



# Oregon Mental Health Regulatory Agency

---

2019 - 2021  
Governor's Budget

**Oregon Board of Psychology**  
3218 Pringle Road SE, Ste. 130  
Salem, OR 97302-6309  
[www.oregon.gov/psychology](http://www.oregon.gov/psychology)

**Oregon Board of Licensed Professional Counselors & Therapists**  
3218 Pringle Road SE, Ste. 120  
Salem, OR 97302-6309  
[www.oregon.gov/oblpc](http://www.oregon.gov/oblpc)

**MENTAL HEALTH REGULATORY AGENCY  
INTRODUCTORY INFORMATION**

---

**TABLE OF CONTENTS**

**INTRODUCTORY INFORMATION**

EXECUTIVE DIRECTOR CERTIFICATION..... 3

**LEGISLATIVE ACTION**

SENATE BILL 5513 (2017) ..... 5

SB 5513 BUDGET REPORT AND MEASURE SUMMARY..... 6

HOUSE BILL 5006 (2017, RELEVANT PAGES) ..... 12

**AGENCY SUMMARY**

BUDGET SUMMARY GRAPHICS ..... 17

MISSION STATEMENT & STATUTORY AUTHORITY ..... 20

AGENCY STRATEGIC PLAN..... 27

CRITERIA FOR 2019-21 BUDGET DEVELOPMENT ..... 34

STATE-OWNED BUILDINGS AND INFRASTRUCTURE..... 36

MAJOR INFORMATION TECHNOLOGY PROJECTS/INITIATIVES..... 37

SUMMARY OF 2019-21 BUDGET (BDV104) ..... 38

PROGRAM PRIORITIZATION FOR 2019-21 (107BF23)..... 47

REDUCTION OPTIONS (107BF17)..... 50

ORGANIZATION CHART 2017-19 ..... 52

ORGANIZATION CHART 2019-21 ..... 53

AGENCY-WIDE PROGRAM UNIT SUMMARY (BPR010)..... 54

**REVENUE**

REVENUE FORECAST NARRATIVE (107BF02) ..... 55

DETAIL OF FEE, LICENSE, OR ASSESSMENT REVENUE PROPOSED FOR INCREASE (107BF08)..... 58

DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUE (BPR012) ..... 59

# MENTAL HEALTH REGULATORY AGENCY

## INTRODUCTORY INFORMATION

---

### PROGRAM UNITS

ESSENTIAL PACKAGES .....	63
POLICY OPTION PACKAGE 101- CREATE A COMPLIANCE SPECIALIST-2 POSITION .....	81
DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUE (BPR012) .....	92

### SPECIAL REPORTS

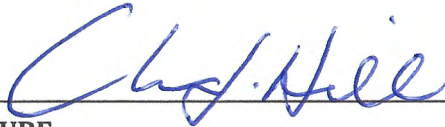
ANNUAL PERFORMANCE PROGRESS REPORT / KEY PERFORMANCE MEASURES.....	95
AUDITS RESPONSE REPORT .....	110
AFFIRMATIVE ACTION REPORT .....	111
SUMMARY CROSS REFERENCE LISTING AND PACKAGES (BSU003A).....	112
POLICY PACKAGE LIST BY PRIORITY (BSU004A) .....	114
BUDGET SUPPORT- DETAIL REVENUES AND EXPENDITURES (BDV103A) .....	115
VERSION/COLUMN COMPARISON- DETAIL (ANA100A).....	133
PACKAGE COMPARISON- DETAIL (ANA101A).....	143
SUMMARY LIST BY PACKAGE BY SUMMARY XREF (PPDPLBUDCL).....	173
SUMMARY LIST BY PACKAGE BY AGENCY (PPDPLAGYCL) .....	178
DETAIL LISTING BY SUMMARY XREF AGENCY (PPDPLWSBUD).....	180
PACKAGE FISCAL IMPACT REPORT (PPDPFISCAL) .....	183

**MENTAL HEALTH REGULATORY AGENCY  
INTRODUCTORY INFORMATION**

---

**CERTIFICATION**

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

<p><u>Mental Health Regulatory Agency</u> <b>AGENCY NAME</b></p>	<p><u>3218 Pringle Rd. SE, Suite 130, Salem 97302-6309</u> <b>AGENCY ADDRESS</b></p>
<p> <b>SIGNATURE</b></p>	<p><u>Executive Director, Charles Hill</u> <b>TITLE</b></p>

**MENTAL HEALTH REGULATORY AGENCY  
INTRODUCTORY INFORMATION**

---

**THIS PAGE INTENTIONALLY LEFT BLANK**

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

79th OREGON LEGISLATIVE ASSEMBLY-2017 Regular Session

### Enrolled Senate Bill 5513

Printed pursuant to Senate Interim Rule 213.28 by order of the President of the Senate in conformance with pre-session filing rules, indicating neither advocacy nor opposition on the part of the President (at the request of Oregon Department of Administrative Services)

CHAPTER .....

AN ACT

Relating to the financial administration of specified boards; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

**SECTION 1.** Notwithstanding any other law limiting expenditures, the amount of \$2,064,008 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon Board of Licensed Professional Counselors and Therapists.

**SECTION 2.** Notwithstanding any other law limiting expenditures, the amount of \$1,450,005 is established for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the State Board of Psychologist Examiners.

**SECTION 3.** This 2017 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2017 Act takes effect July 1, 2017.

Passed by Senate April 26, 2017

.....  
Lori L. Brocker, Secretary of Senate

.....  
Peter Courtney, President of Senate

Passed by House May 24, 2017

.....  
Tina Kotek, Speaker of House

Received by Governor:

.....M....., 2017

Approved:

.....M....., 2017

.....  
Kate Brown, Governor

Filed in Office of Secretary of State:

.....M....., 2017

.....  
Dennis Richardson, Secretary of State

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

79th Oregon Legislative Assembly – 2017 Regular Session

**SB 5513 A BUDGET REPORT and MEASURE SUMMARY**

**Carrier: Sen. Thomsen**

**Joint Committee On Ways and Means**

---

**Action Date:** 04/21/17

**Action:** Do pass with amendments. (Printed A-Eng.)

**Senate Vote**

**Yeas:** 11 - DeBoer, Devlin, Frederick, Hansell, Johnson, Manning Jr, Monroe, Roblan, Steiner Hayward, Thomsen, Winters

**Nays:** 1 - Girod

**House Vote**

**Yeas:** 9 - Gomberg, Holvey, Huffman, McLane, Nathanson, Rayfield, Smith G, Stark, Williamson

**Exc:** 2 - Smith Warner, Whisnant

**Prepared By:** Anthony Medina, Department of Administrative Services

**Reviewed By:** Kim To, Legislative Fiscal Office

---

**Mental Health Regulatory Agency  
2017-19**

**SB 5513 A**

1 of 6

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

### Budget Summary\*

	2015-17 Legislatively Approved Budget <sup>(1)(2)</sup>	2017-19 Current Service Level <sup>(2)</sup>	2017-19 Committee Recommendation	Committee Change from 2015-17 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 2,950,769	\$ 2,741,358	\$ 3,514,013	\$ 563,244	19.1%
Total	\$ 2,950,769	\$ 2,741,358	\$ 3,514,013	\$ 563,244	19.1%

### Position Summary

Authorized Positions	12	8	11	-1
Full-time Equivalent (FTE) positions	9.00	7.00	11.00	2.00

<sup>(1)</sup> Includes adjustments through December 2016

\* Excludes Capital Construction expenditures

<sup>(2)</sup> Figure includes OBLPCT & OBP

### Summary of Revenue Changes

The Board of Licensed Professional Counselors and Therapists (BLPCT) and the Oregon Board of Psychologist Examiners (BPE) are both supported by Other Funds revenues generated from licensing fees, examinations and other miscellaneous sources, including civil penalties and sales of publications. The Subcommittee approved the BLPCT's request to increase its renewal fee by \$40 for all licensees bringing in an estimated \$320,600 in additional revenue.

### Summary of Education Subcommittee Action

The BLPCT ensure only qualified individuals are licensed to practice as Professional Counselors and Marriage and Family Therapists in Oregon. The agency is responsible for the licensure and regulation of Licensed Professional Counselors, Licensed Family and Marriage Therapists and interns registered to obtain either or both licenses. The BPE's mission is to protect public welfare by ensuring the ethical and legal practice of psychology in Oregon. This is accomplished by licensing psychologists, examining candidates for professional psychology and investigating complaints relating to the unethical, unprofessional or unlicensed practice of psychology.

The Subcommittee approved a budget for the Mental Health Regulatory Agency of \$3,514,013 Other Funds. This is a 19% increase from 2015-17 Legislatively Approved Budget.



# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

### Board of Counselors and Therapists – 001

- **Package 101 – Budget Balancing:** Provides \$512,350 Other Funds expenditure limitation, as well as authority for 3 positions and 3.50 FTEs for staffing and facilities changes reflecting the redistribution of positions and expenditures equitable between the two boards. This package also approves the Board's \$40 renewal fee increase and anticipates increasing revenues by \$320,600 for the 2017-19 biennium.
- **Package 102 – Online Database and IT Professional Services:** Provides \$54,664 Other Funds expenditure limitation to upgrade the agency's database to support licensing and investigative functions.

### Oregon Board of Psychologist Examiners – 002

- **Package 100 – Budget Merge:** This package merges the budget structures of the Board of Psychologist Examiners into the budget structure of the Board of Licensed Professional Counselors and Therapists at the 2017-19 Current Services Level. This package is the companion to House Bill 2319.
- **Package 101 – Budget Balancing:** Provides position authority for 0.50 FTE as part of staffing and facilities changes reflecting the redistribution of positions and expenditures equitable between the two boards.
- **Package 102 – Online Database and IT Professional Services:** Provides \$49,664 Other Funds expenditure limitation to upgrade the agency's database to support licensing and investigative functions.
- **Package 103 – Administrative Hearings:** Increases Other Funds expenditure limitation by \$103,022 for Administrative hearings costs.
- **Package 104 – Attorney General Fees:** Increases Other Funds expenditure limitation by \$38,604 to cover attorney general fees.
- **Package 105 – Oregon State Police Background Checks:** Increases Other Funds expenditure limitation by \$14,351 to cover background checks.

### Summary of Performance Measure Action

See attached Legislatively Adopted 2017-19 Key Performance Measures form.

# MENTAL HEALTH REGULATORY AGENCY LEGISLATIVE ACTION

## DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Mental Health Regulatory Agency  
Anthony Medina - (971) 209-9980

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2015-17 Legislatively Approved Budget at Dec 2016 *	\$ -	\$ -	\$ 1,541,750	\$ -	\$ -	\$ -	\$ 1,541,750	6	4.50
2017-19 Current Service Level (CSL)*	\$ -	\$ -	\$ 1,496,994	\$ -	\$ -	\$ -	\$ 1,496,994	4	3.50
<b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>									
<b>SCR 001 - Board of Counselors and Therapists</b>									
<b>Package 101: Budget Balancing</b>									
Personal Services	\$ -	\$ -	\$ 448,078	\$ -	\$ -	\$ -	\$ 448,078	3	3.50
Services and Supplies	\$ -	\$ -	\$ 64,272	\$ -	\$ -	\$ -	\$ 64,272		
<b>Package 102: Online Database and IT Prof. Services</b>									
Services and Supplies	\$ -	\$ -	\$ 54,664	\$ -	\$ -	\$ -	\$ 54,664		
<b>SCR 002 - Board of Psychologist Examiners</b>									
<b>(1) Package 100: Budget Merger</b>									
Personal Services	\$ -	\$ -	\$ 691,988	\$ -	\$ -	\$ -	\$ 691,988	4	3.50
Services and Supplies	\$ -	\$ -	\$ 552,376	\$ -	\$ -	\$ -	\$ 552,376		
<b>Package 101: Budget Balancing</b>									
Personal Services	\$ -	\$ -	\$ 6,394	\$ -	\$ -	\$ -	\$ 6,394	0	0.50
Services and Supplies	\$ -	\$ -	\$ (6,394)	\$ -	\$ -	\$ -	\$ (6,394)		
<b>Package 102: Online Database and IT Prof. Services</b>									
Services and Supplies	\$ -	\$ -	\$ 49,664	\$ -	\$ -	\$ -	\$ 49,664		
<b>Package 103: Administrative Hearings</b>									
Services and Supplies	\$ -	\$ -	\$ 103,022	\$ -	\$ -	\$ -	\$ 103,022		
<b>Package 104: Attorney General Fees</b>									
Services and Supplies	\$ -	\$ -	\$ 38,604	\$ -	\$ -	\$ -	\$ 38,604		
<b>Package 105: OSP Background Checks</b>									
Services and Supplies	\$ -	\$ -	\$ 14,351	\$ -	\$ -	\$ -	\$ 14,351		
<b>TOTAL ADJUSTMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,017,019</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,017,019</b>	<b>7</b>	<b>7.50</b>
<b>SUBCOMMITTEE RECOMMENDATION *</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,514,013</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,514,013</b>	<b>11</b>	<b>11.00</b>
% Change from 2015-17 Leg Approved Budget	0.0%	0.0%	127.9%	0.0%	0.0%	0.0%	127.9%	83.3%	144.4%
% Change from 2017-19 Current Service Level	0.0%	0.0%	134.7%	0.0%	0.0%	0.0%	134.7%	175.0%	214.3%

\*Excludes Capital Construction Expenditures

(1) Merges Board of Psychologist Examiners into Oregon Board of License Professional Counselors and Therapists to create the Mental Health Regulatory Agency

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

### Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 4/19/2017 12:46:35 PM

**Agency:** Licensed Professional Counselors and Therapists, Board of

**Mission Statement:**

To protect and benefit the public by setting strong licensing standards for professional counselors and marriage and family therapists. Standards include education, experience, and examinations. Licensees must abide by a Code of Ethics, complete continuing education, and provide clients with licensee background information and how to contact the Board.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. Percent of complaints presented to the Board within 90 days of receipt of complaint.		Approved	21%	85%	85%
2. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Expertise	Approved	84%	85%	85%
	Overall		71%	85%	85%
	Availability of Information		69%	85%	85%
	Timeliness		61%	85%	85%
	Helpfulness		77%	85%	85%
	Accuracy		74%	85%	85%
3. Board Best Practices - Percent of total best practices met by the Board.		Approved	88%	100%	100%

**LFO Recommendation:**

LFO recommends approval of KPM and targets as presented. However, LFO recommends that the Board of Licensed Professional Counselors and Therapists spend the interim working with the Board of Psychologists Examiners, DAS, and LFO to improve and align the two boards' KPMs once the Mental Health Regulatory Agency is fully merged.

**SubCommittee Action:**

Approved LFO recommendation.

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

### Legislatively Approved 2017 - 2019 Key Performance Measures

Published: 4/19/2017 12:46:04 PM

**Agency:** Psychologist Examiners, Board of

**Mission Statement:**

Our mission is to protect and benefit public health and safety; and promote quality in the psychology profession.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2018	Target 2019
1. RESIDENCY SUPERVISION - Percent of supervisors and residents who rate supervision process as "good" or "excellent" as effective preparation for competent and ethical professionals.		Approved	94%	95%	95%
2. EXAMINATION - Percent of examiners and examinees who rate the board-administered exam as "good" or "excellent" as an effective screen for competent and ethical professionals.		Approved	79%	97%	97%
3. CONTINUING EDUCATION - Percent of continuing education reports that meet requirements at first review.		Approved	43%	90%	90%
4. COMPLAINT INVESTIGATIONS - Percent of uncontested case consumer complaint investigations completed within six months.		Approved	59%	80%	80%
5. CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.	Availability of Information	Approved	73%	85%	85%
	Accuracy		79%	85%	85%
	Expertise		79%	85%	85%
	Helpfulness		81%	85%	85%
	Overall		76%	85%	85%
	Timeliness		79%	85%	85%
6. BOARD BEST PRACTICES - Percent of total best practices met by the Board.		Approved	100%	100%	100%

**LFO Recommendation:**

LFO recommends approval of KPM and targets as presented. However, LFO recommends that the Board of Psychologists Examiners spend the interim working with the Board of Licensed Professional Counselors and Therapists, DAS, and LFO to improve and align the two boards' KPMs once the Mental Health Regulatory Agency is fully merged.

**SubCommittee Action:**

Approved LFO recommendation.

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

79th OREGON LEGISLATIVE ASSEMBLY-2017 Regular Session

### Enrolled House Bill 5006

Introduced and printed pursuant to House Rule 12.00. Pre-session filed (at the request of Oregon Department of Administrative Services)

CHAPTER .....

AN ACT

Relating to state financial administration; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

**SECTION 1.** In addition to and not in lieu of any other appropriation, there is appropriated to the Emergency Board, for the biennium beginning July 1, 2017, out of the General Fund, the amount of \$50,000,000 for the purposes for which the Emergency Board lawfully may allocate funds.

**SECTION 2.** (1) In addition to and not in lieu of any other appropriation, there is appropriated to the Emergency Board, for the biennium beginning July 1, 2017, out of the General Fund, the amount of \$100,000,000, to be allocated to state agencies for state employee compensation changes for the biennium beginning July 1, 2017.

(2) If any of the moneys appropriated by subsection (1) of this section are not allocated by the Emergency Board prior to December 1, 2018, the moneys remaining on that date become available for any purpose for which the Emergency Board lawfully may allocate funds.

**SECTION 3.** (1) In addition to and not in lieu of any other appropriation, there is appropriated to the Emergency Board, for the biennium beginning July 1, 2017, out of the General Fund, the amount of \$10,000,000, to be allocated to state agencies for compensation changes driven by collective bargaining for workers who are not state employees.

(2) If any of the moneys appropriated by subsection (1) of this section are not allocated by the Emergency Board prior to December 1, 2018, the moneys remaining on that date become available for any purpose for which the Emergency Board lawfully may allocate funds.

**SECTION 4.** In addition to and not in lieu of any other appropriation, there are appropriated to the Oregon Department of Administrative Services, for the biennium beginning July 1, 2017, out of the General Fund, the following amounts for the following purposes:

- (1) Bradshaw Drop  
Irrigation Canal project..... \$ 1,895,000
- (2) Medford Holly Theatre  
restoration..... \$ 1,000,000
- (3) Harry and David  
Baseball Park..... \$ 750,000
- (4) Vietnam Wall Replica  
project in Medford ..... \$ 250,000
- (5) Cities of Turner, Aumsville  
and Salem flood mitigation..... \$ 40,000

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

**SECTION 143.** Notwithstanding any other law limiting expenditures, the limitation on expenditures established by section 2 (1), chapter \_\_, Oregon Laws 2017 (Enrolled House Bill 5017), for the biennium beginning July 1, 2017, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Legislative Administration Committee is increased by \$239,358 for costs of issuance of general obligation bonds.

**SECTION 144.** Notwithstanding any other provision of law, the General Fund appropriation made to the Legislative Administration Committee by section 1 (2), chapter \_\_, Oregon Laws 2017 (Enrolled House Bill 5017), for the biennium beginning July 1, 2017, is increased by \$906,053 for debt service.

**SECTION 145.** Notwithstanding any other provision of law, the authorized appropriations and expenditure limitations for the biennium beginning July 1, 2017, for the following agencies and programs are changed by the amounts specified:

---

(1) ADMINISTRATION.

---

Agency/Program/Funds	2017 Oregon Laws Chapter/ Section	Adjustment
<b>Oregon Advocacy Commissions Office:</b>		
<b>Operating Expenses</b>		
General Fund	Ch. 370	-\$6,529
<b>Oregon Department of Administrative Services</b>		
<b>Debt Service:</b>		
General Fund	HB 5002 1(5)	-77,892
<b>Chief Operating Office</b>		
Other funds	HB 5002 2(1)	-233,141
<b>Chief Financial Office</b>		
Other funds	HB 5002 2(2)	-102,593
<b>Office of the State Chief Information Officer</b>		
Other funds	HB 5002 2(3)	-262,556
<b>Chief Human Resource Office</b>		
Other funds	HB 5002 2(4)	-164,465
<b>OSCIO - State Data Center</b>		
<b>- Operations</b>		
Other funds	HB 5002 2(5)(a)-1,	1,151,456
<b>OSCIO - State Data Center</b>		
<b>- Equipment Replace</b>		
Other funds	HB 5002 2(5)(c)	-58,324
<b>Enterprise Asset Management</b>		
Other funds	HB 5002 2(6)	+436,361
<b>Enterprise Goods and Services</b>		

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

General Fund	Ch. 510 1	-69,365
Operating Expenses		
- Non-assessments		
Other funds	Ch. 510 2	-2,553
Operating Expenses		
- Assessments		
Other funds	Ch. 510 3	-135,318
Operating Expenses		
Federal funds	Ch. 510 4	-1,625

---

(2) CONSUMER AND BUSINESS SERVICES.

---

	2017 Oregon Laws Chapter/ Section	Adjustment
Oregon Board of Accountancy:		
Operating Expenses		
Other funds	Ch. 90 1	-\$56,046
State Board of Tax Practitioners:		
Operating Expenses		
Other funds	Ch. 376 1	-18,835
Construction Contractors Board:		
Operating Expenses		
Other funds	Ch. 261	-461,875
Oregon Board of Licensed Professional Counselors and Therapists:		
Operating Expenses		
Other funds	Ch. 262 1	-24,871
State Board of Psychologist Examiners:		
Operating Expenses		
Other funds	Ch. 262 2	-26,589
State Board of Chiropractic Examiners:		
Operating Expenses		
Other funds	Ch. 96	-51,085
State Board of Licensed Social Workers:		
Operating Expenses		
Other funds	Ch. 371	-25,841
Oregon Board Of Dentistry:		
Operating Expenses		
Other funds	Ch. 97	-38,848
Health-Related Licensing Boards:		

# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

Federal funds	SB 5540 5(3)	-4,693
<b>Rail</b>		
Other funds	SB 5540 4(13)	-22,366
Federal funds	SB 5540 5(4)	-101,026
<b>Transportation Safety</b>		
Other funds	SB 5540 4(14)	-126,057
Federal funds	SB 5540 5(5)	-112,373
<b>Central Services</b>		
Other funds	SB 5540 4(15)	-15,432,922
Federal funds	SB 5540 5(6)	-1,316

---

**SECTION 146.** This 2017 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2017 Act takes effect July 1, 2017.

Passed by House July 5, 2017

.....  
 Timothy G. Sekerak, Chief Clerk of House

.....  
 Tina Kotek, Speaker of House

Passed by Senate July 6, 2017

.....  
 Peter Courtney, President of Senate

Received by Governor:

..... M, ....., 2017

Approved:

..... M, ....., 2017

.....  
 Kate Brown, Governor

Filed in Office of Secretary of State:

..... M, ....., 2017

.....  
 Dennis Richardson, Secretary of State



# MENTAL HEALTH REGULATORY AGENCY

## LEGISLATIVE ACTION

---

Federal funds	SB 5540 5(3)	-4,693
<b>Rail</b>		
Other funds	SB 5540 4(13)	-22,366
Federal funds	SB 5540 5(4)	-101,026
<b>Transportation Safety</b>		
Other funds	SB 5540 4(14)	-126,057
Federal funds	SB 5540 5(5)	-112,373
<b>Central Services</b>		
Other funds	SB 5540 4(15)	-15,432,922
Federal funds	SB 5540 5(6)	-1,316

---

**SECTION 146.** This 2017 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2017 Act takes effect July 1, 2017.

Passed by House July 5, 2017

.....  
 Timothy G. Sekerak, Chief Clerk of House

.....  
 Tina Kotek, Speaker of House

Passed by Senate July 6, 2017

.....  
 Peter Courtney, President of Senate

Received by Governor:

..... M., 2017

Approved:

..... M., 2017

.....  
 Kate Brown, Governor

Filed in Office of Secretary of State:

..... M., 2017

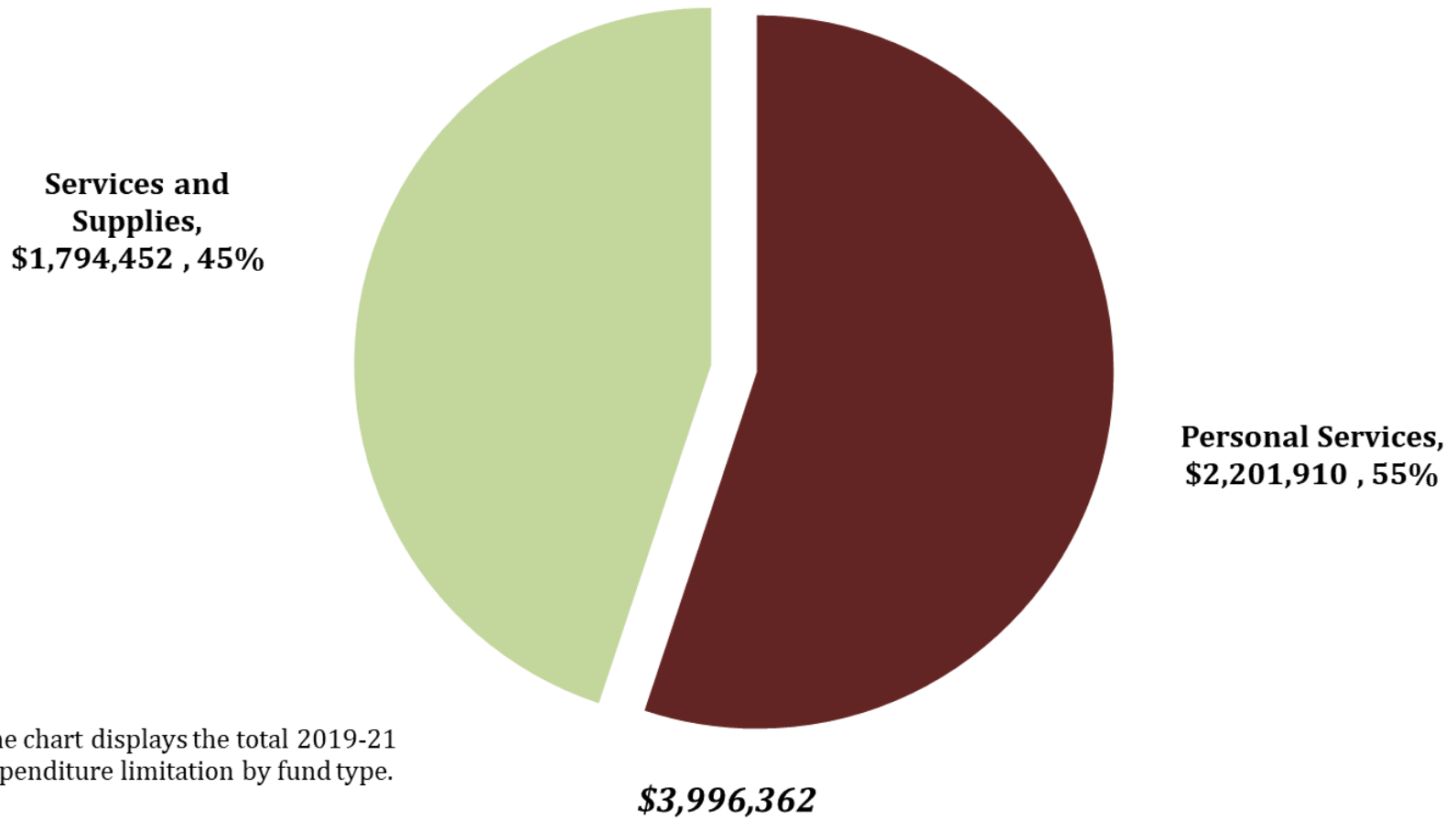
.....  
 Dennis Richardson, Secretary of State

