-	-
Subtotal	-	-	2,117	-	-	2,117	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	43,465	-	-	43,465	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	5,518	-	-	5,518	-	-	-
Subtotal	-	-	48,983	-	-	48,983	-	-	-

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
 Mortuary and Cemetery Board
 2019-21 Biennium

Governor's Budget
 Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2019-21 Current Service Level	7	7.00	2,267,235	-	-	2,267,235	-	-	-

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
Mortuary and Cemetery Board
2019-21 Biennium

Governor's Budget
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2019-21 Current Service Level	7	7.00	2,267,235	-	-	2,267,235	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2019-21 Current Service Level	7	7.00	2,267,235	-	-	2,267,235	-	-	-
080 - E-Boards									
080 - May 2018 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
081 - September 2018 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(18,785)	-	-	(18,785)	-	-	-
092 - Statewide AG Adjustment	-	-	(4,596)	-	-	(4,596)	-	-	-
101 - IT Software and Database Support	-	-	95,000	-	-	95,000	-	-	-
102 - Option Package Re-class AS1 to CS1	-	-	-	-	-	-	-	-	-
103 - Option Package Re-class OS2 to AS1	-	-	-	-	-	-	-	-	-
105 - Flat Rate Costs for Legal Services	-	-	-	-	-	-	-	-	-
107 - Increase in Administrative Staff	-	-	-	-	-	-	-	-	-
109 - Fee Increases	-	-	-	-	-	-	-	-	-
111 - Increase Investigator 2 to Full-time	-	-	-	-	-	-	-	-	-
114 - Option Package Re-class AS1 to AS2	-	-	-	-	-	-	-	-	-
115 - Option Package Re-class ESS2 to AS2	-	-	-	-	-	-	-	-	-
120 - Option Package Re-class OS2 to AS2	-	-	-	-	-	-	-	-	-
121 - Option Package Re-class PEM-C to PEM-D	-	-	-	-	-	-	-	-	-

Summary of 2019-21 Biennium Budget

Health Related Licensing Boards
 Mortuary and Cemetery Board
 2019-21 Biennium

Governor's Budget
 Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal Policy Packages	-	-	71,619	-	-	71,619	-	-	-
Total 2019-21 Governor's Budget	7	7.00	2,338,854	-	-	2,338,854	-	-	-
Percentage Change From 2017-19 Leg Approved Budget	-	-	6.71%	-	-	6.71%	-	-	-
Percentage Change From 2019-21 Current Service Level	-	-	3.16%	-	-	3.16%	-	-	-

