

STATE OF OREGON
LEGISLATIVE ADMINISTRATION



2017-2019
AGENCY REQUEST BUDGET

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Legislative Administration
2017-2019 Agency Request Budget
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BUDGET REPORT AND MEASURE SUMMARY

CARRIER: Rep. Nathanson

Joint Committee On Ways and Means

Action: Do Pass.

Action Date: 06/26/15

Vote:

House

Yeas: 12 - Buckley, Gomberg, Huffman, Komp, McLane, Nathanson, Rayfield, Read, Smith, Whisnant, Whitsett,

Senate

Yeas: 12 - Burdick, Devlin, Girod, Hansell, Johnson, Monroe, Roblan, Shields, Steiner Hayward, Thomsen, Whitsett,

Prepared By: Travis Miller, Department of Administrative Services

Reviewed By: Daron Hill, Legislative Fiscal Office

Agency: Legislative Branch Agencies

Biennium: 2015-17

Budget Summary*

	2013-15 Legislatively Approved Budget ⁽¹⁾	2015-17 Current Service Level	2015-17 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
				\$\$ Change	% Change
<u>Legislative Assembly</u>					
General Fund	\$ 42,111,410	\$ 42,987,670	\$ 39,165,352	\$ (2,946,058)	-7.0%
Other Funds	\$ 278,847	\$ 285,390	\$ 225,352	\$ (53,495)	-19.2%
Other Funds Nonlimited	\$ 93,553	\$ 96,360	\$ 96,360	\$ 2,807	3.0%
Total	\$ 42,483,810	\$ 43,369,420	\$ 39,487,064	\$ (2,996,746)	-7.1%
<u>Legislative Administration Committee</u>					
General Fund	\$ 27,281,584	\$ 26,394,253	\$ 25,564,143	\$ (1,717,441)	-6.3%
General Fund Debt Service	\$ 7,437,916	\$ 10,578,590	\$ 9,326,961	\$ 1,889,045	25.4%
Other Funds	\$ 37,929,526	\$ 1,860,416	\$ 2,225,416	\$ (35,704,110)	-94.1%
Other Funds Nonlimited	\$ 597,932	\$ 597,932	\$ 597,932	\$ -	0.0%
Total	\$ 73,246,958	\$ 39,431,191	\$ 37,714,452	\$ (35,532,506)	-48.5%
<u>Legislative Counsel Committee</u>					
General Fund	\$ 10,441,182	\$ 10,888,581	\$ 10,855,246	\$ 414,064	4.0%
Other Funds	\$ 1,681,068	\$ 1,515,091	\$ 1,515,091	\$ (165,977)	-9.9%
Other Funds Nonlimited	\$ 562,803	\$ 526,136	\$ 526,136	\$ (36,667)	-6.5%
Total	\$ 12,685,053	\$ 12,929,808	\$ 12,896,473	\$ 211,420	1.7%
<u>Legislative Fiscal Officer</u>					
General Fund	\$ 3,896,578	\$ 4,170,986	\$ 4,330,986	\$ 434,408	11.1%
Other Funds	\$ 3,179,547	\$ 3,343,858	\$ 3,443,858	\$ 264,311	8.3%
Total	\$ 7,076,125	\$ 7,514,844	\$ 7,774,844	\$ 698,719	9.9%
<u>Legislative Revenue Officer</u>					
General Fund	\$ 2,796,123	\$ 2,867,874	\$ 2,417,874	\$ (378,249)	-13.5%
Total	\$ 2,796,123	\$ 2,867,874	\$ 2,417,874	\$ (378,249)	-13.5%
<u>Legislative Commission on Indian Services</u>					
General Fund	\$ 488,767	\$ 491,939	\$ 401,939	\$ (86,828)	-17.8%
Other Funds	\$ 6,586	\$ 6,784	\$ 6,784	\$ 198	3.0%
Total	\$ 495,353	\$ 498,723	\$ 408,723	\$ (86,630)	-17.5%

	2013-15 Legislatively Approved Budget ⁽¹⁾	2015-17 Current Service Level	2015-17 Committee Recommendation	Committee Change from 2013-15 Leg. Approved	
				\$\$ Change	% Change
<u>Position Summary</u>					
<u>Legislative Assembly</u>					
Authorized Positions	422	422	423		1
Full-time Equivalent (FTE) positions	251.27	251.27	251.52		0.25
<u>Legislative Administration Committee</u>					
Authorized Positions	142	142	142		0
Full-time Equivalent (FTE) positions	100.65	100.65	100.65		0.00
<u>Legislative Counsel Committee</u>					
Authorized Positions	55	55	57		0
Full-time Equivalent (FTE) positions	45.60	45.60	47.60		2.00
<u>Legislative Fiscal Officer</u>					
Authorized Positions	21	21	22		1
Full-time Equivalent (FTE) positions	21.00	21.00	22.00		1.00
<u>Legislative Revenue Officer</u>					
Authorized Positions	8	8	8		0
Full-time Equivalent (FTE) positions	8.00	8.00	8.00		0.00
<u>Legislative Commission on Indian Services</u>					
Authorized Positions	2	2	2		0
Full-time Equivalent (FTE) positions	2.00	2.00	2.00		0.00

⁽¹⁾ Includes Emergency Board and administrative actions through December 2014

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The legislative branch agencies are primarily funded with appropriations from the General Fund. Some agencies also receive donations, grants, and other miscellaneous revenues as described below:

- Legislative Assembly: General Fund supports 99.1 percent of the Legislative Assembly budget. The Assembly receives Other Funds revenues from charging customers for the duplication of legislative materials and miscellaneous receipts. The Assembly also receives Nonlimited Other Funds from use of the House and Senate lounges by legislative members during session.
- Legislative Administrative Committee: General Fund supports 92.5 percent of Committee's budget. The agency also receives Other Funds revenues for rent of office space, parking fees and other items. Nonlimited Other Funds are from the Capitol Gift Shop and the Property and Surplus Stores account.
- Legislative Counsel Committee: General Fund supports 84.1 percent of Committee's budget. Other Funds are derived from sales of the Oregon Revised Statutes, Oregon Laws, bill drafting services and other LC publications. A small portion of the publication sales income is expended as limited Other Funds and used to defray that part of the agency's General Program expenses related to ORS publication editing. The balance of the publication sales income is expended as Nonlimited within the ORS Publications Program.
- Legislative Fiscal Officer: General Fund supports 55.7 percent of Legislative Fiscal Office's budget. Other Funds revenue is derived from a portion of the Central Government Service Charge assessment associated with their work.
- Legislative Revenue Officer: The Legislative Revenue Office is completely supported by General Fund.
- Legislative Commission on Indian Services: General Fund supports 98.3 percent of the Commission's budget. Other Funds revenue is from registration and other fees derived from sponsorship of special meetings. The funds are used to cover costs associated with the events.

Summary of General Government Subcommittee Action

Senate Bill 5518 is the budget bill for the six legislative agencies: Legislative Assembly, the Legislative Administration Committee, the Legislative Counsel Committee, the Legislative Fiscal Officer, the Legislative Revenue Officer, and the Legislative Commission on Indian Affairs. While each agency is an independent state agency, their budgets are combined into this appropriation bill.

The Subcommittee approved the total legislative branch budget of \$92,062,501 General Fund and \$100,699,430 total funds. General Fund is decreased by 2.5 percent from the 2013-15 Legislatively Approved Budget. Total Funds are decreased by 3.4 percent. The budget includes a total

of 652 positions (431.27 FTE). Positions are increased by 0.3 percent from the 2013-15 Legislatively Approved Budget while FTE is increased by 0.6 percent.

Legislative Assembly

The Legislative Assembly budget includes expenses for legislative members and their staffs, the leadership and caucus offices, the Secretary of the Senate, the Chief Clerk of the House, session staff, and Senate Executive Appointments.

The Subcommittee recommended a total funds budget of \$39,487,064 and 251.52 FTE. The total funds budget is a decrease of 7.1 percent from the 2013-15 Legislatively Approved Budget through December 2014. The budget includes \$39,165,352 General Fund, \$225,352 Other Funds and \$96,360 Other Funds Nonlimited.

The Subcommittee approved the following adjustments to the Legislative Assembly's current service level budget:

- An increase of \$2,000 General Fund to each member's session budget, for a total of \$180,000 General Fund.
- A net-zero change to the Secretary of the Senate budget to better reflect actual expenditures, increasing General Fund Personal Services by \$103,535 and decreasing General Fund Services and Supplies by \$103,535.
- A reduction of \$2,000 General Fund to the Presiding Officer's change reserve account.
- An increase of \$30,000 General Fund for caucus office transition funds.
- An increase of \$29,255 General Fund and one permanent part-time position (0.25 FTE) for an additional page/doorkeeper for the House.
- A fund shift for the Member Lounge staff, resulting in an increase of \$60,038 General Fund and a decrease of \$60,038 Other Funds.
- A reduction of \$24,611 General Fund that eliminates the Assembly Post Session Account.
- An increase of \$5,000 General Fund to facilitate additional field hearings.
- A reduction of \$4,100,000 General Fund for anticipated reversions.

Legislative Administration

The Legislative Administration Committee provides general support to the legislature. Non-partisan services to the public, legislative members and government agencies include: administration, policy, research, committee services, information systems, facility services, employee services, and financial services.

The Subcommittee recommended a total funds budget of \$37,714,452 and 100.65 FTE. The total funds budget is a decrease of 48.5 percent from the 2013-15 Legislatively Approved Budget through December 2014. The budget includes \$34,891,104 General Fund, \$2,225,416 Other Funds and \$597,932 Other Funds Nonlimited.

The Subcommittee approved the following adjustments to the Legislative Administration Committee's current service level budget:

- A reduction of \$200,000 General Fund to account for implementation of expanded policy support for the Branch after the 2016 Legislative Session.

- An increase of \$105,890 General Fund for a Disaster Recovery Cold Site.
- An increase of \$364,000 General Fund for three facilities projects. The projects include repair to the basement ceiling in the Capitol (\$180,000), fire suppression and server room upgrades (\$94,000), and panic button upgrades (\$90,000).
- A reduction of \$1,251,629 General Fund and an increase of \$365,000 Other Funds for debt service adjustments.
- A reduction of \$1,100,000 General Fund for anticipated reversions.

Legislative Counsel Committee

Staff for the Legislative Counsel Committee draft legislation for Legislators, legislative committees, and state agencies. They also provide research services and legal advice to Legislators and legislative committees. The committee publishes the Oregon Revised Statutes, which are the official codification of Oregon's statute laws.

The Subcommittee recommended a total funds budget of \$12,896,473 and 47.10 FTE. The total funds budget is an increase of 1.7 percent from the 2013-15 Legislatively Approved Budget through December 2014. The budget includes \$10,855,246 General Fund, \$1,515,091 Other Funds and \$526,136 Other Funds Nonlimited.

The Subcommittee approved the following adjustments to the Legislative Counsel Committee's current service level budget:

- An increase of \$366,665 General Fund to fund two full-time editor positions (2.00 FTE) (\$312,804), the reclassification of a position for the bill drafting project (\$37,891), and the reclassification of the computer services coordinator position (\$15,970).
- A reduction of \$400,000 General Fund for anticipated reversions.

Legislative Fiscal Officer

The Legislative Fiscal Office (LFO) researches, analyzes, and makes recommendations concerning state expenditures, financial affairs, program administration, and agency organization. LFO reports to the Joint Committee on Ways and Means during legislative sessions and to the Emergency Board during the interim. LFO determines the fiscal impact of all legislative matters. It provides staff support for legislative information management and technology committees, including budget analysis and non-technical policy recommendations concerning state agency information systems projects. LFO also conducts reviews and performance audits of selected programs for the Joint Legislative Audit Committee.

The Subcommittee recommended a total funds budget of \$7,774,844 and 22.00 FTE. The total funds budget is an increase of 9.9 percent from the 2013-15 Legislatively Approved Budget through December 2014. The budget includes \$4,330,986 General Fund and \$3,443,858 Other Funds.

The Subcommittee approved the following adjustments to the Legislative Fiscal Office's current service level budget:

- An increase of \$260,000 General Fund, \$100,000 Other Funds, and one permanent position (1.00 FTE) for a Principal Legislative Analyst that will focus on bonding and capital construction.
- A reduction of \$100,000 General Fund for anticipated reversions.

Legislative Revenue Officer

The Legislative Revenue Office (LRO) provides non-partisan analysis to the Legislature on tax policy and school finance issues. The Office serves the legislature and the public by staffing legislative committees dealing with taxes and school finance. LRO writes revenue impact statements on all bills reaching the House or Senate floor that affect state or local revenue.

The Subcommittee recommended a General Fund budget of \$2,417,874 and 8.00 FTE. The budget is a decrease of 13.5 percent from the 2013-15 Legislatively Approved Budget through December 2014.

The Subcommittee approved the following adjustments to the Legislative Revenue Office's current service level budget:

- A technical adjustment that removes \$200,000 General Fund related to one-time funding for a clean air fee/tax report that was funded in 2013-15 and was inadvertently left in the 2015-17 budget.
- A reduction of \$250,000 General Fund for anticipated reversions.

Commission on Indian Services

There are nine federally recognized Indian tribal governments located in Oregon. The Commission was created to improve services for American Indians in Oregon. It gathers information relating to programs available to Indians, such as those concerning education, housing, health, fishing, economic development, cultural preservation and protection, gambling, and job training. The Commission assesses Indian needs and concerns through consultation and public hearings. The agency also networks with state, regional, and national Indian organizations in sharing information and addressing Indian issues. While the Commission is not to supersede any negotiations that any tribe, band, or group might have with local, state, and federal governments, it provides a forum for communication between Oregon's American Indians and state government.

The Subcommittee recommended a total funds budget of \$408,723 and 2.00 FTE. The total funds budget is a decrease of 17.8 percent from the 2013-15 Legislatively Approved Budget through December 2014. The budget includes \$401,939 General Fund and \$6,784 Other Funds.

The Subcommittee approved the following adjustments to the Commission's current service level budget:

- A reduction of \$90,000 General Fund for anticipated reversions.

Summary of Performance Measure Action

See attached Legislatively Adopted 2013-15 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

HB 5518

Legislative Agencies
Travis Miller -- 503-373-1109

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
2013-15 Legislatively Approved Budget at Dec 2012 *	\$ 94,453,560	\$ 0	\$ 43,075,574	\$ 1,254,288	\$ 0	\$ 0	138,783,422	650	428.52
2015-17 Current Service Level (CSL) at ARB	\$ 98,379,893	\$ 0	\$ 7,011,539	\$ 1,220,428	\$ 0	\$ 0	106,611,860	650	428.52
<u>SUBCOMMITTEE ADJUSTMENTS (from CSL)</u>									
<u>155 Legislative Assembly</u>									
<u>SCR 005-01 Senate Session</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 60,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	60,000	0	0.00
<u>SCR 005-02 House Session</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 120,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	120,000	0	0.00
<u>SCR 006-01 Senate Biennial</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 102,535	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	102,535	0	0.00
Services & Supplies	\$ (88,535)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(88,535)		
<u>SCR 006-02 House Biennial</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 28,255	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	28,255	1	0.25
Services & Supplies	\$ 15,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	15,000		
<u>SCR 006-03 Assembly Biennial</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 60,038	\$ 0	\$ (60,038)	\$ 0	\$ 0	\$ 0	0	0	0.00
Services & Supplies	\$ (19,611)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(19,611)		
<u>SCR 010-00 Reversions</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (2,665,000)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(2,665,000)	0	0.00
Services & Supplies	\$ (1,435,000)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(1,435,000)		
<u>156 Legislative Administration</u>									
<u>SCR 002-00 Committee Services</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (200,000)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	(200,000)	0	0.00
<u>SCR 003-00 Information Systems</u>									
Package 801: LFO Analyst Adjustments									
Services & Supplies	\$ 105,890	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	105,890		
<u>SCR 004-01 Facility Services</u>									
Package 801: LFO Analyst Adjustments									
Services & Supplies	\$ 364,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	364,000		
Debt Service	\$ (1,251,629)	\$ 0	\$ 365,000	\$ 0	\$ 0	\$ 0	(886,629)		

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE
			LIMITED	NONLIMITED	LIMITED	NONLIMITED			
<u>SCR 010-00 Reversions</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (666,000)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (666,000)	0	0.00
Services & Supplies	\$ (434,000)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (434,000)		
<u>142 Legislative Counsel</u>									
<u>SCR 001-00 General Program</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 12,299	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 12,299	2	2.00
Services & Supplies	\$ (45,634)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (45,634)		
<u>145 Legislative Fiscal Officer</u>									
<u>SCR 001-00 General Program</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ 174,012	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0	\$ 274,012	1	1.00
Services & Supplies	\$ (14,012)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (14,012)		
<u>144 Legislative Revenue Officer</u>									
<u>SCR 001-00 Legislative Revenue Officer</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (225,657)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (225,657)	0	0.00
Services & Supplies	\$ (224,343)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (224,343)		
<u>425 Indian Services</u>									
<u>SCR 001-00 General Program</u>									
Package 801: LFO Analyst Adjustments									
Personal Services	\$ (74,370)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (74,370)	0	0.00
Services & Supplies	\$ (15,630)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ (15,630)		
TOTAL ADJUSTMENTS	\$ (6,317,392)	\$ 0	\$ 404,962	\$ 0	\$ 0	\$ 0	\$ (5,912,430)	4	3.25
SUBCOMMITTEE RECOMMENDATION *	\$ 92,062,501	\$ 0	\$ 7,416,501	\$ 1,220,428	\$ 0	\$ 0	\$ 100,699,430	654	431.77
% Change from 2011-13 Leg Approved Budget	-2.5%	0.0%	-13.5%	-2.7%	0.0%	0.0%	-27.4%		
% Change from 2013-15 Current Service Level	-6.4%	0.0%	5.8%	0.0%	0.0%	0.0%	-5.5%		

BUDGET REPORT AND MEASURE SUMMARY

CARRIER: Rep. Buckley

Joint Committee On Ways and Means

Action: Do Pass.