**MENTAL HEALTH REGULATORY AGENCY  
AGENCY SUMMARY**

---

**Budget Summary Graphics**

**Governor's Budget  
2019-21**



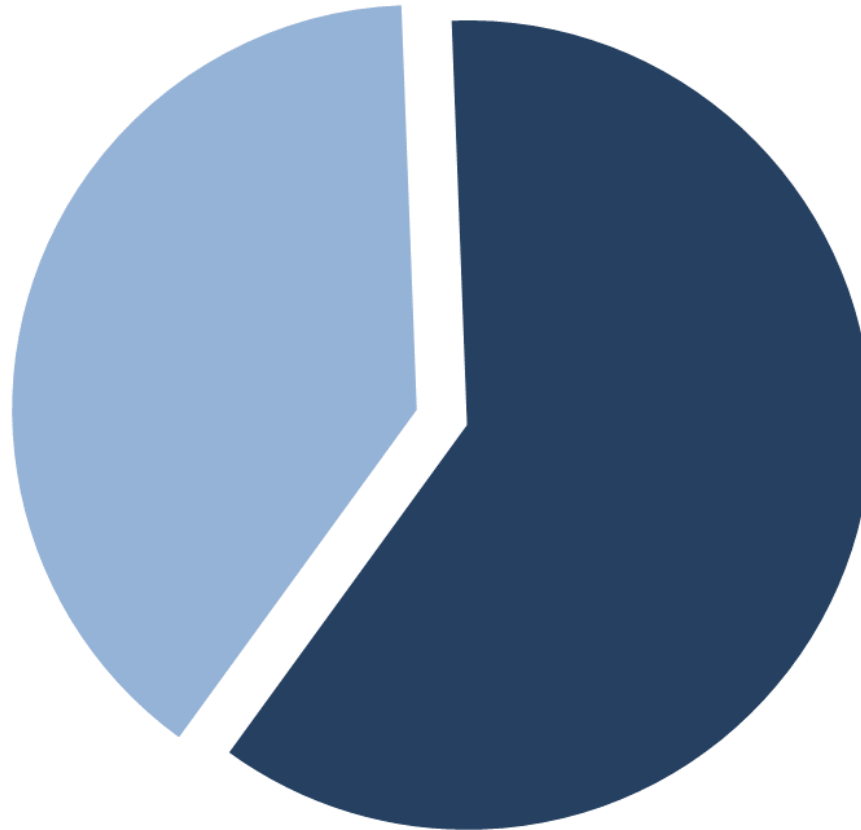
**MENTAL HEALTH REGULATORY AGENCY  
AGENCY SUMMARY**

---

# Distribution by Fund Type

2019-21 Governor's Budget

**Oregon Board of  
Psychology (OBOP),  
Other Funds:  
\$1,574,379  
39%**



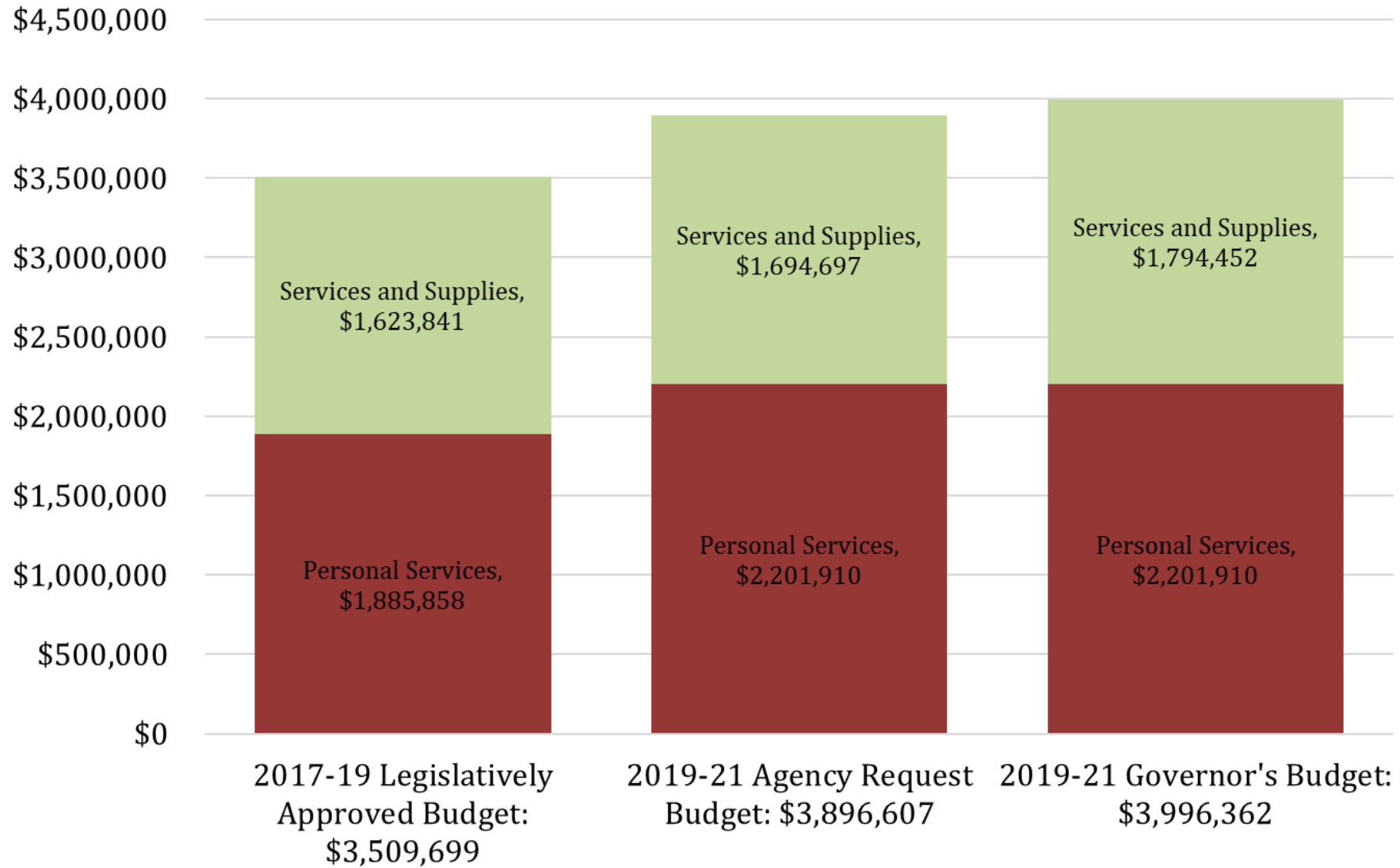
**Oregon Board of  
Licensed  
Professional  
Counselors and  
Therapists  
(OBLPCT), Other  
Funds: \$2,421,983  
61%**

This chart illustrates that the agency is 100% funded by other funds.

**\$3,996,362**

**MENTAL HEALTH REGULATORY AGENCY  
AGENCY SUMMARY**

**Budget Comparison**



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

### MISSION STATEMENT & STATUTORY AUTHORITY

The Mental Health Regulatory Agency (MHRA) was created to protect the public from harm by providing administrative and regulatory oversight to two regulated boards that regulate mental health professions in the State:

- The Board of Psychology; and
- The Board of Licensed Professional Counselors and Therapists.

MHRA's enabling statutes can be found at [ORS 675.160](#) through 178.

MHRA performs the following functions for the regulated boards:

- Budgeting;
- Recordkeeping;
- Staffing;
- Contracting;
- Procedure and policymaking; and
- Performance and standard setting functions.

The boards maintain their own separate authority for:

- Complaint investigations;
- Regulatory enforcement;
- Establishment and collection of fees;
- Licensing criteria including education, training and examination; and
- Practice standards including the adoption of a code of ethics.

MHRA is under the supervision and control of one Executive Director who is responsible for the performance of the duties, functions and powers, and organization of the Agency. The Agency is 100% supported by “Other Funds” generated from licensing renewals, fees and civil penalties.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

### *Oregon Board of Psychology – Mission and Description of the Board*

The mission of the Oregon Board of Psychology (OBOP) is to promote, preserve, and protect the public health and welfare by ensuring the ethical and legal practice of psychology. OBOP was created for the purpose of determining the qualifications of applicants to practice psychology in Oregon, and issuing and renewing licenses. The Board investigates complaints of professional misconduct made against licensees, and is also charged with safeguarding the people of the State of Oregon from the dangers of unqualified and improper practice of psychology.

Practicing psychology means rendering or offering to render supervision, consultation, evaluation or therapy services to individuals, groups or organizations for the purpose of diagnosing or treating behavioral, emotional or mental disorders. It is unlawful to practice psychology or represent oneself as a psychologist without first being properly licensed by the OBOP. To "represent oneself as a psychologist" means to use any terminology, title or description of services incorporating the words "psychology," "psychological," "psychotherapy," or "psychologist," or to offer or render to individuals or to groups of individuals services included in the practice of psychology.

The Board consists of nine members. Six members are licensed psychologists; and three members are from the general public, not associated with the profession. All members are appointed by the Governor to three-year terms and confirmed by the Senate. The Board hires staff to administer all official business. The Board meets bimonthly, usually at its offices in Salem. Decisions are made in open public meetings where guests are encouraged to attend.

Board program areas include:

- **Applications:** In 2018, the Board received and processed 175 applications for licensure. This process includes verification of education, work experience, other credentials, references, and a fingerprint-based national criminal background check. The Board reviews and approves psychologist resident supervision contracts which allow licensure candidates to complete the required post-doctoral supervised work experience in Oregon.
- **Examinations:** The Board approves candidates' eligibility to take the national written examination (the Examination for Professional Practice in Psychology, or EPPP). The Board also prepares and mandates passage of an Oregon Jurisprudence Examination, which is administered monthly. The Board's Education Committee reviews current exam questions and modifies or develop new test items.
- **Licensing:** Through biennial birth month licensure renewals, the Board processes approximately 2,000 renewals biennially to psychologists (doctorate level) and psychologist associates (master's level). Additionally, the Board issues about 25 limited permits to out-of-state psychologists annually.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- **Continuing Education:** Licensees are required to complete 40 hours of continuing education (CE) activities every two years, including four hours devoted to professional ethics and four hours of cultural competency training. New licensees must complete seven hours of pain management education within their first two-year renewal period. Licensees attest to having met the CE requirements at renewal, and each calendar year the Board selects a random 20% of renewed licensees for an audit. Audited licensees must provide complete proof of CE activities.
- **Consumer Protection:** The Board pursues all complaints relating to the unethical, unprofessional, or unlicensed practice of psychology. The Board opened 62 new compliance cases in 2018. Complaints are typically reported to the Board; however, on occasion the Board will initiate investigations when it becomes aware of alleged unethical or illegal behavior of licensees and those practicing psychology without a license. The Board also monitors disciplined licensees.

Many of the issues brought to the Board include custody evaluations, parole evaluations, unlicensed practice of psychology, dual relationships, inappropriate therapy or treatment plans, and occasionally billing disputes. Allegations of sexual misconduct are especially demanding on the Board's time and resources. In general, after the investigation is complete, the Board's compliance staff provide a final written report to the Board for its review. After evaluation of the facts and issues, the Board decides whether to dismiss the case or to take steps towards issuing a sanction. When discipline is ordered, the respondent is notified about the Board's intent to impose discipline and has an opportunity to appeal the Board's notice through a contested case hearing process before an administrative law judge. Frequently, the Board and the Attorney General's office work together to explore the option of negotiating a settlement before scheduling a case hearing. Unlike other similar boards, OBOP does not have the authority to recover costs of the disciplinary process, resulting in significant enforcement-related costs that must be absorbed by the Board.

### *Oregon Board of Licensed Professional Counselors and Therapists – Mission and Description of the Board*

The mission of the Oregon Board of Licensed Professional Counselors and Therapists (OBLPCT) is protect the public by identifying and regulating the practice of qualified mental health counselors and marriage and family therapists. OBLPCT was created for the purpose of licensing and regulating licensed professional counselors (LPCs) and licensed marriage and family therapists (LMFTs). The Board is also charged with safeguarding the people of the State of Oregon from the dangers of unqualified and improper practice of professional counseling and marriage and family therapy.

“Marriage and family therapy” means the assessment, diagnosis or treatment of mental, emotional or behavioral disorders involving the application of family systems or other psychotherapeutic principles and methods in the delivery of services to individuals, couples, children, families, groups or organizations.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

“Professional counseling” means the assessment, diagnosis or treatment of mental, emotional or behavioral disorders involving the application of mental health counseling or other psychotherapeutic principles and methods in the delivery of services to individuals, couples, children, families, groups or organizations.

Unless exempted, it is unlawful for a person not licensed by OBLPCT to engage in or purport to the public to be engaged in the practice of professional counseling under the title “licensed professional counselor,” or to engage in or purport to the public to be engaged in the practice of marriage and family therapy under the title of “licensed marriage and family therapist.”

The Board consists of eight members: three professional counselors; two marriage and family therapists; a member of faculty of a school that trains counselors or therapists; and two public members. All members are appointed by the Governor to three-year terms and confirmed by the Senate. The Board hires staff to administer all official business. The Board meets bimonthly, usually at its offices in Salem. The Board is funded solely from licensing fees and other miscellaneous revenues such as publication sales and civil penalties. Decisions are made in open public meetings where guests are encouraged to attend.

Board program areas include:

- **Applications:** In 2018, the Board received and processed 777 applications for licensure. This process includes verification of education, work experience, other credentials, references, and a fingerprint-based national criminal background check. The Board reviews and approves internship registration plans which allow licensure candidates to complete the required post-master’s degree supervised work experience in Oregon.
- **Examinations:** The Board approves candidate’s eligibility to take a qualifying national written examination as a prerequisite to licensure. The Board also prepares and mandates passage of an Oregon Law and Rule Examination. The Board’s Education Committee reviews current exam questions and modifies or develop new test items.
- **Licensing:** The Board processes approximately 5,800 renewals annually to licensees and registered interns.
- **Continuing Education:** Licensees are required to complete 40 hours of continuing education (CE) activities every two years, including six hours devoted to professional ethics and four hours of cultural competency training. Licensees enter qualifying CE programs as part of their annual renewal, and each calendar year a random 20% of renewing licensees are audited and must provide complete proof of CE activities.
- **Consumer Protection:** The Board pursues all complaints relating to the unethical, unprofessional, or unlicensed practice of professional counseling or marriage and family therapy. The Board opened 132 new compliance cases in 2018. Complaints are



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

typically reported to the Board; however, on occasion the Board will initiate investigations when it becomes aware of alleged unethical or illegal behavior of licensees and those practicing without a license. The Board also monitors disciplined licensees.

The type of complaints includes breach of ethics, confidentiality, inappropriate relationships with clients, negligence, incompetence, alcohol or drug use, mental health issues, failure to report child abuse, providing false information on application for license or renewal, and unlicensed practice of professional counseling or marriage and family therapy. The Board's authority to discipline licensees is specified in ORS 675.745. The range of discipline includes refusal to issue or renew a license, issue a reprimand, suspend or revoke a license, impose a civil penalty, or require additional training or supervision. The Board also has authority to recover costs of the disciplinary process from a licensee or unlicensed person practicing in violation of the law.

### Oregon Revised Statutes (ORS)

#### **Boards' Enabling Statutes:**

##### **[ORS Chapter 675](#)**

ORS 675.010 - 675.150 – PSYCHOLOGISTS

ORS 675.705 - 675.835 – LICENSED PROFESSIONAL COUNSELORS AND MARRIAGE AND FAMILY THERAPISTS

- Defines the practice of the regulated professions
- Licensure requirements and exemptions
- Investigations, enforcement procedures, sanctions & civil penalties
- Powers and structure of the Board

#### **Statutes Pertaining to the Practice of Psychology, Counseling and Marriage & Family Therapy:**

- [ORS Ch. 40](#), Oregon Evidence Code (Privileges)
  - Rule 504, Psychotherapist – Patient Privilege; Rule 504-5, Communications Revealing Intent to Commit Certain Crimes; Rule 507-1, certified advocate-victim privilege; Rule 511, waiver of privilege by voluntary disclosure.
- [ORS 107.154](#), Authority of Parent when Other Parent Granted Sole Custody of Child
- [ORS 109.672 – 109.695](#), Rights of Minors
- [ORS 109.672 - 109.695](#), Rights of Minors
- [ORS 124.050 - 124.095](#), Reporting of Abuse of Elderly Persons
- [ORS 137.765 - 137.771](#), Sexually Violent Dangerous Offenders
- [ORS 179.495 - 179.508](#), Inmate Records
- [ORS 192.515 - 192.517](#), Records of Individuals with Disability or Mental Illness

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- [ORS 192.518 - 192.524](#), Protected Health Information. *See also, HIPAA (45 C.F.R. parts 160 and 164).*
- [ORS 419B.005 - 419B.050](#), Reporting of Child Abuse Reporting of Child Abuse
- [ORS 419B195](#), Counsel
- [ORS 426](#), Persons with Mental Illness; Sexually Dangerous Persons
- [ORS 430.735 - 430.768](#), Abuse Reporting for Mentally Ill or Developmentally Disabled Persons
- [ORS 609.650 - 609.654](#), Reporting of Animal Abuse
- **[ORS 676](#), Health Professionals Generally**
  - Doctor Title Act- regulates use of the title “doctor”
  - Duty to report prohibited or unprofessional conduct
  - Processing of complaints against health professionals

### Oregon Administrative Rules (OARs)

#### **Board of Psychology:**

##### **[OAR Chapter 858](#)**

- [Division 10](#) - Procedural Rules: Includes educational requirements for licensure and application process.
- [Division 20](#) - Complaints, Investigations, and Contested Case Hearings.
- [Division 30](#) - Fees.
- [Division 40](#) - Continuing Education.

##### **[APA Ethical Principles of Psychology and Code of Conduct](#)**

Adopted as the code of conduct for psychologists and psychologist associates in Oregon (OAR 858-010-0075).

#### **Board of Licensed Professional Counselors and Therapists:**

##### **[OAR Chapter 833](#)**

- [Division 1](#) - Procedural
- [Division 10](#) - Definitions
- [Division 20](#) - Application methods
- [Division 30](#) - LPC requirements
- [Division 40](#) - LMFT requirements

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- [Division 50](#) - Registered intern requirements
- [Division 70](#) - Fee
- [Division 75](#) - General Licensure Provisions
- [Division 80](#) - Continuing education
- [Division 100](#) - Code of Ethics
- [Division 110](#) - Compliance
- [Division 120](#) - Criminal history checks
- [Division 130](#) - Supervisor requirements

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

### AGENCY STRATEGIC PLAN

#### 2017-19 Accomplishments

The Boards are now administered under the Mental Health Regulatory Agency (MHRA), which was created effective January 1, 2018 pursuant to House Bill 2319. This idea grew from a 2013 Interagency Agreement to establish a Pilot Project to share the same Executive Director and Management Analyst, which continued to 2017. The Boards introduced the new administrative agency concept (LC 668) during the 2017 Legislative Session, after laying extensive groundwork for the restructuring. Since the passage of the Bill on May 18, 2017, the Boards have worked towards implementation that has included updating of accounting procedures, finding efficiencies in recordkeeping and staffing, establishing uniform policies and procedures, and streamlining workflow processes. The Oregon Board of Licensed Professional Counselors and Therapists (BLPCT) office has moved so that it is co-located with the Oregon Board of Psychology (OBOP); now all MHRA staff are working in the same office area and sharing resources. The Agency's lessor agreed to construct additional enclosed office spaces to assist the Agency's expansion of its compliance section, enabling staff to conduct confidential investigations in secure offices. This work was completed in April of 2018.

In August of 2015, OBLPCT began the onerous task of overhauling its entire Oregon Administrative Rules (OARs), Chapter 833. The Board formed a Laws and Rules Committee (LRC) and an Education Committee (EC), tasked with reviewing and making recommendations on the rules. From November of 2015 through March of 2018, the Committees held many public meetings to go through the various rule sections piece by piece and identify needed changes. Two rules advisory committees were formed specifically to review the ethics code and distance counseling rules. The various committees reported their progress and recommendations to the Board during numerous public meetings. The Board adopted permanent rule amendments to Divisions 10, 110, and 120 effective August 8, 2016. Effective October 10, 2016, a new division 75 was adopted, Division 60 was repealed, and various amendments were made to divisions 20, 30, 40, 50, 70, 80, and 130. After much consideration, on June 12, 2017 the Board adopted the 2014 American Counseling Association (ACA) Code of Ethics as the code of professional conduct applicable to licensed professional counselors, licensed marriage and family therapists, registered interns, and applicants. Division 100 was thereby amended, effective January 1, 2018. Finally, on June 7, 2018, the Board adopted its rule advisory committee's recommendation to repeal Division 90 related to distance counseling, since the ACA Code now covered this area. Important accomplishments related to this rule overhaul project have included:

- Reduce redundant language, resulting in a 22% reduction in the number of words.
- Establish an inactive license, consistent with other related health licensing boards.
- Streamline and better organize the rules to make them clearer to stakeholders and more straightforward to administer.
- Clarify vague language, consistent with the State's "Plain Language" policies.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- Revise outdated ethics code and distance counseling provisions.
- Remove the complicated five-year supervisor registry renewal requirement, and instead implements a CE requirement of three clock hours of supervision-related training for supervisors.
- Implement the streamlined statewide uniform fitness determination process and criminal records administrative rules, as mandated by HB 3168 (2013) and HB 2250 (2015).
- Clarify and amend requirements and processes for examination, rulemaking, contested case hearings, application and reapplication, information to be provided to the Board, continuing education, and investigations.
- Add a requirement that licensees complete four clock hours of cultural competency continuing education during each two-year reporting period, in accordance with HB 2611 (2013).

Effective March 20, 2017, OBOP amended Oregon Administrative Rule (OAR) 858-020-0055, which modified its investigation process by eliminating the “Thirty-Day Letter” step required prior to commencing procedures for imposing sanctions. The Board reviewed the investigation process in detail at its strategic planning session of November 19, 2016 and determined that the thirty-day requirement resulted in an unnecessary burden for both the Board and the respondent in compliance matters. The old rule added an additional unnecessary step to issue a letter specifying allegations and require yet another response from the respondent within 30 days, prior to issuing a notice of proposed action. It frequently confused respondents who were being asked a second time to respond to the same allegations subsequent to completion of the investigation. This redundant step delayed the investigation process by at least two months, and frequently led to a slower resolution of complaints. When it is reviewing a case, the Board may still opt to continue the investigation when more information is needed to make a decision. Since adoption, the Board has found that removing this unnecessary step has helped to expedite compliance matters to a quicker resolution.

OBOP was also successful in the passage and implementation of its name change from the “State Board of Psychologist Examiners.” The Board introduced the name change concept (LC 687) to update its cumbersome agency name, which reflected an antiquated notion of the Board’s function. House Bill 2328 became effective on January 1, 2018, and since that time the Board has worked to update its name on web and printed materials.

The Agency has also completed a project to establish a new MHRA website and to redesign the two existing Board websites. The old websites ran on a version of Microsoft SharePoint that will no longer be supported in 2020; all state agencies are required to migrate to the new version. This sizeable project has included research, planning, performance of website analytics, content audit and review, task metadata, usability testing, new web structure development, submission and approval by the Office of the State Chief Information Officer, web redesign building and staging, coordination with stakeholders, staff training, and publishing. The Agency was part of the first cohort of small agencies to go through this process. The three new websites went live on September 11, 2018.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

The Agency has also contracted with the Department of Administrative Support for information technology desktop support services beginning in July 2018. This replaces the previous vendor who did not wish to continue services past the 2015-17 biennium. Additionally, the Boards have completed the project to scan and digitally store all licensure files, establishing a “paperless” office. This has reduced the need for office space that was previously used to store paper files, allowing the Agency to recapture approximately 150 square feet of usable space.

It is also important to note here some of the challenges faced by the Agency during the 2017 Legislative Session. OBOP introduced an important legislative concept (LC 688) that would have allowed OBOP to assess disciplinary costs to respondents, aligning it with other licensing boards and helping to control ever increasing expenditures related to attorney general and administrative hearings. Unfortunately though, House Bill 2329 died in committee, and the Board continues to have no real option but to pass these added costs on to its licensee base in the form of fees. Similarly, OBLPCT introduced LC 717 in response to stakeholder concerns about a loophole in BLPCT’s practice act. The “Counselor Education Exemption” removes the Board’s authority to act on reported cases of unlicensed practice of counseling and therapy- including numerous cases that have included highly unethical conduct- simply because the practitioner does not have a qualifying master’s degree. House Bill 2361 also died in committee after receiving some opposition, so this confusing and concerning exemption remains law.

### Long-Term Agency Objectives

#### **LONG TERM GOAL #1: Assure Oregonians receive professional and ethical mental health services.**

*(OBOP KPM #1- Residency Supervision Satisfaction; OBOP KPM #2- Examination; OBOP KPM #3- Continuing Education; OBLPCT KPM #2- Customer Satisfaction)*

1. Determine most effective resident and intern education and training, assuring ethical practice.
  - ✓ Maintain online Supervision Registry.
  - ✓ Review educational preparation requirements for licensure.
2. Determine most effective pre-licensure screening to assure high quality professional and ethical practice.
  - ✓ Improve the Boards’ pre-licensure screening for professional competence and ethical behavior.
  - ✓ Periodically review and modify as necessary the Boards’ licensure examinations for relevance and alignment with current statutes and administrative rules.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

3. Improve consumer protection via Licensee/Applicant database and website interface.
  - ✓ Develop plain language documents describing the Board's ORS and OAR requirements.
  - ✓ Continue to revise all website communication implementing "plain language" goals.
4. Improve Board websites to increase Licensee/Applicant compliance with laws and rules.
  - ✓ Research potential website links to "best practices" education and documents.
  - ✓ Expand and improve website explanatory materials and forms (e.g. FAQs)
5. Determine most effective method to maintain licensee competence and ethical behavior.
  - ✓ Continue regular listserv communications with Licensees/Interns/Applicants.
  - ✓ Publish Board newsletters quarterly.
  - ✓ Set high standards and monitor trends for continuing education.

### **LONG TERM GOAL #2: Streamline complaint investigation process, and make public information available as soon as possible.**

*(OBOP KPM #4- Complaint Investigation Timeliness; OBOP KPM #5- Customer Satisfaction; OBLPCT KPM #1- Complaint Investigation Timeliness)*

1. Present all complaints to the Board within 120 days of receipt of complaint, and complete all uncontested case consumer complaint investigations within six months.
  - ✓ Continue weekly monitoring and review of complaint investigation case status.
  - ✓ Continue to utilize Consumer Protection Committee (CPC) to expedite case processing during Board meetings and assist staff with investigation focus.
  - ✓ Continue timely reporting of Board actions to federal databank.
2. Educate consumers by publishing disciplinary action information and statistics on web site.
  - ✓ Publish all disciplinary actions on Board website within five days of action.
  - ✓ Include disciplinary information in quarterly newsletter (OBOP).
  - ✓ Regularly update disciplinary reports summarizing recent Board actions on web site.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

### **LONG TERM GOAL #3: Excellent customer service.**

*(OBOP KPM #5 / OBLPCT KPM #2- Customer Satisfaction)*

1. Create more user-friendly and efficient interface between Board office and customers.
  - ✓ Notify applicants of application approval and issue license renewals within three days of meeting requirements.
  - ✓ Continue cross training and development of MHRA staff.
  - ✓ Respond to telephone and email inquiries in a helpful and courteous manner.
2. Improve Board office response time to consumers and licensees, and the public.
  - ✓ Continue to monitor staff workload and request additional resources as needed.
  - ✓ Continue regular meetings with key stakeholder liaisons regarding Board initiatives, actions and policy.
  - ✓ Improve consumer and licensee understanding of board processes, including the compliant process.
  - ✓ Utilize technology when possible to automate processes and reduce processing times.

### **LONG TERM GOAL #4: Regulate in a manner that supports a positive climate in Oregon for the mental health professions.**

*(OBOP KPM #5 / OBLPCT KPM #2- Customer Satisfaction; OBOP KPM #6 / OBLPCT KPM #3- Board Best Practices)*

1. Develop strong working relationships with stakeholders.
  - ✓ Continue to publish meeting notices and public session agendas on the website at least one week prior to regular Board meetings.
  - ✓ Continue to improve efforts of Board transparency.
  - ✓ Actively seek comments from consumers and licensees on relevant board operations.
  - ✓ Respond quickly and thoroughly to requests for information.
  - ✓ Continue to monitor national best practice for further opportunities to facilitate mobility while maintaining high standards for professional licensure in Oregon.
2. Increase Board accessibility to stakeholders.
  - ✓ Continue regular contacts and informal exchange of views with the professional association.



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- ✓ Develop opportunities for Board members and/or staff to speak at local and national conferences, colleges and universities.
  - ✓ Develop Board liaisonship with professional associations.
3. Continue to identify and recruit a diverse pool of Board members to fill vacancies as they occur, working closely with the Governor's office and other stakeholders.

### PARTNERSHIPS

- Association of State and Provincial Psychology Boards (ASPPB)
- National Board for Certified Counselors (NBCC)
- Oregon Psychological Association (OPA)
- American Association for Marriage and Family Therapy (AAMFT)
- American Psychological Association (APA)
- Oregon Counseling Association (ORCA)
- Oregon Association for Marriage and Family Therapy (OAMFT)
- Coalition of Oregon Professional Associations for Counseling and Therapy (COPACT)
- The Conference on Licensing, Enforcement and Regulation (CLEAR)
- Department of Health and Human Services (federal databases for discipline reporting)
- Other professional associations
- Other jurisdictional psychology, counseling, and marriage and family therapy licensing bodies
- Other Oregon health licensing boards

### Short-Term Board Objectives

- **Establish a new Agency database.** The Boards have determined to replace their outdated and dysfunctional databases with a new online multifunctional database. The database will be more secure and user friendly, and will include with new capabilities that will allow the Agency to operate more efficiently. This includes expanded online functionality and payment processing. Implementation will include:

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- Identifying an optimal database solution by working with: other agencies; the Department of Administrative Services Risk Management, IT Services, and Procurement; potential vendors; the Boards' current database vendor; the Office of the State Chief Information Officer; the State Enterprise Security Office; the Department of Justice; and other stakeholders.
- Working with the database vendor to effectively transfer data and determine necessary database functions.
- Incorporating new online applications and license renewals that will help to reduce staff processing times and avoid repetitive and manual data entry. Also, adding a new licensee and consumer ability to order and pay for information requests online, improved procedures for application, renewal and investigation- all resulting in enhanced customer service.
- **Continue new Agency Implementation and Restructuring.**
  - Review and revise staff position descriptions and duties, focusing on creating efficiencies and planning for contingencies.
  - Continue to identify opportunities to streamline operations, and create internal auditing processes to ensure compliance with applicable procedures, laws and rules.
  - Refocus and shift resources to accommodate ever-increasing licensee base, volume of complaints received, and number of mandated state reporting requirements, particularly the continued growth of reporting related to receivables.