Health Related Licensing Boards

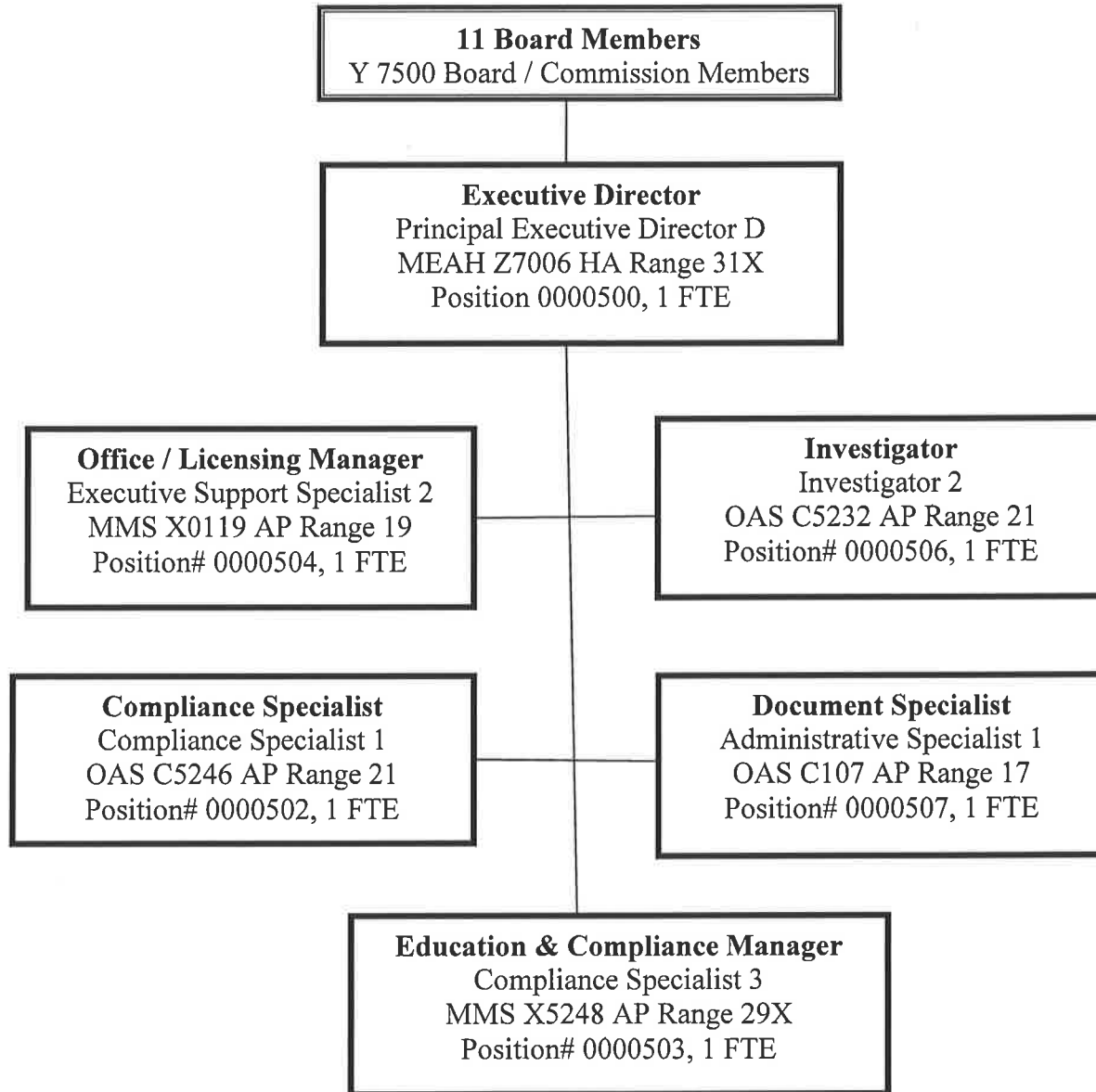
Agency Number: 83300

Agencywide Program Unit Summary
2019-21 Biennium

Version: Y - 01 - Governor's Budget

Summary Cross Reference Number	Cross Reference Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
017-00-00-00000	Mortuary and Cemetery Board						
	Other Funds	1,814,321	2,152,200	2,191,749	2,367,558	2,338,854	-
018-00-00-00000	Naturopathic Medicine						
	Other Funds	718,941	799,923	809,413	1,011,946	965,121	-
020-00-00-00000	Occupational Therapy Licensing						
	Other Funds	380,627	483,425	514,522	637,075	621,675	-
026-00-00-00000	Medical Imaging						
	Other Funds	839,959	886,265	898,304	1,117,115	1,070,884	-
028-00-00-00000	Speech-Language Path. and Audio.						
	Other Funds	579,749	615,945	756,010	1,002,576	956,379	-
029-00-00-00000	Veterinary Medical Examiners						
	Other Funds	768,344	973,220	1,034,917	1,213,779	1,159,063	-
TOTAL AGENCY							
	Other Funds	5,101,941	5,910,978	6,204,915	7,350,049	7,111,976	-

Oregon Mortuary and Cemetery Board Organizational Chart



DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2019-21 Biennium

Agency Number: 83300
Cross Reference Number: 83300-017-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
Other Funds						
Business Lic and Fees	596,101	566,195	566,195	545,345	545,345	-
Non-business Lic. and Fees	1,284,578	1,376,107	1,376,107	1,426,107	1,426,107	-
Charges for Services	805	101	101	100	100	-
Fines and Forfeitures	7,835	35,350	35,350	7,350	7,350	-
Interest Income	19,205	15,710	15,710	22,000	22,000	-
Other Revenues	60	-	-	-	-	-
Transfer In - Intrafund	-	130,924	130,924	130,924	130,924	-
Total Other Funds	\$1,908,584	\$2,124,387	\$2,124,387	\$2,131,826	\$2,131,826	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Source	Fund	ORBITS Revenue Acct	2015-2017 Actual	2017-19 Legislatively Adopted	2019-21		
					Agency Request	Governor's	Legislatively Adopted
Business Licensing and Fees	Other	0205	596,101	566,195	545,345	545,345	
Non-Business Licenses and Fees	Other	0210	1,284,578	1,376,107	1,426,107	1,426,107	
Charges for Services	Other	0410	805	101	100	100	
Fines and Forfeitures	Other	0205	7,835	g35,350	7,350	7,350	
Interest Income	Other	0605	19,205	15,710	22,000	22,000	
Other Revenues	Other	0205	60	0	0	0	
Transfer In - Intrafund	Other	1010	0	130,924	130,924	130,924	
TOTALS:	100% OF		1,908,584	2,124,387	2,131,826	2,131,826	