Action Date: 07/03/15

Vote:

House

Yeas: 11 - Buckley, Gomberg, Huffman, Komp, McLane, Nathanson, Rayfield, Read, Smith, Whitsett, Williamson

Exc: 1 - Whisnant

Senate

Yeas: 12 - Burdick, Devlin, Girod, Hansell, Johnson, Monroe, Roblan, Shields, Steiner Hayward, Thomsen, Whitsett, Winters

Prepared By: Linda Ames and Linda Gilbert, Legislative Fiscal Office

Reviewed By: Ken Rocco, Legislative Fiscal Office

Agency: Emergency Board

Biennium: 2015-17

Agencies: Various

Biennium: 2013-15

Budget Summary*

	<u>2013-15 Legislatively Approved Budget</u>	<u>2015-17 Legislatively Adopted Budget</u>	<u>2015-17 Committee Recommendation</u>	<u>Committee Change</u>
<u>Emergency Board</u>				
General Fund - General Purpose	-	-	\$ 30,000,000	\$ 30,000,000
General Fund - Special Purpose Appropriations				
State employee compensation changes	-	-	\$ 120,000,000	\$ 120,000,000
Compensation changes for non-state employees	-	-	\$ 10,700,000	\$ 10,700,000
Oregon Health Authority/Department of Human Services caseload or other costs	-	-	\$ 40,000,000	\$ 40,000,000
Education - early learning through post-secondary	-	-	\$ 3,000,000	\$ 3,000,000
Department of Administrative Services - Enterprise Technology rate adjustment costs	-	-	\$ 6,500,000	\$ 6,500,000
Department of Justice - Defense of Criminal Convictions	-	-	\$ 2,000,000	\$ 2,000,000
Department of Human Services for provider audits	-	-	\$ 100,000	\$ 100,000
<u>Various Agencies - Omnibus Adjustments</u>				
General Fund	-	-	\$ (27,929,624)	\$ (27,929,624)
General Fund Debt Service	-	-	\$ (2,018,162)	\$ (2,018,162)
Lottery Funds	-	-	\$ (725,589)	\$ (725,589)
Other Funds	-	-	\$ (28,658,678)	\$ (28,658,678)
Federal Funds	-	-	\$ (11,062,641)	\$ (11,062,641)
<u>ADMINISTRATION PROGRAM AREA</u>				
<u>Department of Administrative Services</u>				
General Fund	-	-	\$ 2,540,000	\$ 2,540,000
Other Funds	-	-	\$ 16,800,847	\$ 16,800,847
Other Funds Nonlimited	-	-	\$ 145,875,000	\$ 145,875,000

Emergency Board

The Emergency Board allocates General Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated needs in approved agency budgets when the Legislature is not in session. The Subcommittee appropriated \$30 million General Fund to the Emergency Board for general purposes.

Senate Bill 5507 makes seven special purpose appropriations to the Emergency Board, totaling \$182.3 million General Fund:

- \$120 million General Fund for state employee compensation changes.
- \$40 million General Fund for the Oregon Health Authority or the Department of Human Services for caseload costs or other budget challenges that the agencies are unable to mitigate. Known potential challenges include costs associated with federal fair labor standards act rule changes affecting home care and personal support workers; these are estimated to be around \$17 million but will depend in part on pending litigation and programmatic changes. Another unknown element is the full impact of second fiscal year costs for nursing facility rates that may fluctuate based on bed reduction targets; \$4.9 million of rate inflation was originally set aside as part of the Governor's budget to stimulate a discussion on aligning nursing facility cost increases with Oregon Health Plan inflation rates.
- \$10.7 million General Fund for allocation to state agencies for compensation changes driven by collective bargaining for workers who are not state employees. Allocations related to child care, adult foster care, homecare, and personal support workers are anticipated.
- \$6.5 million General Fund for Department of Administrative Services to be allocated, if necessary, to fund changes in Department of Administrative Services Enterprise Technology Services (ETS) rates and assessments. A budget note in SB 5502, the budget bill for the Department of Administrative Services, required the State Chief Information Officer to recommend during the 2016 Regular Session a new funding formula for ETS that refocuses charges to state agencies on fees for service and deemphasizes the use of assessments, which fund all positions regardless of reductions in services delivered, demonstrate how reductions in services purchased by state agencies would be reflected in reductions in operating expenses, and include price list adjustments needed for implementation of a new revenue formula at the start of second year of the biennium.
- \$3 million General Fund for Education, early learning through post-secondary.
- \$2 million General Fund for Department of Justice, Defense of Criminal Convictions caseload costs.
- \$100,000 General Fund for Department of Human Services (DHS), to be used – if warranted – for completing provider audits, compliance work, or reporting activities. These potential actions are specifically tied to a budget note providing direction regarding wage increases for direct care workers serving people with intellectual and developmental disabilities. The budget note is included in the DHS section of this budget report.

If these special purpose appropriations are not allocated by the Emergency Board before December 1, 2016, any remaining funds become available to the Emergency Board for general purposes.

BUDGET REPORT AND MEASURE SUMMARY

CARRIER: Sen. Girod

Joint Committee On Ways and Means

Action: Do Pass The A-Eng Bill.

Action Date: 02/25/16

Vote:

Senate

Yeas: 11 - Bates, Devlin, Girod, Hansell, Johnson, Monroe, Roblan, Shields, Steiner Hayward, Thomsen, Whitsett

Exc: 1 - Winters

House

Yeas: 11 - Buckley, Gomberg, Huffman, Komp, Nathanson, Rayfield, Read, Smith, Whisnant, Whitsett, Williamson

Exc: 1 - McLane

Prepared By: Jean Gabriel and Bill McGee, Department of Administrative Services

Reviewed By: Paul Siebert, Legislative Fiscal Office

Capital Construction – Various Agencies

Biennium: 2015-17

Capital Construction – Military Department

Capital Construction – Department of Fish and Wildlife

Biennium: 2013-15

Budget Summary

	2015-17 Legislatively Approved Budget		2016 Committee Recommendation		2016 Session Adjustments 2015-17
Other Funds	\$ 511,316,680	\$	568,419,913	\$	57,103,233
Federal Funds	\$ 31,446,471	\$	34,888,304	\$	3,441,833
Total	\$ 542,763,151	\$	603,308,217	\$	60,545,066

	2013-15 Legislatively Approved Budget		2016 Committee Recommendation		2016 Session Adjustments 2013-15
Other Funds	\$ 266,869,299	\$	268,714,299	\$	1,845,000
Federal Funds	\$ 11,484,305	\$	12,107,053	\$	622,748
Total	\$ 278,353,604	\$	280,821,352	\$	2,467,748

Revenue Summary

Other Fund revenues are from: proceeds from the issuance of Article XI-F (1), XI-G, and XI-Q general obligation bonds; the Oregon Military Department Capital Construction Account (surplus property sale proceeds), contract payments from the Oregon Department of Transportation to the Oregon Department of Fish and Wildlife; and a grant from Oregon Parks and Recreation Department to the Oregon Department of Fish and Wildlife. Federal Funds revenues are anticipated from the National Guard Bureau and Mitchell Act revenues.

Summary of Subcommittee Action

Higher Education Coordinating Commission

Public Universities:

The Subcommittee approved a \$10,150,000 increase in the Other Funds Capital Construction six-year expenditure limitation for the Higher Education Coordinating Commission (HECC) for distribution of general obligation bond proceeds to public universities. This amount corresponds to the total project amounts for five university projects authorized in House Bill 5202, net of one project that was reduced. Projects are funded with proceeds from the issuance of Article XI-Q bonds and Article XI-F (1) bonds and will be disbursed as grants or loans, as applicable, pursuant to grant contracts and loan agreements between HECC and each university. Project descriptions are included in House Bill 5202. The expenditure limitation expires June 30, 2021.

Department of Fish and Wildlife

Cedar Creek Hatchery and Fish Passage Improvements: The Subcommittee approved an Other Funds capital construction expenditure limitation of \$2,000,000 for the removal of a dam on the East Fork South Fork Trask River and the expansion of facilities at Cedar Creek Hatchery.

Lower Deschutes River Ranch Acquisition: The Subcommittee approved an Other Funds capital construction expenditure limitation of \$227,269 to complete acquisition of over 10,000 acres of property that will be incorporated into the current Lower Deschutes Wildlife Area.

Clackamas Hatchery Intake System: The Subcommittee approved establishing a \$450,000 Federal Funds expenditure limitation to provide additional funding for the replacement of the Clackamas Hatchery intake and pipeline.

In addition, the Subcommittee approved an increase of \$1,845,000 in Other Funds capital construction expenditure limitation for 2013-15 to complete the construction of the intake system at the Clackamas Hatchery.

Department of Administrative Services

Oregon State Fair Capital Repairs and Deferred Maintenance: The Subcommittee approved establishing a \$2,500,000 Other Funds expenditure limitation to finance needed repairs and improvements to the Oregon State Fair facilities.

Legislative Administration Committee

State Capitol Capital Repairs and Improvements: The Subcommittee approved establishing a \$30,000,000 Other Funds (Article XI-Q bond proceeds) expenditure limitation to finance needed repairs and improvements to the State Capitol building.

Oregon Youth Authority

The Subcommittee approved providing a broader description for the Oregon Youth Authority to use bond proceeds at various facilities across the state. Language in Oregon Laws 2015, Chapter 808, Section 1 (3) (d) was changed to add capital improvements to the originally authorized use of deferred maintenance.

Department of Corrections

The Subcommittee approved the release of remaining unused bond proceeds for the Junction City Correctional Institution project to allow the proceeds to be used to reduce General Fund debt service.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

HB 5203-A

Various Agencies

Jean Gabriel 503-378-3107; Bill McGee 503-378-2078

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS	FEDERAL FUNDS	TOTAL FUNDS	POS	FTE
<u>COMMITTEE AUTHORIZATIONS</u>							
<u>EDUCATION PROGRAM AREA</u>							
<u>Higher Education Coordinating Commission</u>							
PSU - Broadway Housing Purchase	0	0	(5,031,225)	0	(5,031,225)	0	0.00
PSU - Corbett Building Purchase	0	0	5,031,225	0	5,031,225	0	0.00
SOU - Science Building Deferred Maintenance	0	0	1,650,000	0	1,650,000	0	0.00
SOU - McNeal Hall	0	0	2,000,000	0	2,000,000	0	0.00
SOU - Jefferson Public Radio Addition	0	0	1,500,000	0	1,500,000	0	0.00
OIT - Utility Corridor and Storm Drainage	0	0	5,000,000	0	5,000,000	0	0.00
PCC - Manufacturing Innovation District Building	0	0	1	0	1	0	0.00
<u>PUBLIC SAFETY PROGRAM AREA</u>							
<u>Oregon Military Department</u>							
Oregon Military Museum	0	0	725,963	0	725,963	0	0.00
Sharff Hall/Maison Armory	0	0	0	2,051,033	2,051,033	0	0.00
Medford Armory	0	0	0	940,800	940,800	0	0.00
Regional Training Institute	0	0	11,500,000	0	11,500,000	0	0.00
<u>ADMINISTRATION PROGRAM AREA</u>							
<u>Department of Administrative Services</u>							
Oregon State Fair Capital Repairs & Deferred Maintenance	0	0	2,500,000	0	2,500,000	0	0.00
<u>LEGISLATIVE PROGRAM AREA</u>							
<u>Legislative Administration Committee</u>							
State Capitol Repairs and Improvements	0	0	30,000,000	0	30,000,000	0	0.00
<u>NATURAL RESOURCES PROGRAM AREA</u>							
<u>Oregon Department of Fish and Wildlife</u>							
Cedar Creek Hatchery and Fish Passage Improvements	0	0	2,000,000	0	2,000,000	0	0.00
Lower Deschutes River Ranch Acquisition	0	0	227,269	0	227,269	0	0.00
Clackamas Hatchery Intake System	0	0	0	450,000	450,000	0	0.00
TOTAL	0	0	57,103,233	3,441,833	60,545,066	0	0.00

BUDGET REPORT AND MEASURE SUMMARY

CARRIER: Rep. Buckley

Joint Committee On Ways and Means

Action: Do Pass The A-Eng Bill.

Action Date: 02/25/16

Vote:

House

Yeas: 11 - Buckley, Gomberg, Huffman, Komp, Nathanson, Rayfield, Read, Smith, Whisnant, Whitsett, Williamson

Exc: 1 - McLane

Senate

Yeas: 7 - Bates, Devlin, Johnson, Monroe, Roblan, Shields, Steiner Hayward

Nays: 4 - Girod, Hansell, Thomsen, Whitsett

Exc: 1 - Winters

Prepared By: Linda Ames and Theresa McHugh, Legislative Fiscal Office

Reviewed By: Daron Hill, Legislative Fiscal Office

Emergency Board; Various Agencies

Biennium: 2015-17

Budget Summary*

	2015-17 Legislatively Approved Budget	2016 Committee Recommendation	Committee Change from 2015-17 Leg. Approved	
			\$ Change	% Change
<u>Emergency Board</u>				
General Fund - General Purpose	\$ 30,000,000	\$ 32,000,000	\$ 2,000,000	6.7%
General Fund - Special Purpose Appropriations				
State Agencies for state employee compensation	\$ 120,000,000	\$ -	\$ (120,000,000)	-100.0%
State Agencies for non-state worker compensation	\$ 10,700,000	\$ 700,147	\$ (9,999,853)	-93.5%
State Agencies for education issues	\$ 3,000,000	\$ 1,626,121	\$ (1,373,879)	-45.8%
Dept. of Education - mixed delivery preschool program	\$ 17,540,357	\$ -	\$ (17,540,357)	-100.0%
HECC - college readiness program implementation	\$ 6,865,921	\$ -	\$ (6,865,921)	-100.0%
Dept. of Forestry - fire protection expenses	\$ 6,000,000	\$ 3,945,177	\$ (2,054,823)	-34.2%
Dept. of Revenue - Property Tax Division	\$ 1,836,836	\$ -	\$ (1,836,836)	-100.0%
Dept. of Corrections - Deer Ridge operations expenses	\$ -	\$ 3,000,000	\$ 3,000,000	100.0%
Dept. of Corrections - expenses related to mentally ill	\$ -	\$ 2,000,000	\$ 2,000,000	100.0%
Malheur Nat'l Wildlife Refuge expense reimbursement	\$ -	\$ 2,000,000	\$ 2,000,000	100.0%
<u>ADMINISTRATION PROGRAM AREA</u>				
<u>Department of Administrative Services</u>				
General Fund	\$ 12,468,238	\$ 16,073,778	\$ 3,605,540	28.9%
Other Funds	\$ 898,482,207	\$ 911,637,817	\$ 13,155,610	1.5%
<u>Advocacy Commissions Office</u>				
General Fund	\$ 602,262	\$ 626,557	\$ 24,295	4.0%
<u>Employment Relations Board</u>				
General Fund	\$ 2,393,033	\$ 2,460,956	\$ 67,923	2.8%
Other Funds	\$ 2,014,991	\$ 2,066,561	\$ 51,570	2.6%
<u>Oregon Government Ethics Commission</u>				
Other Funds	\$ 2,720,429	\$ 2,789,379	\$ 68,950	2.5%
<u>Office of the Governor</u>				
General Fund	\$ 12,448,211	\$ 12,773,672	\$ 325,461	2.6%
Lottery Funds	\$ 4,058,418	\$ 4,209,051	\$ 150,633	3.7%
Other Funds	\$ 3,152,058	\$ 3,249,297	\$ 97,239	3.1%