The Agency's other objectives for 2019-2021 include continuing to build on existing programs and activities shown to provide measurable and meaningful results while identifying new ways to improve the Boards' positive effect on consumers and the professions they regulate.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

### CRITERIA FOR 2019-21 BUDGET DEVELOPMENT

This biennium, the Agency has focused on the costs of operating the Boards professionally and successfully to ensure the protection of Oregon's public while supporting Excellence in State Government. The Agency reviewed and evaluated the cost of Board operations, the need to ensure performance measure excellence, and the ability to meet the long-term and short-term goals of the Boards. Below is a brief discussion of the criteria used in the 2019-21 Board budget development process.

#### **Cost of Board Operations**

The Agency based the 2019-21 budget on the costs associated with operating the Boards to ensure the protection of Oregon's public. The budget was reviewed to meet the needs of the agency and its stakeholders. Primary costs are related to staffing and office space needed to meet the increasing workload. The Boards have faced a continued growing number of licensure applications received, license renewals processed, and compliance investigations.

#### **Long Term and Short Term Goals**

The Agency took into account the Boards' long-term and short-term goals in the 2019-21 Budget.

#### **Environmental Factors**

The Agency incorporates the following environmental factors in developing and implementing its strategic plan and budget:

- **Population Growth/Migration**  
As the state population continues to grow, the demand for qualified practitioners in the professions regulated by the Boards continues to grow as well.
- **Performance Measurement**  
The statewide initiative to quantify government performance and its effect on the state's quality of living provides the Boards with an effective mechanism to measure its progress in key performance areas, based on the Boards' mission and goals. The Agency budgeted for the resources needed to ensure the achievement of performance measure excellence.
- **Regulatory Streamlining**  
Statewide efforts to make regulation simpler, faster and cheaper for business form the backdrop that influences much of the Boards' decision-making process in determining how to best provide services that reduce barriers to practice while retaining public protection standards.

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

---

- **Economic Conditions**

While the Boards are funded solely by licensee fees and penalties and do not receive general or lottery funds, general statewide economic conditions affect Boards' operations. Changes to the structure of funding and delivery of health and mental health care may have significant impact on the mental health professions.

- **Professional Development**

Rapid developments in the professions regulated by the Agency provide an ongoing challenge to “stay ahead of the curve” and to respond quickly and effectively to clarify scope of practice questions for both practitioners and the public. There will be a heightened need for trained practitioners in health and mental wellness fields in the future.

**MENTAL HEALTH REGULATORY AGENCY**  
**AGENCY SUMMARY**

---

**STATE-OWNED BUILDINGS AND INFRASTRUCTURE**

The Agency leases office space and has not owned any buildings or infrastructure during the 2019-21 biennium.

**MENTAL HEALTH REGULATORY AGENCY**  
**AGENCY SUMMARY**

---

**MAJOR INFORMATION TECHNOLOGY PROJECTS/INITIATIVES**

The Agency has no major technology projects (\$1,000,000+) planned for the 2019-21 biennium

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
 Mental Health Regulatory Agency  
 2019-21 Biennium

Governor's Budget  
 Cross Reference Number: 10800-000-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
2017-19 Leg Adopted Budget	11	11.00	3,462,553	-	-	3,462,553	-	-	-
2017-19 Emergency Boards	-	-	47,146	-	-	47,146	-	-	-
<b>2017-19 Leg Approved Budget</b>	<b>11</b>	<b>11.00</b>	<b>3,509,699</b>	<b>-</b>	<b>-</b>	<b>3,509,699</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2019-21 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	112,238	-	-	112,238	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
<b>Subtotal 2019-21 Base Budget</b>	<b>11</b>	<b>11.00</b>	<b>3,621,937</b>	<b>-</b>	<b>-</b>	<b>3,621,937</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(18,501)	-	-	(18,501)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	7,057	-	-	7,057	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(11,444)</b>	<b>-</b>	<b>-</b>	<b>(11,444)</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(101,351)	-	-	(101,351)	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(101,351)</b>	<b>-</b>	<b>-</b>	<b>(101,351)</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	110,290	-	-	110,290	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	37,141	-	-	37,141	-	-	-

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
 Mental Health Regulatory Agency  
 2019-21 Biennium

Governor's Budget  
 Cross Reference Number: 10800-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	147,431	-	-	147,431	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
<b>Subtotal: 2019-21 Current Service Level</b>	<b>11</b>	<b>11.00</b>	<b>3,656,573</b>	<b>-</b>	<b>-</b>	<b>3,656,573</b>	<b>-</b>	<b>-</b>	<b>-</b>



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
 Mental Health Regulatory Agency  
 2019-21 Biennium

Governor's Budget  
 Cross Reference Number: 10800-000-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
<b>Subtotal: 2019-21 Current Service Level</b>	<b>11</b>	<b>11.00</b>	<b>3,656,573</b>	-	-	<b>3,656,573</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2019-21 Current Service Level</b>	<b>11</b>	<b>11.00</b>	<b>3,656,573</b>	-	-	<b>3,656,573</b>	-	-	-
080 - E-Boards									
080 - May 2018 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Policy Packages									
081 - September 2018 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	136,504	-	-	136,504	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(13,187)	-	-	(13,187)	-	-	-
092 - Statewide AG Adjustment	-	-	(23,562)	-	-	(23,562)	-	-	-
101 - Create A Compliance Specialist-2 position	1	1.00	240,034	-	-	240,034	-	-	-
<b>Subtotal Policy Packages</b>	<b>1</b>	<b>1.00</b>	<b>339,789</b>	<b>-</b>	<b>-</b>	<b>339,789</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total 2019-21 Governor's Budget</b>	<b>12</b>	<b>12.00</b>	<b>3,996,362</b>	<b>-</b>	<b>-</b>	<b>3,996,362</b>	<b>-</b>	<b>-</b>	<b>-</b>
Percentage Change From 2017-19 Leg Approved Budget	9.09%	9.09%	13.87%	-	-	13.87%	-	-	-
Percentage Change From 2019-21 Current Service Level	9.09%	9.09%	9.29%	-	-	9.29%	-	-	-

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

**Mental Health Regulatory Agency  
Board of Counselors & Therapists  
2019-21 Biennium**

**Governor's Budget  
Cross Reference Number: 10800-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2017-19 Leg Adopted Budget	7	7.00	2,039,137	-	-	2,039,137	-	-	-
2017-19 Emergency Boards	-	-	40,604	-	-	40,604	-	-	-
<b>2017-19 Leg Approved Budget</b>	<b>7</b>	<b>7.00</b>	<b>2,079,741</b>	<b>-</b>	<b>-</b>	<b>2,079,741</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2019-21 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	4	-	60,136	-	-	60,136	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2019-21 Base Budget</b>	<b>11</b>	<b>7.00</b>	<b>2,139,877</b>	<b>-</b>	<b>-</b>	<b>2,139,877</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(18,501)	-	-	(18,501)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	4,317	-	-	4,317	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(14,184)</b>	<b>-</b>	<b>-</b>	<b>(14,184)</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(46,000)	-	-	(46,000)	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(46,000)</b>	<b>-</b>	<b>-</b>	<b>(46,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	53,643	-	-	53,643	-	-	-
State Gov't & Services Charges Increase/(Decrease)			34,467	-	-	34,467	-	-	-

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
Board of Counselors & Therapists  
2019-21 Biennium

Governor's Budget  
Cross Reference Number: 10800-001-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
Subtotal	-	-	88,110	-	-	88,110	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	27,728	-	-	27,728	-	-	-
<b>Subtotal: 2019-21 Current Service Level</b>	<b>11</b>	<b>7.00</b>	<b>2,195,531</b>	<b>-</b>	<b>-</b>	<b>2,195,531</b>	<b>-</b>	<b>-</b>	<b>-</b>

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
Board of Counselors & Therapists  
2019-21 Biennium

Governor's Budget  
Cross Reference Number: 10800-001-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
<b>Subtotal: 2019-21 Current Service Level</b>	<b>11</b>	<b>7.00</b>	<b>2,195,531</b>	-	-	<b>2,195,531</b>	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2019-21 Current Service Level</b>	<b>11</b>	<b>7.00</b>	<b>2,195,531</b>	-	-	<b>2,195,531</b>	-	-	-
080 - E-Boards									
080 - May 2018 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	-	-	-	-	-
Policy Packages									
081 - September 2018 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	88,728	-	-	88,728	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(8,572)	-	-	(8,572)	-	-	-
092 - Statewide AG Adjustment	-	-	(9,726)	-	-	(9,726)	-	-	-
101 - Create A Compliance Specialist-2 position	1	0.65	156,022	-	-	156,022	-	-	-
<b>Subtotal Policy Packages</b>	<b>1</b>	<b>0.65</b>	<b>226,452</b>	-	-	<b>226,452</b>	-	-	-
<b>Total 2019-21 Governor's Budget</b>	<b>12</b>	<b>7.65</b>	<b>2,421,983</b>	-	-	<b>2,421,983</b>	-	-	-
Percentage Change From 2017-19 Leg Approved Budget	71.43%	9.29%	16.46%	-	-	16.46%	-	-	-
Percentage Change From 2019-21 Current Service Level	9.09%	9.29%	10.31%	-	-	10.31%	-	-	-

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
Oregon Board of Psychologists  
2019-21 Biennium

Governor's Budget  
Cross Reference Number: 10800-002-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
2017-19 Leg Adopted Budget	4	4.00	1,423,416	-	-	1,423,416	-	-	-
2017-19 Emergency Boards	-	-	6,542	-	-	6,542	-	-	-
<b>2017-19 Leg Approved Budget</b>	<b>4</b>	<b>4.00</b>	<b>1,429,958</b>	<b>-</b>	<b>-</b>	<b>1,429,958</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>2019-21 Base Budget Adjustments</b>									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(4)	-	52,102	-	-	52,102	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
<b>Subtotal 2019-21 Base Budget</b>	<b>-</b>	<b>4.00</b>	<b>1,482,060</b>	<b>-</b>	<b>-</b>	<b>1,482,060</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Essential Packages</b>									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	2,740	-	-	2,740	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>2,740</b>	<b>-</b>	<b>-</b>	<b>2,740</b>	<b>-</b>	<b>-</b>	<b>-</b>
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(55,351)	-	-	(55,351)	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>(55,351)</b>	<b>-</b>	<b>-</b>	<b>(55,351)</b>	<b>-</b>	<b>-</b>	<b>-</b>
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	56,647	-	-	56,647	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	2,674	-	-	2,674	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>59,321</b>	<b>-</b>	<b>-</b>	<b>59,321</b>	<b>-</b>	<b>-</b>	<b>-</b>

12/12/18  
1:32 PM

Page 7 of 9

BDV104 - Biennial Budget Summary  
BDV104

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
 Oregon Board of Psychologists  
 2019-21 Biennium

Governor's Budget  
 Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	(27,728)	-	-	(27,728)	-	-	-
<b>Subtotal: 2019-21 Current Service Level</b>	-	4.00	1,461,042	-	-	1,461,042	-	-	-

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Summary of 2019-21 Biennium Budget

Mental Health Regulatory Agency  
Oregon Board of Psychologists  
2019-21 Biennium

Governor's Budget  
Cross Reference Number: 10800-002-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
<b>Subtotal: 2019-21 Current Service Level</b>	-	4.00	1,461,042	-	-	1,461,042	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
<b>Modified 2019-21 Current Service Level</b>	-	4.00	1,461,042	-	-	1,461,042	-	-	-
080 - E-Boards									
080 - May 2018 E-Board	-	-	-	-	-	-	-	-	-
<b>Subtotal Emergency Board Packages</b>	-	-	-	-	-	-	-	-	-
Policy Packages									
081 - September 2018 Emergency Board	-	-	-	-	-	-	-	-	-
090 - Analyst Adjustments	-	-	47,776	-	-	47,776	-	-	-
091 - Statewide Adjustment DAS Chgs	-	-	(4,615)	-	-	(4,615)	-	-	-
092 - Statewide AG Adjustment	-	-	(13,836)	-	-	(13,836)	-	-	-
101 - Create A Compliance Specialist-2 position	-	0.35	84,012	-	-	84,012	-	-	-
<b>Subtotal Policy Packages</b>	-	0.35	113,337	-	-	113,337	-	-	-
<b>Total 2019-21 Governor's Budget</b>	-	4.35	1,574,379	-	-	1,574,379	-	-	-
Percentage Change From 2017-19 Leg Approved Budget	-100.00%	8.75%	10.10%	-	-	10.10%	-	-	-
Percentage Change From 2019-21 Current Service Level	-	8.75%	7.76%	-	-	7.76%	-	-	-

# MENTAL HEALTH REGULATORY AGENCY AGENCY SUMMARY

## PROGRAM PRIORITIZATION FOR 2019-21

### Program 1: Oregon Board of Licensed Professional Counselors and Therapists

Program Prioritization for 2019-21																					
<b>Agency Name: Mental Health Regulatory Agency</b>																		<b>Agency Number: 10800</b>			
Agency-Wide Priorities for 2019-21 Biennium																					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measures(s)	Primary Purpose Program-Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included or Reduction in Optima (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request	
Agcy	Prgm	Div																			
10800	002	MHRA	OBOP	Oregon Board of Psychology	1, 2, 3, 4, 5, 6	3		1,461,042				\$ 1,461,042	4	4.00	Y	Y	\$	ORS 675.010 - 675.150		ARB = \$1,545,054; represents increase of \$84,012	
10800	001	MHRA	OBLPCT	Oregon Board of Licensed Professional Counselors and Therapists	1, 2, 3	3		2,195,531				\$ 2,195,531	7	7.00	Y	Y	\$	ORS 675.705 - 675.885		ARB = \$2,351,553; represents increase of \$156,022	
												\$ -									
												\$ -									
												\$ -									
												\$ -									
												\$ -									
												\$ -									
												\$ -									
												\$ -									
												\$ 3,656,573									
												\$ 3,656,573	11	11.00							

**7. Primary Purpose Program/Activity Exists**

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

**19. Legal Requirement Code**

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Prioritize each program activity for the Agency as a whole

**Document criteria used to prioritize activities:**

While the Agency considers both Boards high priority, OBOP was established in 1963 to regulate the practice of psychology, many years prior to OBLPCT's establishment in 1989. Licensure as a professional counselor and marriage and family therapist was not required, and the Board did not have a practice act until recent years. Therefore, the OBOP program was ranked higher priority



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### Program 2: Oregon Board of Psychology

#### Program Prioritization for 2019-21

Agency Name: <i>Mental Health Regulatory Agency</i>																						
2019-21 Biennium																	Agency Number: 10800					
Program 2: Oregon Board of Psychology																						
Program/Division Priorities for 2019-21 Biennium																						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measures(s)	Primary Purpose Program-Activity Code	GF	LF	OF	NL-OF	FF	NL-FF	TOTAL FUNDS	Pos.	FTE	How or Enhanced Program (Y/N)	Included or Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request		
Agc : Prgm / Div																						
10800: 002	MHRA	OBOP	Oregon Board of Psychology	1, 2, 3, 4, 5, 6	3			1,461,042				\$ 1,461,042	4	4.00	Y	Y	S	ORS 675.010 - 675.150		ARB = \$1,545,054; represents increase of \$64,012		
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
												\$ -										
								1,461,042				\$ 1,461,042	4	4.00								

#### 7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

#### 19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS

Document criteria used to prioritize activities:



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### REDUCTION OPTIONS

ACTIVITY OR PROGRAM <small>(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)</small>	DESCRIBE REDUCTION <small>(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2019-21 AND 2021-23)</small>	AMOUNT AND FUND TYPE <small>(GF, LF, OF, FF. IDENTIFY REVENUE SOURCE FOR OF, FF)</small>	RANK AND JUSTIFICATION <small>(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)</small>
Out of State Travel	Eliminate Out of State Travel. Decreases the ability for national networking, reducing the Agency's ability to keep up on national trends and contacts.	\$11,998 (OF)	1
Instate Travel	Reduce in-state travel by 75%. Decreases the ability for in-person board meetings, planning sessions, and committee meetings. Reduces Agency effectiveness.	\$19,016 (OF)	2
Employee Training	Reduce employee training by 50%. Decreases the ability of Agency staff to maintain or strengthen their skills.	\$3,549 (OF)	3
Administrative Services	Eliminate 1.0 FTE Office Assistant 2 position. Reduces Agency's ability to maintain updated data and records, slowing service time. Places burden on licensing and investigative staff to perform clerical tasks, taking away from crucial mission-oriented tasks.	\$2,000 (OF)	4
Other Services & Supplies	Inhibits communication and support of agency projects and Board initiatives.	\$10,000 (OF)	5
Professional Services	Reduces professional services by 15%. Hinders the ability to contract for expert witnesses for compliance hearings, reducing the Agency's ability	\$51,009 (OF)	6

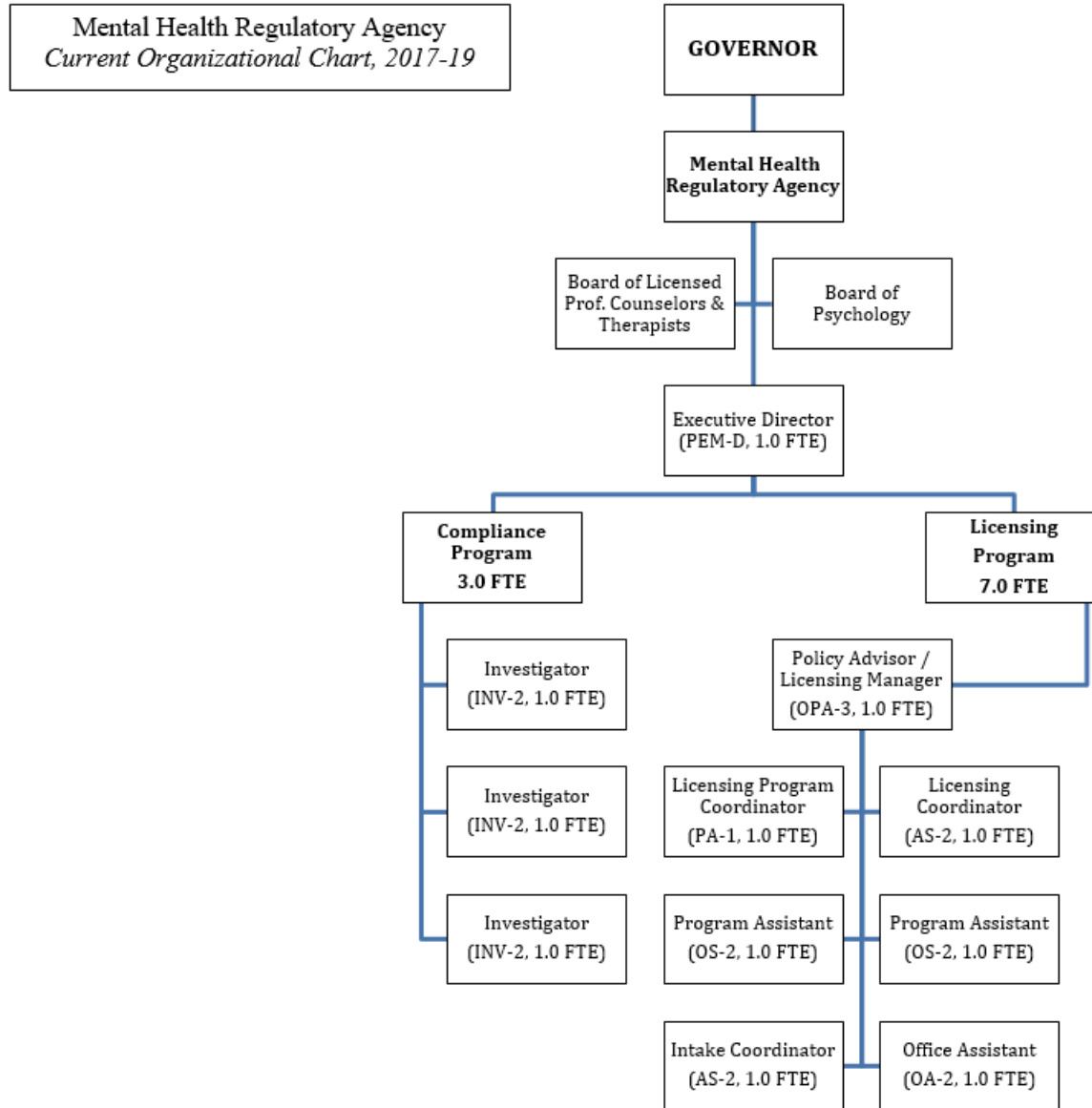
## MENTAL HEALTH REGULATORY AGENCY AGENCY SUMMARY

	to support and uphold enforcement actions that protect the public from improper mental health practice.		
Administrative Services	Eliminate 1.0 FTE Office Specialist 2 position. Reduces Agency's ability to provide customer service for daily operations. Agency processing of licensure applications, renewals, and compliance cases will slow significantly.	\$71,760 (OF)	7
Investigations	Eliminate 1.0 FTE Investigator 2 position. Threatens the Boards' ability to properly protect the public through timely and thorough compliance investigations.	\$85,560 (OF)	8
Attorney General	Reduces access to assigned assistant attorney general by 12%. This impairs the Agency's access to legal advice to interpret and enforce laws and rules, and to pursue and uphold enforcement actions that protect the public from improper mental health practice.	\$47,520 (OF)	9

# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

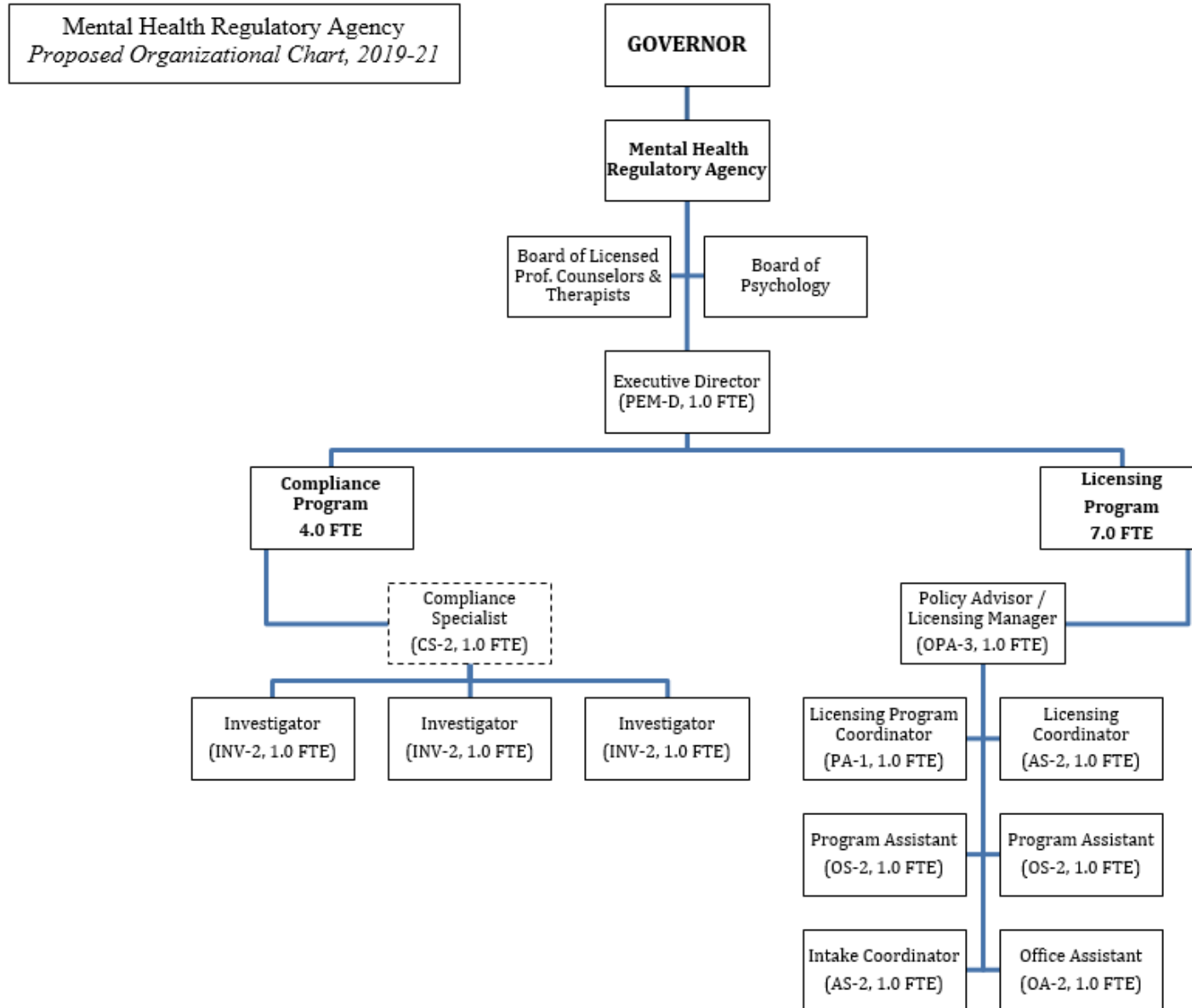
### ORGANIZATION CHART 2017-19



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### ORGANIZATION CHART 2019-21



# MENTAL HEALTH REGULATORY AGENCY

## AGENCY SUMMARY

### AGENCY-WIDE PROGRAM UNIT SUMMARY (BPR010)

*Mental Health Regulatory Agency*

*Agency Number: 10800*

Agencywide Program Unit Summary  
2019-21 Biennium

Version: Y - 01 - Governor's Budget

<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
001-00-00-00000	Board of Counselors & Therapists						
	Other Funds	1,295,574	2,039,137	2,079,741	2,351,553	2,421,983	-
002-00-00-00000	Oregon Board of Psychologists						
	Other Funds	-	1,423,416	1,429,958	1,545,054	1,574,379	-
<b>TOTAL AGENCY</b>							
	Other Funds	1,295,574	3,462,553	3,509,699	3,896,607	3,996,362	-

# MENTAL HEALTH REGULATORY AGENCY

## REVENUE

---

### REVENUE FORECAST NARRATIVE (107BF02)

#### Sources

The Agency is wholly Other Funds supported from licensing fees, applications, examinations, and other miscellaneous sources, including civil penalties and sales of publications. Interest earned on agency funds accrues to the General Fund and thus does not constitute an income source for the agency.

#### Matching Funds

The Agency receives no revenue subject to matching funds.

#### Agency Programs

The Agency supports two similar programs: the Oregon Board of Psychology (OBOP) and the Oregon Board of Licensed Professional Counselors and Therapists (OBLPCT).

#### General Limitations on Use

OBOP's revenues are funds dedicated under ORS 675.140 to carry out its administrative and regulatory functions. ORS 675.115 requires OBOP not to establish fees or charges in excess of the cost for which the fee or charge is established. OBLPCT's revenues are funds dedicated under ORS 675.805 to carry out its administrative and regulatory functions. ORS 675.785(3) grants the OBLPCT authority to establish non-refundable fees through administrative rules.

Additionally, pursuant to ORS 676.410, the Boards must collect a pass-through fee from renewing licensees for the Oregon Health Authority, which is currently set at \$2 per annual renewal (OBLPCT) and \$4 per biennial renewal (OBOP).

#### Basis for 2019-2021 Biennium Revenue Estimates

The revenue forecast is predominantly based on a conservative assumption of growth in the number of licensees. The criminal background check fees are entirely a pass-through item, offset by the equivalent amount to be paid by the Boards to the Oregon State Police, but are still counted as expenditures and charged against the Boards' expenditure limitations. Approximately 98% of the Boards' revenue is derived from fees paid by licensees, interns and applicants for renewals, permits, applications and examinations. The remainder is revenue received from civil penalties paid by licensees, applicants and unlicensed persons practicing in violation of the law, and miscellaneous service charges.