2019-21

107BF07

Agency Request

Governor's Budget

Legislatively Adopted

Budget Page _____

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Mortuary and Cemetery Board
 Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Temporary Appointments	-	-	180	-	-	-	180
Pension Obligation Bond	-	-	1,701	-	-	-	1,701
Social Security Taxes	-	-	14	-	-	-	14
Mass Transit Tax	-	-	222	-	-	-	222
Total Personal Services	-	-	\$2,117	-	-	-	\$2,117
Total Expenditures							
Total Expenditures	-	-	2,117	-	-	-	2,117
Total Expenditures	-	-	\$2,117	-	-	-	\$2,117
Ending Balance							
Ending Balance	-	-	(2,117)	-	-	-	(2,117)
Total Ending Balance	-	-	(\$2,117)	-	-	-	(\$2,117)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	1,223	-	-	-	1,223
Out of State Travel	-	-	116	-	-	-	116
Employee Training	-	-	353	-	-	-	353
Office Expenses	-	-	1,129	-	-	-	1,129
Telecommunications	-	-	619	-	-	-	619
State Gov. Service Charges	-	-	5,518	-	-	-	5,518
Data Processing	-	-	114	-	-	-	114
Publicity and Publications	-	-	51	-	-	-	51
Professional Services	-	-	17,909	-	-	-	17,909
IT Professional Services	-	-	500	-	-	-	500
Attorney General	-	-	12,950	-	-	-	12,950
Employee Recruitment and Develop	-	-	80	-	-	-	80
Dues and Subscriptions	-	-	132	-	-	-	132
Facilities Rental and Taxes	-	-	3,028	-	-	-	3,028
Agency Program Related S and S	-	-	126	-	-	-	126
Other Services and Supplies	-	-	2,496	-	-	-	2,496
Expendable Prop 250 - 5000	-	-	429	-	-	-	429
IT Expendable Property	-	-	458	-	-	-	458
Total Services & Supplies	-	-	\$47,231	-	-	-	\$47,231
Total Expenditures							
Total Expenditures	-	-	47,231	-	-	-	47,231
Total Expenditures	-	-	\$47,231	-	-	-	\$47,231

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(47,231)	-	-	-	(47,231)
Total Ending Balance	-	-	(\$47,231)	-	-	-	(\$47,231)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Rental and Taxes	-	-	1,752	-	-	-	1,752
Total Services & Supplies	-	-	\$1,752	-	-	-	\$1,752
Total Expenditures							
Total Expenditures	-	-	1,752	-	-	-	1,752
Total Expenditures	-	-	\$1,752	-	-	-	\$1,752
Ending Balance							
Ending Balance	-	-	(1,752)	-	-	-	(1,752)
Total Ending Balance	-	-	(\$1,752)	-	-	-	(\$1,752)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 091 - Statewide Adjustment DAS Chgs

Cross Reference Name: Mortuary and Cemetery Board
 Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
State Gov. Service Charges	-	-	(1,750)	-	-	-	(1,750)
Other Services and Supplies	-	-	(17,035)	-	-	-	(17,035)
Total Services & Supplies	-	-	(\$18,785)	-	-	-	(\$18,785)
Total Expenditures							
Total Expenditures	-	-	(18,785)	-	-	-	(18,785)
Total Expenditures	-	-	(\$18,785)	-	-	-	(\$18,785)
Ending Balance							
Ending Balance	-	-	18,785	-	-	-	18,785
Total Ending Balance	-	-	\$18,785	-	-	-	\$18,785

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	(4,596)	-	-	-	(4,596)
Total Services & Supplies	-	-	(\$4,596)	-	-	-	(\$4,596)
Total Expenditures							
Total Expenditures	-	-	(4,596)	-	-	-	(4,596)
Total Expenditures	-	-	(\$4,596)	-	-	-	(\$4,596)
Ending Balance							
Ending Balance	-	-	4,596	-	-	-	4,596
Total Ending Balance	-	-	\$4,596	-	-	-	\$4,596

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
 Pkg: 101 - IT Software and Database Support

Cross Reference Name: Mortuary and Cemetery Board
 Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
IT Professional Services	-	-	95,000	-	-	-	95,000
Total Services & Supplies	-	-	\$95,000	-	-	-	\$95,000
Total Expenditures							
Total Expenditures	-	-	95,000	-	-	-	95,000
Total Expenditures	-	-	\$95,000	-	-	-	\$95,000
Ending Balance							
Ending Balance	-	-	(95,000)	-	-	-	(95,000)
Total Ending Balance	-	-	(\$95,000)	-	-	-	(\$95,000)