Budget Summary*

	Approved Budget	2016 Committee Recommendation	Committee Change from 2015-17 Leg. Approved	
			\$ Change	% Change
<u>Public Defense Services Commission</u>				
General Fund	\$ 275,010,417	\$ 275,454,479	\$ 444,062	0.2%
Other Funds	\$ 3,833,764	\$ 3,846,904	\$ 13,140	0.3%
<u>LEGISLATIVE BRANCH</u>				
<u>Legislative Administration Committee</u>				
General Fund	\$ 34,865,791	\$ 37,515,179	\$ 2,649,388	7.6%
Other Funds	\$ 2,225,416	\$ 5,435,025	\$ 3,209,609	144.2%
<u>Legislative Assembly</u>				
General Fund	\$ 39,090,875	\$ 38,146,349	\$ (944,526)	-2.4%
Other Funds	\$ 225,352	\$ 223,530	\$ (1,822)	-0.8%
<u>Legislative Commission on Indian Services</u>				
General Fund	\$ 401,349	\$ 410,168	\$ 8,819	2.2%
<u>Legislative Counsel</u>				
General Fund	\$ 10,841,717	\$ 10,646,638	\$ (195,079)	-1.8%
Other Funds	\$ 1,515,091	\$ 1,552,105	\$ 37,014	2.4%
<u>Legislative Fiscal Office</u>				
General Fund	\$ 4,324,440	\$ 4,315,993	\$ (8,447)	-0.2%
Other Funds	\$ 3,443,858	\$ 3,530,895	\$ 87,037	2.5%
<u>Legislative Revenue Office</u>				
General Fund	\$ 2,414,923	\$ 2,496,087	\$ 81,164	3.4%
<u>NATURAL RESOURCES PROGRAM AREA</u>				
<u>State Department of Agriculture</u>				
General Fund	\$ 23,396,301	\$ 24,613,559	\$ 1,217,258	5.2%
Lottery Funds	\$ 6,289,958	\$ 6,491,591	\$ 201,633	3.2%
Other Funds	\$ 60,578,804	\$ 62,478,730	\$ 1,899,926	3.1%
Federal Funds	\$ 15,563,845	\$ 17,630,167	\$ 2,066,322	13.3%

Summary of Revenue Changes

The General Fund appropriations made in the bill are within resources available as projected in the February 2016 economic and revenue forecast by the Department of administrative Services Office of Economic Analysis.

Summary of Capital Construction Subcommittee Action

Senate Bill 5701 is the omnibus budget reconciliation bill for the 2016 legislative session, implementing the statewide rebalance plan that addresses changes in projected revenues and expenditures since the close of the 2015 session. The Subcommittee approved Senate Bill 5701 with amendments to reflect budget adjustments as described below.

Statewide Adjustments

EMPLOYEE COMPENSATION DISTRIBUTION

The Subcommittee approved allocation of \$120 million General Fund to state agencies for employee compensation. The General Fund appropriation is expected to cover about 93% of the statewide estimate of costs for compensation and benefit changes agreed to through collective bargaining or other salary agreements. Total compensation adjustments include \$120 million General Fund, \$3.2 million Lottery Funds, \$111.7 Other Funds, and \$55.9 million Federal Funds. Lottery Funds, Other Funds, and Federal Funds expenditure limitations are calculated at fully-funded amounts.

OTHER STATEWIDE ADJUSTMENTS

Other statewide adjustments include adjustments for Pension Obligation Bond (POB) payments and fully funding the General Fund need of employee compensation for small agencies. POB adjustments generated a net savings of \$4.3 million Total Funds, including General Fund savings of \$487,281. A portion of the savings was used to fully fund the General Fund collective bargaining agreement costs (\$243,932) of small agencies.

Section 116 of the budget bill reflects the changes, as described above, for each agency. These adjustments are not addressed in the agency narratives, although they are included in the table at the beginning of the budget report.

Emergency Board

As part of the 2015-17 biennium statewide rebalance plan, Senate Bill 5701 adjusts the Emergency Board's general purpose and special purpose appropriations as described as follows:

- Increases the General Purpose Emergency Fund by \$2,000,000 for general governmental purposes, increasing the total amount available to the Emergency Board for the remainder of the 2015-17 interim to \$32,000,000.
- Eliminates a special purpose appropriation for state agencies of \$120 million, and makes corresponding General Fund appropriations to various state agencies for state employee compensation changes.
- Reduces the special purpose appropriation for state agencies of \$10.7 million, with General Fund appropriations of \$10.0 million to the Department of Human Services (\$9,502,291) and the Oregon Health Authority (\$497,562) for compensation changes driven by collective bargaining for workers who are not state employees.
- Reduces the \$3,000,000 special purpose appropriation for education by \$1,373,879 and uses these funds as part of the \$1,900,000 General Fund appropriation to the Higher Education Coordinating Commission to help fund 2015-17 compensation agreements for classified staff at Portland State University, Eastern Oregon University, Southern Oregon University, Western Oregon University, and the Oregon Institute of Technology. Details on how much each university receives is found under the Higher Education Coordinating Commission section of this budget report.
- Eliminates the \$17,540,357 General Fund special purpose appropriation to the Emergency Board for the mixed delivery preschool program established in House Bill 3380 (2015), with a corresponding appropriation to the Oregon Department of Education for the same purpose.
- Eliminates a \$6,865,921 special purpose appropriation for college readiness and appropriates most of these resources to the Oregon Department of Education, Chief Education Office, and the Higher Education Coordinating Commission for transitional services and supports, between secondary and post-secondary education.
- Reduces the special purpose appropriation of \$6 million for fire costs, and appropriates \$2,054,823 to the Department of Forestry for that purpose.
- Eliminates the \$1.8 million special purpose appropriation for the Department of Revenue and appropriates \$1,360,125 to the Property Tax Division of the Department of Revenue, primarily due to cover a revenue shortfall in the County Assessment Function Funding Assistance Account.
- Establishes a \$3,000,000 special purpose appropriation to be allocated to the Department of Corrections for operations support. The Department may request funds to finance continued activation of minimum security beds at the Deer Ridge Correctional Institution.
- Establishes a \$2,000,000 special purpose appropriation to be allocated to the Department of Corrections. The Department may request funds to finance continued activities and positions associated with improvements to housing and treatment for the seriously mentally ill.
- Establishes a special purpose appropriation for the Emergency Board of \$2,000,000 to be allocated to state and local governments that incurred costs not reimbursed by the federal government related to the armed occupation of the Malheur National Wildlife Refuge. The Department of Administrative Services and the Legislative Fiscal Office are directed to work with state and local government units to identify and validate reimbursable costs related to the incident.

Budget Note:

The Chief Justice or his designee is requested to present a report to the Emergency Board, no later than December 2016, with a priority ranking and the projected costs of courthouse capital construction projects for which he may, within the next twelve years, request state funding support from the Oregon Courthouse Capital Construction and Improvement Fund. The report shall include recommendations for stabilizing biennial funding request amounts over the ten-year period beginning with the 2019-21 biennium.

Public Defense Services Commission

The Subcommittee increased the General Fund appropriation for the Contract and Business Services Division by \$18,834. The appropriation funds payment of a Secretary of State service charge that was omitted from the agency budget in error.

LEGISLATIVE BRANCH

The Subcommittee approved a net-zero General Fund rebalance. The adjustments include reductions to agency budgets to account for higher than anticipated reversions from the 2013-15 biennium, a \$180,000 increase for chamber improvements, and an increase of \$6.7 million in Legislative Administration for facilities projects. Unused bond proceeds of \$2.4 million are used to pay debt service in lieu of General Fund. The facilities projects will be the beginning of a \$50 million Capitol project that will make improvements to the mechanical, electrical, and plumbing systems; address security and life safety issues; and increase accessibility for people with disabilities. It is expected to take three years for all of the improvements to be completed. House Bill 5202 includes \$30 million in Article XI-Q bonds to continue the project into the 2017-19 biennium. The expenditure limitation for those bond proceeds are included in House Bill 5203, which is the bill for all capital construction limitations. The Subcommittee approved an Other Funds expenditure limitation of \$460,000 for the cost of issuance for the bonds. There is no debt service in the current biennium.

The Subcommittee also approved two new Other Funds expenditure limitations related to the Oregon Capitol Foundation. The Foundation is now a separate entity from the Legislative Administration Committee. The limitations include \$300,000 for the History Gateway and \$25,000 for expenses related to operations for the Foundation.

NATURAL RESOURCES

Department of Agriculture

The Subcommittee established a Federal Funds expenditure limitation of \$175,000 in the Administrative and Support Services program area to accommodate the awarding of a federal grant to be used for wolf depredation compensation claims, and for nonlethal preventative techniques.

The Subcommittee also increased Federal Funds expenditure limitation by \$1,700,000 and made a one-time \$539,338 General Fund appropriation as state match to pay for eradication efforts related to the Asian Gypsy Moth, a non-native invasive species, which was found in northwest Portland. The majority of the eradication project would occur during May and June of this year. On January 14, 2016, the U.S. Department of

Legislative Fiscal Office

900 Court St. NE, H-178
Salem OR 97301
503-986-1828



Oregon Legislative Emergency Board

Sen. Peter Courtney, Senate Co-Chair
Rep. Tina Kotek, House Co-Chair

Certificate

May 25, 2016

Pursuant to the provisions of ORS 291.328, and acting under the authority of ORS 8.105; ORS 291.326(1)(a), (b), (c), and (d); ORS 276.390; ORS 291.371; and ORS 291.375; this hereby certifies that the Emergency Board, meeting on May 25, 2016, took the following actions:

- 1. Commission on Judicial Fitness and Disability**
Acknowledged receipt of a report on compensation plan changes.
- 2. Public Defense Services Commission**
Deferred consideration of a request to fund salary increases.
- 3. Department of Education**
Acknowledged receipt of a report on the implementation of the mixed delivery preschool program.
- 4. Department of Education**
Approved the submission of a federal grant application to the U.S. Department of Health and Human Services in an amount of up to \$75,000 for a Child Care and Development Block Grant Implementation Research and Evaluation Planning Grant.
- 6. Department of Education**
Allocated \$273,062 from the Emergency Fund established by section 1, chapter 837, Oregon Laws 2015 to supplement the appropriation made to the Department of Education by section 1(1), chapter 759, Oregon Laws 2015, Operations, for grants to school districts to improve Internet connectivity and access, with the understanding the Department of Administrative Services will unschedule that amount until school districts and the Department of Education have been notified of the approval of the federal funding.
- 7. Higher Education Coordinating Commission**
Acknowledged receipt of a report on 2016-17 proposed increases to resident undergraduate tuition and mandatory fees at public universities.
- 8. Higher Education Coordinating Commission**
Acknowledged receipt of a report relating to the distribution of funding for Community College academic counselors.

- 61. Department of Administrative Services**
Increased the Other Funds expenditure limitation established for the Department of Administrative Services by section 2(4), chapter 654, Oregon Laws 2015, Chief Human Resource Office, by \$6,520,731; authorized the establishment of 22 limited duration positions (9.17 FTE) and the extension of six existing limited duration positions through the end of the biennium (4.29 FTE), including the reclassification of one to a Principal Executive Manager (PEM) G; adjusted state agency budgets by allocating \$4,292,256 from the special purpose appropriation made to the Emergency Board by section 52, chapter 837, Oregon Laws 2015; increased Lottery Funds expenditure limitations by \$95,628; increased Other Funds expenditure limitations by \$3,357,479; and increased Federal Funds expenditure limitations by \$1,489,374; to adjust state agency budgets to fund assessment increases related to continuation of the Human Resources Information System project and staffing adjustments related to the previously approved DAS Information Technology reorganization per the attached table.
- 62. Department of Administrative Services**
Established a \$2,336,040 Other Funds Capital Construction expenditure limitation for the Department of Administrative Services to replace the roof at the Department of Environmental Quality and Public Health laboratory, and established a \$4,000,000 Other Funds Capital Construction expenditure limitation for the Department of Administrative Services for capital and tenant improvements at the 550 Building.
- 63. Department of Administrative Services**
Acknowledged receipt of a report on compensation plan changes and position allocations.
- 64. Department of Administrative Services**
Approved the 2017-19 uniform rent rates as proposed by the Department of Administrative Services and required under ORS 276.390.
- 65. Department of Revenue**
Deferred consideration of a funding request for the Property Valuation System information technology project, and directed the agency to report to the Emergency Board in September of 2016 on the status of the project.
- 66. Department of Revenue**
Increased the Other Funds expenditure limitation established for the Department of Revenue by section 2(1), chapter 596, Oregon Laws 2015, Administration, by \$379,481 and authorized the establishment of five permanent full-time positions (2.71 FTE) for the Recreational Marijuana Program.
- 68. Department of Revenue**
Acknowledged receipt of a report on the availability of data for tax research and forecasting purposes, and directed the agency to report to the Emergency Board in September of 2016 with an updated status report.