Following is OBOP's fee schedule for the 2019-21 biennium:

- Application for Licensure: \$325



# MENTAL HEALTH REGULATORY AGENCY

## REVENUE

---

- Criminal Background Check: Actual cost assessed by the Oregon State Police and Federal Bureau of Investigation; currently \$40
- Jurisprudence Examination: \$155
- Biennial License Renewals:
  - Active Status License: \$780
  - Semi-Active Status License: \$390
  - Inactive Status License: \$105
- Limited Permit: \$120
- Miscellaneous Fees:
  - Certified verification of licensure: \$5
  - Certified transfer of application information: \$20
  - Student loan deferment letter: \$5
  - Duplicating request: \$2.50 for the first five copies; \$.25 for each copy thereafter
  - Laws and administrative rules: \$5
  - Electronic file of mailing labels: \$35
  - Application packet, including laws and administrative rules: \$10
  - Duplicate wall display certificate of licensure: \$12
  - Certified duplicate license: \$10
  - Cumulative disciplinary report: \$7.50

During 2019-21, OBOP is projected to renew 2,210 licenses, receive 368 licensure applications, assess 71 delinquent fees, register 278 jurisprudence exam candidates, and issue 74 limited permits. These represent an expected 3% annual increase based on a ten-year history of average annual growth rates in the licensee base.

Following is OBLPCT's fee schedule for the 2019-21 biennium:

- Application for Licensure: \$175
- Criminal Background Check: Actual cost assessed by the Oregon State Police and Federal Bureau of Investigation; currently \$40
- Initial License: \$125
- Annual License Renewal:

# MENTAL HEALTH REGULATORY AGENCY

## REVENUE

---

- Active Status License: \$165
- Inactive Status License: \$100
- Annual Intern Registration Renewal: \$120
- Restoration fees:
  - Delinquent fee for late renewals: \$50
  - Reactivation of inactive status license: \$125
- Duplicate license or certificate of licensure: \$5
- Verification of licensure or examination scores for applicant or licensee to other licensing or certifying agencies: \$10

During 2019-21, OBLPCT is projected to issue 1,328 initial licensees, process 9,356 license renewals and 2,486 internship renewals, receive 2,242 licensure applications, and assess 506 delinquent fees. These represent an expected 8% annual increase based on a ten-year history of average annual growth rates in licensees and interns.

### **Proposed Changes**

This 2019-21 Governor's Budget does not include any proposed changes in revenue sources or fees.

### **New Legislation**

The Boards are not proposing any new legislation for 2019-21.

# **MENTAL HEALTH REGULATORY AGENCY REVENUE**

---

## **DETAIL OF FEE, LICENSE, OR ASSESSMENT REVENUE PROPOSED FOR INCREASE**

The Agency does not propose to establish or increase any fee, license or assessment in the 2019-21 budget, and did not establish or increase any fee administratively during the 2017-19 biennium.

# MENTAL HEALTH REGULATORY AGENCY REVENUE

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE (BPR012)

### DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency 2019-21 Biennium						Agency Number: 10800
						Cross Reference Number: 10800-000-00-00-00000
Source	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	1,248,172	3,134,771	3,134,771	3,717,683	3,717,683	-
Non-business Lic. and Fees	303,989	212,224	212,224	422,719	422,719	-
Charges for Services	5,281	21,925	21,925	28,062	28,062	-
Fines and Forfeitures	30,896	37,563	37,563	69,716	69,716	-
Sales Income	-	136	136	322	322	-
Other Revenues	463	908	908	146	146	-
Tsfr To Oregon Health Authority	(3,654)	(22,290)	(22,290)	(26,884)	(26,884)	-
<b>Total Other Funds</b>	<b>\$1,585,147</b>	<b>\$3,385,237</b>	<b>\$3,385,237</b>	<b>\$4,211,764</b>	<b>\$4,211,764</b>	-

# MENTAL HEALTH REGULATORY AGENCY REVENUE

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency  
2019-21 Biennium

Agency Number: 10800  
Cross Reference Number: 10800-001-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	1,248,172	1,705,052	1,705,052	2,071,105	2,071,105	-
Non-business Lic. and Fees	303,989	211,914	211,914	419,461	419,461	-
Charges for Services	5,281	3,788	3,788	7,733	7,733	-
Fines and Forfeitures	30,896	14,843	14,843	43,453	43,453	-
Other Revenues	463	908	908	146	146	-
Tsfr To Oregon Health Authority	(3,654)	(14,434)	(14,434)	(18,123)	(18,123)	-
<b>Total Other Funds</b>	<b>\$1,585,147</b>	<b>\$1,922,071</b>	<b>\$1,922,071</b>	<b>\$2,523,775</b>	<b>\$2,523,775</b>	-

# MENTAL HEALTH REGULATORY AGENCY REVENUE

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency  
2019-21 Biennium

Agency Number: 10800  
Cross Reference Number: 10800-002-00-00-00000

Source	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	-	1,429,719	1,429,719	1,646,578	1,646,578	-
Non-business Lic. and Fees	-	310	310	3,258	3,258	-
Charges for Services	-	18,137	18,137	20,329	20,329	-
Fines and Forfeitures	-	22,720	22,720	26,263	26,263	-
Sales Income	-	136	136	322	322	-
Tsfr To Oregon Health Authority	-	(7,856)	(7,856)	(8,761)	(8,761)	-
<b>Total Other Funds</b>	-	<b>\$1,463,166</b>	<b>\$1,463,166</b>	<b>\$1,687,989</b>	<b>\$1,687,989</b>	-

**MENTAL HEALTH REGULATORY AGENCY  
REVENUE**

---

**THIS PAGE INTENTIONALLY LEFT BLANK**

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

### ESSENTIAL PACKAGES

#### **Purpose:**

The essential packages and current adjustments are needed to bring the base budget to current service level and represent the cost for continuing legislatively adopted programs for 2019-2021 for the Oregon Board of Psychology (OBOP) and the Oregon Board of Licensed Professional Counselors and Therapists (OBLPCT).

#### **010 Vacancy Factor and Non-PICS Personnel Service**

This package includes budget savings reasonably expected during the 2019-21 biennium from staff turnover, and inflation adjustments for unemployment assessments, overtime, temporary employees, shift differentials and mass transit taxes. The total for this essential package is (\$14,184) – OBLPCT and \$2,740- OBOP.

#### **022 Phased-Out Programs and One-Time Costs**

This package includes program programs funded for less than 24 months during the 2017-19 biennium (phase-ins), programs that will be suspended during the 2019-21 biennium (phase-outs), and other one-time costs. The Agency is phasing out IT Professional Services expenditures related to Policy Option Package 102- Database and IT Professional Services. The total for this essential package is (\$46,000)-OBLPCT and (\$55,351)- OBOP.

#### **031 Standard Inflation**

This package includes the cost of goods and services adjusted for anticipated inflation. For the 2019-21 biennium, the standard inflation factor is 3.8%, and includes services and supplies, non-PICS personal services costs, capital outlay, and some special payments. The non-state employee personnel costs (contract providers) rate, as applied to the Professional Services line item, is 4.2%. The total for this essential package is \$88,110- OBLPCT and \$59,321- OBOP.

#### **060 Technical Adjustments**

This package includes technical budget adjustments to accommodate the equitable appropriation of budget funds between the two Boards administered by the Agency. In order to accurately reflect the payment of accounts, it was necessary to reallocate some funds for Services and Supplies from the OBOP to OBLPCT. The total for this essential package is \$27,728- OBLPCT and (\$27,728)- OBOP.

#### **090 Analyst Adjustments**

This package funds an unfinished IT project including the implementation of a new licensing system, DAS Desktop Support, monthly database maintenance, and ETS hosting. The agency was one of several utilizing the highly affordable Confuzer IT services through Grant Moyle; however, the service contract has ended as of June 30, 2018 leaving the agency in need of new IT services. The total for this package is \$88,728- OBLPCT and \$47,776- OBOP.



# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

### **091 Statewide Adjustment DAS Charges**

This package adjusts Department of Administrative Service fees from the ARB based on new estimated charges for services for telecommunications, data processing and other services and supplies. The total for this package is (\$8,572)- OBLPCT and (\$4,615)- OBOP.

### **092 Statewide AG Adjustment**

This package adjusts the Attorney General fees from the ARB based on new estimated charges for legal services. The total for this package is (\$9,726)- OBLPCT and (\$13,836)- OBOP.

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Overtime Payments	-	-	75	-	-	-	75
All Other Differential	-	-	124	-	-	-	124
Public Employees' Retire Cont	-	-	34	-	-	-	34
Pension Obligation Bond	-	-	3,646	-	-	-	3,646
Social Security Taxes	-	-	15	-	-	-	15
Mass Transit Tax	-	-	423	-	-	-	423
Vacancy Savings	-	-	(18,501)	-	-	-	(18,501)
<b>Total Personal Services</b>	-	-	<b>(\$14,184)</b>	-	-	-	<b>(\$14,184)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(14,184)	-	-	-	(14,184)
<b>Total Expenditures</b>	-	-	<b>(\$14,184)</b>	-	-	-	<b>(\$14,184)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	14,184	-	-	-	14,184
<b>Total Ending Balance</b>	-	-	<b>\$14,184</b>	-	-	-	<b>\$14,184</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Oregon Board of Psychologists  
 Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Overtime Payments	-	-	115	-	-	-	115
Public Employees' Retire Cont	-	-	20	-	-	-	20
Pension Obligation Bond	-	-	2,386	-	-	-	2,386
Social Security Taxes	-	-	9	-	-	-	9
Mass Transit Tax	-	-	210	-	-	-	210
<b>Total Personal Services</b>	-	-	<b>\$2,740</b>	-	-	-	<b>\$2,740</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	2,740	-	-	-	2,740
<b>Total Expenditures</b>	-	-	<b>\$2,740</b>	-	-	-	<b>\$2,740</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(2,740)	-	-	-	(2,740)
<b>Total Ending Balance</b>	-	-	<b>(\$2,740)</b>	-	-	-	<b>(\$2,740)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
IT Professional Services	-	-	(46,000)	-	-	-	(46,000)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$46,000)</b>	-	-	-	<b>(\$46,000)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(46,000)	-	-	-	(46,000)
<b>Total Expenditures</b>	-	-	<b>(\$46,000)</b>	-	-	-	<b>(\$46,000)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	46,000	-	-	-	46,000
<b>Total Ending Balance</b>	-	-	<b>\$46,000</b>	-	-	-	<b>\$46,000</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Oregon Board of Psychologists  
 Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
IT Professional Services	-	-	(41,000)	-	-	-	(41,000)
Agency Program Related S and S	-	-	(14,351)	-	-	-	(14,351)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$55,351)</b>	-	-	-	<b>(\$55,351)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(55,351)	-	-	-	(55,351)
<b>Total Expenditures</b>	-	-	<b>(\$55,351)</b>	-	-	-	<b>(\$55,351)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	55,351	-	-	-	55,351
<b>Total Ending Balance</b>	-	-	<b>55,351</b>	-	-	-	<b>55,351</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 031 - Standard Inflation

Cross Reference Name: Board of Counselors & Therapists  
Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	443	-	-	-	443
Out of State Travel	-	-	82	-	-	-	82
Employee Training	-	-	260	-	-	-	260
Office Expenses	-	-	1,286	-	-	-	1,286
Telecommunications	-	-	814	-	-	-	814
State Gov. Service Charges	-	-	34,467	-	-	-	34,467
Data Processing	-	-	683	-	-	-	683
Publicity and Publications	-	-	159	-	-	-	159
Professional Services	-	-	6,741	-	-	-	6,741
IT Professional Services	-	-	36	-	-	-	36
Attorney General	-	-	27,401	-	-	-	27,401
Employee Recruitment and Develop	-	-	55	-	-	-	55
Dues and Subscriptions	-	-	172	-	-	-	172
Facilities Rental and Taxes	-	-	3,859	-	-	-	3,859
Agency Program Related S and S	-	-	5,188	-	-	-	5,188
Other Services and Supplies	-	-	5,660	-	-	-	5,660
Expendable Prop 250 - 5000	-	-	544	-	-	-	544
IT Expendable Property	-	-	260	-	-	-	260
<b>Total Services &amp; Supplies</b>	-	-	<b>\$88,110</b>	-	-	-	<b>\$88,110</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	88,110	-	-	-	88,110
<b>Total Expenditures</b>	-	-	<b>\$88,110</b>	-	-	-	<b>\$88,110</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 031 - Standard Inflation

Cross Reference Name: Board of Counselors & Therapists  
Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(88,110)	-	-	-	(88,110)
<b>Total Ending Balance</b>	-	-	<b>(\$88,110)</b>	-	-	-	<b>(\$88,110)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 031 - Standard Inflation

Cross Reference Name: Oregon Board of Psychologists  
Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	485	-	-	-	485
Out of State Travel	-	-	357	-	-	-	357
Employee Training	-	-	142	-	-	-	142
Office Expenses	-	-	747	-	-	-	747
Telecommunications	-	-	721	-	-	-	721
State Gov. Service Charges	-	-	2,674	-	-	-	2,674
Data Processing	-	-	626	-	-	-	626
Publicity and Publications	-	-	84	-	-	-	84
Professional Services	-	-	6,966	-	-	-	6,966
IT Professional Services	-	-	245	-	-	-	245
Attorney General	-	-	38,983	-	-	-	38,983
Employee Recruitment and Develop	-	-	45	-	-	-	45
Dues and Subscriptions	-	-	276	-	-	-	276
Facilities Rental and Taxes	-	-	2,706	-	-	-	2,706
Agency Program Related S and S	-	-	361	-	-	-	361
Other Services and Supplies	-	-	3,745	-	-	-	3,745
Expendable Prop 250 - 5000	-	-	44	-	-	-	44
IT Expendable Property	-	-	114	-	-	-	114
<b>Total Services &amp; Supplies</b>	-	-	<b>\$59,321</b>	-	-	-	<b>\$59,321</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	59,321	-	-	-	59,321
<b>Total Expenditures</b>	-	-	<b>\$59,321</b>	-	-	-	<b>\$59,321</b>



# MENTAL HEALTH REGULATORY AGENCY PROGRAM UNITS

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 031 - Standard Inflation

Cross Reference Name: Oregon Board of Psychologists  
Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(59,321)	-	-	-	(59,321)
<b>Total Ending Balance</b>	-	-	<b>(\$59,321)</b>	-	-	-	<b>(\$59,321)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 060 - Technical Adjustments

Cross Reference Name: Board of Counselors & Therapists  
Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	968	-	-	-	968
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	4,582	-	-	-	4,582
IT Professional Services	-	-	3,642	-	-	-	3,642
Employee Recruitment and Develop	-	-	(128)	-	-	-	(128)
Facilities Rental and Taxes	-	-	11,164	-	-	-	11,164
Other Services and Supplies	-	-	12,377	-	-	-	12,377
Expendable Prop 250 - 5000	-	-	(4,420)	-	-	-	(4,420)
IT Expendable Property	-	-	(457)	-	-	-	(457)
<b>Total Services &amp; Supplies</b>	-	-	<b>\$27,728</b>	-	-	-	<b>\$27,728</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	27,728	-	-	-	27,728
<b>Total Expenditures</b>	-	-	<b>\$27,728</b>	-	-	-	<b>\$27,728</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(27,728)	-	-	-	(27,728)
<b>Total Ending Balance</b>	-	-	<b>(\$27,728)</b>	-	-	-	<b>(\$27,728)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 060 - Technical Adjustments

Cross Reference Name: Oregon Board of Psychologists  
Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Office Expenses	-	-	(968)	-	-	-	(968)
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	(4,582)	-	-	-	(4,582)
IT Professional Services	-	-	(3,642)	-	-	-	(3,642)
Employee Recruitment and Develop	-	-	128	-	-	-	128
Facilities Rental and Taxes	-	-	(11,164)	-	-	-	(11,164)
Other Services and Supplies	-	-	(12,377)	-	-	-	(12,377)
Expendable Prop 250 - 5000	-	-	4,420	-	-	-	4,420
IT Expendable Property	-	-	457	-	-	-	457
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$27,728)</b>	-	-	-	<b>(\$27,728)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(27,728)	-	-	-	(27,728)
<b>Total Expenditures</b>	-	-	<b>(\$27,728)</b>	-	-	-	<b>(\$27,728)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	27,728	-	-	-	27,728
<b>Total Ending Balance</b>	-	-	<b>\$27,728</b>	-	-	-	<b>\$27,728</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 090 - Analyst Adjustments

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
IT Professional Services	-	-	88,728	-	-	-	88,728
<b>Total Services &amp; Supplies</b>	-	-	<b>\$88,728</b>	-	-	-	<b>\$88,728</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	88,728	-	-	-	88,728
<b>Total Expenditures</b>	-	-	<b>\$88,728</b>	-	-	-	<b>\$88,728</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(88,728)	-	-	-	(88,728)
<b>Total Ending Balance</b>	-	-	<b>(\$88,728)</b>	-	-	-	<b>(\$88,728)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 090 - Analyst Adjustments

Cross Reference Name: Oregon Board of Psychologists  
Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
IT Professional Services	-	-	47,776	-	-	-	47,776
<b>Total Services &amp; Supplies</b>	-	-	<b>\$47,776</b>	-	-	-	<b>\$47,776</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	47,776	-	-	-	47,776
<b>Total Expenditures</b>	-	-	<b>\$47,776</b>	-	-	-	<b>\$47,776</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(47,776)	-	-	-	(47,776)
<b>Total Ending Balance</b>	-	-	<b>(\$47,776)</b>	-	-	-	<b>(\$47,776)</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 091 - Statewide Adjustment DAS Chgs

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	(9,134)	-	-	-	(9,134)
Attorney General	-	-	-	-	-	-	-
Other Services and Supplies	-	-	562	-	-	-	562
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$8,572)</b>	-	-	-	<b>(\$8,572)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(8,572)	-	-	-	(8,572)
<b>Total Expenditures</b>	-	-	<b>(\$8,572)</b>	-	-	-	<b>(\$8,572)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	8,572	-	-	-	8,572
<b>Total Ending Balance</b>	-	-	<b>\$8,572</b>	-	-	-	<b>\$8,572</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 091 - Statewide Adjustment DAS Chgs

Cross Reference Name: Oregon Board of Psychologists  
 Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
State Gov. Service Charges	-	-	(4,918)	-	-	-	(4,918)
Other Services and Supplies	-	-	303	-	-	-	303
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$4,615)</b>	-	-	-	<b>(\$4,615)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(4,615)	-	-	-	(4,615)
<b>Total Expenditures</b>	-	-	<b>(\$4,615)</b>	-	-	-	<b>(\$4,615)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	4,615	-	-	-	4,615
<b>Total Ending Balance</b>	-	-	<b>\$4,615</b>	-	-	-	<b>\$4,615</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Attorney General	-	-	(9,726)	-	-	-	(9,726)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$9,726)</b>	-	-	-	<b>(\$9,726)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(9,726)	-	-	-	(9,726)
<b>Total Expenditures</b>	-	-	<b>(\$9,726)</b>	-	-	-	<b>(\$9,726)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	9,726	-	-	-	9,726
<b>Total Ending Balance</b>	-	-	<b>\$9,726</b>	-	-	-	<b>\$9,726</b>



# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Oregon Board of Psychologists  
Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Services &amp; Supplies</b>							
Attorney General	-	-	(13,836)	-	-	-	(13,836)
<b>Total Services &amp; Supplies</b>	-	-	<b>(\$13,836)</b>	-	-	-	<b>(\$13,836)</b>
<b>Total Expenditures</b>							
Total Expenditures	-	-	(13,836)	-	-	-	(13,836)
<b>Total Expenditures</b>	-	-	<b>(\$13,836)</b>	-	-	-	<b>(\$13,836)</b>
<b>Ending Balance</b>							
Ending Balance	-	-	13,836	-	-	-	13,836
<b>Total Ending Balance</b>	-	-	<b>\$13,836</b>	-	-	-	<b>\$13,836</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

### POLICY OPTION PACKAGE 101 – Create a Compliance Specialist-2 Position

#### **Purpose:**

This package requests the creation of a Compliance Specialist-2 (CS-2) position. Beginning in the 2017-19 biennium, the Oregon Board of Psychology and Oregon Board of Licensed Professional Counselors and Therapists were placed under the administration of the Mental Health Regulatory Agency pursuant to House Bill 2319. As work has progressed on the implementation of the new agency structure, the Executive Director and Board leadership identified the need for a CS-2 position. This concept has been introduced via a limited duration position of Compliance Specialist effective February 2018. The Agency has been operating with the Compliance Specialist serving as the lead worker over three Investigator 2 positions. This staffing model has been found to be highly effective, and the Agency requests via this policy option package that it be approved to continue as a permanent arrangement beginning in the 2019-21 biennium.

#### **How Achieved:**

This proposal adds a permanent position of Compliance Specialist-2 (CS-2) necessary to support agency functions. This will help the agency meet its strategic goals of timely complaint investigation processing and optimal customer satisfaction to those who have filed complaints and respondents subject to investigations. The CS-2 allows the investigators to focus their time on completing timely, thorough, and procedurally sound investigations, while various oversight, case management and compliance responsibilities shift to the CS-2. Agency investigators are facing an ever increasing number of investigation requests and complex cases, and must dedicate significant time to each case to ensure that Board members have sufficient information to take appropriate action based on the facts. This proposal promotes cost avoidance through increased a more effective compliance section whose complete investigations are strong and defensible in contested case hearing or on appeal. The added layer of oversight promotes accountability and allows agency management to increase focus on mission-oriented responsibilities. This proposal supports a strong staffing structure for an agency that continues to grow in terms of the volume of licensees, residents, interns and applicants subject to regulation. The Boards' ability to work more effectively and efficiently will result in improved customer service and enhanced ability to protect the public.

The CS-2 performs several critical functions, including:

- Compliance Enforcement (70%)
  - Impose sanctions and track compliance of individuals who have been disciplined by the Board. Raise concern and act quickly when appropriate, to protect the public from harm. Work with respondents and counsel to gain compliance when needed, applying applicable Board order, laws, rules, and policies.
  - Prepare letters, collections notices, and compliance agreements. Negotiate settlements and engage in dispute resolution with respondents and their representatives in coordination with the Executive Director (ED) and Assistant Attorney General (AAG).

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

- Manage compliance cases from initial investigation to proposed disciplinary action, contested case hearing, and appellate review.
- Provide oral and written testimony as necessary during contested case hearings and appeals.
- Review supervision reports to determine compliance.
- Enter disciplinary information into Board's licensing database. Use licensing database to track complaints and develop reports. Report final adverse licensure actions to the National Practitioner Databank (NPDB) and the Association of State and Provincial Psychology Boards (ASPPB).
- Serve as agency Law Enforcement Data Systems (LEDS) representative. Ensure agency compliance with the Criminal Justice Information System (CJIS) security policies and procedures. Administer staff and Board member security clearance for access to criminal justice records.
- Monitor collection of civil penalties. Track delinquent accounts. Send notices when payments are past due.
- Refer overdue accounts to Department of Revenue or private collection firm for collection in accordance with agency debt collection policy. Maintain files and update database. Ensure accurate recordkeeping.
- Oversee and ensure accurate data entry and maintenance in accordance with public records law and agency procedure.
- Develop and complete special studies about compliance or noncompliance with agency rules, policies.
- Develop reports that portray information about the Board's complaint process.
- Create discipline reports for the Board website.
- Ensure accurate reporting of public compliance actions taken by the Board.
- Identify training opportunities and provide guidance and training to investigative and licensing staff on investigative method/strategy, compliance issues, and applicable laws, rules and policies.
- Draft and/or review legal documents consisting of Default Orders, Stipulated Orders, Final Orders, Corrective Action Agreements, Addendums, Notices of Intent, and Amended Notices of Intent.
- Provide written reports for the Board's AAG to ensure accuracy of public legal documents.
- Coordinate the Consumer Protection Committee, including creating agendas, submitting preliminary investigative reports, and seeking advice as needed.
- Develop, recommend, and implement compliance intervention strategies, policies, and procedures necessary to ensure compliance with State rules and statutes, as approved by the ED.
- Advise the Board and ED on recommended changes to statute or administrative rule related to compliance.

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

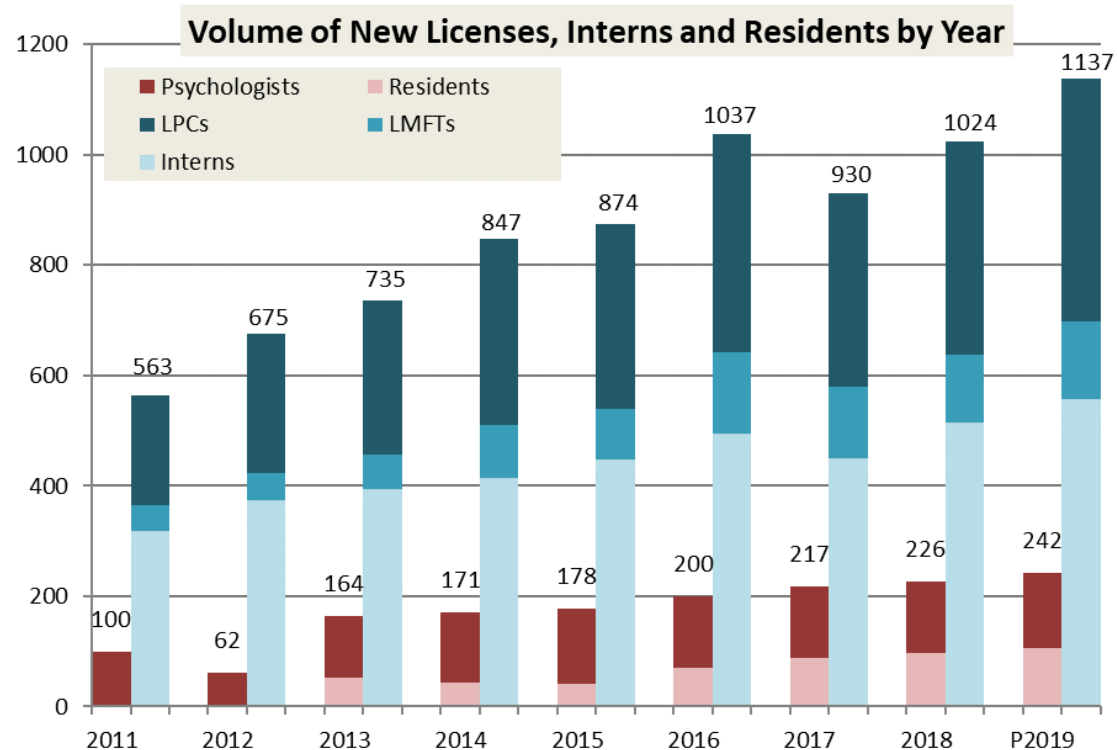
- Analyze and summarize information gathered; write investigative reports that address each alleged violation and any new issues that arise during the investigation.
- Maintain contact with any contract Board investigators; assist with contractor investigations and review, edit and compile reports and documents to ensure thoroughness and completeness as necessary.
- Provide assistance and training to Board staff and Board members about investigation process and confidentiality.
- Identify and recommend changes in policy and procedures related to investigations and compliance issues to improve clarity and enforceability.
- Investigations / Case Management (25%)
  - Evaluate complaints submitted to the Board to identify legal issues and determine jurisdiction.
  - Prioritize caseload and assign cases to investigative staff.
  - Monitor the work of investigative staff to ensure complete, accurate, and timely investigation and documentation.
  - Research and apply statutes, rules, interpretations, agency policies, case law, and related federal law to allegations contained in complaints.
  - Analyze and evaluate complaints on an ongoing basis in order to plan and prioritize the timely processing of a large caseload.
  - Determine plan of inquiry that includes interviewing witnesses and gathering written information.
  - Analyze Licensees' responses and prepare for interviews requiring thorough knowledge and insight into the individual.
  - Serve subpoenas when needed to access information critical to investigation.
  - Analyze medical bills, records, notes and specialized documents pertaining to the practice of counseling, therapy, psychology and other mental health records.
  - Prepare accurate and detailed written reports summarizing investigations, findings and recommendations as requested by the Board.
  - Present investigation report to the Board, answer Board questions, and ensure that the full report is sufficient to be used as evidence in administrative hearings and in court.
  - Maintain accurate complaint and investigations statistics and report as requested.
  - Maintain and organize case files and organize in compliance with public records law.
  - Develop other reports as needed.
- Other Compliance Duties:
  - Provide backup when necessary for:

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

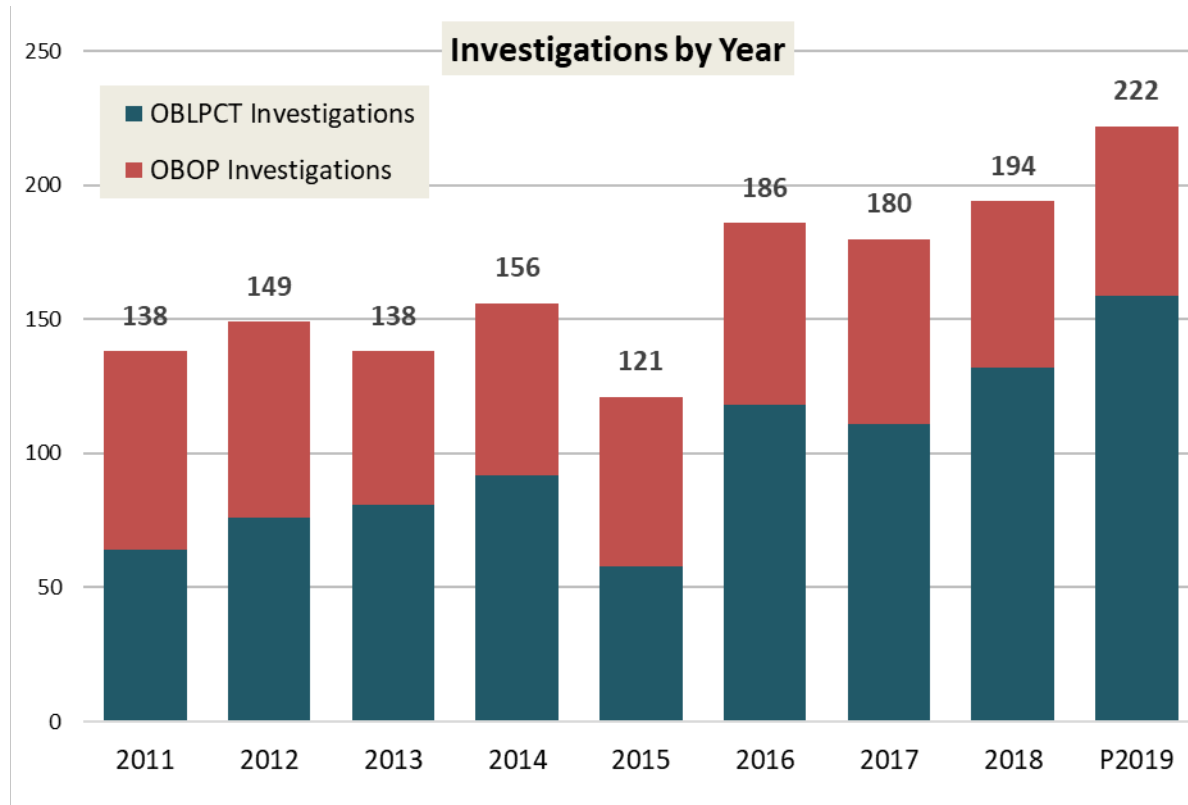
- Process criminal background checks of license applicants and licensees. Review background check results and identify criminal behavior that may lead to denial of a license or an investigation.
- Serve as point of contact for calls from the public regarding statutes and rules related to ethics, code of conduct, and the licensing requirements.
- Respond to compliance-related public records requests and subpoenas.
- Provide guidance and explain laws, rules and procedures to the Board’s constituents.
- Attend various Board meetings as needed and related to compliance actions, rules and laws.
- Compose articles for the Board newsletter.
- Other duties as assigned.