Health Related Licensing Boards

**Summary Cross Reference Listing and Packages
2019-21 Biennium**

**Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin**

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
017-00-00-00000	Mortuary and Cemetery Board	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	021	0	Phase - In	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	022	0	Phase-out Pgm & One-time Costs	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	031	0	Standard Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	032	0	Above Standard Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	033	0	Exceptional Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	040	0	Mandated Caseload	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	081	0	September 2018 Emergency Board	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	090	0	Analyst Adjustments	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	091	0	Statewide Adjustment DAS Chgs	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	092	0	Statewide AG Adjustment	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	101	1	IT Software and Database Support	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	114	2	Option Package Re-class AS1 to AS2	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	115	3	Option Package Re-class ESS2 to AS2	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	121	3	Option Package Re-class PEM-C to PEM-D	Policy Packages
018-00-00-00000	Naturopathic Medicine	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
018-00-00-00000	Naturopathic Medicine	021	0	Phase - In	Essential Packages
018-00-00-00000	Naturopathic Medicine	022	0	Phase-out Pgm & One-time Costs	Essential Packages
018-00-00-00000	Naturopathic Medicine	031	0	Standard Inflation	Essential Packages
018-00-00-00000	Naturopathic Medicine	032	0	Above Standard Inflation	Essential Packages
018-00-00-00000	Naturopathic Medicine	033	0	Exceptional Inflation	Essential Packages
018-00-00-00000	Naturopathic Medicine	040	0	Mandated Caseload	Essential Packages

Health Related Licensing Boards

**Policy Package List by Priority
2019-21 Biennium**

**Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	081	September 2018 Emergency Board	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	090	Analyst Adjustments	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	091	Statewide Adjustment DAS Chgs	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	092	Statewide AG Adjustment	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
026-00-00-00000			Medical Imaging	
028-00-00-00000			Speech-Language Path. and Audio.	

Health Related Licensing Boards

**Policy Package List by Priority
2019-21 Biennium**

**Agency Number: 83300
BAM Analyst: McGehee, Breanna
Budget Coordinator: Haag, Erin**

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	092	Statewide AG Adjustment	029-00-00-00000	Veterinary Medical Examiners
1	101	IT Software and Database Support	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
2	102	Option Package Re-class AS1 to CS1	026-00-00-00000	Medical Imaging
	107	Increase in Administrative Staff	020-00-00-00000	Occupational Therapy Licensing
	111	Increase Investigator 2 to Full-time	028-00-00-00000	Speech-Language Path. and Audio.
	114	Option Package Re-class AS1 to AS2	017-00-00-00000	Mortuary and Cemetery Board
	120	Option Package Re-class OS2 to AS2	029-00-00-00000	Veterinary Medical Examiners
3	103	Option Package Re-class OS2 to AS1	026-00-00-00000	Medical Imaging
	115	Option Package Re-class ESS2 to AS2	017-00-00-00000	Mortuary and Cemetery Board
	121	Option Package Re-class PEM-C to PEM-D	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
4	109	Fee Increases	020-00-00-00000	Occupational Therapy Licensing
5	105	Flat Rate Costs for Legal Services	026-00-00-00000	Medical Imaging

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	955,696	951,900	951,900	1,097,403	1,097,403	-
REVENUE CATEGORIES						
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	596,101	566,195	566,195	545,345	545,345	-
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	1,284,578	1,376,107	1,376,107	1,426,107	1,426,107	-
LICENSES AND FEES						
3400 Other Funds Ltd	1,880,679	1,942,302	1,942,302	1,971,452	1,971,452	-
TOTAL LICENSES AND FEES	\$1,880,679	\$1,942,302	\$1,942,302	\$1,971,452	\$1,971,452	-
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	805	101	101	100	100	-
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	7,835	35,350	35,350	7,350	7,350	-
INTEREST EARNINGS						
0605 Interest Income						
3400 Other Funds Ltd	19,205	15,710	15,710	22,000	22,000	-
OTHER						
0975 Other Revenues						