#61 DAS - Attachment A

Agency Name	Chapter	Section	Total Assessment				Total
			GF	LF	OF	FF	
DEPT OF HUMAN SERVICES	760	03-01	-	-	-	838,975	838,975
DEPT OF HUMAN SERVICES	760	01-01	986,879	-	-	-	986,879
DEPT OF ADMIN SERVICES	654	02-09	-	-	3,507	-	3,507
DEPT OF ADMIN SERVICES	654	02-08	-	-	3,855	-	3,855
DEPT OF ADMIN SERVICES	654	02-01	-	-	4,570	-	4,570
DEPT OF ADMIN SERVICES	654	02-04	-	-	4,989	-	4,989
DEPT OF ADMIN SERVICES	654	02-03	-	-	5,898	-	5,898
DEPT OF ADMIN SERVICES	654	02-02	-	-	7,101	-	7,101
DEPT OF ADMIN SERVICES	654	02-05	-	-	21,955	-	21,955
DEPT OF ADMIN SERVICES	654	02-07	-	-	61,033	-	61,033
DEPT OF ADMIN SERVICES	654	02-06	-	-	78,607	-	78,607
COUNSELORS AND THERAPISTS BRD	331	01	-	-	855	-	855
AVIATION DEPARTMENT	329	01-01	-	-	3,051	-	3,051
LONG TERM CARE OMBUDSMAN	408	01-02	113	-	-	-	113
LONG TERM CARE OMBUDSMAN	408	01-01	3,004	-	-	-	3,004
LONG TERM CARE OMBUDSMAN	408	02	-	-	436	-	436
EMPLOYMENT RELATIONS BOARD	406	01	2,129	-	-	-	2,129
EMPLOYMENT RELATIONS BOARD	406	03	-	-	1,043	-	1,043
TAX PRACTITIONERS BOARD	336	01	-	-	976	-	976
STATE BOARD OF ACCOUNTANCY	302	01	-	-	1,953	-	1,953
OFFICE OF THE GOVERNOR	810	01	10,417	-	-	-	10,417
OFFICE OF THE GOVERNOR	810	03	-	2,052	-	-	2,052
OFFICE OF THE GOVERNOR	810	04	-	-	1,323	-	1,323
PSYCHOLOGISTS EXAMINERS BOARD	334	01	-	-	855	-	855
BUSINESS DEVELOPMENT	694	02-02	-	-	7,644	-	7,644
BUSINESS DEVELOPMENT	694	01-01	1,672	-	-	-	1,672
BUSINESS DEVELOPMENT	694	03-06	-	956	-	-	956
BUSINESS DEVELOPMENT	694	03-02	-	7,883	-	-	7,883
BUSINESS DEVELOPMENT	694	03-01	-	8,897	-	-	8,897
BUSINESS DEVELOPMENT	694	02-01	-	-	4,180	-	4,180
BUSINESS DEVELOPMENT	694	02-04	-	-	956	-	956
LICENSED SOCIAL WORKERS BOARD	376	01	-	-	1,465	-	1,465
ADVOCACY COMMISSIONS OFFICE	375	01	488	-	-	-	488
DEPT OF JUSTICE	692	03-01	-	-	-	1,457	1,457
DEPT OF JUSTICE	692	03-02	-	-	-	2,020	2,020
DEPT OF JUSTICE	692	03-03	-	-	-	1,666	1,666
DEPT OF JUSTICE	692	03-04	-	-	-	76,272	76,272
DEPT OF JUSTICE	692	01-02	246	-	-	-	246
DEPT OF JUSTICE	692	01-04	891	-	-	-	891
DEPT OF JUSTICE	692	01-03	6,374	-	-	-	6,374
DEPT OF JUSTICE	692	01-06	21,310	-	-	-	21,310
DEPT OF JUSTICE	692	02-05	-	-	6,070	-	6,070
DEPT OF JUSTICE	692	02-04	-	-	8,561	-	8,561
DEPT OF JUSTICE	692	02-02	-	-	10,218	-	10,218
DEPT OF JUSTICE	692	02-08	-	-	23,273	-	23,273
DEPT OF JUSTICE	692	02-06	-	-	29,219	-	29,219
DEPT OF JUSTICE	692	02-07	-	-	34,611	-	34,611
DEPT OF JUSTICE	692	02-03	-	-	38,512	-	38,512
DEPT OF JUSTICE	692	02-01	-	-	48,121	-	48,121
DEPARTMENT OF STATE LANDS	335	01-01	-	-	25,873	-	25,873
LEGISLATIVE COUNSEL COMMITTEE	772	08	11,129	-	-	-	11,129
LEGISLATIVE REVENUE OFFICE	772	12	1,953	-	-	-	1,953
LEGISLATIVE FISCAL OFFICER	772	11-01	5,125	-	-	-	5,125
DEPT OF REVENUE	596	01-01	196,270	-	-	-	196,270
DEPT OF REVENUE	596	02-01	-	-	53,786	-	53,786
LEGISLATIVE ASSEMBLY	772	04	61,330	-	-	-	61,330
LEGISLATIVE ADMIN COMMITTEE	772	01-01	24,566	-	-	-	24,566
SECRETARY OF STATE	688	03	-	-	-	606	606
SECRETARY OF STATE	688	01-01	1,228	-	-	-	1,228

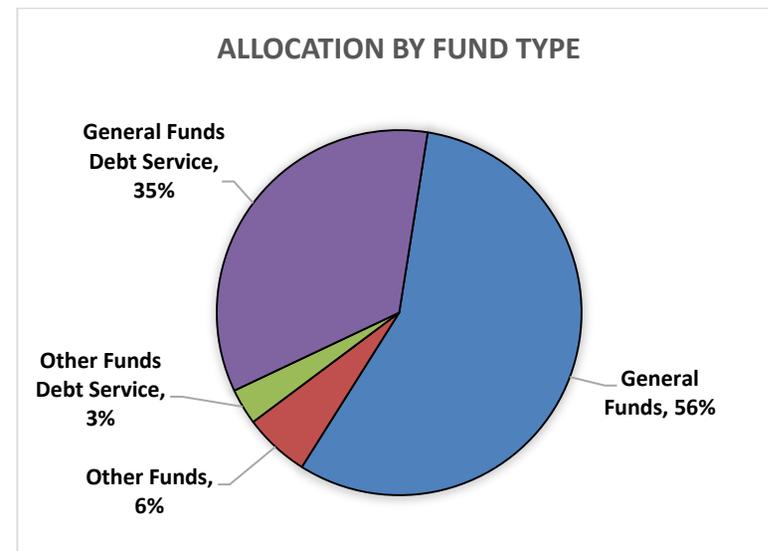
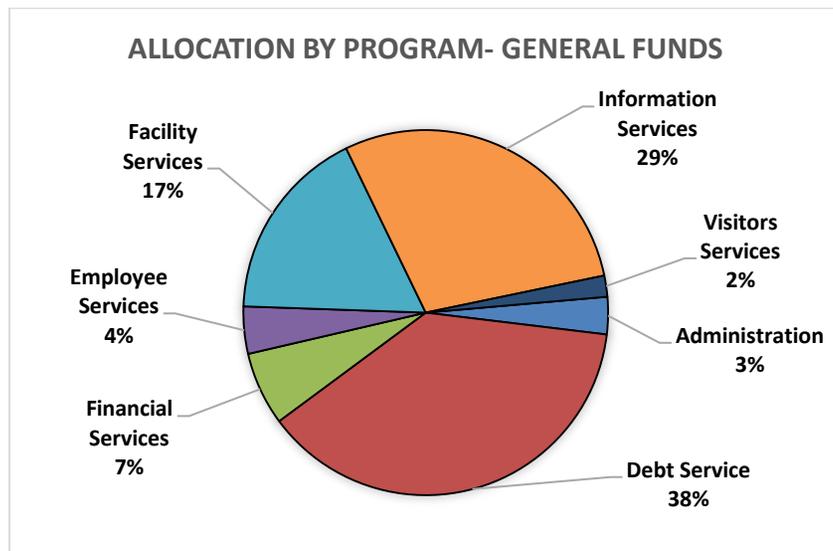
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Agency Summary

The Legislative Administration Committee was established as a joint committee by the Fifty-fifth Legislative Assembly. The committee consists of the presiding officers of both houses; five members of the House appointed by the Speakers and five members of the Senate appointed by the President. The committee appoints an administrator to direct and manage the service and support systems of the Legislative Assembly. Legislative Administration provides a full range of support services through the following programs: Administration, Information Systems, Facility Services, Employee Services, Financial Services and Visitors Services. The Capitol Accessibility, Maintenance and Safety project is a limited duration program that is also included in the budget for Legislative Administration during the 2017-19 budget.

Budget Summary Graphics

The 2017-19 Agency Request Budget is allocated as follows:



BUDGET NARRATIVE

Mission Statement & Statutory Authority

Legislative Administration supports the Oregon Legislature, promotes access to the legislative process, and provides efficient, effective, accountable and customer-oriented services to all legislators, legislative departments, the public, and other government agencies.

Statutory authority for the Legislative Administration Committee (LAC), the body that oversees Legislative Administration, is in ORS 173.710. The Fifty-fifth Legislative Assembly established LAC as a joint committee. The committee consists of the presiding officers of both houses, five members of the House appointed by the Speaker, and five members of the Senate appointed by the President.

Agency Long Term Plans

During the 2017-2019 biennium, Legislative Administration will continue to focus on better serving the needs of its customers. Communication, safety of the building, and credibility will be the focus for the agency. The agency will also continue with the Capitol Accessibility, Maintenance, and Safety (CAMS) project that will focus on improvements to the building.

The CAMS program is a short-term program that provides project management and contracting associated with the CAMS capital improvement project. Most of the bond financing for the project was authorized in the 2016 Oregon Legislative Session. The CAMS program is responsible for managing the planning, design and construction of the various building improvements associated with the CAMS project.

Another new focus will be the Continuity of Government and Operations Plan that will ensure the legislative branch will be able to continue its operations during and immediately following a continuity scenario that interrupts building operations. This project will address continuity of government issues, such as: legislative lines of succession, relocation of the seat of State government, emergency legislative procedures, mass vacancy (and its effects on chamber governance), and declaration of emergencies in the Legislative Branch.

This project also includes the development of a Continuity of Operations plan for each functional business unit in the Legislative Branch, as well as the Assembly. The Continuity of Operations plans are being developed with the assistance of a selected contractor who will provide an enterprise-wide, web-based software solution, as well as project management services. The Continuity of Operations plans are being developed in accordance with established Federal Emergency Management Agency standards and address the following subject areas: contacts, orders of succession, delegations of authority, essential functions, primary facilities, alternate facilities, vital records/resources, etc. The project is anticipated to be completed during the 2017-19 biennium.

At this time, the project does not include detailed plans for the mass relocation of the state legislature as a whole, which would likely be handled as a distinct, subsequent project.

BUDGET NARRATIVE

Information Services will work with the Information Technology (IT) Governance Board to update the Information Services (IS) Strategic Technology Plan. The purpose of setting the technology strategy is to implement a set of governing principles and initiatives that ensure annual and long term goals and objectives are aligned with the mission of the Oregon State Legislature. This process is undertaken annually to validate the project work, goals & objectives and overall strategy is achievable and remains in alignment with the organization.

The agency is planning on implementing a similar program for building maintenance and improvements. The plan would be to have a governing board that includes representatives from the building that would make recommendations for prioritizing future building infrastructure projects.

Finally, the agency will continue the efforts to find better ways to engage and educate the public to encourage active participation in the legislative process and increase the number of Oregonians who choose to visit and enjoy the Capitol.

A few notable accomplishments in the last two years include:

- All facility services projects that were planned for the current biennium were completed and include basement ceiling repairs, server room fire suppression upgrade, panic button upgrade and governor's ceremonial office fire alarm repairs.
- Design on the Capitol Accessibility, Maintenance and Safety project was initiated to address at risk mechanical, electrical, and plumbing systems, security and life safety issues, and Americans with Disabilities Act (ADA) issues. Early work included moving Oregon State Police to the first floor and relocating some offices to make space for future building improvements.
- Information & Media Services showed marked improvements in a customer satisfaction survey.
- Information & Media Services completed 17 infrastructure improvement projects, 9 upgrades to third party applications, 7 media services projects and 98 modifications to our custom applications

Criteria for 2017-19 Budget Development

The baseline criteria for developing the 2017-2019 budget was maintenance of mandated and essential services, and continuation of current services that members, legislative staff, tenants and the public expect and enjoy. Our budget is largely driven by personnel services costs. In the 2017-2019 Agency Request Budget, General Funds Personnel Services account for 43% of Legislative Administration's total budget. If debt service allocations are discounted, the Personnel Service percentage rises to 70% of the total. There is general stability in the number and types of work required in most Legislative Administration Units. Ensuring we have the right number of people and mix of talent will always be a key to successful budget development.

These criteria are a continuation of the hard work, dedication and spirit of innovation that Legislative Administration staff have always striven to achieve in the past. It should also put us in an excellent position to better understand budget drivers in the out years and better support our integrated budget preparation.

BUDGET NARRATIVE

Agency Programs

Legislative Administration provides a full range of support services to the Legislature Branch, building tenants, and the public through the following programs:

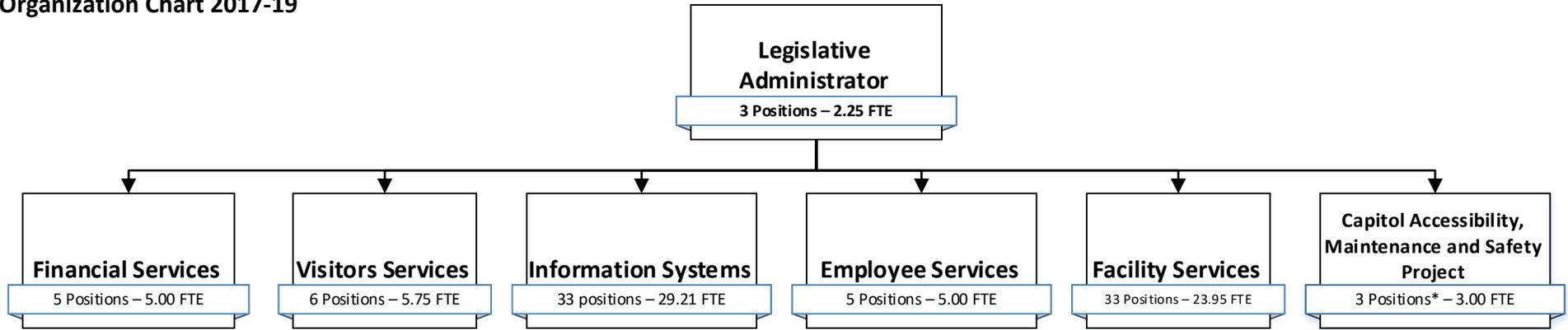
- **Administration:** The committee appoints an Administrator to direct and manage the service and support systems of the Legislative Branch. This program unit contains the funding for the Legislative Administrator's office which along with agency oversight duties includes project management/coordinator responsibilities, public records storage and request services, and facilities.
- **Employee Services:** Provides centralized Human Resource functions for the entire Legislative Branch to include providing technical support and advice. The Branch wide personnel rules are developed and implemented by Employee Services. All payroll functions for all legislative employees and members are administered by Employee Services.
- **Facility Services:** Manages the infrastructure of the Capitol, including maintenance, structural, plumbing, mechanical and electrical systems, capital improvement projects, custodial services, and space planning. The staff provides centralized purchasing services, inventory control, office supplies, and equipment. Safety programs, including asbestos maintenance and hazard communications, are implemented and monitored by this unit. This unit distributes legislative publications, reports, and information brochures; coordinates publication collating and delivery; and provides mail services. The unit also manages parking coordination, security liaison, building leases, and café services.
- **Financial Services:** Provides fiscal support to the Legislature through budgeting, accounting, and financial reporting. Fiscal services include accounts payable, accounts receivable, monthly financial status reports, Members' accounts tracking, budget preparation and projections. The unit also provides contract development and administration services.
- **Information Systems:** The Information Systems program unit supports the Legislative Branch by providing personal computer and mainframe programs and services, composition and printing of legislative publications, electronic access to legislative information, closed-circuit television coverage, production of video programming, and maintenance of computer and sound system equipment.
- **Visitors Services:** This program staffs the main information desk, providing general information and answering a wide variety of questions from the public. The unit manages hearing room scheduling, meeting room rental and galleria exhibits. The unit also provides guided tours and develops programming for the Capitol History Gateway and special events. Visitor Services manages a core group of 50 volunteers who serve as Capitol ambassadors year-round. The unit is also responsible for Capitol Store operations.

BUDGET NARRATIVE

- **Capitol Accessibility, Maintenance and Safety:** The Capitol Accessibility, Maintenance and Safety (CAMS) program provides project management and contracting associated with the CAMS capital improvement project. The limited duration program manages the planning, design and construction of the various building improvements associated with the CAMS project, including management of schedule, budget, communications, and contract administration.

BUDGET NARRATIVE

Organization Chart 2017-19



*All positions are double-fills.