The following graphics demonstrate the Boards’ increases in volume for licensing and investigations.



# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS



The number of new Licensed Professional Counselor (LPC) and Licensed Marriage and Family Therapists (LMFTs) licensees issued has been increasing by an average of 13.6% per year over the last ten years. Also during this time, the number of psychologist licenses issued each year has increased by an average 6.7%, and the number of LPC and LMFT Interns registered increased by an average 8.5% per year. The number of new licenses and interns each year has more than doubled in the past 10 years for OBLPCT. The total annual number of investigations received by the Boards has increased by over 40% in the past 5 years, from 138 in 2013 to 194 in 2018. Projections for 2019 are based on 10-year average growth rates; the Agency expects the volume of compliance issues to continue to grow significantly each year.

**Staffing Impact:**

This package establishes one new position- a Compliance Specialist 2 (1.0 FTE).

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

---

### **Quantifying Results:**

This proposal will allow the agency to meet the following strategic plan goals:

- Streamline Board operations, particularly complaint investigation processes
- Maximize administrative efficiency
- Optimize staffing and facilities to meet resource needs

The Agency will review trends in all key performance measures, particularly customer satisfaction and timely processing of complaint investigations, in order to quantify the results if this proposal is approved. Another measure will be the number of cases that require investigation extensions because they are not presented to the Boards within 120 days of receipt. The Agency expects improvements in these areas.

This proposal supports the Agency's mission to safeguard the people of the State of Oregon from the dangers of unqualified and improper practice of psychology. Without necessary funding, the Agency may face inadequate and untimely resolution of compliance matters that involve harm to the public.

### **Revenue Source:**

The funding source is 100% Other Funds from licensing-related fees. The total requested ongoing limitation increase is \$24,776 in Services and Supplies, in addition to position authority and funding of \$215,258 in Personal Services, for 2019-21. This package does not directly add revenue to the Agency appropriation, but it allows the Agency to maintain continued increases in other current revenue sources.

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency

Cross Reference Name: Board of Counselors & Therapists

Pkg: 101 - Create A Compliance Specialist-2 position

Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	93,413	-	-	-	93,413
Empl. Rel. Bd. Assessments	-	-	39	-	-	-	39
Public Employees' Retire Cont	-	-	15,852	-	-	-	15,852
Social Security Taxes	-	-	7,146	-	-	-	7,146
Worker's Comp. Assess. (WCD)	-	-	38	-	-	-	38
Mass Transit Tax	-	-	560	-	-	-	560
Flexible Benefits	-	-	22,870	-	-	-	22,870
<b>Total Personal Services</b>	-	-	<b>\$139,918</b>	-	-	-	<b>\$139,918</b>
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	480	-	-	-	480
Employee Training	-	-	2,491	-	-	-	2,491
Office Expenses	-	-	1,423	-	-	-	1,423
Telecommunications	-	-	1,067	-	-	-	1,067
Data Processing	-	-	463	-	-	-	463
Publicity and Publications	-	-	356	-	-	-	356
Employee Recruitment and Develop	-	-	285	-	-	-	285
Dues and Subscriptions	-	-	356	-	-	-	356
Facilities Rental and Taxes	-	-	4,913	-	-	-	4,913
Other Services and Supplies	-	-	2,562	-	-	-	2,562
Expendable Prop 250 - 5000	-	-	1,708	-	-	-	1,708
<b>Total Services &amp; Supplies</b>	-	-	<b>\$16,104</b>	-	-	-	<b>\$16,104</b>



# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 101 - Create A Compliance Specialist-2 position

Cross Reference Name: Board of Counselors & Therapists  
 Cross Reference Number: 10800-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	156,022	-	-	-	156,022
<b>Total Expenditures</b>	-	-	<b>\$156,022</b>	-	-	-	<b>\$156,022</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(156,022)	-	-	-	(156,022)
<b>Total Ending Balance</b>	-	-	<b>(\$156,022)</b>	-	-	-	<b>(\$156,022)</b>
<b>Total Positions</b>							
Total Positions							1
<b>Total Positions</b>	-	-	-	-	-	-	<b>1</b>
<b>Total FTE</b>							
Total FTE							0.65
<b>Total FTE</b>	-	-	-	-	-	-	<b>0.65</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 101 - Create A Compliance Specialist-2 position

Cross Reference Name: Oregon Board of Psychologists  
 Cross Reference Number: 10800-002-00-00-00000

Description	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Personal Services</b>							
Class/Unclass Sal. and Per Diem	-	-	50,299	-	-	-	50,299
Empl. Rel. Bd. Assessments	-	-	21	-	-	-	21
Public Employees' Retire Cont	-	-	8,536	-	-	-	8,536
Social Security Taxes	-	-	3,848	-	-	-	3,848
Worker's Comp. Assess. (WCD)	-	-	20	-	-	-	20
Mass Transit Tax	-	-	302	-	-	-	302
Flexible Benefits	-	-	12,314	-	-	-	12,314
<b>Total Personal Services</b>	-	-	<b>\$75,340</b>	-	-	-	<b>\$75,340</b>
<b>Services &amp; Supplies</b>							
Instate Travel	-	-	259	-	-	-	259
Employee Training	-	-	1,341	-	-	-	1,341
Office Expenses	-	-	766	-	-	-	766
Telecommunications	-	-	575	-	-	-	575
Data Processing	-	-	249	-	-	-	249
Publicity and Publications	-	-	192	-	-	-	192
Employee Recruitment and Develop	-	-	153	-	-	-	153
Dues and Subscriptions	-	-	192	-	-	-	192
Facilities Rental and Taxes	-	-	2,646	-	-	-	2,646
Other Services and Supplies	-	-	1,379	-	-	-	1,379
Expendable Prop 250 - 5000	-	-	920	-	-	-	920
<b>Total Services &amp; Supplies</b>	-	-	<b>\$8,672</b>	-	-	-	<b>\$8,672</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Mental Health Regulatory Agency  
 Pkg: 101 - Create A Compliance Specialist-2 position

Cross Reference Name: Oregon Board of Psychologists  
 Cross Reference Number: 10800-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
<b>Total Expenditures</b>							
Total Expenditures	-	-	84,012	-	-	-	84,012
<b>Total Expenditures</b>	-	-	<b>\$84,012</b>	-	-	-	<b>\$84,012</b>
<b>Ending Balance</b>							
Ending Balance	-	-	(84,012)	-	-	-	(84,012)
<b>Total Ending Balance</b>	-	-	<b>(\$84,012)</b>	-	-	-	<b>(\$84,012)</b>
<b>Total FTE</b>							
Total FTE							0.35
<b>Total FTE</b>	-	-	-	-	-	-	<b>0.35</b>

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

12/12/18 REPORT NO.: PDPFISCAL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 1  
 REPORT: PACKAGE FISCAL IMPACT REPORT 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:001-00-00 Board of Counselors & Therapis PACKAGE: 101 - Create A Compliance Specialist

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000652	UA	C5247 AP COMPLIANCE SPECIALIST 2	1	.65	15.60	09	5,988.00		93,413			93,413
									45,945			45,945
TOTAL PICS SALARY									93,413			93,413
TOTAL PICS OPE									45,945			45,945
TOTAL PICS PERSONAL SERVICES =			1	.65	15.60				139,358			139,358

12/12/18 REPORT NO.: PDPFISCAL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 2  
 REPORT: PACKAGE FISCAL IMPACT REPORT 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:002-00-00 Oregon Board of Psychologists PACKAGE: 101 - Create A Compliance Specialist

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000652	UA	C5247 AP COMPLIANCE SPECIALIST 2		.35	8.40	09	5,988.00		50,299			50,299
									24,739			24,739
TOTAL PICS SALARY									50,299			50,299
TOTAL PICS OPE									24,739			24,739
TOTAL PICS PERSONAL SERVICES =				.35	8.40				75,038			75,038

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency  
2019-21 Biennium

Agency Number: 10800  
Cross Reference Number: 10800-000-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	1,248,172	3,134,771	3,134,771	3,717,683	3,717,683	-
Non-business Lic. and Fees	303,989	212,224	212,224	422,719	422,719	-
Charges for Services	5,281	21,925	21,925	28,062	28,062	-
Fines and Forfeitures	30,896	37,563	37,563	69,716	69,716	-
Sales Income	-	136	136	322	322	-
Other Revenues	463	908	908	146	146	-
Tsfr To Oregon Health Authority	(3,654)	(22,290)	(22,290)	(26,884)	(26,884)	-
<b>Total Other Funds</b>	<b>\$1,585,147</b>	<b>\$3,385,237</b>	<b>\$3,385,237</b>	<b>\$4,211,764</b>	<b>\$4,211,764</b>	-

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency  
2019-21 Biennium

Agency Number: 10800  
Cross Reference Number: 10800-001-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	1,248,172	1,705,052	1,705,052	2,071,105	2,071,105	-
Non-business Lic. and Fees	303,989	211,914	211,914	419,461	419,461	-
Charges for Services	5,281	3,788	3,788	7,733	7,733	-
Fines and Forfeitures	30,896	14,843	14,843	43,453	43,453	-
Other Revenues	463	908	908	146	146	-
Tsfr To Oregon Health Authority	(3,654)	(14,434)	(14,434)	(18,123)	(18,123)	-
<b>Total Other Funds</b>	<b>\$1,585,147</b>	<b>\$1,922,071</b>	<b>\$1,922,071</b>	<b>\$2,523,775</b>	<b>\$2,523,775</b>	-

# MENTAL HEALTH REGULATORY AGENCY

## PROGRAM UNITS

### DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Mental Health Regulatory Agency  
2019-21 Biennium

Agency Number: 10800  
Cross Reference Number: 10800-002-00-00-00000

<i>Source</i>	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>Other Funds</b>						
Business Lic and Fees	-	1,429,719	1,429,719	1,646,578	1,646,578	-
Non-business Lic. and Fees	-	310	310	3,258	3,258	-
Charges for Services	-	18,137	18,137	20,329	20,329	-
Fines and Forfeitures	-	22,720	22,720	26,263	26,263	-
Sales Income	-	136	136	322	322	-
Tsfr To Oregon Health Authority	-	(7,856)	(7,856)	(8,761)	(8,761)	-
<b>Total Other Funds</b>	-	<b>\$1,463,166</b>	<b>\$1,463,166</b>	<b>\$1,687,989</b>	<b>\$1,687,989</b>	-

**MENTAL HEALTH REGULATORY AGENCY**  
**SPECIAL REPORTS**

---

**Licensed Professional Counselors and Therapists, Board of**

Annual Performance Progress Report

Reporting Year 2018

Published: 10/1/2018 11:24:46 AM

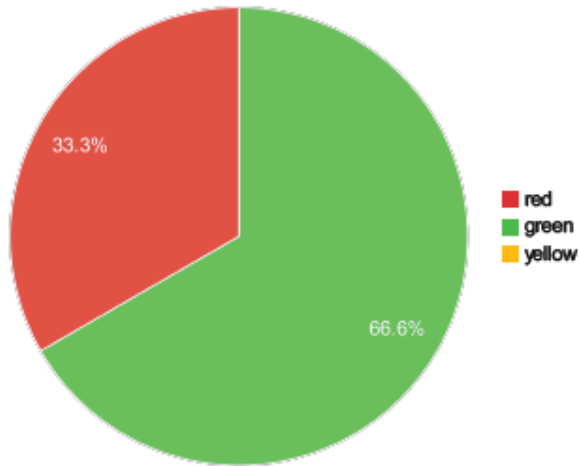


# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

KPM #	Approved Key Performance Measures (KPMs)
1	CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
2	Board Best Practices - Percent of total best practices met by the Board.
3	Percent of complaints presented to the Board within 90 days of receipt of complaint. -

Proposal	Proposed Key Performance Measures (KPMs)
Delete	Percent of complaints presented to the Board within 90 days of receipt of complaint. -
New	Timely Investigations - Percent of complaints presented to the Board within 120 days of receipt of complaint.
New	Efficient Application Processing - Average number of calendar days from completed license application file to application approval.

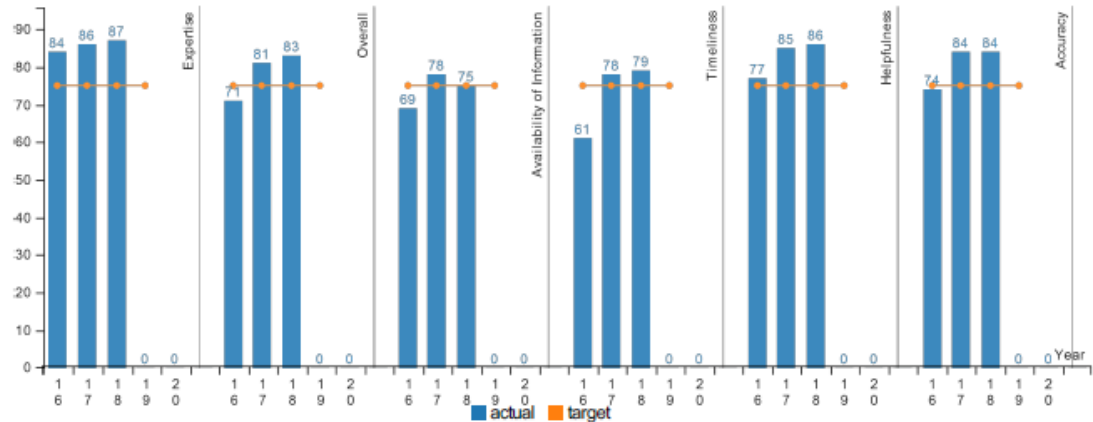


Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	66.67%	0%	33.33%

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**KPM #1** CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.  
 Data Collection Period: Jan 01 - Dec 31



Report Year	2016	2017	2018	2019	2020
<b>Expertise</b>					
Actual	84%	86%	87%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Overall</b>					
Actual	71%	81%	83%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Availability of Information</b>					
Actual	69%	78%	75%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Timeliness</b>					
Actual	61%	78%	79%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Helpfulness</b>					
Actual	77%	85%	86%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Accuracy</b>					
Actual	74%	84%	84%	No Data	No Data
Target	75%	75%	75%	75%	TBD

How Are We Doing

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

---

The Board met or exceeded its targets in all areas of customer service. **Overall Customer Satisfaction** increased by two points from 81% to 83%. **Accuracy** remained the same at 84%, and is nine points above the target of 75%. **Helpfulness** increased by one point from 85% to 86%, and is eleven points above target. **Expertise** remains the Board's highest mark over the past three years, this year at 12 points above target and representing an increase of one point from last year. **Timeliness** increased by one point from 78% to 79%, and **Availability of Information** decreased by three points but remains on target.

### **Factors Affecting Results**

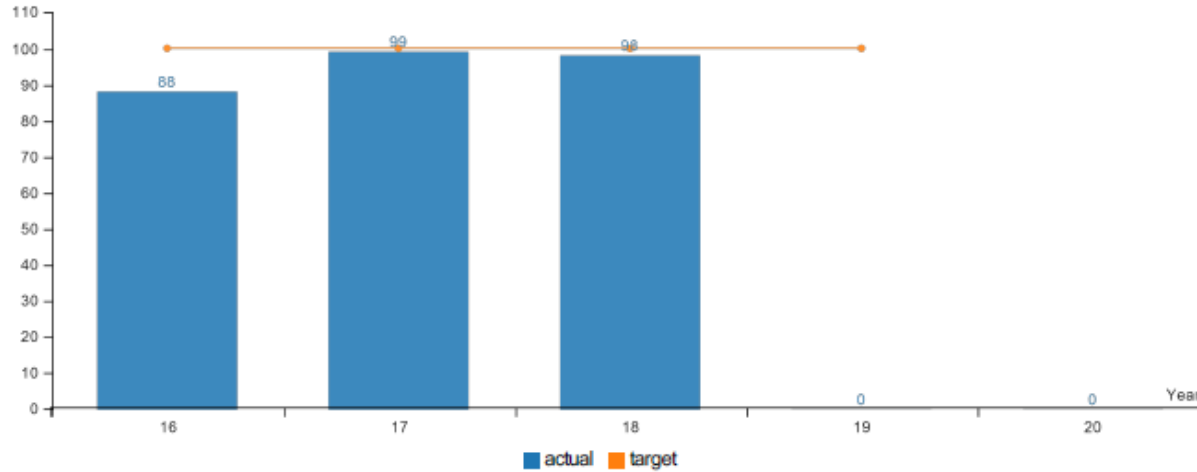
The Board has experienced some staff turnover and reorganization, which may have affected the survey results. However, throughout the changes, the Board has maintained customer service as a high priority, which is reflected in the results. Generally, survey results reflect some stakeholders who have experienced an adverse enforcement action, do not agree with laws or rules that the Board is charged with enforcing, or are unsatisfied the policy direction of the Board. These individuals will often respond "poor" to each satisfaction area, regardless of their experience with agency staff. With the recent launch of its redesigned website, Board expects to see improvement in the area of availability of information.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

<b>KPM #2</b>	<b>Board Best Practices - Percent of total best practices met by the Board.</b>
	Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>Metric Value</b>					
Actual	88%	99%	98%	No Data	No Data
Target	100%	100%	100%	100%	TBD

### How Are We Doing

The Board achieved a 98% score in 2018, which is a significant improvement from 2016's score of 88%, but a slight decrease from 2017's score of 99%. This is two points below the target of 100%.

### Factors Affecting Results

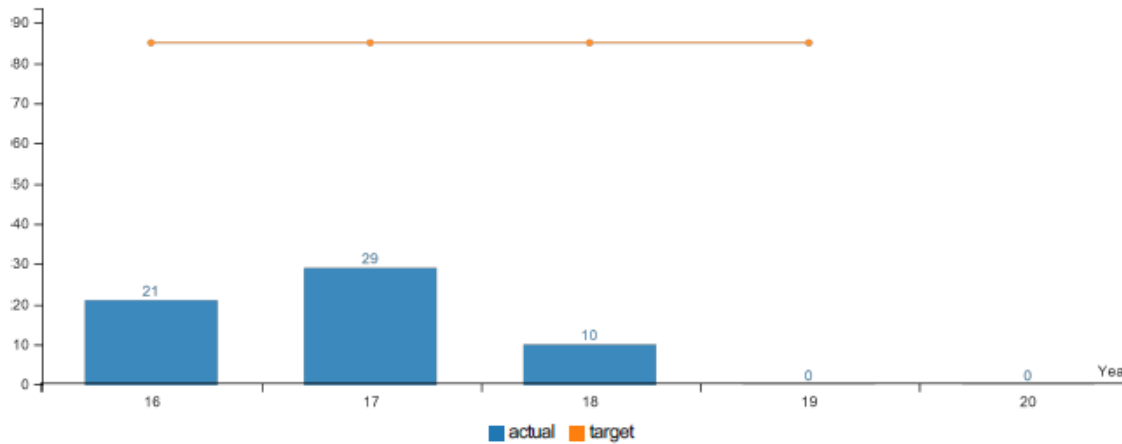
Board management continues to look for opportunities for improved performance and increased transparency, regardless of the Board members' reports of success. Board staff sends materials with this survey to help clarify the survey questions and explain how they directly relate to agency operations; however, members report on their perceptions of best practices which could reflect aspirational rather than actual performance levels. The survey can fall below the target of 100% if just one of the eight Board members indicates that any one of the 15 best practice measures are not being met. NOTE: This survey was not administered 2014; therefore, there is no data for the agency to report for this year.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

KPM #3	Percent of complaints presented to the Board within 90 days of receipt of complaint. -
	Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
Metric Value					
Actual	21%	29%	10%	No Data	No Data
Target	85%	85%	85%	85%	TBD

### How Are We Doing

The percent of complaints presented to the Board within 90 days has remained consistently well below the target. For the 2018 reporting period, only 10% of investigations were completed within the target timeframe.

### Factors Affecting Results

The Board has set an ambitious goal to present complaints to the Board within 90 days of receipt (ORS 676.165(4) allows 120 days), but this has proven challenging to meet in most cases. As a major obstacle, the Board only meets every other month, which makes timing extremely difficult. Other factors include the need for additional investigative staff, complexity of cases, increasing volume of complaints received, traveling time, arranging witness interviews, coordinating respondent and attorney schedules for interviews, waiting for necessary records to be submitted (including issuing and enforcing subpoenas), and emergency high-priority cases that take staff resources away from other cases. Particularly at issue this past year has been the Board's ability to hire vacant investigator positions due to the significant amount of time needed to complete the recruitment process through DAS CHRO. Over the past couple of years, it has taken an average of 14.6 weeks to hire five key agency positions.

Consistent with feedback from the Joint Committee on Ways and Means Subcommittee on Education, the Legislative Fiscal Office, and the Chief Financial Office, the Agency has assessed the adequacy of this performance measure and has requested to delete it for 2019-21. Oregon law allows 120 days from the time the complaint is received until presentation of the investigation report to the Board. The Agency is requesting the current measure to be replaced by a more meaningful and achievable measure of investigation timeliness, one that will align this Board with its sister board, the Board of Psychology.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

---

### **Oregon Board of Psychology**

Annual Performance Progress Report

Reporting Year 2018

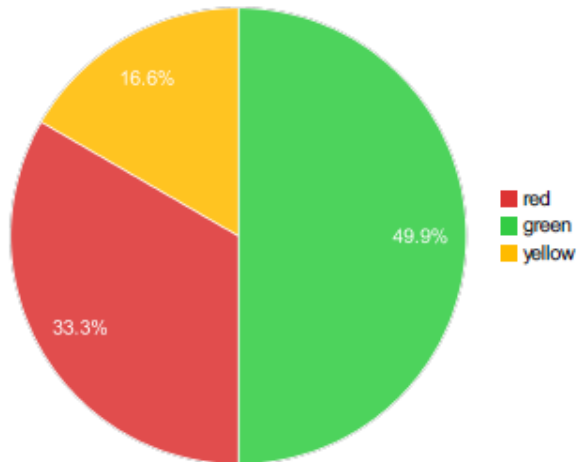
Published: 9/27/2018 12:41:27 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

KPM #	Approved Key Performance Measures (KPMs)
1	CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.
2	BOARD BEST PRACTICES - Percent of total best practices met by the Board.
3	COMPLAINT INVESTIGATIONS - Percent of uncontested case consumer complaint investigations completed within six months.
4	CONTINUING EDUCATION - Percent of continuing education reports that meet requirements at first review.
5	EXAMINATION - Percent of examiners and examinees who rate the board-administered exam as "good" or "excellent" as an effective screen for competent and ethical professionals.
6	RESIDENCY SUPERVISION - Percent of supervisors and residents who rate supervision process as "good" or "excellent" as effective preparation for competent and ethical professionals.

Proposal	Proposed Key Performance Measures (KPMs)
Delete	COMPLAINT INVESTIGATIONS - Percent of uncontested case consumer complaint investigations completed within six months.
New	Timely Investigations - Percent of complaints presented to the Board within 120 days of receipt.
Delete	CONTINUING EDUCATION - Percent of continuing education reports that meet requirements at first review.
New	Efficient Application Processing - Average number of calendar days from completed license application file to application approval.
Delete	EXAMINATION - Percent of examiners and examinees who rate the board-administered exam as "good" or "excellent" as an effective screen for competent and ethical professionals.
Delete	RESIDENCY SUPERVISION - Percent of supervisors and residents who rate supervision process as "good" or "excellent" as effective preparation for competent and ethical professionals.

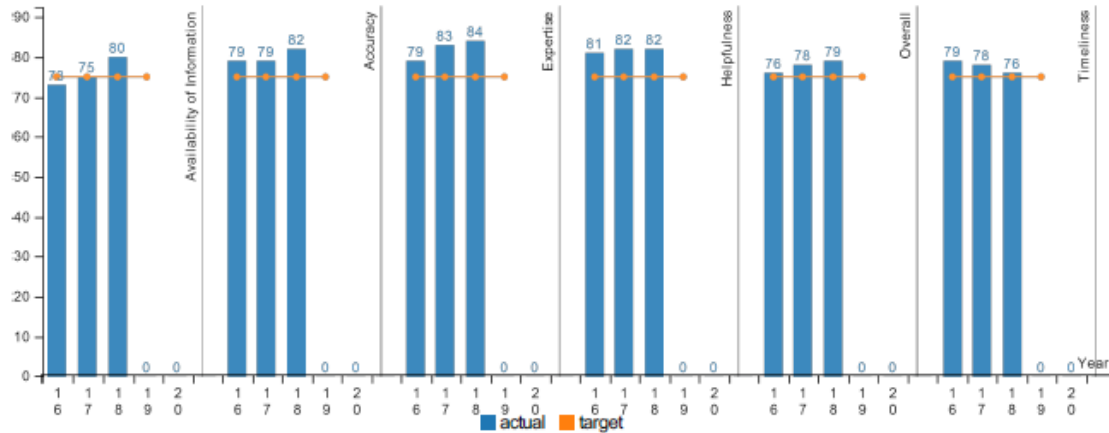


Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	50%	16.67%	33.33%

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**KPM #1** CUSTOMER SERVICE - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": Overall, Timeliness, Accuracy, Helpfulness, Expertise, Availability of Information.  
 Data Collection Period: Jan 01 - Dec 31



Report Year	2016	2017	2018	2019	2020
<b>Availability of Information</b>					
Actual	73%	75%	80%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Accuracy</b>					
Actual	79%	79%	82%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Expertise</b>					
Actual	79%	83%	84%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Helpfulness</b>					
Actual	81%	82%	82%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Overall</b>					
Actual	76%	78%	79%	No Data	No Data
Target	75%	75%	75%	75%	TBD
<b>Timeliness</b>					
Actual	79%	78%	76%	No Data	No Data
Target	75%	75%	75%	75%	TBD

How Are We Doing



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

---

The Board met or exceeded its targets in all areas of customer service. **Overall Customer Satisfaction** increased by one point from 2017, and is right on the five-year average of 79%. From 2017 to 2018, **Accuracy** increased by three points from 79% to 82%, falling just above the five-year average of 81%. **Helpfulness** remained the same at 82%, and falls just two points below the five-year average of 84%. **Expertise** increased by one point from 83% to 84%, and is one point above the five-year average (83%). **Timeliness** decreased by two points from 78% to 76%, but remains one above target (75%). Finally, **Availability of Information** increased by five points from 75% to 80%, and is now three points above the five-year average of 77%.