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	60	-	-	-	-	-
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	-	130,924	130,924	130,924	130,924	-
REVENUE CATEGORIES						
3400 Other Funds Ltd	1,908,584	2,124,387	2,124,387	2,131,826	2,131,826	-
TOTAL REVENUE CATEGORIES	\$1,908,584	\$2,124,387	\$2,124,387	\$2,131,826	\$2,131,826	-
AVAILABLE REVENUES						
3400 Other Funds Ltd	2,864,280	3,076,287	3,076,287	3,229,229	3,229,229	-
TOTAL AVAILABLE REVENUES	\$2,864,280	\$3,076,287	\$3,076,287	\$3,229,229	\$3,229,229	-
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	771,488	861,192	891,547	902,544	898,272	-
3160 Temporary Appointments						
3400 Other Funds Ltd	-	4,275	4,275	4,455	4,455	-
3170 Overtime Payments						
3400 Other Funds Ltd	1,391	-	-	-	-	-
SALARIES & WAGES						
3400 Other Funds Ltd	772,879	865,467	895,822	906,999	902,727	-
TOTAL SALARIES & WAGES	\$772,879	\$865,467	\$895,822	\$906,999	\$902,727	-
OTHER PAYROLL EXPENSES						

Health Related Licensing Boards

Agency Number: 83300

**Budget Support - Detail Revenues and Expenditures
2019-21 Biennium
Mortuary and Cemetery Board**

Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	253	342	342	366	366	-
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	106,148	138,901	140,499	151,816	151,091	-
3221 Pension Obligation Bond						
3400 Other Funds Ltd	44,263	49,981	48,925	50,626	50,626	-
3230 Social Security Taxes						
3400 Other Funds Ltd	58,285	66,207	66,207	69,385	69,059	-
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	396	483	483	406	406	-
3260 Mass Transit Tax						
3400 Other Funds Ltd	4,609	5,193	5,193	5,415	5,415	-
3270 Flexible Benefits						
3400 Other Funds Ltd	194,527	233,352	242,004	246,288	246,288	-
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	408,481	494,459	503,653	524,302	523,251	-
TOTAL OTHER PAYROLL EXPENSES	\$408,481	\$494,459	\$503,653	\$524,302	\$523,251	-
PERSONAL SERVICES						
3400 Other Funds Ltd	1,181,360	1,359,926	1,399,475	1,431,301	1,425,978	-
TOTAL PERSONAL SERVICES	\$1,181,360	\$1,359,926	\$1,399,475	\$1,431,301	\$1,425,978	-
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	32,157	32,197	32,197	33,420	33,420	-

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
4125 Out of State Travel						
3400 Other Funds Ltd	-	3,062	3,062	3,178	3,178	-
4150 Employee Training						
3400 Other Funds Ltd	1,190	9,277	9,277	9,630	9,630	-
4175 Office Expenses						
3400 Other Funds Ltd	22,435	29,706	29,706	30,835	30,835	-
4200 Telecommunications						
3400 Other Funds Ltd	16,993	16,297	16,297	16,916	16,916	-
4225 State Gov. Service Charges						
3400 Other Funds Ltd	29,829	17,194	17,194	22,712	20,962	-
4250 Data Processing						
3400 Other Funds Ltd	9,964	2,990	2,990	3,104	3,104	-
4275 Publicity and Publications						
3400 Other Funds Ltd	1,807	1,351	1,351	1,402	1,402	-
4300 Professional Services						
3400 Other Funds Ltd	(47,786)	426,398	426,398	444,307	444,307	-
4315 IT Professional Services						
3400 Other Funds Ltd	10,771	11,899	11,899	107,399	107,399	-
4325 Attorney General						
3400 Other Funds Ltd	157,444	64,300	64,300	77,250	72,654	-
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	-	2,097	2,097	2,177	2,177	-
4400 Dues and Subscriptions						

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000

Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
3400 Other Funds Ltd	1,485	3,474	3,474	3,606	3,606	-
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	65,500	79,683	79,683	84,463	84,463	-
4575 Agency Program Related S and S						
3400 Other Funds Ltd	273,341	3,319	3,319	3,445	3,445	-
4650 Other Services and Supplies						
3400 Other Funds Ltd	47,682	65,684	65,684	68,180	51,145	-
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	1,529	11,291	11,291	11,720	11,720	-
4715 IT Expendable Property						
3400 Other Funds Ltd	8,620	12,055	12,055	12,513	12,513	-
SERVICES & SUPPLIES						
3400 Other Funds Ltd	632,961	792,274	792,274	936,257	912,876	-
TOTAL SERVICES & SUPPLIES	\$632,961	\$792,274	\$792,274	\$936,257	\$912,876	-
EXPENDITURES						
3400 Other Funds Ltd	1,814,321	2,152,200	2,191,749	2,367,558	2,338,854	-
TOTAL EXPENDITURES	\$1,814,321	\$2,152,200	\$2,191,749	\$2,367,558	\$2,338,854	-
ENDING BALANCE						
3400 Other Funds Ltd	1,049,959	924,087	884,538	861,671	890,375	-
TOTAL ENDING BALANCE	\$1,049,959	\$924,087	\$884,538	\$861,671	\$890,375	-
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	7	7	7	7	7	-
TOTAL AUTHORIZED POSITIONS	7	7	7	7	7	-