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Legislative Administration Committee
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	142	100.65	37,689,139	34,865,791	-	2,225,416	-	597,932	-
2015-17 Emergency Boards	-	-	38,992,459	5,782,850	-	33,209,609	-	-	-
2015-17 Leg Approved Budget	142	100.65	76,681,598	40,648,641	-	35,435,025	-	597,932	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(57)	(29.49)	(7,069,726)	(5,794,513)	-	(1,275,213)	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	4,739,150	5,956,716	-	(1,217,566)	-	-	-
Base Nonlimited Adjustment	-	-	(207,274)	-	-	-	-	(207,274)	-
Capital Construction	-	-	(30,000,000)	-	-	(30,000,000)	-	-	-
Subtotal 2017-19 Base Budget	85	71.16	44,143,748	40,810,844	-	2,942,246	-	390,658	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	24,916	22,798	-	2,118	-	-	-
Subtotal	-	-	24,916	22,798	-	2,118	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(7,079,248)	(7,079,248)	-	-	-	-	-
Subtotal	-	-	(7,079,248)	(7,079,248)	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	173,827	146,059	-	27,768	-	-	-
State Gov't & Services Charges Increase/(Decrease)	-	-	25,326	25,326	-	-	-	-	-
Subtotal	-	-	199,153	171,385	-	27,768	-	-	-

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BDV104 - Biennial Budget Summary
BDV104

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Legislative Administration Committee
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	85	71.16	37,288,569	33,925,779	-	2,972,132	-	390,658	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Legislative Administration Committee
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	85	71.16	37,288,569	33,925,779	-	2,972,132	-	390,658	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	85	71.16	37,288,569	33,925,779	-	2,972,132	-	390,658	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	85	71.16	37,288,569	33,925,779	-	2,972,132	-	390,658	-
Percentage Change From 2015-17 Leg Approved Budget	-40.14%	-29.30%	-51.37%	-16.54%	-	-91.61%	-	-34.67%	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Administration
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	3	2.25	999,059	999,059	-	-	-	-	-
2015-17 Emergency Boards	-	-	2,758,433	2,758,433	-	-	-	-	-
2015-17 Leg Approved Budget	3	2.25	3,757,492	3,757,492	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	92,767	92,767	-	-	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	3	2.25	3,850,259	3,850,259	-	-	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	1,359	1,359	-	-	-	-	-
Subtotal	-	-	1,359	1,359	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	(2,745,023)	(2,745,023)	-	-	-	-	-
Subtotal	-	-	(2,745,023)	(2,745,023)	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	14,417	14,417	-	-	-	-	-
Subtotal	-	-	14,417	14,417	-	-	-	-	-
040 - Mandated Caseload									

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Administration
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	3	2.25	1,121,012	1,121,012	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Administration
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	3	2.25	1,121,012	1,121,012	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	3	2.25	1,121,012	1,121,012	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	3	2.25	1,121,012	1,121,012	-	-	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	-70.17%	-70.17%	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Committee Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	57	29.49	6,842,176	6,781,099	-	61,077	-	-	-
2015-17 Emergency Boards	-	-	122,291	122,291	-	-	-	-	-
2015-17 Leg Approved Budget	57	29.49	6,964,467	6,903,390	-	61,077	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(57)	(29.49)	(6,964,467)	(6,903,390)	-	(61,077)	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	-	-	-	-	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Committee Services
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-002-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	-	-	-	-	-	-	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-100.00%	-100.00%	-100.00%	-100.00%	-	-100.00%	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Information Systems
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	33	29.21	9,217,936	9,109,933	-	108,003	-	-	-
2015-17 Emergency Boards	-	-	145,692	145,692	-	-	-	-	-
2015-17 Leg Approved Budget	33	29.21	9,363,628	9,255,625	-	108,003	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	489,774	499,563	-	(9,789)	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	33	29.21	9,853,402	9,755,188	-	98,214	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	12,898	12,898	-	-	-	-	-
Subtotal	-	-	12,898	12,898	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	(35,890)	(35,890)	-	-	-	-	-
Subtotal	-	-	(35,890)	(35,890)	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	82,833	81,788	-	1,045	-	-	-
Subtotal	-	-	82,833	81,788	-	1,045	-	-	-
040 - Mandated Caseload									

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Information Systems
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	33	29.21	9,913,243	9,813,984	-	99,259	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Information Systems
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	33	29.21	9,913,243	9,813,984	-	99,259	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	33	29.21	9,913,243	9,813,984	-	99,259	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	33	29.21	9,913,243	9,813,984	-	99,259	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	5.87%	6.03%	-	-8.10%	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Facility Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	40	30.70	18,476,472	15,822,204	-	2,056,336	-	597,932	-
2015-17 Emergency Boards	-	-	5,922,734	2,713,125	-	3,209,609	-	-	-
2015-17 Leg Approved Budget	40	30.70	24,399,206	18,535,329	-	5,265,945	-	597,932	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(7)	(6.75)	(2,046,371)	(364,965)	-	(1,681,406)	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			4,739,150	5,956,716	-	(1,217,566)	-	-	-
Base Nonlimited Adjustment			(472,289)	-	-	-	-	(472,289)	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	33	23.95	26,619,696	24,127,080	-	2,366,973	-	125,643	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	(36,349)	(27,345)	-	(9,004)	-	-	-
Subtotal	-	-	(36,349)	(27,345)	-	(9,004)	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	(5,398,335)	(5,398,335)	-	-	-	-	-
Subtotal	-	-	(5,398,335)	(5,398,335)	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	56,561	29,838	-	26,723	-	-	-
Subtotal	-	-	56,561	29,838	-	26,723	-	-	-
040 - Mandated Caseload									

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BDV104 - Biennial Budget Summary
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BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Facility Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	33	23.95	21,241,573	18,731,238	-	2,384,692	-	125,643	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Facility Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	33	23.95	21,241,573	18,731,238	-	2,384,692	-	125,643	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	33	23.95	21,241,573	18,731,238	-	2,384,692	-	125,643	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	33	23.95	21,241,573	18,731,238	-	2,384,692	-	125,643	-

Percentage Change From 2015-17 Leg Approved Budget	-17.50%	-21.99%	-12.94%	1.06%	-	-54.71%	-	-78.99%	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Employee Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	5	5.00	1,300,365	1,300,365	-	-	-	-	-
2015-17 Emergency Boards	-	-	26,093	26,093	-	-	-	-	-
2015-17 Leg Approved Budget	5	5.00	1,326,458	1,326,458	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	83,505	83,505	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	5	5.00	1,409,963	1,409,963	-	-	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	5,336	5,336	-	-	-	-	-
Subtotal	-	-	5,336	5,336	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	3,495	3,495	-	-	-	-	-
Subtotal	-	-	3,495	3,495	-	-	-	-	-
040 - Mandated Caseload									

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BDV104 - Biennial Budget Summary
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BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Employee Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	5	5.00	1,418,794	1,418,794	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Employee Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	5	5.00	1,418,794	1,418,794	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	5	5.00	1,418,794	1,418,794	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	5	5.00	1,418,794	1,418,794	-	-	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	6.96%	6.96%	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Financial Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	4	4.00	1,953,131	1,953,131	-	-	-	-	-
2015-17 Emergency Boards	-	-	17,216	17,216	-	-	-	-	-
2015-17 Leg Approved Budget	4	4.00	1,970,347	1,970,347	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	1	1.00	187,683	187,683	-	-	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	5	5.00	2,158,030	2,158,030	-	-	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Non-PICS Personal Service Increase/(Decrease)	-	-	6,899	6,899	-	-	-	-	-
Subtotal	-	-	6,899	6,899	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	16,211	16,211	-	-	-	-	-
State Gov't & Services Charges Increase/(Decrease)			25,326	25,326	-	-	-	-	-
Subtotal	-	-	41,537	41,537	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Financial Services
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-007-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	5	5.00	2,206,466	2,206,466	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Financial Services
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-007-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	5	5.00	2,206,466	2,206,466	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	5	5.00	2,206,466	2,206,466	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	5	5.00	2,206,466	2,206,466	-	-	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	25.00%	25.00%	11.98%	11.98%	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Visitor Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	-	-	-	-	-	-	-	-	-
2015-17 Emergency Boards	-	-	-	-	-	-	-	-	-
2015-17 Leg Approved Budget	-	-	-	-	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	6	5.75	897,380	610,324	-	287,056	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			265,015	-	-	-	-	265,015	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	6	5.75	1,162,395	610,324	-	287,056	-	265,015	-

Essential Packages

010 - Non-PICS Pers Svc/Vacancy Factor

 Non-PICS Personal Service Increase/(Decrease)

	-	-	34,773	23,651	-	11,122	-	-	-
Subtotal	-	-	34,773	23,651	-	11,122	-	-	-

020 - Phase In / Out Pgm & One-time Cost

 021 - Phase - In

 022 - Phase-out Pgm & One-time Costs

	-	-	-	-	-	-	-	-	-
Subtotal	-								

030 - Inflation & Price List Adjustments

 Cost of Goods & Services Increase/(Decrease)

	-	-	310	310	-	-	-	-	-
Subtotal	-	-	310	310	-	-	-	-	-

040 - Mandated Caseload

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BDV104 - Biennial Budget Summary

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BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Visitor Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	6	5.75	1,197,478	634,285	-	298,178	-	265,015	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Visitor Services
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	6	5.75	1,197,478	634,285	-	298,178	-	265,015	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	6	5.75	1,197,478	634,285	-	298,178	-	265,015	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	6	5.75	1,197,478	634,285	-	298,178	-	265,015	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	-	-	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Reversions
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-010-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	-	-	(1,100,000)	(1,100,000)	-	-	-	-	-
2015-17 Emergency Boards	-	-	-	-	-	-	-	-	-
2015-17 Leg Approved Budget	-	-	(1,100,000)	(1,100,000)	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	-	-	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	-	-	(1,100,000)	(1,100,000)	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase - In	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	1,100,000	1,100,000	-	-	-	-	-
Subtotal	-	-	1,100,000	1,100,000	-	-	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Reversions
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-010-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	-	-	-	-	-	-	-	-	-

Percentage Change From 2015-17 Leg Approved Budget	-	-	-100.00%	-100.00%	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Oregon State Capitol Foundation
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-050-00-00-00000

Description	Positions	Full-Time Equivalent (FTE)	ALL FUNDS	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds
2015-17 Leg Adopted Budget	-	-	-	-	-	-	-	-	-
2015-17 Emergency Boards	-	-	-	-	-	-	-	-	-
2015-17 Leg Approved Budget	-	-	-	-	-	-	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	190,003	-	-	190,003	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	-	-	-	-	-	-	-
Subtotal 2017-19 Base Budget	-	-	190,003	-	-	190,003	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	-	-	190,003	-	-	190,003	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Oregon State Capitol Foundation
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-050-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	-	-	190,003	-	-	190,003	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	-	-	190,003	-	-	190,003	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	-	-	190,003	-	-	190,003	-	-	-

Percentage Change From 2015-17 Leg Approved Budget	-	-	-	-	-	-	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
Capital Construction
2017-19 Biennium

Agency Request Budget
Cross Reference Number: 15600-089-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2015-17 Leg Adopted Budget	-	-	-	-	-	-	-	-	-
2015-17 Emergency Boards	-	-	30,000,000	-	-	30,000,000	-	-	-
2015-17 Leg Approved Budget	-	-	30,000,000	-	-	30,000,000	-	-	-
2017-19 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	-	-	-	-	-	-	-
Estimated Cost of Merit Increase	-	-	-	-	-	-	-	-	-
Base Debt Service Adjustment	-	-	-	-	-	-	-	-	-
Base Nonlimited Adjustment	-	-	-	-	-	-	-	-	-
Capital Construction	-	-	(30,000,000)	-	-	(30,000,000)	-	-	-
Subtotal 2017-19 Base Budget	-	-	-	-	-	-	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
21 - Phase - In	-	-	-	-	-	-	-	-	-
22 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

BUDGET NARRATIVE
Summary of 2017-19 Biennium Budget

Legislative Administration Committee
 Capital Construction
 2017-19 Biennium

Agency Request Budget
 Cross Reference Number: 15600-089-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-
080 - E-Boards									
080 - May 2016 E-Board	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Total 2017-19 Agency Request Budget	-	-	-	-	-	-	-	-	-
Percentage Change From 2015-17 Leg Approved Budget	-	-	-100.00%	-	-	-100.00%	-	-	-
Percentage Change From 2017-19 Agy Current Svc Level	-	-	-	-	-	-	-	-	-

Summary Cross Reference Number	Cross Reference Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
001-00-00-00000	Administration						
	General Fund	588,143	999,059	3,757,492	1,121,012	-	-
002-00-00-00000	Committee Services						
	General Fund	5,624,682	6,781,099	6,903,390	-	-	-
	Other Funds	1,231	61,077	61,077	-	-	-
	All Funds	5,625,913	6,842,176	6,964,467	-	-	-
003-00-00-00000	Information Systems						
	General Fund	8,304,329	9,109,933	9,255,625	9,813,984	-	-
	Other Funds	6,323	108,003	108,003	99,259	-	-
	All Funds	8,310,652	9,217,936	9,363,628	9,913,243	-	-
004-00-00-00000	Facility Services						
	General Fund	12,931,909	15,822,204	18,535,329	18,731,238	-	-
	Other Funds	11,720,831	2,654,268	5,863,877	2,510,335	-	-
	All Funds	24,652,740	18,476,472	24,399,206	21,241,573	-	-
005-00-00-00000	Employee Services						
	General Fund	1,291,517	1,300,365	1,326,458	1,418,794	-	-
007-00-00-00000	Financial Services						
	General Fund	2,821,279	1,953,131	1,970,347	2,206,466	-	-

Summary Cross Reference Number	Cross Reference Description	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
008-00-00-00000	Visitor Services						
	General Fund	-	-	-	634,285	-	-
	Other Funds	-	-	-	563,193	-	-
	All Funds	-	-	-	1,197,478	-	-
010-00-00-00000	Reversions						
	General Fund	-	(1,100,000)	(1,100,000)	-	-	-
050-00-00-00000	Oregon State Capitol Foundation						
	Other Funds	-	-	-	190,003	-	-
089-00-00-00000	Capital Construction						
	Other Funds	34,500,000	-	30,000,000	-	-	-
TOTAL AGENCY							
	General Fund	31,561,859	34,865,791	40,648,641	33,925,779	-	-
	Other Funds	46,228,385	2,823,348	36,032,957	3,362,790	-	-
	All Funds	77,790,244	37,689,139	76,681,598	37,288,569	-	-

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BUDGET NARRATIVE

Revenue Discussion

The Legislative Administration Committee estimates \$961,391 in Other Fund revenues subject to expenditure limitation for operating expenses and \$408,748 in Non-limited Other Funds.

Other funds for operating expenses are deposited into one of three accounts established for recording revenue:

1. **Miscellaneous Receipts Account:** Amounts credited to this account are from reimbursements to the agency for expenses incurred in providing services or supplies.
2. **State Capitol Operating Account:** The State Capitol Operating Account was established in 1977 in ORS 276.003 to partially cover expenses incurred in operating, maintaining, protecting, and insuring the State Capitol. Revenues derived from charges for Capitol space rental and parking fees are the primary sources of revenue into this account.
3. **Stores Revolving Account:** The Stores Revolving Account was established in 1983 in ORS 173.790. This is a non-limited fund to accommodate revenues and expenditures of the Capitol Gift Shop. Revenues are solely from the retail sale of products in the gift shop. Detailed information on the sources and uses of Other Funds revenue is presented at the program unit level of the budget document.

BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

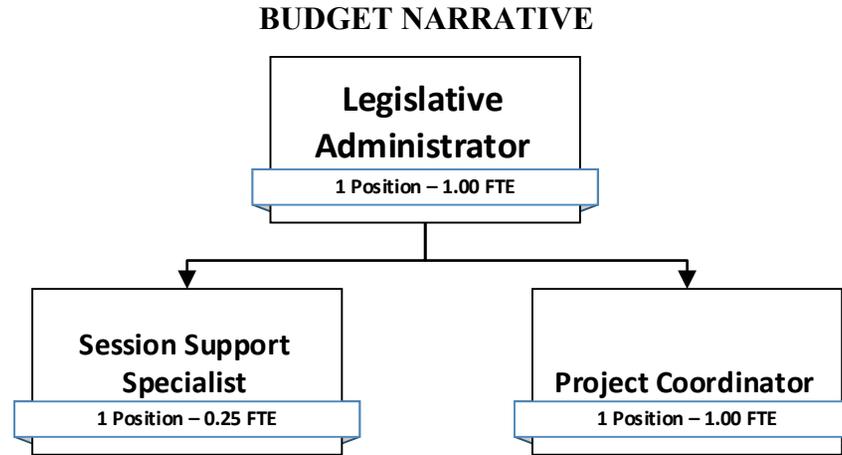
Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600
 Cross Reference Number: 15600-000-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
Charges for Services	7,756	2,792	2,792	14,000	-	-
Rents and Royalties	729,960	713,998	713,998	369,000	-	-
General Fund Obligation Bonds	34,323,997	-	30,000,000	-	-	-
Dedicated Fund Oblig Bonds	-	365,000	3,234,941	1,192,375	-	-
Interest Income	148,516	-	-	-	-	-
Sales Income	201,971	793,657	793,657	385,000	-	-
Donations	4,932	3,000	3,000	1,000	-	-
Other Revenues	641,384	653,019	978,019	192,391	-	-
Transfer In - Intrafund	1,050,200	-	-	-	-	-
Transfer Out - Intrafund	(1,050,200)	-	-	-	-	-
Total Other Funds	\$36,058,516	\$2,531,466	\$35,726,407	\$2,153,766	-	-
Nonlimited Other Funds						
Rents and Royalties	53	-	-	-	-	-
Refunding Bonds	9,839,481	-	-	-	-	-
Sales Income	409,348	599,054	599,054	408,748	-	-
Other Revenues	230	-	-	-	-	-
Transfer In - Intrafund	119,351	-	-	-	-	-
Transfer Out - Intrafund	(119,351)	-	-	-	-	-
Total Nonlimited Other Funds	\$10,249,112	\$599,054	\$599,054	\$408,748	-	-

Administration

Organization Chart



Program Description

Administration contains funding for the expenditures of the Legislative Administrator’s Office. The Legislative Administrator is appointed by the Legislative Administration Committee and is responsible for coordinating the administrative operations of the Legislative Assembly, as well as Legislative Administration (ORS 173.710). Activities of Administration include:

Agency Management: The Legislative Administrator directs and manages the service and support systems of the Legislative Assembly and leads, manages, and coordinates all five agency units – Facility Services, Information Systems, Employee Services, Visitor Services, and Financial Services. The Legislative Administrator also staffs the Legislative Administration Committee and coordinates with the Legislative Assembly, the desks, and other legislative agencies.