### **Factors Affecting Results**

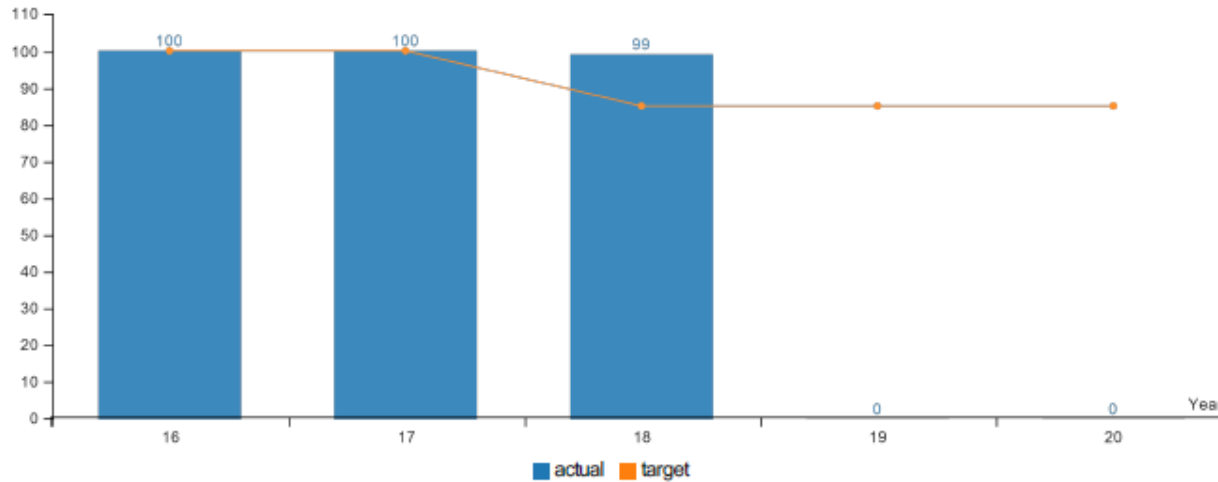
The Board has experienced some staff turnover and reorganization, which may have affected the survey results. However, throughout the changes, the Board has maintained customer service as a high priority, which is reflected in the results. Generally, survey results reflect some stakeholders who have experienced an adverse enforcement action, do not agree with laws or rules that the Board is charged with enforcing, or is unsatisfied the policy direction of the Board. These individuals will often respond "poor" to each satisfaction area, regardless of their experience with agency staff.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

<b>KPM #2</b>	<b>BOARD BEST PRACTICES - Percent of total best practices met by the Board.</b>
	Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>GOVERNANCE - Percent of best administrative practices achieved.</b>					
Actual	100%	100%	99%	No Data	No Data
Target	100%	100%	85%	85%	85%

### How Are We Doing

In the past four years, the Board has exceeded the target in Board best practices. The most recent score for the 2018 reporting period was 99%.

### Factors Affecting Results

Board management continues to look for opportunities for improved performance and increased transparency, regardless of the Board members' reports of success. Board staff sends materials with this survey to help clarify the survey questions and explain how they directly relate to agency operations; however, members report on their perceptions of best practices which could reflect aspirational rather than actual performance levels. The survey will fall below 100% if just one of the nine Board members indicates that any one of the 15 best practice measures are not being met.

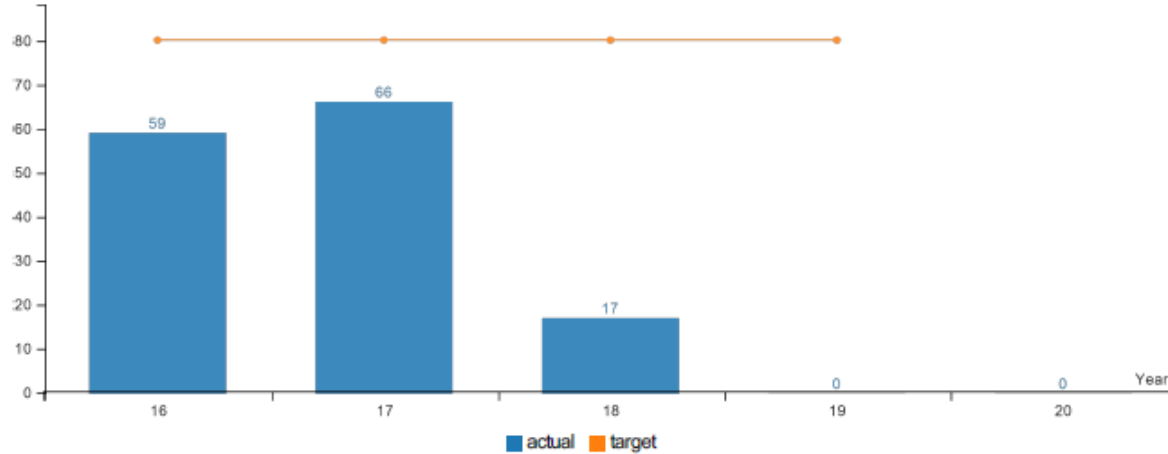
NOTE: This survey was not administered in 2014; therefore, there is no data for the agency to report for this year.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**KPM #3** COMPLAINT INVESTIGATIONS - Percent of uncontested case consumer complaint investigations completed within six months.  
 Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>Timely Complaint Investigations</b>					
Actual	59%	66%	17%	No Data	No Data
Target	80%	80%	80%	80%	TBD

**How Are We Doing**

The percent of uncontested case consumer complaint investigations completed within 6 months has remained well below the target of 80% since inception. For the 2018 reporting period, only 17% of investigations were completed within the target timeframe.

**Factors Affecting Results**

The Board has set an ambitious goal to complete complaint investigations within six months; however, there are many factors affecting our ability to resolve a complaint. These include the need for additional investigative staff, complexity of cases, increasing volume of complaints received, traveling time, arranging witness interviews, coordinating respondent and attorney schedules for interviews, waiting for necessary records to be submitted (including issuing and enforcing subpoenas), and emergency high-priority cases that take staff resources away from other cases. The Board meets bimonthly, so timing is often a factor as well. Particularly at issue this past year has been the Board's ability to hire vacant investigator positions due to the significant amount of time needed to complete the recruitment process through DAS CHRO. Over the past couple of years, it has taken an average of 14.6 weeks to hire five key agency positions.

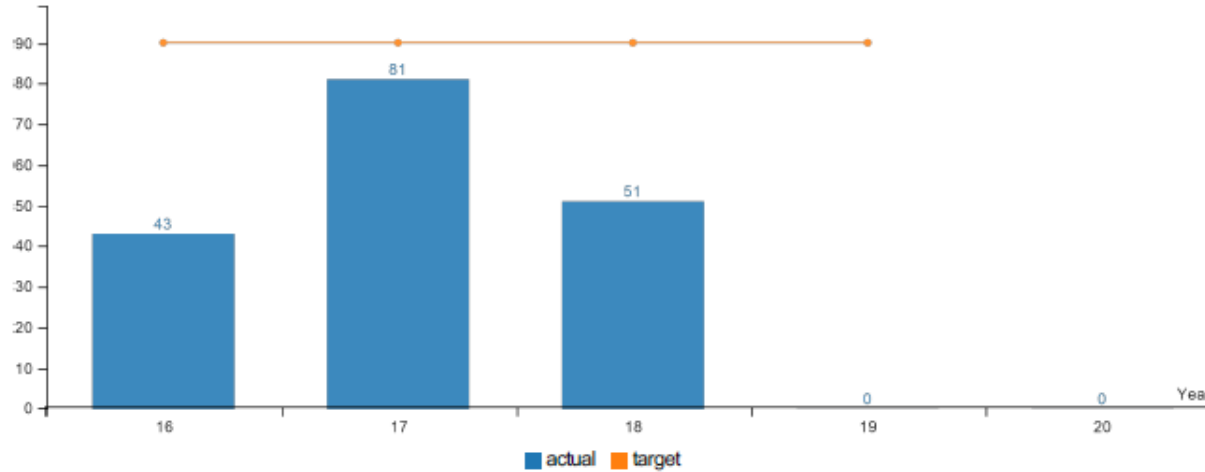
Consistent with feedback from the Joint Committee on Ways and Means Subcommittee on Education, the Legislative Fiscal Office, and the Chief Financial Office, the Agency has assessed the adequacy of this performance measure and has requested to delete it for 2019-21. The Agency is requesting this to be replaced by a more meaningful and achievable measure of investigation timeliness, one that will align this Board with its sister board, the Board of Licensed Professional Counselors and Therapists.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

<b>KPM #4</b>	<b>CONTINUING EDUCATION - Percent of continuing education reports that meet requirements at first review.</b>
	Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>Metric Value</b>					
Actual	43%	81%	51%	No Data	No Data
Target	90%	90%	90%	90%	TBD

**How Are We Doing**

For the 2018 reporting period, 51% of licensees submitted continuing education reports which met the requirements at first review. This measure has consistently fallen below the target over the past five years.

**Factors Affecting Results**

For various reasons, a number of licensees audited each period will not be found to not be in compliance with the continuing education requirements on first review. Some licensees will not fully understand how to apply the criteria for what is acceptable education, the categorical limitations, what is acceptable documentation of completion, or how to fill out the forms. Most errors/omissions are corrected immediately upon follow-up with the licensee. The Board strives to respond quickly and completely to licensees' inquiries about the CE requirements, and to keep the website updated with clear forms, extensive explanatory materials, and helpful FAQs. With increased outreach to licensees about acceptable continuing education and reporting, the Board has sought to improve licensees' understanding of the requirements. Additionally, the results will vary with the thoroughness of the reviewer.

Consistent with feedback from the Joint Committee on Ways and Means Subcommittee on Education, the Legislative Fiscal Office, and the Chief Financial Office, the Agency has assessed the adequacy of this performance measure and has requested to delete it for 2019-21, since it has not been found to be a meaningful or achievable measure of agency performance.

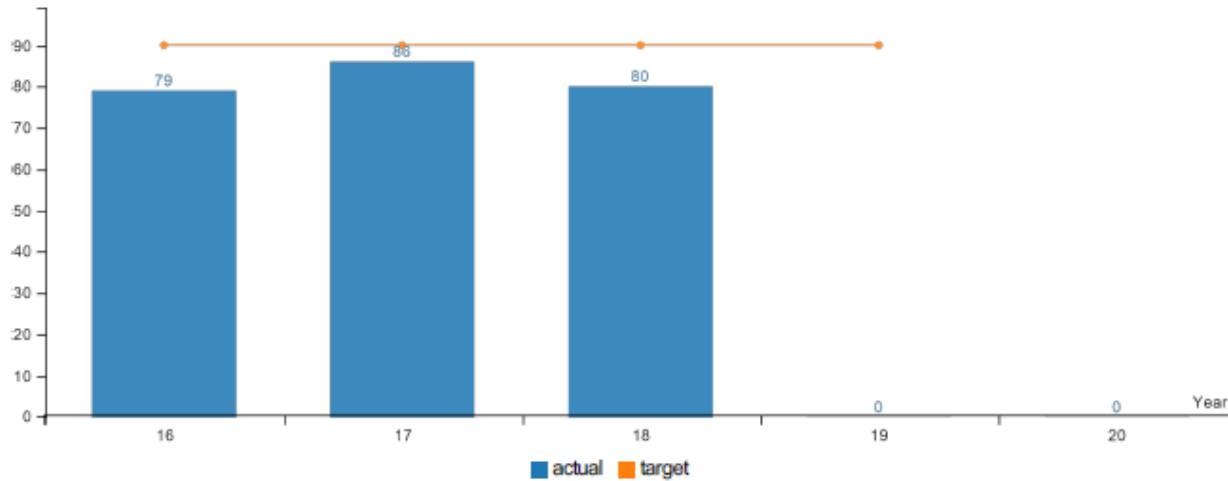
# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**KPM #5 EXAMINATION** - Percent of examiners and examinees who rate the board-administered exam as "good" or "excellent" as an effective screen for competent and ethical professionals.

Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>JURISPRUDENCE EXAM SATISFACTION</b>					
Actual	79%	86%	80%	No Data	No Data
Target	90%	90%	90%	90%	TBD

**How Are We Doing**

For the 2018 reporting period, 80% of examinees rated the Jurisprudence Exam as "good" or "excellent" as an effective screen for competent and ethical professionals. This measure has consistently fallen below the target over the past four years.

**Factors Affecting Results**

There are some examinees that question whether any examination can be an effective screen for competence and/or ethical practice. Some surveyed examinees do not pass the exam on the first attempt. The Board has continuously looked for ways to improve the quality of the examination content and process, including seeking feedback from examinees. NOTE: This survey was not administered in 2014; therefore, there is no data for the agency to report for this year.

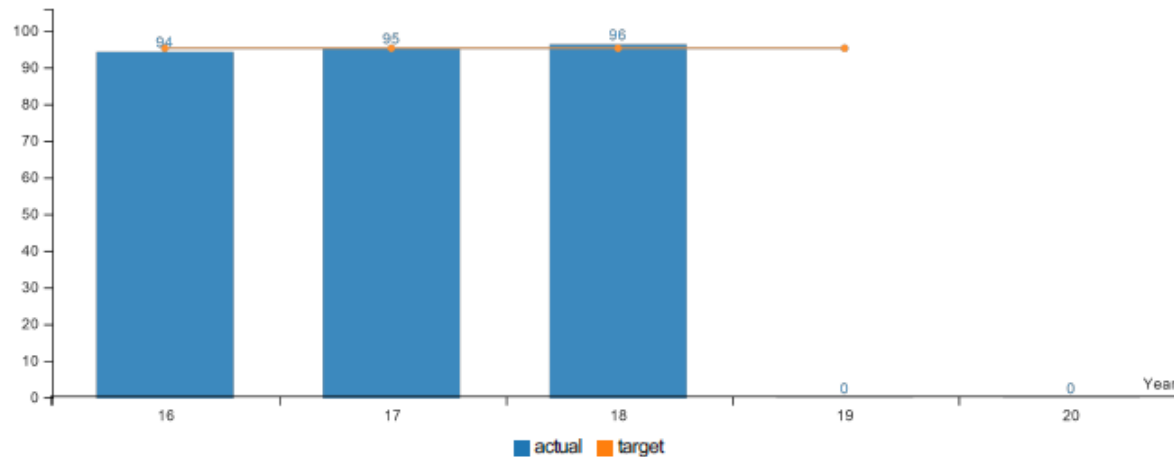
Consistent with feedback from the Joint Committee on Ways and Means Subcommittee on Education, the Legislative Fiscal Office, and the Chief Financial Office, the Agency has assessed the adequacy of this performance measure and has requested to delete it for 2019-21, since it has not been found to be a meaningful or achievable measure of agency performance.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**KPM #6 RESIDENCY SUPERVISION** - Percent of supervisors and residents who rate supervision process as "good" or "excellent" as effective preparation for competent and ethical professionals.  
 Data Collection Period: Jan 01 - Dec 31

\* Upward Trend = positive result



Report Year	2016	2017	2018	2019	2020
<b>RESIDENCY-SUPERVISION PROCESS</b>					
Actual	94%	95%	96%	No Data	No Data
Target	95%	95%	95%	95%	TBD

**How Are We Doing**

For the 2018 reporting period, 96% of supervisors and residents who responded to the survey rated the supervision process as "good" or "excellent" as effective preparation for competent and ethical professionals. This is one point above the Board's target of 95%, and is a one-point increase from the 95% result of the last survey administration for 2017. Agency results on this metric have remained fairly consistent.

**Factors Affecting Results**

This measure is affected by the quantity and quality of available residency sites and supervisors in the state. The Board continues to look for opportunities to improve the quality of the residency experience for both residents and supervisors, regardless of the success of the program. In the past few years, the Board has made additional resources available its website to educate residents and supervisors on residency requirements and best practices. However, aside from providing resources and responding appropriately to complaints received, the Board does not have the authority or resources to monitor what acutally occurs during residency supervision. NOTE: This survey was not administered in 2014; therefore, there is no data for the agency to report for this year.

Consistent with feedback from the Joint Committee on Ways and Means Subcommittee on Education, the Legislative Fiscal Office, and the Chief Financial Office, the Agency has assessed the adequacy of this performance measure and has requested to delete it for 2019-21. The Agency is requesting this to be replaced by a more meaningful and achievable measure of efficient application processing, one that will align this Board with its sister board, the Board of Licensed Professional Counselors and Therapists.

# **MENTAL HEALTH REGULATORY AGENCY**

## **SPECIAL REPORTS**

---

### **AUDITS RESPONSE REPORT**

There have been no financial or performance audits completed by the Secretary of State or the Joint Legislative Audit Committee since February 2016.

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

---

### AFFIRMATIVE ACTION REPORT

Employment without discrimination is recognized as and declared to be a civil right. The State of Oregon is committed to achieving a workforce that represents the diversity of Oregon community and is a leader in providing its citizens fair and equal employment opportunity.

The Mental Health Regulatory Agency is committed to achieving a work force that represents the diversity of Oregon's population and to providing fair and equal employment opportunities. The Agency is committed to an affirmative action program that provides equal opportunities for all persons regardless of race, color, religion, sex, sexual orientation, national origin, marital status, age or disability. The Agency provides an environment for each applicant and employee that is free from sexual harassment, as well as harassment and intimidation on account of an individual's race, color, religion, gender, sexual orientation, national origin, age, marital status or disability. The Agency employment practices are consistent with the State's Affirmative Action Plan guidelines and with state and federal laws, which preclude discrimination.

Note: The Agency submitted its draft 2019-21 Diversity & Inclusion/Affirmative Action Statement to the Governor's Office of Diversity & Inclusion/Affirmative Action on September 13, 2018. There is a delay in receiving updates on agencies' submissions. Once it is available, the approved Statement will be posted to the Agency's website at <https://www.oregon.gov/mhra/Pages/Reports.aspx>.



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

### ***Mental Health Regulatory Agency***

**Summary Cross Reference Listing and Packages**  
**2019-21 Biennium**

**Agency Number: 10800**

**BAM Analyst: McGehee, Breanna**

**Budget Coordinator: McFadden, Lindsey - (503)378-8056**

<b><i>Cross Reference Number</i></b>	<b><i>Cross Reference Description</i></b>	<b><i>Package Number</i></b>	<b><i>Priority</i></b>	<b><i>Package Description</i></b>	<b><i>Package Group</i></b>
001-00-00-00000	Board of Counselors & Therapists	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	021	0	Phase - In	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	032	0	Above Standard Inflation	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	033	0	Exceptional Inflation	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	040	0	Mandated Caseload	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	060	0	Technical Adjustments	Essential Packages
001-00-00-00000	Board of Counselors & Therapists	081	0	September 2018 Emergency Board	Policy Packages
001-00-00-00000	Board of Counselors & Therapists	090	0	Analyst Adjustments	Policy Packages
001-00-00-00000	Board of Counselors & Therapists	091	0	Statewide Adjustment DAS Chgs	Policy Packages
001-00-00-00000	Board of Counselors & Therapists	092	0	Statewide AG Adjustment	Policy Packages
001-00-00-00000	Board of Counselors & Therapists	101	0	Create A Compliance Specialist-2 position	Policy Packages
002-00-00-00000	Oregon Board of Psychologists	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	021	0	Phase - In	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	022	0	Phase-out Pgm & One-time Costs	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	031	0	Standard Inflation	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	032	0	Above Standard Inflation	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	033	0	Exceptional Inflation	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	040	0	Mandated Caseload	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	060	0	Technical Adjustments	Essential Packages
002-00-00-00000	Oregon Board of Psychologists	081	0	September 2018 Emergency Board	Policy Packages

12/12/18  
1:30 PM

Page 1 of 2

Summary Cross Reference Listing and Packages  
BSU-003A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

***Mental Health Regulatory Agency***

**Summary Cross Reference Listing and Packages**  
**2019-21 Biennium**

**Agency Number: 10800**

**BAM Analyst: McGehee, Breanna**

**Budget Coordinator: McFadden, Lindsey - (503)378-8056**

<b><i>Cross Reference Number</i></b>	<b><i>Cross Reference Description</i></b>	<b><i>Package Number</i></b>	<b><i>Priority</i></b>	<b><i>Package Description</i></b>	<b><i>Package Group</i></b>
002-00-00-00000	Oregon Board of Psychologists	090	0	Analyst Adjustments	Policy Packages
002-00-00-00000	Oregon Board of Psychologists	091	0	Statewide Adjustment DAS Chgs	Policy Packages
002-00-00-00000	Oregon Board of Psychologists	092	0	Statewide AG Adjustment	Policy Packages
002-00-00-00000	Oregon Board of Psychologists	101	0	Create A Compliance Specialist-2 position	Policy Packages

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

### *Mental Health Regulatory Agency*

Policy Package List by Priority  
2019-21 Biennium

Agency Number: 10800

BAM Analyst: McGehee, Breanna

Budget Coordinator: McFadden, Lindsey - (503)378-8056

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	081	September 2018 Emergency Board	001-00-00-00000	Board of Counselors & Therapists
			002-00-00-00000	Oregon Board of Psychologists
	090	Analyst Adjustments	001-00-00-00000	Board of Counselors & Therapists
			002-00-00-00000	Oregon Board of Psychologists
	091	Statewide Adjustment DAS Chgs	001-00-00-00000	Board of Counselors & Therapists
			002-00-00-00000	Oregon Board of Psychologists
	092	Statewide AG Adjustment	001-00-00-00000	Board of Counselors & Therapists
			002-00-00-00000	Oregon Board of Psychologists
	101	Create A Compliance Specialist-2 position	001-00-00-00000	Board of Counselors & Therapists
			002-00-00-00000	Oregon Board of Psychologists

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-000-00-00-00000**

**Mental Health Regulatory Agency**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>BEGINNING BALANCE</b>						
0025 Beginning Balance						
3400 Other Funds Ltd	525,914	803,055	803,055	1,301,658	1,301,658	-
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
0205 Business Lic and Fees						
3400 Other Funds Ltd	1,248,172	3,134,771	3,134,771	3,717,683	3,717,683	-
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	303,989	212,224	212,224	422,719	422,719	-
<b>LICENSES AND FEES</b>						
3400 Other Funds Ltd	1,552,161	3,346,995	3,346,995	4,140,402	4,140,402	-
<b>TOTAL LICENSES AND FEES</b>	<b>\$1,552,161</b>	<b>\$3,346,995</b>	<b>\$3,346,995</b>	<b>\$4,140,402</b>	<b>\$4,140,402</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
0410 Charges for Services						
3400 Other Funds Ltd	5,281	21,925	21,925	28,062	28,062	-
<b>FINES, RENTS AND ROYALTIES</b>						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	30,896	37,563	37,563	69,716	69,716	-
<b>SALES INCOME</b>						
0705 Sales Income						
3400 Other Funds Ltd	-	136	136	322	322	-
<b>OTHER</b>						
0975 Other Revenues						

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**

**Cross Reference Number: 10800-000-00-00-00000**

**Mental Health Regulatory Agency**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	463	908	908	146	146	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	1,588,801	3,407,527	3,407,527	4,238,648	4,238,648	-
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$1,588,801</b>	<b>\$3,407,527</b>	<b>\$3,407,527</b>	<b>\$4,238,648</b>	<b>\$4,238,648</b>	-
<b>TRANSFERS OUT</b>						
2443 Tsfr To Oregon Health Authority						
3400 Other Funds Ltd	(3,654)	(22,290)	(22,290)	(26,884)	(26,884)	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	2,111,061	4,188,292	4,188,292	5,513,422	5,513,422	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$2,111,061</b>	<b>\$4,188,292</b>	<b>\$4,188,292</b>	<b>\$5,513,422</b>	<b>\$5,513,422</b>	-
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	452,529	1,112,496	1,129,790	1,372,200	1,372,200	-
3170 Overtime Payments						
3400 Other Funds Ltd	37,225	4,998	4,998	5,188	5,188	-
3180 Shift Differential						
3400 Other Funds Ltd	8	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	2,956	3,256	3,256	3,380	3,380	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	492,718	1,120,750	1,138,044	1,380,768	1,380,768	-

12/12/18  
1:32 PM

Page 2 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-000-00-00-00000**

**Mental Health Regulatory Agency**

Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$492,718</b>	<b>\$1,120,750</b>	<b>\$1,138,044</b>	<b>\$1,380,768</b>	<b>\$1,380,768</b>	-
<b>OTHER PAYROLL EXPENSES</b>						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	156	570	570	660	660	-
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	65,246	211,867	214,287	232,464	232,464	-
3221 Pension Obligation Bond						
3400 Other Funds Ltd	27,674	49,835	63,671	69,703	69,703	-
3230 Social Security Taxes						
3400 Other Funds Ltd	37,577	85,733	85,733	105,628	105,628	-
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	316	758	758	696	696	-
3260 Mass Transit Tax						
3400 Other Funds Ltd	2,962	6,789	6,789	8,284	8,284	-
3270 Flexible Benefits						
3400 Other Funds Ltd	112,320	366,696	380,292	422,208	422,208	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	246,251	722,248	752,100	839,643	839,643	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$246,251</b>	<b>\$722,248</b>	<b>\$752,100</b>	<b>\$839,643</b>	<b>\$839,643</b>	-
<b>P.S. BUDGET ADJUSTMENTS</b>						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	-	-	(18,501)	(18,501)	-
3465 Reconciliation Adjustment						

12/12/18  
1:32 PM

Page 3 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**

**Cross Reference Number: 10800-000-00-00-00000**

**2019-21 Biennium**

**Mental Health Regulatory Agency**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	-	(4,286)	(4,286)	-	-	-
<b>P.S. BUDGET ADJUSTMENTS</b>						
3400 Other Funds Ltd	-	(4,286)	(4,286)	(18,501)	(18,501)	-
<b>TOTAL P.S. BUDGET ADJUSTMENTS</b>	-	<b>(\$4,286)</b>	<b>(\$4,286)</b>	<b>(\$18,501)</b>	<b>(\$18,501)</b>	-
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	738,969	1,838,712	1,885,858	2,201,910	2,201,910	-
<b>TOTAL PERSONAL SERVICES</b>	<b>\$738,969</b>	<b>\$1,838,712</b>	<b>\$1,885,858</b>	<b>\$2,201,910</b>	<b>\$2,201,910</b>	-
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	3,255	24,427	24,427	26,094	26,094	-
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	-	11,559	11,559	11,998	11,998	-
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	7,895	10,583	10,583	14,817	14,817	-
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	21,263	53,480	53,480	57,702	57,702	-
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	21,644	40,407	40,407	43,584	43,584	-
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	26,271	72,510	72,510	109,651	95,599	-
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	8,438	34,440	34,440	36,461	36,461	-
<b>4275 Publicity and Publications</b>						

12/12/18  
1:32 PM

Page 4 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-000-00-00-00000**

**Mental Health Regulatory Agency**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	3,798	6,401	6,401	7,192	7,192	-
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	23,200	326,352	326,352	340,059	340,059	-
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	15,587	93,706	93,706	6,987	143,491	-
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	135,153	329,616	329,616	396,000	372,438	-
<b>4375 Employee Recruitment and Develop</b>						
3400 Other Funds Ltd	750	2,623	2,623	3,161	3,161	-
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	2,790	11,782	11,782	12,778	12,778	-
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	61,394	172,766	172,766	186,890	186,890	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	117,031	160,379	160,379	151,577	151,577	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	91,767	247,483	247,483	260,829	261,694	-
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	5,844	15,478	15,478	18,694	18,694	-
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	10,525	9,849	9,849	10,223	10,223	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	556,605	1,623,841	1,623,841	1,694,697	1,794,452	-



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-000-00-00-00000**

**Mental Health Regulatory Agency**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$556,605	\$1,623,841	\$1,623,841	\$1,694,697	\$1,794,452	-
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	1,295,574	3,462,553	3,509,699	3,896,607	3,996,362	-
<b>TOTAL EXPENDITURES</b>	<b>\$1,295,574</b>	<b>\$3,462,553</b>	<b>\$3,509,699</b>	<b>\$3,896,607</b>	<b>\$3,996,362</b>	-
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	815,487	725,739	678,593	1,616,815	1,517,060	-
<b>TOTAL ENDING BALANCE</b>	<b>\$815,487</b>	<b>\$725,739</b>	<b>\$678,593</b>	<b>\$1,616,815</b>	<b>\$1,517,060</b>	-
<b>AUTHORIZED POSITIONS</b>						
8150 Class/Unclass Positions	6	11	11	12	12	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>6</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>	-
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	4.50	11.00	11.00	12.00	12.00	-
<b>TOTAL AUTHORIZED FTE</b>	<b>4.50</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	-