Health Related Licensing Boards

Agency Number: 83300

Budget Support - Detail Revenues and Expenditures

Cross Reference Number: 83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	7.00	7.00	7.00	7.00	7.00	-
TOTAL AUTHORIZED FTE	7.00	7.00	7.00	7.00	7.00	-

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	1,097,403	1,097,403	0	-
REVENUE CATEGORIES				
LICENSES AND FEES				
0205 Business Lic and Fees				
3400 Other Funds Ltd	545,345	545,345	0	-
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	1,426,107	1,426,107	0	-
TOTAL LICENSES AND FEES				
3400 Other Funds Ltd	1,971,452	1,971,452	0	-
CHARGES FOR SERVICES				
0410 Charges for Services				
3400 Other Funds Ltd	100	100	0	-
FINES, RENTS AND ROYALTIES				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	7,350	7,350	0	-
INTEREST EARNINGS				
0605 Interest Income				
3400 Other Funds Ltd	22,000	22,000	0	-
TRANSFERS IN				
1010 Transfer In - Intrafund				
3400 Other Funds Ltd	130,924	130,924	0	-
TOTAL REVENUES				

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	2,131,826	2,131,826	0	-
AVAILABLE REVENUES				
3400 Other Funds Ltd	3,229,229	3,229,229	0	-
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	898,272	898,272	0	-
3160 Temporary Appointments				
3400 Other Funds Ltd	4,275	4,275	0	-
TOTAL SALARIES & WAGES				
3400 Other Funds Ltd	902,547	902,547	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	366	366	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	151,091	151,091	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	48,925	48,925	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	69,045	69,045	0	-
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	406	406	0	-
3260 Mass Transit Tax				

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	5,193	5,193	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	246,288	246,288	0	-
TOTAL OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	521,314	521,314	0	-
TOTAL PERSONAL SERVICES				
3400 Other Funds Ltd	1,423,861	1,423,861	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	32,197	32,197	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	3,062	3,062	0	-
4150 Employee Training				
3400 Other Funds Ltd	9,277	9,277	0	-
4175 Office Expenses				
3400 Other Funds Ltd	29,706	29,706	0	-
4200 Telecommunications				
3400 Other Funds Ltd	16,297	16,297	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	17,194	17,194	0	-
4250 Data Processing				
3400 Other Funds Ltd	2,990	2,990	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	1,351	1,351	0	-

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4300 Professional Services				
3400 Other Funds Ltd	426,398	426,398	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	11,899	11,899	0	-
4325 Attorney General				
3400 Other Funds Ltd	64,300	64,300	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	2,097	2,097	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	3,474	3,474	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	79,683	79,683	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	3,319	3,319	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	65,684	65,684	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	11,291	11,291	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	12,055	12,055	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	792,274	792,274	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	2,216,135	2,216,135	0	-

Health Related Licensing Boards

Agency Number: 83300

Version / Column Comparison Report - Detail

Cross Reference Number:83300-017-00-00-00000

2019-21 Biennium

Mortuary and Cemetery Board

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
ENDING BALANCE				
3400 Other Funds Ltd	1,013,094	1,013,094	0	-
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	7	7	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	7.00	7.00	0	-

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Non-PICS Psnl Svc / Vacancy Factor
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

3400 Other Funds Ltd	180	180	0	0.00%
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SALARIES & WAGES

3400 Other Funds Ltd	180	180	0	0.00%
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TOTAL SALARIES & WAGES	\$180	\$180	\$0	0.00%
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OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

3400 Other Funds Ltd	1,701	1,701	0	0.00%
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3230 Social Security Taxes

3400 Other Funds Ltd	14	14	0	0.00%
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3260 Mass Transit Tax

3400 Other Funds Ltd	222	222	0	0.00%
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OTHER PAYROLL EXPENSES

3400 Other Funds Ltd	1,937	1,937	0	0.00%
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TOTAL OTHER PAYROLL EXPENSES	\$1,937	\$1,937	\$0	0.00%
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PERSONAL SERVICES