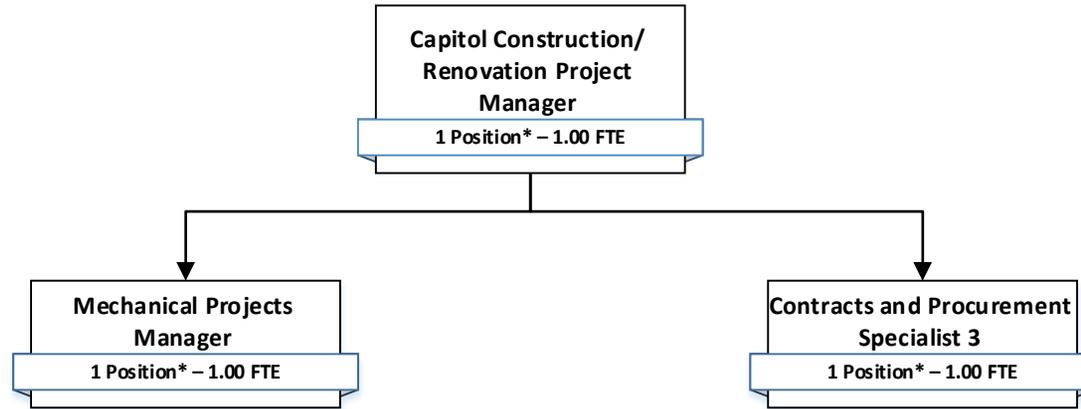
Project Management: Administration coordinates a variety of special projects, including those crossing lines between various legislative agencies. These include contract management, administrative policies and procedures, training and orientation for session staff employees, the Capitol’s sustainability program, Capitol blood drives, and other ad hoc projects.

The Capitol Accessibility, Maintenance and Safety Project is also being overseen by Administration. Details on the project can be seen below.

BUDGET NARRATIVE

Capitol Accessibility, Maintenance and Safety

Organization Chart



*All positions are double-fills.

Program Description:

The Capitol Accessibility, Maintenance and Safety (CAMS) program is a limited duration program that provides project management and contracting associated with the CAMS capital improvement project. Bond financing for the project was authorized in the 2016 Oregon Legislative Session. The CAMS program is responsible for managing the planning, design and construction of the various building improvements associated with the CAMS project, including the following responsibilities:

Schedule: CAMS works with stakeholders, design team and contractors to schedule various tasks and ensure that the project as a whole is completed in a timely manner. This includes integrating procurement schedules with the overall schedule, addressing schedule needs for ongoing operations as well as special events, and coordinating multiple contractors to a master schedule.

Budget: CAMS develops, updates and maintains a project budget. This includes rough cost estimating, cash flow forecasting, assessment of progress against cost, and monthly review of estimated costs to complete the project. CAMS works with Financial Services to identify and tracking specific costs by funding stream, and provide monthly financial status evaluations.

BUDGET NARRATIVE

Communications: CAMS provides communications to occupants, visitors and other stakeholders regarding progress on the project and impacts to occupants and visitors. These communications include Notices of Work, newsletters, briefings for the Legislative Administration Committee, and other project information.

Contract Administration: CAMS manages solicitations for contracted work associated with the project and administers executed contracts. Contract administration includes ensuring the contractor is performing as required by the contract, reviewing invoices, and completing all necessary procurement process and documentation requirements.

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Administration
Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	1,359	-	-	-	-	-	1,359
Total Revenues	\$1,359	-	-	-	-	-	\$1,359
Personal Services							
Pension Obligation Bond	927	-	-	-	-	-	927
Mass Transit Tax	432	-	-	-	-	-	432
Total Personal Services	\$1,359	-	-	-	-	-	\$1,359
Total Expenditures							
Total Expenditures	1,359	-	-	-	-	-	1,359
Total Expenditures	\$1,359	-	-	-	-	-	\$1,359
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Administration
 Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(2,745,023)	-	-	-	-	-	(2,745,023)
Total Revenues	(\$2,745,023)	-	-	-	-	-	(\$2,745,023)
Services & Supplies							
Other Services and Supplies	(2,745,023)	-	-	-	-	-	(2,745,023)
Total Services & Supplies	(\$2,745,023)	-	-	-	-	-	(\$2,745,023)
Total Expenditures							
Total Expenditures	(2,745,023)	-	-	-	-	-	(2,745,023)
Total Expenditures	(\$2,745,023)	-	-	-	-	-	(\$2,745,023)
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Administration
Cross Reference Number: 15600-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	14,417	-	-	-	-	-	14,417
Total Revenues	\$14,417	-	-	-	-	-	\$14,417
Services & Supplies							
Instate Travel	4	-	-	-	-	-	4
Employee Training	76	-	-	-	-	-	76
Office Expenses	320	-	-	-	-	-	320
Telecommunications	160	-	-	-	-	-	160
Data Processing	4	-	-	-	-	-	4
Publicity and Publications	19	-	-	-	-	-	19
Attorney General	1,047	-	-	-	-	-	1,047
Dues and Subscriptions	19	-	-	-	-	-	19
Other Services and Supplies	12,729	-	-	-	-	-	12,729
IT Expendable Property	39	-	-	-	-	-	39
Total Services & Supplies	\$14,417	-	-	-	-	-	\$14,417
Total Expenditures							
Total Expenditures	14,417	-	-	-	-	-	14,417
Total Expenditures	\$14,417	-	-	-	-	-	\$14,417
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
 SUMMARY XREF:001-01-00 Administration

11/09/16 REPORT NO.: PICSAUDIT1
 PACKAGE: 000 - BASE BUDGET

2017-19 PROD FILE
 PICS SYSTEM: BUDGET PREPARATION

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000001	LMM L9800 AA	LEGISLATIVE ADM	44X	PF	1	1.00	24.00	10	15,305.00	367,320 123,333				367,320 123,333
0000003	LSMSL9802 AA	EXEC SUP SPEC 1	18	PF	1	.25	6.00	02	3,036.00	18,216 13,236				18,216 13,236
0000039	LMM L9814 AA	SUPPORT SEVS SUPV	28	PF	1	1.00	24.00	03	5,006.00	120,144 65,589				120,144 65,589
TOTAL PICS SALARY										505,680				505,680
TOTAL PICS OPE										202,158				202,158
					---	-----	-----				-----	-----	-----	-----
TOTAL PICS PERSONAL SERVICES =					3	2.25	54.00				707,838			707,838

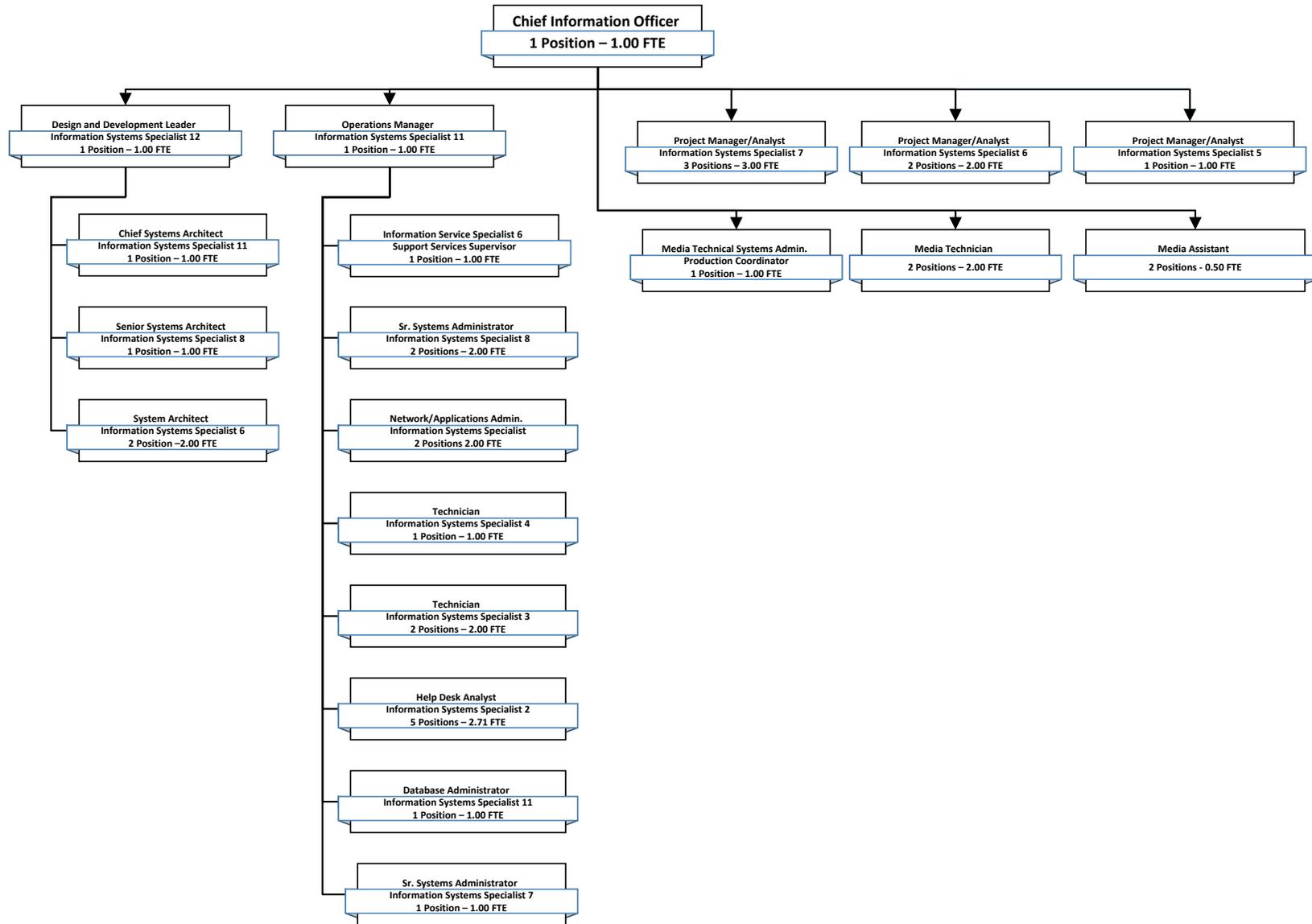
BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600
 Cross Reference Number: 15600-050-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
Donations	-	-	-	1,000	-	-
Other Revenues	-	-	-	192,391	-	-
Total Other Funds	-	-	-	\$193,391	-	-

Organization Chart



BUDGET NARRATIVE

Information Services

Program Description

Information Services provides computer and media technology services to legislators and legislative staff departments.

Computer services include:

- Consultation, technical support and troubleshooting for computer and network technologies and media equipment.
- Operation and maintenance of the legislative computer network and data center.
- Operation of computer publishing systems to aid the drafting and printing of measures, measure status, schedules, journals, and other legislative publications.
- Database management for electronic retrieval of legislative information such as current and prior session measures, Oregon Revised Statutes (ORS), Oregon Constitution, measure history, legislative summary tables, committee hearing information, index and sponsorship tables.
- Internet publishing services, including administration and maintenance of the Legislative Website and Web Audio servers; Web design assistance, support, and training in HTML.
- Internet access to searchable current and prior session measures, Oregon Revised Statutes, Oregon Constitution, Measure history and Committee hearing information.
- Acquisition, installation and maintenance of computers and software such as word processing, spreadsheets, database applications, scheduling and electronic mail.
- Project management for technology initiatives.
- Customized programming to assist offices in automation of business functions such as legislative process control, bill drafting, legislative publications, personnel tracking, accounting, inventory tracking and workload scheduling.
- Graphic design, desktop publishing and multimedia electronic presentation assistance for clear, effective communication.
- Infrastructure services, including storage, backup, anti-virus, database administration, virtual infrastructure, local area network and wireless connectivity.

BUDGET NARRATIVE

Media services include:

- Live television coverage of hearings, floor sessions, Capitol news conferences and other events in the Capitol.
- Video recording, archiving and duplication.
- Audio recording and sound reinforcement support.
- Maintenance of Capitol sound and recording systems.
- Video productions for training and information on legislative processes.
- Video and audio streaming of legislative meetings on the Internet.
- Technical liaison to television and radio news organizations.
- Production and distribution of legislative television coverage to the public via cable public access channels and other television organizations.

Revenues are received from user fees from the sale of video duplications. These revenues are subject to expenditure limitations.

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Information Systems
Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	12,898	-	-	-	-	-	12,898
Total Revenues	\$12,898	-	-	-	-	-	\$12,898
Personal Services							
Temporary Appointments	1,579	-	-	-	-	-	1,579
Overtime Payments	712	-	-	-	-	-	712
All Other Differential	81	-	-	-	-	-	81
Public Employees' Retire Cont	151	-	-	-	-	-	151
Pension Obligation Bond	8,865	-	-	-	-	-	8,865
Social Security Taxes	181	-	-	-	-	-	181
Mass Transit Tax	1,329	-	-	-	-	-	1,329
Total Personal Services	\$12,898	-	-	-	-	-	\$12,898
Total Expenditures							
Total Expenditures	12,898	-	-	-	-	-	12,898
Total Expenditures	\$12,898	-	-	-	-	-	\$12,898
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Information Systems
Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(35,890)	-	-	-	-	-	(35,890)
Total Revenues	(\$35,890)	-	-	-	-	-	(\$35,890)
Services & Supplies							
IT Expendable Property	(35,890)	-	-	-	-	-	(35,890)
Total Services & Supplies	(\$35,890)	-	-	-	-	-	(\$35,890)
Capital Outlay							
Data Processing Software	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	(35,890)	-	-	-	-	-	(35,890)
Total Expenditures	(\$35,890)	-	-	-	-	-	(\$35,890)
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Information Systems
Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	81,788	-	-	-	-	-	81,788
Other Revenues	-	-	-	-	-	-	-
Total Revenues	\$81,788	-	-	-	-	-	\$81,788
Services & Supplies							
Instate Travel	49	-	-	-	-	-	49
Employee Training	1,296	-	-	-	-	-	1,296
Office Expenses	1,022	-	-	-	-	-	1,022
Telecommunications	2,991	-	440	-	-	-	3,431
Data Processing	19,623	-	160	-	-	-	19,783
Publicity and Publications	76	-	-	-	-	-	76
Professional Services	4,514	-	-	-	-	-	4,514
IT Professional Services	10,005	-	-	-	-	-	10,005
Dues and Subscriptions	19	-	-	-	-	-	19
Other Services and Supplies	78	-	-	-	-	-	78
Expendable Prop 250 - 5000	-	-	-	-	-	-	-
IT Expendable Property	33,712	-	-	-	-	-	33,712
Total Services & Supplies	\$73,385	-	\$600	-	-	-	\$73,985
Capital Outlay							
Office Furniture and Fixtures	158	-	-	-	-	-	158
Telecommunications Equipment	247	-	-	-	-	-	247
Technical Equipment	294	-	445	-	-	-	739
Data Processing Software	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Information Systems
Cross Reference Number: 15600-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Data Processing Hardware	7,406	-	-	-	-	-	7,406
Building Structures	298	-	-	-	-	-	298
Total Capital Outlay	\$8,403	-	\$445	-	-	-	\$8,848
Total Expenditures							
Total Expenditures	81,788	-	1,045	-	-	-	82,833
Total Expenditures	\$81,788	-	\$1,045	-	-	-	\$82,833
Ending Balance							
Ending Balance	-	-	(1,045)	-	-	-	(1,045)
Total Ending Balance	-	-	(\$1,045)	-	-	-	(\$1,045)