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-001-00-00-00000**

**Board of Counselors & Therapists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>BEGINNING BALANCE</b>						
0025 Beginning Balance						
3400 Other Funds Ltd	525,914	588,121	588,121	871,520	871,520	-
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
0205 Business Lic and Fees						
3400 Other Funds Ltd	1,248,172	1,705,052	1,705,052	2,071,105	2,071,105	-
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	303,989	211,914	211,914	419,461	419,461	-
<b>LICENSES AND FEES</b>						
3400 Other Funds Ltd	1,552,161	1,916,966	1,916,966	2,490,566	2,490,566	-
<b>TOTAL LICENSES AND FEES</b>	<b>\$1,552,161</b>	<b>\$1,916,966</b>	<b>\$1,916,966</b>	<b>\$2,490,566</b>	<b>\$2,490,566</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
0410 Charges for Services						
3400 Other Funds Ltd	5,281	3,788	3,788	7,733	7,733	-
<b>FINES, RENTS AND ROYALTIES</b>						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	30,896	14,843	14,843	43,453	43,453	-
<b>OTHER</b>						
0975 Other Revenues						
3400 Other Funds Ltd	463	908	908	146	146	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	1,588,801	1,936,505	1,936,505	2,541,898	2,541,898	-

12/12/18  
1:32 PM

Page 7 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>TOTAL REVENUE CATEGORIES</b>	<b>\$1,588,801</b>	<b>\$1,936,505</b>	<b>\$1,936,505</b>	<b>\$2,541,898</b>	<b>\$2,541,898</b>	-
<b>TRANSFERS OUT</b>						
2443 Tsfr To Oregon Health Authority						
3400 Other Funds Ltd	(3,654)	(14,434)	(14,434)	(18,123)	(18,123)	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	2,111,061	2,510,192	2,510,192	3,395,295	3,395,295	-
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$2,111,061</b>	<b>\$2,510,192</b>	<b>\$2,510,192</b>	<b>\$3,395,295</b>	<b>\$3,395,295</b>	-
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	452,529	692,524	708,009	856,217	856,217	-
3170 Overtime Payments						
3400 Other Funds Ltd	37,225	1,969	1,969	2,044	2,044	-
3180 Shift Differential						
3400 Other Funds Ltd	8	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	2,956	3,256	3,256	3,380	3,380	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	492,718	697,749	713,234	861,641	861,641	-
<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$492,718</b>	<b>\$697,749</b>	<b>\$713,234</b>	<b>\$861,641</b>	<b>\$861,641</b>	-
<b>OTHER PAYROLL EXPENSES</b>						
3210 Empl. Rel. Bd. Assessments						

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-001-00-00-00000**

**Board of Counselors & Therapists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	156	370	370	429	429	-
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	65,246	132,560	134,037	145,650	145,650	-
<b>3221 Pension Obligation Bond</b>						
3400 Other Funds Ltd	27,674	24,650	39,640	43,286	43,286	-
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	37,577	53,377	53,377	65,915	65,915	-
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	316	484	484	447	447	-
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	2,962	4,186	4,186	5,169	5,169	-
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	112,320	233,348	242,000	269,162	269,162	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	246,251	448,975	474,094	530,058	530,058	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$246,251</b>	<b>\$448,975</b>	<b>\$474,094</b>	<b>\$530,058</b>	<b>\$530,058</b>	<b>-</b>
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3455 Vacancy Savings</b>						
3400 Other Funds Ltd	-	-	-	(18,501)	(18,501)	-
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	738,969	1,146,724	1,187,328	1,373,198	1,373,198	-
<b>TOTAL PERSONAL SERVICES</b>	<b>\$738,969</b>	<b>\$1,146,724</b>	<b>\$1,187,328</b>	<b>\$1,373,198</b>	<b>\$1,373,198</b>	<b>-</b>
<b>SERVICES &amp; SUPPLIES</b>						

12/12/18  
1:32 PM

Page 9 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures  
2019-21 Biennium**

**Cross Reference Number: 10800-001-00-00-00000**

**Board of Counselors & Therapists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	3,255	11,652	11,652	12,575	12,575	-
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	-	2,169	2,169	2,251	2,251	-
<b>4150 Employee Training</b>						
3400 Other Funds Ltd	7,895	6,837	6,837	9,588	9,588	-
<b>4175 Office Expenses</b>						
3400 Other Funds Ltd	21,263	33,829	33,829	37,506	37,506	-
<b>4200 Telecommunications</b>						
3400 Other Funds Ltd	21,644	21,421	21,421	23,302	23,302	-
<b>4225 State Gov. Service Charges</b>						
3400 Other Funds Ltd	26,271	36,806	36,806	71,273	62,139	-
<b>4250 Data Processing</b>						
3400 Other Funds Ltd	8,438	17,971	17,971	23,699	23,699	-
<b>4275 Publicity and Publications</b>						
3400 Other Funds Ltd	3,798	4,186	4,186	4,701	4,701	-
<b>4300 Professional Services</b>						
3400 Other Funds Ltd	23,200	160,498	160,498	167,239	167,239	-
<b>4315 IT Professional Services</b>						
3400 Other Funds Ltd	15,587	46,864	46,864	4,542	93,270	-
<b>4325 Attorney General</b>						
3400 Other Funds Ltd	135,153	136,054	136,054	163,455	153,729	-
<b>4375 Employee Recruitment and Develop</b>						

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	750	1,435	1,435	1,647	1,647	-
<b>4400 Dues and Subscriptions</b>						
3400 Other Funds Ltd	2,790	4,515	4,515	5,043	5,043	-
<b>4425 Facilities Rental and Taxes</b>						
3400 Other Funds Ltd	61,394	101,543	101,543	121,479	121,479	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	117,031	136,532	136,532	141,720	141,720	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	91,767	148,940	148,940	169,539	170,101	-
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	5,844	14,319	14,319	12,151	12,151	-
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	10,525	6,842	6,842	6,645	6,645	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	556,605	892,413	892,413	978,355	1,048,785	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$556,605</b>	<b>\$892,413</b>	<b>\$892,413</b>	<b>\$978,355</b>	<b>\$1,048,785</b>	<b>-</b>
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	1,295,574	2,039,137	2,079,741	2,351,553	2,421,983	-
<b>TOTAL EXPENDITURES</b>	<b>\$1,295,574</b>	<b>\$2,039,137</b>	<b>\$2,079,741</b>	<b>\$2,351,553</b>	<b>\$2,421,983</b>	<b>-</b>
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	815,487	471,055	430,451	1,043,742	973,312	-
<b>TOTAL ENDING BALANCE</b>	<b>\$815,487</b>	<b>\$471,055</b>	<b>\$430,451</b>	<b>\$1,043,742</b>	<b>\$973,312</b>	<b>-</b>
<b>AUTHORIZED POSITIONS</b>						

12/12/18  
1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
8150 Class/Unclass Positions	6	11	11	12	12	-
8180 Position Reconciliation	-	(4)	(4)	-	-	-
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>12</b>	<b>12</b>	<b>-</b>
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	4.50	7.00	7.00	7.65	7.65	-
<b>TOTAL AUTHORIZED FTE</b>	<b>4.50</b>	<b>7.00</b>	<b>7.00</b>	<b>7.65</b>	<b>7.65</b>	<b>-</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Oregon Board of Psychologists**

**Cross Reference Number: 10800-002-00-00-00000**

Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
<b>BEGINNING BALANCE</b>						
0025 Beginning Balance						
3400 Other Funds Ltd	-	214,934	214,934	430,138	430,138	-
<b>REVENUE CATEGORIES</b>						
<b>LICENSES AND FEES</b>						
0205 Business Lic and Fees						
3400 Other Funds Ltd	-	1,429,719	1,429,719	1,646,578	1,646,578	-
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	-	310	310	3,258	3,258	-
<b>LICENSES AND FEES</b>						
3400 Other Funds Ltd	-	1,430,029	1,430,029	1,649,836	1,649,836	-
<b>TOTAL LICENSES AND FEES</b>	<b>-</b>	<b>\$1,430,029</b>	<b>\$1,430,029</b>	<b>\$1,649,836</b>	<b>\$1,649,836</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>						
0410 Charges for Services						
3400 Other Funds Ltd	-	18,137	18,137	20,329	20,329	-
<b>FINES, RENTS AND ROYALTIES</b>						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	-	22,720	22,720	26,263	26,263	-
<b>SALES INCOME</b>						
0705 Sales Income						
3400 Other Funds Ltd	-	136	136	322	322	-
<b>REVENUE CATEGORIES</b>						
3400 Other Funds Ltd	-	1,471,022	1,471,022	1,696,750	1,696,750	-



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Oregon Board of Psychologists**

**Cross Reference Number: 10800-002-00-00-00000**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
<b>TOTAL REVENUE CATEGORIES</b>	-	\$1,471,022	\$1,471,022	\$1,696,750	\$1,696,750	-
<b>TRANSFERS OUT</b>						
<b>2443 Tsfr To Oregon Health Authority</b>						
3400 Other Funds Ltd	-	(7,856)	(7,856)	(8,761)	(8,761)	-
<b>AVAILABLE REVENUES</b>						
3400 Other Funds Ltd	-	1,678,100	1,678,100	2,118,127	2,118,127	-
<b>TOTAL AVAILABLE REVENUES</b>	-	\$1,678,100	\$1,678,100	\$2,118,127	\$2,118,127	-
<b>EXPENDITURES</b>						
<b>PERSONAL SERVICES</b>						
<b>SALARIES &amp; WAGES</b>						
<b>3110 Class/Unclass Sal. and Per Diem</b>						
3400 Other Funds Ltd	-	419,972	421,781	515,983	515,983	-
<b>3170 Overtime Payments</b>						
3400 Other Funds Ltd	-	3,029	3,029	3,144	3,144	-
<b>SALARIES &amp; WAGES</b>						
3400 Other Funds Ltd	-	423,001	424,810	519,127	519,127	-
<b>TOTAL SALARIES &amp; WAGES</b>	-	\$423,001	\$424,810	\$519,127	\$519,127	-
<b>OTHER PAYROLL EXPENSES</b>						
<b>3210 Empl. Rel. Bd. Assessments</b>						
3400 Other Funds Ltd	-	200	200	231	231	-
<b>3220 Public Employees' Retire Cont</b>						
3400 Other Funds Ltd	-	79,307	80,250	86,814	86,814	-
<b>3221 Pension Obligation Bond</b>						

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**  
**2019-21 Biennium**  
**Oregon Board of Psychologists**

**Cross Reference Number: 10800-002-00-00-00000**

Description	2015-17 Actuals	2017-19 Leg Adopted Budget	2017-19 Leg Approved Budget	2019-21 Agency Request Budget	2019-21 Governor's Budget	2019-21 Leg. Adopted Audit
3400 Other Funds Ltd	-	25,185	24,031	26,417	26,417	-
<b>3230 Social Security Taxes</b>						
3400 Other Funds Ltd	-	32,356	32,356	39,713	39,713	-
<b>3250 Worker's Comp. Assess. (WCD)</b>						
3400 Other Funds Ltd	-	274	274	249	249	-
<b>3260 Mass Transit Tax</b>						
3400 Other Funds Ltd	-	2,603	2,603	3,115	3,115	-
<b>3270 Flexible Benefits</b>						
3400 Other Funds Ltd	-	133,348	138,292	153,046	153,046	-
<b>OTHER PAYROLL EXPENSES</b>						
3400 Other Funds Ltd	-	273,273	278,006	309,585	309,585	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>	-	<b>\$273,273</b>	<b>\$278,006</b>	<b>\$309,585</b>	<b>\$309,585</b>	-
<b>P.S. BUDGET ADJUSTMENTS</b>						
<b>3465 Reconciliation Adjustment</b>						
3400 Other Funds Ltd	-	(4,286)	(4,286)	-	-	-
<b>PERSONAL SERVICES</b>						
3400 Other Funds Ltd	-	691,988	698,530	828,712	828,712	-
<b>TOTAL PERSONAL SERVICES</b>	-	<b>\$691,988</b>	<b>\$698,530</b>	<b>\$828,712</b>	<b>\$828,712</b>	-
<b>SERVICES &amp; SUPPLIES</b>						
<b>4100 Instate Travel</b>						
3400 Other Funds Ltd	-	12,775	12,775	13,519	13,519	-
<b>4125 Out of State Travel</b>						
3400 Other Funds Ltd	-	9,390	9,390	9,747	9,747	-

12/12/18  
1:32 PM

Page 15 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**

**Cross Reference Number: 10800-002-00-00-00000**

**2019-21 Biennium**

**Oregon Board of Psychologists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
4150 Employee Training						
3400 Other Funds Ltd	-	3,746	3,746	5,229	5,229	-
4175 Office Expenses						
3400 Other Funds Ltd	-	19,651	19,651	20,196	20,196	-
4200 Telecommunications						
3400 Other Funds Ltd	-	18,986	18,986	20,282	20,282	-
4225 State Gov. Service Charges						
3400 Other Funds Ltd	-	35,704	35,704	38,378	33,460	-
4250 Data Processing						
3400 Other Funds Ltd	-	16,469	16,469	12,762	12,762	-
4275 Publicity and Publications						
3400 Other Funds Ltd	-	2,215	2,215	2,491	2,491	-
4300 Professional Services						
3400 Other Funds Ltd	-	165,854	165,854	172,820	172,820	-
4315 IT Professional Services						
3400 Other Funds Ltd	-	46,842	46,842	2,445	50,221	-
4325 Attorney General						
3400 Other Funds Ltd	-	193,562	193,562	232,545	218,709	-
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	-	1,188	1,188	1,514	1,514	-
4400 Dues and Subscriptions						
3400 Other Funds Ltd	-	7,267	7,267	7,735	7,735	-
4425 Facilities Rental and Taxes						

12/12/18  
1:32 PM

Page 16 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**

**Cross Reference Number: 10800-002-00-00-00000**

**2019-21 Biennium**

**Oregon Board of Psychologists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
3400 Other Funds Ltd	-	71,223	71,223	65,411	65,411	-
<b>4575 Agency Program Related S and S</b>						
3400 Other Funds Ltd	-	23,847	23,847	9,857	9,857	-
<b>4650 Other Services and Supplies</b>						
3400 Other Funds Ltd	-	98,543	98,543	91,290	91,593	-
<b>4700 Expendable Prop 250 - 5000</b>						
3400 Other Funds Ltd	-	1,159	1,159	6,543	6,543	-
<b>4715 IT Expendable Property</b>						
3400 Other Funds Ltd	-	3,007	3,007	3,578	3,578	-
<b>SERVICES &amp; SUPPLIES</b>						
3400 Other Funds Ltd	-	731,428	731,428	716,342	745,667	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>\$731,428</b>	<b>\$731,428</b>	<b>\$716,342</b>	<b>\$745,667</b>	-
<b>EXPENDITURES</b>						
3400 Other Funds Ltd	-	1,423,416	1,429,958	1,545,054	1,574,379	-
<b>TOTAL EXPENDITURES</b>	-	<b>\$1,423,416</b>	<b>\$1,429,958</b>	<b>\$1,545,054</b>	<b>\$1,574,379</b>	-
<b>ENDING BALANCE</b>						
3400 Other Funds Ltd	-	254,684	248,142	573,073	543,748	-
<b>TOTAL ENDING BALANCE</b>	-	<b>\$254,684</b>	<b>\$248,142</b>	<b>\$573,073</b>	<b>\$543,748</b>	-
<b>AUTHORIZED POSITIONS</b>						
8180 Position Reconciliation	-	4	4	-	-	-
<b>TOTAL AUTHORIZED POSITIONS</b>	-	<b>4</b>	<b>4</b>	-	-	-
<b>AUTHORIZED FTE</b>						
8250 Class/Unclass FTE Positions	-	4.00	4.00	4.35	4.35	-

12/12/18  
1:32 PM

Page 17 of 18

BDV103A - Budget Support - Detail Revenues & Expenditures  
BDV103A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Budget Support - Detail Revenues and Expenditures**

**Cross Reference Number: 10800-002-00-00-00000**

**2019-21 Biennium**

**Oregon Board of Psychologists**

<i>Description</i>	<i>2015-17 Actuals</i>	<i>2017-19 Leg Adopted Budget</i>	<i>2017-19 Leg Approved Budget</i>	<i>2019-21 Agency Request Budget</i>	<i>2019-21 Governor's Budget</i>	<i>2019-21 Leg. Adopted Audit</i>
TOTAL AUTHORIZED FTE	-	4.00	4.00	4.35	4.35	-

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-001-00-00-00000

2019-21 Biennium

Board of Counselors & Therapists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
0025 Beginning Balance				
3400 Other Funds Ltd	871,520	871,520	0	-
<b>REVENUE CATEGORIES</b>				
<b>LICENSES AND FEES</b>				
0205 Business Lic and Fees				
3400 Other Funds Ltd	2,071,105	2,071,105	0	-
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	419,461	419,461	0	-
<b>TOTAL LICENSES AND FEES</b>				
3400 Other Funds Ltd	2,490,566	2,490,566	0	-
<b>CHARGES FOR SERVICES</b>				
0410 Charges for Services				
3400 Other Funds Ltd	7,733	7,733	0	-
<b>FINES, RENTS AND ROYALTIES</b>				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	43,453	43,453	0	-
<b>OTHER</b>				
0975 Other Revenues				
3400 Other Funds Ltd	146	146	0	-
<b>TOTAL REVENUES</b>				
3400 Other Funds Ltd	2,541,898	2,541,898	0	-
<b>TRANSFERS OUT</b>				
2443 Tsfr To Oregon Health Authority				

12/12/18

Page 1 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-001-00-00-00000

2019-21 Biennium

Board of Counselors & Therapists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(18,123)	(18,123)	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	3,395,295	3,395,295	0	-
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>SALARIES &amp; WAGES</b>				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	762,804	762,804	0	-
3170 Overtime Payments				
3400 Other Funds Ltd	1,969	1,969	0	-
3190 All Other Differential				
3400 Other Funds Ltd	3,256	3,256	0	-
<b>TOTAL SALARIES &amp; WAGES</b>				
3400 Other Funds Ltd	768,029	768,029	0	-
<b>OTHER PAYROLL EXPENSES</b>				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	390	390	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	129,764	129,764	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	39,640	39,640	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	58,754	58,754	0	-
3250 Worker's Comp. Assess. (WCD)				

12/12/18

Page 2 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-001-00-00-00000

2019-21 Biennium

Board of Counselors & Therapists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	409	409	0	-
3260 Mass Transit Tax				
3400 Other Funds Ltd	4,186	4,186	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	246,292	246,292	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	479,435	479,435	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	1,247,464	1,247,464	0	-
<b>SERVICES &amp; SUPPLIES</b>				
4100 Instate Travel				
3400 Other Funds Ltd	11,652	11,652	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	2,169	2,169	0	-
4150 Employee Training				
3400 Other Funds Ltd	6,837	6,837	0	-
4175 Office Expenses				
3400 Other Funds Ltd	33,829	33,829	0	-
4200 Telecommunications				
3400 Other Funds Ltd	21,421	21,421	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	36,806	36,806	0	-
4250 Data Processing				
3400 Other Funds Ltd	17,971	17,971	0	-

12/12/18

Page 3 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-001-00-00-00000

2019-21 Biennium

Board of Counselors & Therapists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	4,186	4,186	0	-
4300 Professional Services				
3400 Other Funds Ltd	160,498	160,498	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	46,864	46,864	0	-
4325 Attorney General				
3400 Other Funds Ltd	136,054	136,054	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,435	1,435	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	4,515	4,515	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	101,543	101,543	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	136,532	136,532	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	148,940	148,940	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	14,319	14,319	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	6,842	6,842	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	892,413	892,413	0	-

12/12/18

Page 4 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-001-00-00-00000

2019-21 Biennium

Board of Counselors & Therapists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	2,139,877	2,139,877	0	-
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	1,255,418	1,255,418	0	-
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	11	11	0	-
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	7.00	7.00	0	-

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-002-00-00-00000

2019-21 Biennium

Oregon Board of Psychologists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>BEGINNING BALANCE</b>				
0025 Beginning Balance				
3400 Other Funds Ltd	430,138	430,138	0	-
<b>REVENUE CATEGORIES</b>				
<b>LICENSES AND FEES</b>				
0205 Business Lic and Fees				
3400 Other Funds Ltd	1,646,578	1,646,578	0	-
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	3,258	3,258	0	-
<b>TOTAL LICENSES AND FEES</b>				
3400 Other Funds Ltd	1,649,836	1,649,836	0	-
<b>CHARGES FOR SERVICES</b>				
0410 Charges for Services				
3400 Other Funds Ltd	20,329	20,329	0	-
<b>FINES, RENTS AND ROYALTIES</b>				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	26,263	26,263	0	-
<b>SALES INCOME</b>				
0705 Sales Income				
3400 Other Funds Ltd	322	322	0	-
<b>TOTAL REVENUES</b>				
3400 Other Funds Ltd	1,696,750	1,696,750	0	-
<b>TRANSFERS OUT</b>				
2443 Tsfr To Oregon Health Authority				

12/12/18

Page 6 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-002-00-00-00000

2019-21 Biennium

Oregon Board of Psychologists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(8,761)	(8,761)	0	-
<b>AVAILABLE REVENUES</b>				
3400 Other Funds Ltd	2,118,127	2,118,127	0	-
<b>EXPENDITURES</b>				
<b>PERSONAL SERVICES</b>				
<b>SALARIES &amp; WAGES</b>				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	465,684	465,684	0	-
3170 Overtime Payments				
3400 Other Funds Ltd	3,029	3,029	0	-
<b>TOTAL SALARIES &amp; WAGES</b>				
3400 Other Funds Ltd	468,713	468,713	0	-
<b>OTHER PAYROLL EXPENSES</b>				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	210	210	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	78,258	78,258	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	24,031	24,031	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	35,856	35,856	0	-
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	229	229	0	-
3260 Mass Transit Tax				

12/12/18

Page 7 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-002-00-00-00000

2019-21 Biennium

Oregon Board of Psychologists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	2,603	2,603	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	140,732	140,732	0	-
<b>TOTAL OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	281,919	281,919	0	-
<b>TOTAL PERSONAL SERVICES</b>				
3400 Other Funds Ltd	750,632	750,632	0	-
<b>SERVICES &amp; SUPPLIES</b>				
4100 Instate Travel				
3400 Other Funds Ltd	12,775	12,775	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	9,390	9,390	0	-
4150 Employee Training				
3400 Other Funds Ltd	3,746	3,746	0	-
4175 Office Expenses				
3400 Other Funds Ltd	19,651	19,651	0	-
4200 Telecommunications				
3400 Other Funds Ltd	18,986	18,986	0	-
4225 State Gov. Service Charges				
3400 Other Funds Ltd	35,704	35,704	0	-
4250 Data Processing				
3400 Other Funds Ltd	16,469	16,469	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	2,215	2,215	0	-

12/12/18

Page 8 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-002-00-00-00000

2019-21 Biennium

Oregon Board of Psychologists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4300 Professional Services				
3400 Other Funds Ltd	165,854	165,854	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	46,842	46,842	0	-
4325 Attorney General				
3400 Other Funds Ltd	193,562	193,562	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,188	1,188	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	7,267	7,267	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	71,223	71,223	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	23,847	23,847	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	98,543	98,543	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,159	1,159	0	-
4715 IT Expendable Property				
3400 Other Funds Ltd	3,007	3,007	0	-
<b>TOTAL SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	731,428	731,428	0	-
<b>TOTAL EXPENDITURES</b>				
3400 Other Funds Ltd	1,482,060	1,482,060	0	-

12/12/18

Page 9 of 10

ANA100A - Version / Column Comparison Report - Detail

1:32 PM

ANA100A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Version / Column Comparison Report - Detail

Cross Reference Number:10800-002-00-00-00000

2019-21 Biennium

Oregon Board of Psychologists

Description	Agency Request Budget (V-01) 2019-21 Base Budget	Governor's Budget (Y-01) 2019-21 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
ENDING BALANCE				
3400 Other Funds Ltd	636,067	636,067	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	4.00	4.00	0	-

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Board of Counselors & Therapists

Cross Reference Number: 10800-001-00-00-00000  
 Package: Non-PICS Psnl Svc / Vacancy Factor  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3170 Overtime Payments**

3400 Other Funds Ltd	75	75	0	0.00%
----------------------	----	----	---	-------

**3190 All Other Differential**

3400 Other Funds Ltd	124	124	0	0.00%
----------------------	-----	-----	---	-------

**SALARIES & WAGES**

3400 Other Funds Ltd	199	199	0	0.00%
----------------------	-----	-----	---	-------

<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$199</b>	<b>\$199</b>	<b>\$0</b>	<b>0.00%</b>
-----------------------------------	--------------	--------------	------------	--------------

**OTHER PAYROLL EXPENSES**

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	34	34	0	0.00%
----------------------	----	----	---	-------

**3221 Pension Obligation Bond**

3400 Other Funds Ltd	3,646	3,646	0	0.00%
----------------------	-------	-------	---	-------

**3230 Social Security Taxes**

3400 Other Funds Ltd	15	15	0	0.00%
----------------------	----	----	---	-------

**3260 Mass Transit Tax**

3400 Other Funds Ltd	423	423	0	0.00%
----------------------	-----	-----	---	-------



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail  
2019-21 Biennium  
Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000  
Package: Non-PICS Psni Svc / Vacancy Factor  
Pkg Group: ESS Pkg Type: 010 Pkg Number: 010**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	4,118	4,118	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$4,118</b>	<b>\$4,118</b>	<b>\$0</b>	<b>0.00%</b>
<b>P.S. BUDGET ADJUSTMENTS</b>				
3455 Vacancy Savings				
3400 Other Funds Ltd	(18,501)	(18,501)	0	0.00%
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	(14,184)	(14,184)	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$14,184)</b>	<b>(\$14,184)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(14,184)	(14,184)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$14,184)</b>	<b>(\$14,184)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	14,184	14,184	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$14,184</b>	<b>\$14,184</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail  
2019-21 Biennium  
Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000  
Package: Phase-out Pgm & One-time Costs  
Pkg Group: ESS Pkg Type: 020 Pkg Number: 022**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4315 IT Professional Services				
3400 Other Funds Ltd	(46,000)	(46,000)	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(46,000)	(46,000)	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$46,000)</b>	<b>(\$46,000)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(46,000)	(46,000)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$46,000)</b>	<b>(\$46,000)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	46,000	46,000	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$46,000</b>	<b>\$46,000</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Standard Inflation

Board of Counselors & Therapists

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4100 Instate Travel				
3400 Other Funds Ltd	443	443	0	0.00%
4125 Out of State Travel				
3400 Other Funds Ltd	82	82	0	0.00%
4150 Employee Training				
3400 Other Funds Ltd	260	260	0	0.00%
4175 Office Expenses				
3400 Other Funds Ltd	1,286	1,286	0	0.00%
4200 Telecommunications				
3400 Other Funds Ltd	814	814	0	0.00%
4225 State Gov. Service Charges				
3400 Other Funds Ltd	34,467	34,467	0	0.00%
4250 Data Processing				
3400 Other Funds Ltd	683	683	0	0.00%
4275 Publicity and Publications				
3400 Other Funds Ltd	159	159	0	0.00%
4300 Professional Services				

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail**

**Cross Reference Number: 10800-001-00-00-00000**

**2019-21 Biennium**

**Package: Standard Inflation**

**Board of Counselors & Therapists**

**Pkg Group: ESS Pkg Type: 030 Pkg Number: 031**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	6,741	6,741	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	36	36	0	0.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	27,401	27,401	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	55	55	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	172	172	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	3,859	3,859	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	5,188	5,188	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	5,660	5,660	0	0.00%
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	544	544	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	260	260	0	0.00%

12/12/18

Page 5 of 30

ANA101A - Package Comparison Report - Detail

ANA101A

1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Standard Inflation

Board of Counselors & Therapists

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	88,110	88,110	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$88,110</b>	<b>\$88,110</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	88,110	88,110	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$88,110</b>	<b>\$88,110</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(88,110)	(88,110)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$88,110)</b>	<b>(\$88,110)</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Technical Adjustments

Board of Counselors & Therapists

Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4175 Office Expenses

3400 Other Funds Ltd	968	968	0	0.00%
----------------------	-----	-----	---	-------

4250 Data Processing

3400 Other Funds Ltd	4,582	4,582	0	0.00%
----------------------	-------	-------	---	-------

4315 IT Professional Services

3400 Other Funds Ltd	3,642	3,642	0	0.00%
----------------------	-------	-------	---	-------

4375 Employee Recruitment and Develop

3400 Other Funds Ltd	(128)	(128)	0	0.00%
----------------------	-------	-------	---	-------

4425 Facilities Rental and Taxes

3400 Other Funds Ltd	11,164	11,164	0	0.00%
----------------------	--------	--------	---	-------

4650 Other Services and Supplies

3400 Other Funds Ltd	12,377	12,377	0	0.00%
----------------------	--------	--------	---	-------

4700 Expendable Prop 250 - 5000

3400 Other Funds Ltd	(4,420)	(4,420)	0	0.00%
----------------------	---------	---------	---	-------

4715 IT Expendable Property

3400 Other Funds Ltd	(457)	(457)	0	0.00%
----------------------	-------	-------	---	-------

**SERVICES & SUPPLIES**

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Technical Adjustments

Board of Counselors & Therapists

Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	27,728	27,728	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$27,728</b>	<b>\$27,728</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	27,728	27,728	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$27,728</b>	<b>\$27,728</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(27,728)	(27,728)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$27,728)</b>	<b>(\$27,728)</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Analyst Adjustments