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Non-PICS Psnl Svc / Vacancy Factor
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	2,117	2,117	0	0.00%
TOTAL PERSONAL SERVICES	\$2,117	\$2,117	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	2,117	2,117	0	0.00%
TOTAL EXPENDITURES	\$2,117	\$2,117	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(2,117)	(2,117)	0	0.00%
TOTAL ENDING BALANCE	(\$2,117)	(\$2,117)	\$0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 1,223 1,223 0 0.00%

4125 Out of State Travel

3400 Other Funds Ltd 116 116 0 0.00%

4150 Employee Training

3400 Other Funds Ltd 353 353 0 0.00%

4175 Office Expenses

3400 Other Funds Ltd 1,129 1,129 0 0.00%

4200 Telecommunications

3400 Other Funds Ltd 619 619 0 0.00%

4225 State Gov. Service Charges

3400 Other Funds Ltd 5,518 5,518 0 0.00%

4250 Data Processing

3400 Other Funds Ltd 114 114 0 0.00%

4275 Publicity and Publications

3400 Other Funds Ltd 51 51 0 0.00%

4300 Professional Services

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	17,909	17,909	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	500	500	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	12,950	12,950	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	80	80	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	132	132	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	3,028	3,028	0	0.00%
4575 Agency Program Related S and S				
3400 Other Funds Ltd	126	126	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,496	2,496	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	429	429	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	458	458	0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000

Package: Standard Inflation

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
SERVICES & SUPPLIES				
3400 Other Funds Ltd	47,231	47,231	0	0.00%
TOTAL SERVICES & SUPPLIES	\$47,231	\$47,231	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	47,231	47,231	0	0.00%
TOTAL EXPENDITURES	\$47,231	\$47,231	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(47,231)	(47,231)	0	0.00%
TOTAL ENDING BALANCE	(\$47,231)	(\$47,231)	\$0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Above Standard Inflation
 Pkg Group: ESS Pkg Type: 030 Pkg Number: 032

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4425 Facilities Rental and Taxes

3400 Other Funds Ltd	1,752	1,752	0	0.00%
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SERVICES & SUPPLIES

3400 Other Funds Ltd	1,752	1,752	0	0.00%
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TOTAL SERVICES & SUPPLIES	\$1,752	\$1,752	\$0	0.00%
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EXPENDITURES

3400 Other Funds Ltd	1,752	1,752	0	0.00%
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TOTAL EXPENDITURES	\$1,752	\$1,752	\$0	0.00%
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ENDING BALANCE

3400 Other Funds Ltd	(1,752)	(1,752)	0	0.00%
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TOTAL ENDING BALANCE	(\$1,752)	(\$1,752)	\$0	0.00%
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Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Statewide Adjustment DAS Chgs
 Pkg Group: POL Pkg Type: 090 Pkg Number: 091

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	(1,750)	(1,750)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	(17,035)	(17,035)	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(18,785)	(18,785)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$18,785)	(\$18,785)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(18,785)	(18,785)	100.00%
TOTAL EXPENDITURES	-	(\$18,785)	(\$18,785)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	18,785	18,785	100.00%
TOTAL ENDING BALANCE	-	\$18,785	\$18,785	100.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Statewide AG Adjustment
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	-	(4,596)	(4,596)	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(4,596)	(4,596)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$4,596)	(\$4,596)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(4,596)	(4,596)	100.00%
TOTAL EXPENDITURES	-	(\$4,596)	(\$4,596)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	4,596	4,596	100.00%
TOTAL ENDING BALANCE	-	\$4,596	\$4,596	100.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: IT Software and Database Support
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4315 IT Professional Services				
3400 Other Funds Ltd	95,000	95,000	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	95,000	95,000	0	0.00%
TOTAL SERVICES & SUPPLIES	\$95,000	\$95,000	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	95,000	95,000	0	0.00%
TOTAL EXPENDITURES	\$95,000	\$95,000	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(95,000)	(95,000)	0	0.00%
TOTAL ENDING BALANCE	(\$95,000)	(\$95,000)	\$0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Option Package Re-class AS1 to AS2
 Pkg Group: POL Pkg Type: POL Pkg Number: 114

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	4,272	-	(4,272)	(100.00%)
SALARIES & WAGES				
3400 Other Funds Ltd	4,272	-	(4,272)	(100.00%)
TOTAL SALARIES & WAGES	\$4,272	-	(\$4,272)	(100.00%)
OTHER PAYROLL EXPENSES				
3220 Public Employees Retire Cont				
3400 Other Funds Ltd	725	-	(725)	(100.00%)
3230 Social Security Taxes				
3400 Other Funds Ltd	326	-	(326)	(100.00%)
OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	1,051	-	(1,051)	(100.00%)
TOTAL OTHER PAYROLL EXPENSES	\$1,051	-	(\$1,051)	(100.00%)
PERSONAL SERVICES				
3400 Other Funds Ltd	5,323	-	(5,323)	(100.00%)
TOTAL PERSONAL SERVICES	\$5,323	-	(\$5,323)	(100.00%)