BUDGET NARRATIVE

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000019	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	09	6,949.00	166,776 78,057				166,776 78,057
0000020	LAMAL9898 AA	MEDIA ASST	15	PP	1	.21	5.00	02	2,676.00	13,380 14,732				13,380 14,732
0000026	LAMAL9882 IA	ISS 2	20I	PP	1	.29	7.00	02	3,515.00	24,605 19,127				24,605 19,127
0000028	LSMSL9891 IA	ISS 11	36I	PF	1	1.00	24.00	06	9,369.00	224,856 93,589				224,856 93,589
0000029	LMM L9880 AA	CIO	38X	PF	1	1.00	24.00	10	11,425.00	274,200 105,557				274,200 105,557
0000030	LSMSL9897 AA	MEDIA PROD	23	PF	1	1.00	24.00	09	5,420.00	130,080 68,245				130,080 68,245
0000031	LMM L9814 AA	SUPPORT SEVS SUPV	28	PF	1	1.00	24.00	06	5,795.00	139,080 70,652				139,080 70,652
0000032	LSMSL9887 IA	ISS 7	31I	PF	1	1.00	24.00	06	6,734.00	161,616 76,678				161,616 76,678
0000034	LSMSL9887 IA	ISS 7	31I	PF	1	1.00	24.00	07	7,050.00	169,200 78,706				169,200 78,706
0000035	LSMSL9888 IA	ISS 8	32I	PF	1	1.00	24.00	09	8,427.00	202,248 87,543				202,248 87,543
0000038	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	08	6,652.00	159,648 76,152				159,648 76,152
0000040	LSMSL9882 IA	ISS 2	20I	PF	1	1.00	24.00	05	4,030.00	96,720 59,325				96,720 59,325
0000042	LSMSL9895 AA	PROD COORD	28	PF	1	1.00	24.00	09	6,698.00	160,752 76,448				160,752 76,448
0000043	LSMSL9897 AA	MEDIA PROD	23	PF	1	1.00	24.00	08	5,156.00	123,744 66,551				123,744 66,551
0000046	LSMSL9882 IA	ISS 2	20I	PF	1	1.00	24.00	06	4,217.00	101,208 60,525				101,208 60,525
0000048	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	06	6,083.00	145,992 72,500				145,992 72,500

2017-19 Biennium

BUDGET NARRATIVE

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000049	LSMSL9888 IA	ISS 8	32I	PF	1	1.00	24.00	09	8,427.00	202,248 87,543				202,248 87,543
0000050	LSMSL9884 IA	ISS 4	25I	PF	1	1.00	24.00	04	4,642.00	111,408 63,253				111,408 63,253
0000051	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	09	6,949.00	166,776 78,057				166,776 78,057
0000066	LSMSL9891 IA	ISS 11	36I	PF	1	1.00	24.00	08	10,297.00	247,128 99,544				247,128 99,544
0000093	LAMAL9882 IA	ISS 2	20I	PP	1	.21	5.00	02	3,515.00	17,575 14,459				17,575 14,459
0000105	LSMSL9892 IA	ISS 12	38I	PF	1	1.00	24.00	05	9,814.00	235,536 96,444				235,536 96,444
0000106	LSMSL9891 IA	ISS 11	36I	PF	1	1.00	24.00	09	10,781.00	258,744 102,606				258,744 102,606
1560073	LSMSL9887 IA	ISS 7	31I	PF	1	1.00	24.00	08	7,382.00	177,168 80,836				177,168 80,836
1560074	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	09	6,949.00	166,776 78,057				166,776 78,057
1560076	LSMSL9887 IA	ISS 7	31I	PF	1	1.00	24.00	09	7,729.00	185,496 83,063				185,496 83,063
1560078	LSMSL9885 IA	ISS 5	27I	PF	1	1.00	24.00	08	6,231.00	149,544 73,450				149,544 73,450
1560102	LSMSL9883 IA	ISS 3	23I	PF	1	1.00	24.00	07	5,060.00	121,440 65,935				121,440 65,935
1560104	LAMAL9882 IA	ISS 2	20I	PP	1	.21	5.00	02	3,515.00	17,575 14,459				17,575 14,459
1560602	LAMAL9898 AA	MEDIA ASST	15	PF	1	.29	7.00	02	2,676.00	18,732 14,769				18,732 14,769
1560603	LSMSL9886 IA	ISS 6	29I	PF	1	1.00	24.00	06	6,083.00	145,992 72,500				145,992 72,500
1560604	LSMSL9883 IA	ISS 3	23I	PF	1	1.00	24.00	05	4,617.00	110,808 63,092				110,808 63,092

BUDGET NARRATIVE

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
1560606	LSMSL9888	IA ISS 8	32I	PF	1	1.00	24.00	09	8,427.00	202,248				202,248
										87,543				87,543
TOTAL PICS SALARY										4,829,299				4,829,299
TOTAL PICS OPE										2,279,997				2,279,997
TOTAL PICS PERSONAL SERVICES =					33	29.21	701.00			7,109,296				7,109,296

BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600
 Cross Reference Number: 15600-003-00-00-00000

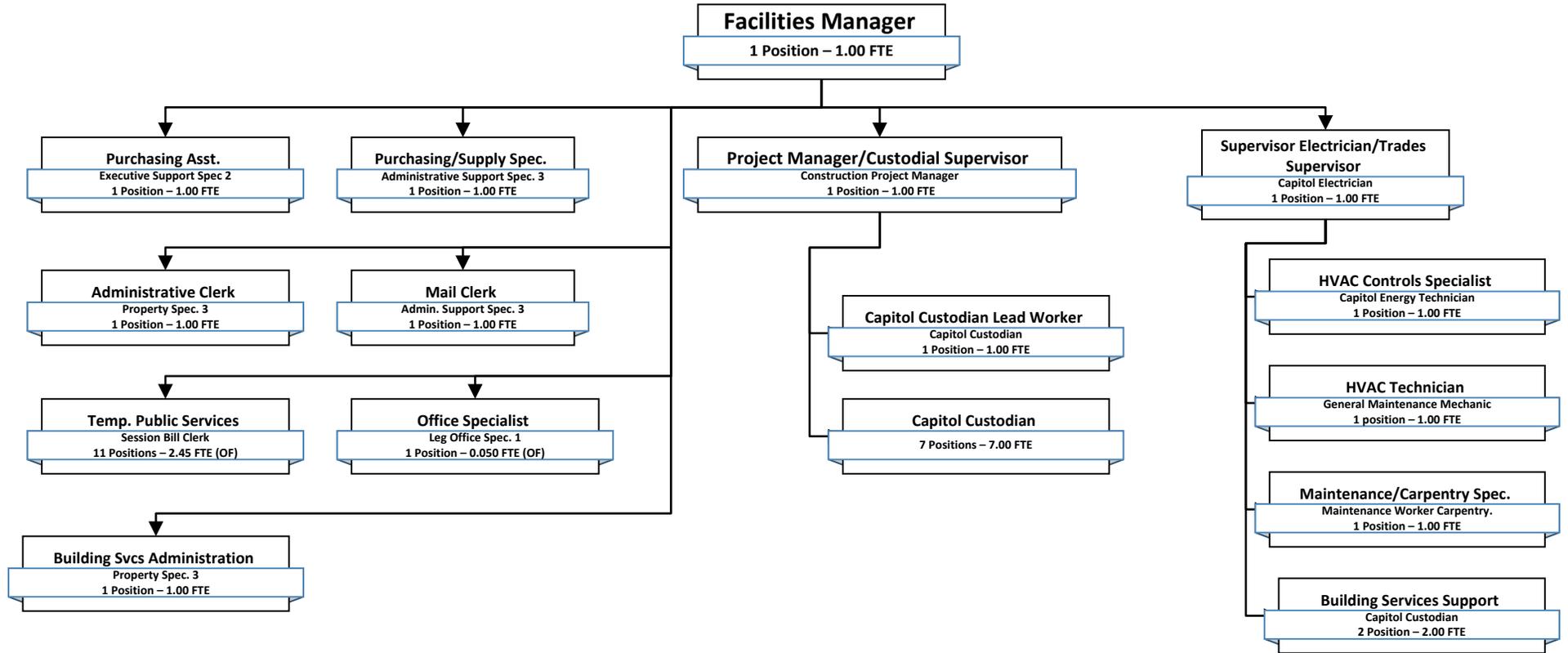
<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
Charges for Services	306	-	-	-	-	-
Rents and Royalties	-	100	100	-	-	-
Sales Income	15,898	105,273	105,273	11,000	-	-
Other Revenues	400,319	200,500	200,500	-	-	-
Transfer In - Intrafund	126,763	-	-	-	-	-
Transfer Out - Intrafund	(126,763)	-	-	-	-	-
Total Other Funds	\$416,523	\$305,873	\$305,873	\$11,000	-	-

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Facility Services

BUDGET NARRATIVE

Organization Chart



BUDGET NARRATIVE

Facility Services

Program Description

Facility Services manages capital improvement projects, food service and security contracts, and space planning. The office staff provides centralized purchasing services, inventory control, key custody, cardkey issue, security monitoring, safety programs and telephone coordination. Through two subordinate sections, Facility Services provides daily operational and maintenance support of the Capitol and distributes legislative publications throughout the Capitol and to the general public. These two units are:

Purchasing and Supply: Distributes legislative publications, reports, and information brochures; sells parking passes; provides centralized purchasing services, maintains inventory control, coordinates publication delivery; and mail services. Maintains sufficient stock of office supplies to support legislative branch functions.

Operations and Maintenance: Manages the infrastructure of the Capitol including repair, maintenance, and operation of mechanical, plumbing and electrical systems. Provides custodial and recycling services.

Revenue that is subject to an expenditure limitation is collected in Facility Services. Facility Services collects revenue through sale of publications, and copy machine usage. A separate account, the Capitol Operating Account, was established in 1977 (ORS 276.003) and is used to account for the revenues and expenditures associated with maintenance of the Capitol. Revenue sources include office space rent, hearing room rent, parking fees and electric car charging stations. The Property and Supply Stores Account is a non-limited fund that collects revenue from the sale of supplies to legislative agencies.

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Facility Services
 Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(27,345)	-	-	-	-	-	(27,345)
Other Revenues	-	-	-	-	-	-	-
Total Revenues	(\$27,345)	-	-	-	-	-	(\$27,345)
Personal Services							
Temporary Appointments	1,141	-	-	-	-	-	1,141
Overtime Payments	957	-	146	-	-	-	1,103
Shift Differential	758	-	-	-	-	-	758
All Other Differential	42	-	-	-	-	-	42
Public Employees' Retire Cont	335	-	28	-	-	-	363
Pension Obligation Bond	(28,109)	-	(8,383)	-	-	-	(36,492)
Social Security Taxes	222	-	11	-	-	-	233
Mass Transit Tax	(2,691)	-	(806)	-	-	-	(3,497)
Total Personal Services	(\$27,345)	-	(\$9,004)	-	-	-	(\$36,349)
Total Expenditures							
Total Expenditures	(27,345)	-	(9,004)	-	-	-	(36,349)
Total Expenditures	(\$27,345)	-	(\$9,004)	-	-	-	(\$36,349)
Ending Balance							
Ending Balance	-	-	9,004	-	-	-	9,004
Total Ending Balance	-	-	\$9,004	-	-	-	\$9,004

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Facility Services
Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(5,398,335)	-	-	-	-	-	(5,398,335)
Total Revenues	(\$5,398,335)	-	-	-	-	-	(\$5,398,335)
Services & Supplies							
Facilities Maintenance	(364,000)	-	-	-	-	-	(364,000)
Other Services and Supplies	(388,439)	-	-	-	-	-	(388,439)
Total Services & Supplies	(\$752,439)	-	-	-	-	-	(\$752,439)
Capital Outlay							
Professional Services	(4,645,896)	-	-	-	-	-	(4,645,896)
Total Capital Outlay	(\$4,645,896)	-	-	-	-	-	(\$4,645,896)
Total Expenditures							
Total Expenditures	(5,398,335)	-	-	-	-	-	(5,398,335)
Total Expenditures	(\$5,398,335)	-	-	-	-	-	(\$5,398,335)
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Facility Services
Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	29,838	-	-	-	-	-	29,838
Sales Income	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	\$29,838	-	-	-	-	-	\$29,838
Services & Supplies							
Instate Travel	37	-	-	-	-	-	37
Employee Training	366	-	-	-	-	-	366
Office Expenses	2,032	-	-	-	-	-	2,032
Telecommunications	2,026	-	-	-	-	-	2,026
Publicity and Publications	-	-	-	-	-	-	-
Professional Services	11,865	-	-	-	-	-	11,865
Dues and Subscriptions	19	-	-	-	-	-	19
Facilities Rental and Taxes	691	-	185	-	-	-	876
Fuels and Utilities	-	-	19,719	-	-	-	19,719
Facilities Maintenance	12,688	-	-	-	-	-	12,688
Other Services and Supplies	-	-	6,819	-	-	-	6,819
IT Expendable Property	114	-	-	-	-	-	114
Total Services & Supplies	\$29,838	-	\$26,723	-	-	-	\$56,561
Special Payments							
Spc Pmt to Police, Dept of State	-	-	-	-	-	-	-
Total Special Payments	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 031 - Standard Inflation

Cross Reference Name: Facility Services
 Cross Reference Number: 15600-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Total Expenditures							
Total Expenditures	29,838	-	26,723	-	-	-	56,561
Total Expenditures	\$29,838	-	\$26,723	-	-	-	\$56,561
Ending Balance							
Ending Balance	-	-	(26,723)	-	-	-	(26,723)
Total Ending Balance	-	-	(\$26,723)	-	-	-	(\$26,723)

BUDGET NARRATIVE

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000004	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	09	3,036.00	72,864 52,946				72,864 52,946
0000077	LMM L9821 AA	CONST PROJ MGR	28	PF	1	1.00	24.00	09	6,698.00	160,752 76,448				160,752 76,448
0000081	LSMSL9842 AA	TRADES/MAINT WRKR 2	17	PF	1	1.00	24.00	03	3,036.00	72,864 52,946				72,864 52,946
0000086	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	08	2,904.00	69,696 52,099				69,696 52,099
0000091	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	09	3,036.00	72,864 52,946				72,864 52,946
0000092	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	05	2,565.00	61,560 49,923				61,560 49,923
0000095	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	09	3,036.00	72,864 52,946				72,864 52,946
0000098	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	09	3,036.00	72,864 52,946				72,864 52,946
TOTAL PICS SALARY										656,328				656,328
TOTAL PICS OPE										443,200				443,200
TOTAL PICS PERSONAL SERVICES =					8	8.00	192.00				1,099,528			1,099,528

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT

2017-19

PROD FILE

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:004-01-00 Facility Services - Administra

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000045	LSMSL9803 AA	EXEC SUPPORT SPEC 2	20	PF	1	1.00	24.00	05	3,850.00	92,400 58,170				92,400 58,170
0000075	LMM L9820 AA	FACILITIES MGR	33X	PF	1	1.00	24.00	08	8,131.00	195,144 85,643				195,144 85,643
0000079	LSMSL9807 AA	A S S 3	17	PF	1	1.00	24.00	09	4,055.00	97,320 59,485				97,320 59,485
0000082	LSMSL9835 AA	CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	05	2,565.00	61,560 49,923				61,560 49,923
0000102	LSMSL9807 AA	A S S 3	17	PF	1	1.00	24.00	07	3,674.00	88,176 57,040				88,176 57,040
0000107	LSMSL9832 AA	PROP SPEC 3	16	PF	1	1.00	24.00	09	3,850.00	92,400 58,170				92,400 58,170
0000113	LAMAL9847 AA	BILL PICKER	09	PP	1	.25	6.10	02	2,140.00		13,054 13,251			13,054 13,251
0000114	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000115	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000116	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000117	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000118	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000119	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000120	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000121	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000122	LAMAL9847 AA	BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT

PICS SYSTEM: BUDGET PREPARATION

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PACKAGE: 000 - BASE BUDGET

SUMMARY XREF:004-01-00 Facility Services - Administra

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000123	LAMAL9847	AA BILL PICKER	09	PP	1	.22	5.20	02	2,140.00		11,128 11,340			11,128 11,340
0000124	LSMSL9832	AA PROP SPEC 3	16	PF	1	1.00	24.00	08	3,674.00	88,176 57,040				88,176 57,040
0000128	LSMSL9825	AA LEG OS-1	12	PP	1	.50	12.00	02	2,389.00		28,668 41,128			28,668 41,128
TOTAL PICS SALARY										715,176	153,002			868,178
TOTAL PICS OPE										425,471	167,779			593,250
TOTAL PICS PERSONAL SERVICES =					19	9.95	238.10			1,140,647	320,781			1,461,428