Board of Counselors & Therapists

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4315 IT Professional Services

3400 Other Funds Ltd	-	88,728	88,728	100.00%
----------------------	---	--------	--------	---------

**SERVICES & SUPPLIES**

3400 Other Funds Ltd	-	88,728	88,728	100.00%
----------------------	---	--------	--------	---------

<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>\$88,728</b>	<b>\$88,728</b>	<b>100.00%</b>
--------------------------------------	---	-----------------	-----------------	----------------

**EXPENDITURES**

3400 Other Funds Ltd	-	88,728	88,728	100.00%
----------------------	---	--------	--------	---------

<b>TOTAL EXPENDITURES</b>	-	<b>\$88,728</b>	<b>\$88,728</b>	<b>100.00%</b>
---------------------------	---	-----------------	-----------------	----------------

**ENDING BALANCE**

3400 Other Funds Ltd	-	(88,728)	(88,728)	100.00%
----------------------	---	----------	----------	---------

<b>TOTAL ENDING BALANCE</b>	-	<b>(\$88,728)</b>	<b>(\$88,728)</b>	<b>100.00%</b>
-----------------------------	---	-------------------	-------------------	----------------



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail**  
**2019-21 Biennium**  
**Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000**  
**Package: Statewide Adjustment DAS Chgs**  
**Pkg Group: POL Pkg Type: 090 Pkg Number: 091**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	(9,134)	(9,134)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	562	562	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(8,572)	(8,572)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$8,572)</b>	<b>(\$8,572)</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(8,572)	(8,572)	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>(\$8,572)</b>	<b>(\$8,572)</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	8,572	8,572	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>\$8,572</b>	<b>\$8,572</b>	<b>100.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Board of Counselors & Therapists

Cross Reference Number: 10800-001-00-00-00000  
 Package: Statewide AG Adjustment  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4325 Attorney General

3400 Other Funds Ltd	-	(9,726)	(9,726)	100.00%
----------------------	---	---------	---------	---------

**SERVICES & SUPPLIES**

3400 Other Funds Ltd	-	(9,726)	(9,726)	100.00%
----------------------	---	---------	---------	---------

<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$9,726)</b>	<b>(\$9,726)</b>	<b>100.00%</b>
--------------------------------------	---	------------------	------------------	----------------

**EXPENDITURES**

3400 Other Funds Ltd	-	(9,726)	(9,726)	100.00%
----------------------	---	---------	---------	---------

<b>TOTAL EXPENDITURES</b>	-	<b>(\$9,726)</b>	<b>(\$9,726)</b>	<b>100.00%</b>
---------------------------	---	------------------	------------------	----------------

**ENDING BALANCE**

3400 Other Funds Ltd	-	9,726	9,726	100.00%
----------------------	---	-------	-------	---------

<b>TOTAL ENDING BALANCE</b>	-	<b>\$9,726</b>	<b>\$9,726</b>	<b>100.00%</b>
-----------------------------	---	----------------	----------------	----------------

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Board of Counselors & Therapists

Cross Reference Number: 10800-001-00-00-00000  
 Package: Create A Compliance Specialist-2 position  
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

3110 Class/Unclass Sal. and Per Diem

3400 Other Funds Ltd	93,413	93,413	0	0.00%
----------------------	--------	--------	---	-------

**SALARIES & WAGES**

3400 Other Funds Ltd	93,413	93,413	0	0.00%
----------------------	--------	--------	---	-------

<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$93,413</b>	<b>\$93,413</b>	<b>\$0</b>	<b>0.00%</b>
-----------------------------------	-----------------	-----------------	------------	--------------

**OTHER PAYROLL EXPENSES**

3210 Empl. Rel. Bd. Assessments

3400 Other Funds Ltd	39	39	0	0.00%
----------------------	----	----	---	-------

3220 Public Employees Retire Cont

3400 Other Funds Ltd	15,852	15,852	0	0.00%
----------------------	--------	--------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	7,146	7,146	0	0.00%
----------------------	-------	-------	---	-------

3250 Workers Comp. Assess. (WCD)

3400 Other Funds Ltd	38	38	0	0.00%
----------------------	----	----	---	-------

3260 Mass Transit Tax

3400 Other Funds Ltd	560	560	0	0.00%
----------------------	-----	-----	---	-------

12/12/18

Page 12 of 30

ANA101A - Package Comparison Report - Detail

ANA101A

1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail**

**Cross Reference Number: 10800-001-00-00-00000**

**2019-21 Biennium**

**Package: Create A Compliance Specialist-2 position**

**Board of Counselors & Therapists**

**Pkg Group: POL Pkg Type: POL Pkg Number: 101**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	22,870	22,870	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	46,505	46,505	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$46,505</b>	<b>\$46,505</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	139,918	139,918	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>\$139,918</b>	<b>\$139,918</b>	<b>\$0</b>	<b>0.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	480	480	0	0.00%
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	2,491	2,491	0	0.00%
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	1,423	1,423	0	0.00%
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	1,067	1,067	0	0.00%
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	463	463	0	0.00%

12/12/18

Page 13 of 30

ANA101A - Package Comparison Report - Detail

ANA101A

1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-001-00-00-00000

2019-21 Biennium

Package: Create A Compliance Specialist-2 position

Board of Counselors & Therapists

Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	356	356	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	285	285	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	356	356	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	4,913	4,913	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	2,562	2,562	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	1,708	1,708	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	16,104	16,104	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$16,104</b>	<b>\$16,104</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	156,022	156,022	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$156,022</b>	<b>\$156,022</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				

12/12/18

Page 14 of 30

ANA101A - Package Comparison Report - Detail

1:32 PM

ANA101A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail**  
**2019-21 Biennium**  
**Board of Counselors & Therapists**

**Cross Reference Number: 10800-001-00-00-00000**  
**Package: Create A Compliance Specialist-2 position**  
**Pkg Group: POL Pkg Type: POL Pkg Number: 101**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(156,022)	(156,022)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$156,022)</b>	<b>(\$156,022)</b>	<b>\$0</b>	<b>0.00%</b>
<b>AUTHORIZED POSITIONS</b>				
8150 Class/Unclass Positions	1	1	0	0.00%
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	0.65	0.65	0.00	0.00%

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Oregon Board of Psychologists

Cross Reference Number: 10800-002-00-00-00000  
 Package: Non-PICS Psnl Svc / Vacancy Factor  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

3170 Overtime Payments

3400 Other Funds Ltd	115	115	0	0.00%
----------------------	-----	-----	---	-------

**SALARIES & WAGES**

3400 Other Funds Ltd	115	115	0	0.00%
----------------------	-----	-----	---	-------

<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$115</b>	<b>\$115</b>	<b>\$0</b>	<b>0.00%</b>
-----------------------------------	--------------	--------------	------------	--------------

**OTHER PAYROLL EXPENSES**

3220 Public Employees Retire Cont

3400 Other Funds Ltd	20	20	0	0.00%
----------------------	----	----	---	-------

3221 Pension Obligation Bond

3400 Other Funds Ltd	2,386	2,386	0	0.00%
----------------------	-------	-------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	9	9	0	0.00%
----------------------	---	---	---	-------

3260 Mass Transit Tax

3400 Other Funds Ltd	210	210	0	0.00%
----------------------	-----	-----	---	-------

**OTHER PAYROLL EXPENSES**

3400 Other Funds Ltd	2,625	2,625	0	0.00%
----------------------	-------	-------	---	-------

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Oregon Board of Psychologists

Cross Reference Number: 10800-002-00-00-00000  
 Package: Non-PICS Psni Svc / Vacancy Factor  
 Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>TOTAL OTHER PAYROLL EXPENSES</b>	\$2,625	\$2,625	\$0	0.00%
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	2,740	2,740	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>\$2,740</b>	<b>\$2,740</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	2,740	2,740	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$2,740</b>	<b>\$2,740</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(2,740)	(2,740)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$2,740)</b>	<b>(\$2,740)</b>	<b>\$0</b>	<b>0.00%</b>



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Phase-out Pgm & One-time Costs

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 020 Pkg Number: 022

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4315 IT Professional Services				
3400 Other Funds Ltd	(41,000)	(41,000)	0	0.00%
4575 Agency Program Related S and S				
3400 Other Funds Ltd	(14,351)	(14,351)	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	(55,351)	(55,351)	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$55,351)</b>	<b>(\$55,351)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(55,351)	(55,351)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$55,351)</b>	<b>(\$55,351)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	55,351	55,351	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$55,351</b>	<b>\$55,351</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Standard Inflation

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

**4100 Instate Travel**

3400 Other Funds Ltd	485	485	0	0.00%
----------------------	-----	-----	---	-------

**4125 Out of State Travel**

3400 Other Funds Ltd	357	357	0	0.00%
----------------------	-----	-----	---	-------

**4150 Employee Training**

3400 Other Funds Ltd	142	142	0	0.00%
----------------------	-----	-----	---	-------

**4175 Office Expenses**

3400 Other Funds Ltd	747	747	0	0.00%
----------------------	-----	-----	---	-------

**4200 Telecommunications**

3400 Other Funds Ltd	721	721	0	0.00%
----------------------	-----	-----	---	-------

**4225 State Gov. Service Charges**

3400 Other Funds Ltd	2,674	2,674	0	0.00%
----------------------	-------	-------	---	-------

**4250 Data Processing**

3400 Other Funds Ltd	626	626	0	0.00%
----------------------	-----	-----	---	-------

**4275 Publicity and Publications**

3400 Other Funds Ltd	84	84	0	0.00%
----------------------	----	----	---	-------

**4300 Professional Services**

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Standard Inflation

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	6,966	6,966	0	0.00%
<b>4315 IT Professional Services</b>				
3400 Other Funds Ltd	245	245	0	0.00%
<b>4325 Attorney General</b>				
3400 Other Funds Ltd	38,983	38,983	0	0.00%
<b>4375 Employee Recruitment and Develop</b>				
3400 Other Funds Ltd	45	45	0	0.00%
<b>4400 Dues and Subscriptions</b>				
3400 Other Funds Ltd	276	276	0	0.00%
<b>4425 Facilities Rental and Taxes</b>				
3400 Other Funds Ltd	2,706	2,706	0	0.00%
<b>4575 Agency Program Related S and S</b>				
3400 Other Funds Ltd	361	361	0	0.00%
<b>4650 Other Services and Supplies</b>				
3400 Other Funds Ltd	3,745	3,745	0	0.00%
<b>4700 Expendable Prop 250 - 5000</b>				
3400 Other Funds Ltd	44	44	0	0.00%
<b>4715 IT Expendable Property</b>				
3400 Other Funds Ltd	114	114	0	0.00%

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Standard Inflation

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	59,321	59,321	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$59,321</b>	<b>\$59,321</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	59,321	59,321	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$59,321</b>	<b>\$59,321</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	(59,321)	(59,321)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$59,321)</b>	<b>(\$59,321)</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Technical Adjustments

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4175 Office Expenses

3400 Other Funds Ltd	(968)	(968)	0	0.00%
----------------------	-------	-------	---	-------

4250 Data Processing

3400 Other Funds Ltd	(4,582)	(4,582)	0	0.00%
----------------------	---------	---------	---	-------

4315 IT Professional Services

3400 Other Funds Ltd	(3,642)	(3,642)	0	0.00%
----------------------	---------	---------	---	-------

4375 Employee Recruitment and Develop

3400 Other Funds Ltd	128	128	0	0.00%
----------------------	-----	-----	---	-------

4425 Facilities Rental and Taxes

3400 Other Funds Ltd	(11,164)	(11,164)	0	0.00%
----------------------	----------	----------	---	-------

4650 Other Services and Supplies

3400 Other Funds Ltd	(12,377)	(12,377)	0	0.00%
----------------------	----------	----------	---	-------

4700 Expendable Prop 250 - 5000

3400 Other Funds Ltd	4,420	4,420	0	0.00%
----------------------	-------	-------	---	-------

4715 IT Expendable Property

3400 Other Funds Ltd	457	457	0	0.00%
----------------------	-----	-----	---	-------

**SERVICES & SUPPLIES**

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Technical Adjustments

Oregon Board of Psychologists

Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(27,728)	(27,728)	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>(\$27,728)</b>	<b>(\$27,728)</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	(27,728)	(27,728)	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>(\$27,728)</b>	<b>(\$27,728)</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	27,728	27,728	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>\$27,728</b>	<b>\$27,728</b>	<b>\$0</b>	<b>0.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Analyst Adjustments

Oregon Board of Psychologists

Pkg Group: POL Pkg Type: 090 Pkg Number: 090

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4315 IT Professional Services				
3400 Other Funds Ltd	-	47,776	47,776	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	47,776	47,776	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>\$47,776</b>	<b>\$47,776</b>	<b>100.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	47,776	47,776	100.00%
<b>TOTAL EXPENDITURES</b>	-	<b>\$47,776</b>	<b>\$47,776</b>	<b>100.00%</b>
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	(47,776)	(47,776)	100.00%
<b>TOTAL ENDING BALANCE</b>	-	<b>(\$47,776)</b>	<b>(\$47,776)</b>	<b>100.00%</b>

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Oregon Board of Psychologists

Cross Reference Number: 10800-002-00-00-00000  
 Package: Statewide Adjustment DAS Chgs  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 091

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>EXPENDITURES</b>				
<b>SERVICES &amp; SUPPLIES</b>				
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	(4,918)	(4,918)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	303	303	100.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	-	(4,615)	(4,615)	100.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	(\$4,615)	(\$4,615)	100.00%
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	-	(4,615)	(4,615)	100.00%
<b>TOTAL EXPENDITURES</b>	-	(\$4,615)	(\$4,615)	100.00%
<b>ENDING BALANCE</b>				
3400 Other Funds Ltd	-	4,615	4,615	100.00%
<b>TOTAL ENDING BALANCE</b>	-	\$4,615	\$4,615	100.00%



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Oregon Board of Psychologists

Cross Reference Number: 10800-002-00-00-00000  
 Package: Statewide AG Adjustment  
 Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**SERVICES & SUPPLIES**

4325 Attorney General

3400 Other Funds Ltd	-	(13,836)	(13,836)	100.00%
----------------------	---	----------	----------	---------

**SERVICES & SUPPLIES**

3400 Other Funds Ltd	-	(13,836)	(13,836)	100.00%
----------------------	---	----------	----------	---------

<b>TOTAL SERVICES &amp; SUPPLIES</b>	-	<b>(\$13,836)</b>	<b>(\$13,836)</b>	<b>100.00%</b>
--------------------------------------	---	-------------------	-------------------	----------------

**EXPENDITURES**

3400 Other Funds Ltd	-	(13,836)	(13,836)	100.00%
----------------------	---	----------	----------	---------

<b>TOTAL EXPENDITURES</b>	-	<b>(\$13,836)</b>	<b>(\$13,836)</b>	<b>100.00%</b>
---------------------------	---	-------------------	-------------------	----------------

**ENDING BALANCE**

3400 Other Funds Ltd	-	13,836	13,836	100.00%
----------------------	---	--------	--------	---------

<b>TOTAL ENDING BALANCE</b>	-	<b>\$13,836</b>	<b>\$13,836</b>	<b>100.00%</b>
-----------------------------	---	-----------------	-----------------	----------------

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail  
 2019-21 Biennium  
 Oregon Board of Psychologists

Cross Reference Number: 10800-002-00-00-00000  
 Package: Create A Compliance Specialist-2 position  
 Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

**EXPENDITURES**

**PERSONAL SERVICES**

**SALARIES & WAGES**

**3110 Class/Unclass Sal. and Per Diem**

3400 Other Funds Ltd	50,299	50,299	0	0.00%
----------------------	--------	--------	---	-------

**SALARIES & WAGES**

3400 Other Funds Ltd	50,299	50,299	0	0.00%
----------------------	--------	--------	---	-------

<b>TOTAL SALARIES &amp; WAGES</b>	<b>\$50,299</b>	<b>\$50,299</b>	<b>\$0</b>	<b>0.00%</b>
-----------------------------------	-----------------	-----------------	------------	--------------

**OTHER PAYROLL EXPENSES**

**3210 Empl. Rel. Bd. Assessments**

3400 Other Funds Ltd	21	21	0	0.00%
----------------------	----	----	---	-------

**3220 Public Employees Retire Cont**

3400 Other Funds Ltd	8,536	8,536	0	0.00%
----------------------	-------	-------	---	-------

**3230 Social Security Taxes**

3400 Other Funds Ltd	3,848	3,848	0	0.00%
----------------------	-------	-------	---	-------

**3250 Workers Comp. Assess. (WCD)**

3400 Other Funds Ltd	20	20	0	0.00%
----------------------	----	----	---	-------

**3260 Mass Transit Tax**

3400 Other Funds Ltd	302	302	0	0.00%
----------------------	-----	-----	---	-------

12/12/18

Page 27 of 30

ANA101A - Package Comparison Report - Detail

ANA101A

1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

**Package Comparison Report - Detail  
2019-21 Biennium  
Oregon Board of Psychologists**

**Cross Reference Number: 10800-002-00-00-00000  
Package: Create A Compliance Specialist-2 position  
Pkg Group: POL Pkg Type: POL Pkg Number: 101**

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
<b>3270 Flexible Benefits</b>				
3400 Other Funds Ltd	12,314	12,314	0	0.00%
<b>OTHER PAYROLL EXPENSES</b>				
3400 Other Funds Ltd	25,041	25,041	0	0.00%
<b>TOTAL OTHER PAYROLL EXPENSES</b>	<b>\$25,041</b>	<b>\$25,041</b>	<b>\$0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES</b>				
3400 Other Funds Ltd	75,340	75,340	0	0.00%
<b>TOTAL PERSONAL SERVICES</b>	<b>\$75,340</b>	<b>\$75,340</b>	<b>\$0</b>	<b>0.00%</b>
<b>SERVICES &amp; SUPPLIES</b>				
<b>4100 Instate Travel</b>				
3400 Other Funds Ltd	259	259	0	0.00%
<b>4150 Employee Training</b>				
3400 Other Funds Ltd	1,341	1,341	0	0.00%
<b>4175 Office Expenses</b>				
3400 Other Funds Ltd	766	766	0	0.00%
<b>4200 Telecommunications</b>				
3400 Other Funds Ltd	575	575	0	0.00%
<b>4250 Data Processing</b>				
3400 Other Funds Ltd	249	249	0	0.00%

12/12/18

Page 28 of 30

ANA101A - Package Comparison Report - Detail  
ANA101A

1:32 PM

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Create A Compliance Specialist-2 position

Oregon Board of Psychologists

Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4275 Publicity and Publications				
3400 Other Funds Ltd	192	192	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	153	153	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	192	192	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	2,646	2,646	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	1,379	1,379	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	920	920	0	0.00%
<b>SERVICES &amp; SUPPLIES</b>				
3400 Other Funds Ltd	8,672	8,672	0	0.00%
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$8,672</b>	<b>\$8,672</b>	<b>\$0</b>	<b>0.00%</b>
<b>EXPENDITURES</b>				
3400 Other Funds Ltd	84,012	84,012	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$84,012</b>	<b>\$84,012</b>	<b>\$0</b>	<b>0.00%</b>
<b>ENDING BALANCE</b>				

12/12/18

Page 29 of 30

ANA101A - Package Comparison Report - Detail

1:32 PM

ANA101A

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

**Mental Health Regulatory Agency**

**Agency Number: 10800**

Package Comparison Report - Detail

Cross Reference Number: 10800-002-00-00-00000

2019-21 Biennium

Package: Create A Compliance Specialist-2 position

Oregon Board of Psychologists

Pkg Group: POL Pkg Type: POL Pkg Number: 101

Description	Agency Request Budget (V-01)	Governor's Budget (Y-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	(84,012)	(84,012)	0	0.00%
<b>TOTAL ENDING BALANCE</b>	<b>(\$84,012)</b>	<b>(\$84,012)</b>	<b>\$0</b>	<b>0.00%</b>
<b>AUTHORIZED FTE</b>				
8250 Class/Unclass FTE Positions	0.35	0.35	0.00	0.00%

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLBUDCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 1  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:001-00-00 000 Board of Counselors

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		3,360			3,360
000	MEAHZ7006	HP	PRINCIPAL EXECUTIVE/MANAGER D	1	.50	12.00	8,882.00		106,584			106,584
000	MMS X0872	AP	OPERATIONS & POLICY ANALYST 3	1	.65	15.60	7,942.00		123,895			123,895
000	OAS C0104	AP	OFFICE SPECIALIST 2	1	.65	15.60	2,766.00		43,150			43,150
000	OAS C0860	AP	PROGRAM ANALYST 1	1	.65	15.60	3,918.00		61,121			61,121
000	OAS C5232	AP	INVESTIGATOR 2	1	.65	15.60	3,565.00		55,614			55,614
000	UA C0102	AP	OFFICE ASSISTANT 2	1	.65	15.60	2,761.00		43,072			43,072
000	UA C0104	AP	OFFICE SPECIALIST 2	1	.65	15.60	2,990.00		46,644			46,644
000	UA C0108	AP	ADMINISTRATIVE SPECIALIST 2	2	1.30	31.20	4,724.00		147,388			147,388
000	UA C5232	AP	INVESTIGATOR 2	2	1.30	31.20	4,230.00		131,976			131,976
000				11	7.00	168.00	2,670.10		762,804			762,804

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLBUDCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 2  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:001-00-00 101 Board of Counselors

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
101	UA	C5247	AP COMPLIANCE SPECIALIST 2	1	.65	15.60	5,988.00		93,413			93,413
101				1	.65	15.60	5,988.00		93,413			93,413
				12	7.65	183.60	2,836.00		856,217			856,217

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLBUDCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 3  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:002-00-00 000 Oregon Board of Psyc

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		7,560			7,560
000	MEAHZ7006	HP	PRINCIPAL EXECUTIVE/MANAGER D		.50	12.00	8,882.00		106,584			106,584
000	MMS X0872	AP	OPERATIONS & POLICY ANALYST 3		.35	8.40	7,942.00		66,713			66,713
000	OAS C0104	AP	OFFICE SPECIALIST 2		.35	8.40	2,766.00		23,234			23,234
000	OAS C0860	AP	PROGRAM ANALYST 1		.35	8.40	3,918.00		32,911			32,911
000	OAS C5232	AP	INVESTIGATOR 2		.35	8.40	3,565.00		29,946			29,946
000	UA C0102	AP	OFFICE ASSISTANT 2		.35	8.40	2,761.00		23,192			23,192
000	UA C0104	AP	OFFICE SPECIALIST 2		.35	8.40	2,990.00		25,116			25,116
000	UA C0108	AP	ADMINISTRATIVE SPECIALIST 2		.70	16.80	4,724.00		79,364			79,364
000	UA C5232	AP	INVESTIGATOR 2		.70	16.80	4,230.00		71,064			71,064
000					4.00	96.00	2,536.60		465,684			465,684



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLBUDCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 4  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:002-00-00 101 Oregon Board of Psyc

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
101	UA	C5247	AP COMPLIANCE SPECIALIST 2		.35	8.40	5,988.00		50,299			50,299
101					.35	8.40	5,988.00		50,299			50,299
					4.35	104.40	2,700.95		515,983			515,983
				12	12.00	288.00	2,766.82		1,372,200			1,372,200

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLBUDCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 5  
 REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:002-00-00 101 Oregon Board of Psyc

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				12	12.00	288.00	2,766.82		1,372,200			1,372,200

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLAGYCL  
 REPORT: SUMMARY LIST BY PKG BY AGENCY  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY

DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM

PAGE 1

2019-21  
 PICS SYSTEM: BUDGET PREPARATION  
 PROD FILE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	B	Y7500	AE BOARD AND COMMISSION MEMBER		.00	.00	0.00		10,920			10,920
000	MEAHZ7006	HP	PRINCIPAL EXECUTIVE/MANAGER D	1	1.00	24.00	8,882.00		213,168			213,168
000	MMS X0872	AP	OPERATIONS & POLICY ANALYST 3	1	1.00	24.00	7,942.00		190,608			190,608
000	OAS C0104	AP	OFFICE SPECIALIST 2	1	1.00	24.00	2,766.00		66,384			66,384
000	OAS C0860	AP	PROGRAM ANALYST 1	1	1.00	24.00	3,918.00		94,032			94,032
000	OAS C5232	AP	INVESTIGATOR 2	1	1.00	24.00	3,565.00		85,560			85,560
000	UA C0102	AP	OFFICE ASSISTANT 2	1	1.00	24.00	2,761.00		66,264			66,264
000	UA C0104	AP	OFFICE SPECIALIST 2	1	1.00	24.00	2,990.00		71,760			71,760
000	UA C0108	AP	ADMINISTRATIVE SPECIALIST 2	2	2.00	48.00	4,724.00		226,752			226,752
000	UA C5232	AP	INVESTIGATOR 2	2	2.00	48.00	4,230.00		203,040			203,040
101	UA C5247	AP	COMPLIANCE SPECIALIST 2	1	1.00	24.00	5,988.00		143,712			143,712
				12	12.00	288.00	2,766.82		1,372,200			1,372,200

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLAGYCL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 2  
 REPORT: SUMMARY LIST BY PKG BY AGENCY 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				12	12.00	288.00	2,766.82		1,372,200			1,372,200

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLWSBUD DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 1  
 REPORT: DETAIL LISTING BY SUMMARY XREF AGENCY 2019-21 PROD FILE  
 AGENCY: 10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF: 001-00-00 101 Board of Counselors

POSITION NUMBER	AUTH NO	ORG STRUC	F POS	CLASS	COMP	RNG	P	POS CNT	FTE	BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	T R K
0000652	001323840	001-01-00-00000	101 0 PF	UA	C5247 AP	25	09	1	.65	5,988.00	15.60		93,413			
EST DATE: 2019/07/01 EXP DATE: 9999/01/01																
			101					1	.65		15.60		93,413			
								1	.65		15.60		93,413			

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLWSBUD DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 2  
 REPORT: DETAIL LISTING BY SUMMARY XREF AGENCY 2019-21 PROD FILE  
 AGENCY: 10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF: 002-00-00 101 Oregon Board of Psyc

POSITION NUMBER	AUTH NO	ORG STRUC	F POS	CLASS	COMP	RNG	POS	FTE	BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	T R K
0000652	001323840	002-01-00-00000	101 0 PF	UA	C5247 AP	25	09	.35	5,988.00	8.40		50,299			
EST DATE: 2019/07/01 EXP DATE: 9999/01/01															
			101					.35		8.40		50,299			
								.35		8.40		50,299			
								1	1.00	24.00		143,712			

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PPDPLWSBUD PAGE 3  
 DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM 2019-21  
 REPORT: DETAIL LISTING BY SUMMARY XREF AGENCY PROD FILE  
 AGENCY: 10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF: 002-00-00 101 Oregon Board of Psyc

POSITION NUMBER	AUTH NO	ORG STRUC	F POS PKG Y TYP	CLASS COMP	S		BUDGET RATE	MOS	GF SAL	OF SAL	FF SAL	LF SAL	T R K
					RNG P	POS CNT							
						1	1.00	24.00		143,712			

# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PDPFISCAL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 1  
 REPORT: PACKAGE FISCAL IMPACT REPORT 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:001-00-00 Board of Counselors & Therapis PACKAGE: 101 - Create A Compliance Specialist

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000652	UA	CS247 AP COMPLIANCE SPECIALIST 2	1	.65	15.60	09	5,988.00		93,413 45,945			93,413 45,945
TOTAL PICS SALARY									93,413			93,413
TOTAL PICS OPE									45,945			45,945
TOTAL PICS PERSONAL SERVICES =			1	.65	15.60				139,358			139,358



# MENTAL HEALTH REGULATORY AGENCY

## SPECIAL REPORTS

12/12/18 REPORT NO.: PDDPFISCAL DEPT. OF ADMIN. SVCS. -- PPDB PICS SYSTEM PAGE 2  
 REPORT: PACKAGE FISCAL IMPACT REPORT 2019-21 PROD FILE  
 AGENCY:10800 MENTAL HEALTH REGULATORY AGY PICS SYSTEM: BUDGET PREPARATION  
 SUMMARY XREF:002-00-00 Oregon Board of Psychologists PACKAGE: 101 - Create A Compliance Specialist

POSITION NUMBER	CLASS COMP	CLASS NAME	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000652	UA	C5247 AP COMPLIANCE SPECIALIST 2		.35	8.40	09	5,988.00		50,299			50,299
									24,739			24,739
TOTAL PICS SALARY									50,299			50,299
TOTAL PICS OPE									24,739			24,739
TOTAL PICS PERSONAL SERVICES =												
				.35	8.40				75,038			75,038