

# Wallowa ESD, Region 18

## **Mission**

As a responsible partner in educating the children of Wallowa County, the Wallowa County Education Service District provides services and leadership to the local school districts to optimize opportunities for the children, schools and the communities it serves.

## **Region #18 School Districts**

The Wallowa ESD serves approximately 1022 students spread out over 3,500 square miles of the Northeast Corner of Oregon. Most students are within a 45 minute bus trip to their respective school district. However, many students experience one-way bus travel of over 45 minutes. The four Districts are:

- a) Joseph School District #6:** Located in Joseph, Oregon the district has two separate campuses with an elementary campus at Imnaha, 33 miles from the district office. There are 240 charter school students (K-12) and 2 Imnaha students (K-8).
- b) Wallowa School District #12:** Located in Wallowa, Oregon on a single campus. There are 138 elementary students (K-6) and 96 high school students (7-12).
- c) Enterprise School District #21:** Located in Enterprise, Oregon on a single campus. There are 197 elementary students (K-6) and 185 high school students (7-12).
- d) Troy School District #54:** A single campus elementary school district located in Troy, Oregon, an extremely remote location accessed only by steep, curvy gravel roads that traditional school bus cannot travel safely. Wallowa ESD has passed a resolution to keep the school open for student safety and accessibility to a public education. There are 6 elementary students (K-8).

## **Core Services**

Shown on the following pages are the services Wallowa ESD offers to component districts in each of the core service areas organized by funding source.

### **Administrative/Business Services . 3.0 FTE direct and indirect costs**

- Business Office
  - Accounting/Accountant Services, Fiscal Analysis
  - Complete Fiscal Service (budget implementation; payroll services; accounts payable & receivable; provide data for budget forecasting/preparation & analysis)
  - Personnel Record Maintenance/Management
  - FMLA and OFLA management for component school districts
  - Policy Assistance
  - Financial Software System
  - Transportation Contract management
  - Heating Fuel Oil Bid Management
- Cooperative Bidding and Purchasing
- Grant Writing/Management
- Home School – Registration/Tracking
- Student Attendance Support
- Print/Production Services as requested
- Administrative Services for Troy School District

### **Human Resources**

- Professional Development
- Staff Directories
- Substitute Registration

**School Improvement Services.** 1.0 FTE direct and indirect costs:

- Coordinate ESEA Title Programs in the school districts.
- Review budget narratives for Title Programs - and submit narratives.
- Provide support for and review of the development of Improvement Plans (includes district improvement, technology, safety, wellness policies and plans.
- Provide training, oversight and coordination for the State Assessment system.
- Provide data reports from state and/or benchmark assessment to districts.
- Develop surveys and compile survey data.
- Research curriculum and related topics for teachers and provide coordination as requested by administrators.
- Assist Districts with Standards 22 requirements.
- Hold curriculum meetings with district staff.
- Submit required ODE reports for Troy School District.
- Teacher observations at request of teacher or District.
- Provide support for implementing Teacher Evaluation Systems
- E-rate Applications and Filing for E-rate
- 504 Coordination & Consultation

**Programs For Children With Special Needs (Special Education Services).** 12.75 FTE direct and indirect costs.

- Speech Pathology
  - Assistive Technology
  - Traumatic Brain Injury Consulting Team
  - Mentally and Multiple Disabled
  - Direct Student Support/Assessment (Public, Private, Home School)
  - Supervision of Classified Speech Pathology Staff
- Psychological Services/Child Find
  - Traumatic Brain Injury Consulting Team
  - Direct Student Support/Assessment (Public, Private, Home School, EI/ECSE)
  - Supervision of Classified and Licensed Staff
  - Autism Coordinator
- Youth Transition
  - Direct Student Support
  - Vocational Assessments
  - Community Development of Jobs
  - Supplies and Materials
  - Assist in Developing & Implementing Transition Plans for 11<sup>th</sup> & 12 grade students
  - Agency Referrals
  - Post High School Placement & Counseling
  - ⊖ Administer Vocational Rehabilitation Youth Transition Program
- Special Education Records Monitoring (Compile/File School required District reports)
- Direct support(10.25 FTE Licensed/ Classified staff placed in districts)
- SEAS(Records Manager)
- Staff Development

- Occupational Therapy
- Physical Therapy
- Nursing Services

**Technology Services.** 3.0 FTE direct and indirect costs

- Computer Information Services
  - Software Applications Research and Purchasing
  - Hardware Research and Purchasing
  - Bid Specification Preparation
  - Document Management System
  - Technical Planning
  - Library Management System
- Student Information System Management
  - Schoolmaster/Grade Book
  - Learning Management System
  - Online Assessment Support
- Staff/Student Support
  - Region-Wide Help Desk
  - Remote & On-site Technology Support/Instruction
  - Website Development and Support/Instruction
  - Software Application Instruction – Staff/Student
- Telephony Services
  - System Support & Maintenance
  - Hosted Lines & Long Distance
  - Mass Notification Service
  - Custom Applications & Hotlines
  - Presence & Forwarding
  - Unattended Assistants
  - Conferencing
  - Voicemail
- Networking – Design, Installation and Support
  - Internet Access and Circuits
  - Local Network Design and Support;
  - Wide-Area Network Design and Support
  - Equipment Purchase and Support for Wide Area Networks
  - LAN/WAN/WLAN Security & Internet Filtering
  - Virtual Resource Management
  - Email Post Office Protocol for all Districts
  - Web Page Presence (Storage; Support/Maintenance; CMS; Job Postings)
  - Management of backups for District Data Systems
  - Equipment Repair and Maintenance: In-House and On-site
- Video Conferencing support
- Cooperative purchasing of hardware/software.