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
 2019-21 Biennium
 Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
 Package: Option Package Re-class AS1 to AS2
 Pkg Group: POL Pkg Type: POL Pkg Number: 114

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
3400 Other Funds Ltd	5,323	-	(5,323)	(100.00%)
TOTAL EXPENDITURES	\$5,323	-	(\$5,323)	(100.00%)
ENDING BALANCE				
3400 Other Funds Ltd	(5,323)	-	5,323	100.00%
TOTAL ENDING BALANCE	(\$5,323)	-	\$5,323	100.00%

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF

2019-21

PROD FILE

AGENCY:83300 HEALTH RELATED LICENSING BRDS

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:017-00-00 000 Mortuary and Cemeter

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		7,920			7,920
000	MEAHZ7006	HP	PRINCIPAL EXECUTIVE/MANAGER D	1	1.00	24.00	6,326.00		151,824			151,824
000	MMN X5248	AP	COMPLIANCE SPECIALIST 3	1	1.00	24.00	7,561.00		181,464			181,464
000	MMS X0119	AP	EXECUTIVE SUPPORT SPECIALIST 2	1	1.00	24.00	4,666.00		111,984			111,984
000	OAS C0107	AP	ADMINISTRATIVE SPECIALIST 1	1	1.00	24.00	3,918.00		94,032			94,032
000	OAS C1216	AP	ACCOUNTANT 2	1	1.00	24.00	4,727.00		113,448			113,448
000	OAS C5232	AP	INVESTIGATOR 2	1	1.00	24.00	4,950.00		118,800			118,800
000	OAS C5246	AP	COMPLIANCE SPECIALIST 1	1	1.00	24.00	4,950.00		118,800			118,800
000				7	7.00	168.00	2,061.00		898,272			898,272
				7	7.00	168.00	2,061.00		898,272			898,272

01/17/19 REPORT NO.: PPDPLAGYCL
 REPORT: SUMMARY LIST BY PKG BY AGENCY
 AGENCY:83300 HEALTH RELATED LICENSING BRDS

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		36,714			36,714
000	MEAHZ7004	HP	PRINCIPAL EXECUTIVE/MANAGER C	5	5.00	120.00	7,472.80		896,736			896,736
000	MEAHZ7006	HP	PRINCIPAL EXECUTIVE/MANAGER D	1	1.00	24.00	6,326.00		151,824			151,824
000	MENNZ0104	AP	OFFICE SPECIALIST 2	1	.75	18.00	3,846.00		69,228			69,228
107	MENNZ0108	AP	ADMINISTRATIVE SPECIALIST 2	3	2.75	66.00	4,709.80		313,212			313,212
000	MMN X5248	AP	COMPLIANCE SPECIALIST 3	1	1.00	24.00	7,561.00		181,464			181,464
000	MMS X0119	AP	EXECUTIVE SUPPORT SPECIALIST 2	1	1.00	24.00	4,666.00		111,984			111,984
103	OAS C0104	AP	OFFICE SPECIALIST 2		.00	.00	3,737.00					
000	OAS C0107	AP	ADMINISTRATIVE SPECIALIST 1	2	2.00	48.00	4,051.50		192,336			192,336
000	OAS C1216	AP	ACCOUNTANT 2	1	1.00	24.00	4,727.00		113,448			113,448
000	OAS C5232	AP	INVESTIGATOR 2	2	2.00	48.00	4,950.00		237,600			237,600
000	OAS C5246	AP	COMPLIANCE SPECIALIST 1	2	2.00	48.00	4,622.50		221,880			221,880
111	UA C5232	AP	INVESTIGATOR 2	3	3.00	72.00	4,072.20		317,640			317,640
				22	21.50	516.00	1,738.21		2,844,066			2,844,066

01/17/19 REPORT NO.: PPDPLAGYCL
REPORT: SUMMARY LIST BY PKG BY AGENCY
AGENCY:83300 HEALTH RELATED LICENSING BRDS

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

2019-21
PICS SYSTEM: BUDGET PREPARATION
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PROD FILE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				22	21.50	516.00	1,738.21		2,844,066			2,844,066