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT

2017-19

PROD FILE

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:004-03-00 Facility Services - Trades

PACKAGE: 000 - BASE BUDGET

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000067	LSMSL9837	AA CAPITOL ELECT	26	PF	1	1.00	24.00	09	6,080.00	145,920 72,481				145,920 72,481
0000068	LSMSL9840	AA CARPENTER	22	PF	1	1.00	24.00	09	5,156.00	123,744 66,551				123,744 66,551
0000070	LSMSL9844	AA CAPITOL ENERGY TECH	27	PF	1	1.00	24.00	09	6,385.00	153,240 74,439				153,240 74,439
0000085	LSMSL9835	AA CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	05	2,565.00	61,560 49,923				61,560 49,923
0000087	LSMSL9835	AA CAPITOL CUSTODIAN	11	PF	1	1.00	24.00	09	3,036.00	72,864 52,946				72,864 52,946
0000103	LSMSL9831	AA GEN MAINT MECH	21	PF	1	1.00	24.00	09	4,912.00	117,888 64,985				117,888 64,985
TOTAL PICS SALARY										675,216				675,216
TOTAL PICS OPE										381,325				381,325
TOTAL PICS PERSONAL SERVICES =					6	6.00	144.00				1,056,541			1,056,541

BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600

Cross Reference Number: 15600-004-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
Charges for Services	7,415	2,792	2,792	14,000	-	-
Rents and Royalties	729,960	713,898	713,898	69,000	-	-
Dedicated Fund Oblig Bonds	-	365,000	3,234,941	1,192,375	-	-
Interest Income	4,169	-	-	-	-	-
Sales Income	186,028	638,819	638,819	374,000	-	-
Donations	4,932	3,000	3,000	-	-	-
Other Revenues	239,970	451,234	776,234	-	-	-
Transfer In - Intrafund	915,580	-	-	-	-	-
Transfer Out - Intrafund	(915,580)	-	-	-	-	-
Total Other Funds	\$1,172,474	\$2,174,743	\$5,369,684	\$1,649,375	-	-
Nonlimited Other Funds						
Rents and Royalties	53	-	-	-	-	-
Refunding Bonds	9,839,481	-	-	-	-	-
Sales Income	409,348	599,054	599,054	132,553	-	-
Other Revenues	230	-	-	-	-	-
Transfer In - Intrafund	119,351	-	-	-	-	-
Transfer Out - Intrafund	(119,351)	-	-	-	-	-
Total Nonlimited Other Funds	\$10,249,112	\$599,054	\$599,054	\$132,553	-	-

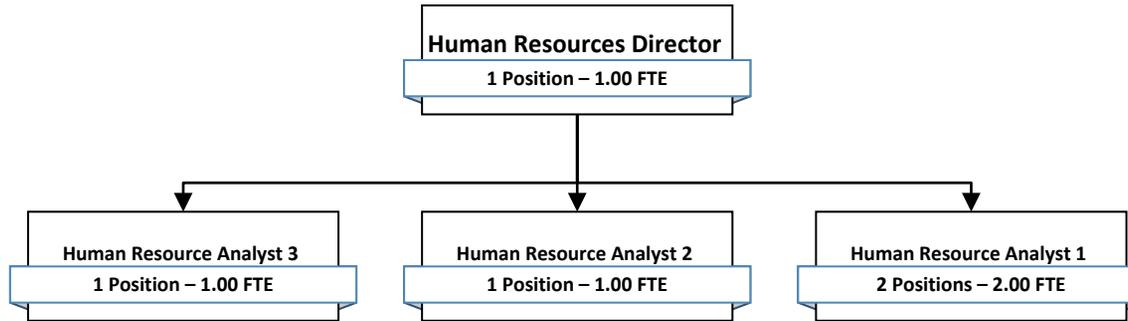
Detail of LF, OF, and FF Revenues - BPR012

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Employee Services

BUDGET NARRATIVE

Organization Chart



Program Description

Employee Services provides daily operational and human resource support services to support the needs of the Legislative Assembly and Legislative agencies: Fiscal, Revenue, Counsel, Commission on Indian Services and Legislative Administration. This unit provides technical support and human resource advice to legislative agencies, various special legislative task forces, elected officials, and the public. These services include:

Payroll: Processes payroll for bi-monthly and monthly distribution in excess of 700 checks during session and 350 checks during interim for legislative agencies to include: Assembly, Legislative Administration, Legislative Fiscal, Legislative Revenue, Legislative Counsel and the Commission on Indian Services. Processes per diem payments for ninety elected officials and various commission members. Receives and verifies insurance and other related payroll forms. Resolves payroll discrepancies, receives and processes PERS forms as requested.

Recruitment: Develops procedures, systems, and forms used in recruiting and processing of applications for continuing positions and 350 session positions or facilitates procedures and processes developed by leadership. Writes recruitment notices, develops screening criteria, conducts reference checks, develops and coordinates interview panels. Conducts orientation for all legislative employees.

Benefits Administration: Facilitates and trains employees on use of the new on-line benefit system, verifies correct input of same. Counsels employees concerning all aspects of the benefits program, including health, life, disabilities, Public Employees Retirement System (PERS), deferred compensation, flexible spending, and leaves. Resolves discrepancies with employee's insurance coverage working with Public Employees Benefit Board (PEBB) and individual insurance companies.

Personnel File Maintenance: Maintains employee files for all legislative employees, prior, and present. Accepts and processes all personnel actions according to personnel rules and procedures. Reviews and archives personnel file records. Records and maintains employee records on Human Resource Information System (HRIS) for special reporting. Produces on demand legislative staff listings. Completes the personnel/payroll information for the Legislative Per Diem publication.

Employee Training: Completes new employee orientation training, distributes new employee packets. Develops and presents specialized employee training on subjects such as: workplace harassment, diversity and safety issues. Coordinates and maintains professional development records and programs for continuing employees.

Personnel Rules: Maintains and up-dates personnel rules and policies for the Legislative Branch, coordinating the rules of all legislative agencies.

Program Management: Maintains and up-dates human resource programs to include:

- ADA compliance, accommodation and education
- Diversity compliance and education
- Safety and Wellness Committee Administration
- Risk Management/Workers Compensation

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Employee Services
 Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	5,336	-	-	-	-	-	5,336
Total Revenues	\$5,336	-	-	-	-	-	\$5,336
Personal Services							
Temporary Appointments	89	-	-	-	-	-	89
Pension Obligation Bond	2,644	-	-	-	-	-	2,644
Social Security Taxes	7	-	-	-	-	-	7
Unemployment Assessments	2,242	-	-	-	-	-	2,242
Mass Transit Tax	354	-	-	-	-	-	354
Total Personal Services	\$5,336	-	-	-	-	-	\$5,336
Total Expenditures							
Total Expenditures	5,336	-	-	-	-	-	5,336
Total Expenditures	\$5,336	-	-	-	-	-	\$5,336
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Employee Services
Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	3,495	-	-	-	-	-	3,495
Total Revenues	\$3,495	-	-	-	-	-	\$3,495
Services & Supplies							
Instate Travel	20	-	-	-	-	-	20
Employee Training	93	-	-	-	-	-	93
Office Expenses	598	-	-	-	-	-	598
Telecommunications	201	-	-	-	-	-	201
Data Processing	129	-	-	-	-	-	129
Professional Services	90	-	-	-	-	-	90
Attorney General	1,628	-	-	-	-	-	1,628
Employee Recruitment and Develop	391	-	-	-	-	-	391
Dues and Subscriptions	19	-	-	-	-	-	19
Facilities Maintenance	19	-	-	-	-	-	19
Expendable Prop 250 - 5000	121	-	-	-	-	-	121
IT Expendable Property	186	-	-	-	-	-	186
Total Services & Supplies	\$3,495	-	-	-	-	-	\$3,495
Total Expenditures							
Total Expenditures	3,495	-	-	-	-	-	3,495
Total Expenditures	\$3,495	-	-	-	-	-	\$3,495

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 031 - Standard Inflation

Cross Reference Name: Employee Services
 Cross Reference Number: 15600-005-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
 SUMMARY XREF:005-00-00 Employee Services

PAGE 11/09/16 REPORT NO.: PICSAUDIT1
 PACKAGE: 000 - BASE BUDGET

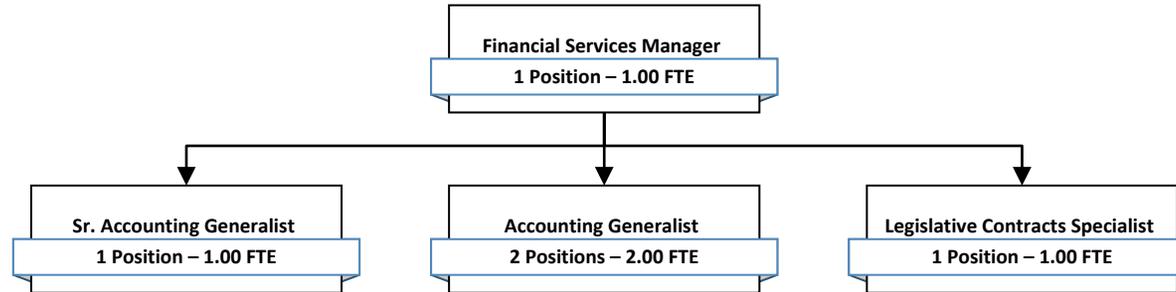
2017-19 PROD FILE
 PICS SYSTEM: BUDGET PREPARATION

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000008	LSMSL9876 AA	HRA-3-SENIOR	29	PF	1	1.00	24.00	09	7,037.00	168,888 78,623				168,888 78,623
0000010	LMM L9875 AA	HR DIRECTOR	38X	PF	1	1.00	24.00	10	11,425.00	274,200 105,557				274,200 105,557
0000011	LSMSL9877 AA	HRA-2-JOURNEYMAN	26	PF	1	1.00	24.00	09	6,080.00	145,920 72,481				145,920 72,481
0000016	LSMSL9878 AA	HRA-1	23	PF	1	1.00	24.00	05	4,460.00	107,040 62,085				107,040 62,085
0000017	LSMSL9877 AA	HRA-2-JOURNEYMAN	26	PF	1	1.00	24.00	09	6,080.00	145,920 72,481				145,920 72,481
TOTAL PICS SALARY										841,968				841,968
TOTAL PICS OPE										391,227				391,227
TOTAL PICS PERSONAL SERVICES =					5	5.00	120.00			1,233,195				1,233,195

Financial Services

BUDGET NARRATIVE

Organization Chart



Program Description

Financial Services provides fiscal support to the Legislature through budgeting, accounting, and financial reporting. The unit also provides contract development and administration services. Specific responsibilities include:

Accounts Payable: Accounts payable services are provided to six legislative agencies. Financial Services uses the Statewide Financial Management System (SFMS) for processing payments to vendors. Staff perform pre-audits of all expenditure claims, maintain a voucher database, design reports, and respond to requests for information.

Accounts Receivable/Cash Receipts: Financial Services serves as the collection agency for Legislative Administration and the Legislative Assembly, receipting in excess of \$1.3 million biennially. Cash receipts and bank deposits are prepared on a daily basis. Cash receipts and invoices are posted using the Statewide Financial Management System (SFMS).

Financial Reporting: Financial Services prepares monthly financial status reports for managers, as well as periodic special reports. Monthly management reports include cash balance reports and budget status reports.

Statewide Financial Reporting: Annually, the Statewide Financial Reports, notes and disclosures are prepared in cooperation with the State Controller's Division for six of the legislative agencies served. All financial reporting is in accordance with generally accepted accounting principles.

Members' Accounting System: The system is designed to calculate account balances and provide a variety of reports for the members and leadership of the Legislative Assembly. Expense account status reports are prepared monthly to inform members of their current account balances.

BUDGET NARRATIVE

Budget: Coordinates and incorporates agency planning efforts into budget preparation and execution as well as legislative proposals. Budgets are prepared and administered for the Legislative Assembly, Legislative Administration, Legislative Policy and Research Office, and the Commission on Indian Services.

Contracting: Develops and administers contracts for the Legislative Branch. This includes contracts, agreements, amendments and leases. Position provides strategies to improve contractor performance and quality of services while simultaneously reducing potential risk for the Branch.

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Financial Services
 Cross Reference Number: 15600-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	6,899	-	-	-	-	-	6,899
Total Revenues	\$6,899	-	-	-	-	-	\$6,899
Personal Services							
Pension Obligation Bond	6,214	-	-	-	-	-	6,214
Mass Transit Tax	685	-	-	-	-	-	685
Total Personal Services	\$6,899	-	-	-	-	-	\$6,899
Total Expenditures							
Total Expenditures	6,899	-	-	-	-	-	6,899
Total Expenditures	\$6,899	-	-	-	-	-	\$6,899
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Financial Services
Cross Reference Number: 15600-007-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	41,537	-	-	-	-	-	41,537
Total Revenues	\$41,537	-	-	-	-	-	\$41,537
Services & Supplies							
Employee Training	152	-	-	-	-	-	152
Office Expenses	924	-	-	-	-	-	924
Telecommunications	10,866	-	-	-	-	-	10,866
State Gov. Service Charges	25,326	-	-	-	-	-	25,326
Data Processing	2,973	-	-	-	-	-	2,973
Professional Services	258	-	-	-	-	-	258
Other Services and Supplies	817	-	-	-	-	-	817
IT Expendable Property	221	-	-	-	-	-	221
Total Services & Supplies	\$41,537	-	-	-	-	-	\$41,537
Total Expenditures							
Total Expenditures	41,537	-	-	-	-	-	41,537
Total Expenditures	\$41,537	-	-	-	-	-	\$41,537
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
 SUMMARY XREF:007-00-00 Financial Services

PAGE 11/09/16 REPORT NO.: PICSAUDIT1
 PACKAGE: 000 - BASE BUDGET

2017-19 PROD FILE
 PICS SYSTEM: BUDGET PREPARATION

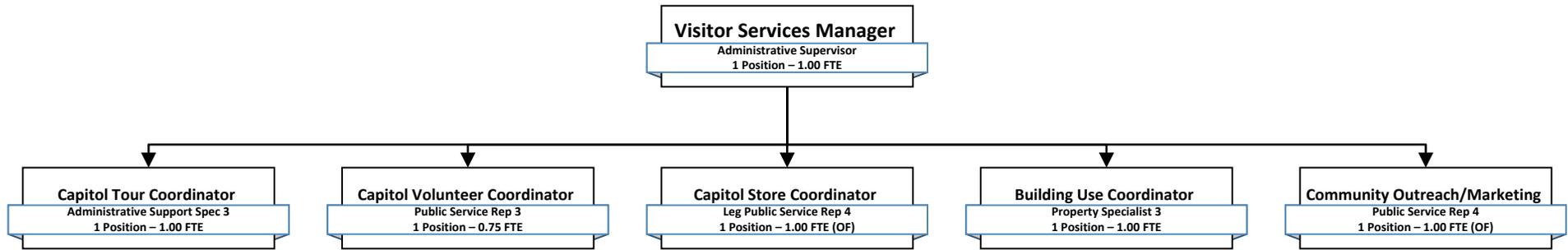
POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000005	LMM L9850 AA	CFO	35X	PF	1	1.00	24.00	06	8,131.00	195,144	85,643			195,144
0000054	LSMSL9854 AA SR	ACCT GEN	26	PF	1	1.00	24.00	04	4,767.00	114,408	64,054			114,408
0000055	LSMSL9852 AA	ACCOUNTING GEN	21	PF	1	1.00	24.00	03	3,674.00	88,176	57,040			88,176
0000923	LSMSL9852 AA	ACCOUNTING GEN	21	PF	1	1.00	24.00	04	3,850.00	92,400	58,170			92,400
1560012	LMM L9816 AA	ADMIN SUPV	24X	PF	1	1.00	24.00	10	5,795.00	139,080	70,652			139,080
TOTAL PICS SALARY										629,208				629,208
TOTAL PICS OPE										335,559				335,559
TOTAL PICS PERSONAL SERVICES =					5	5.00	120.00			964,767				964,767

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Visitors Services

BUDGET NARRATIVE

Organization Chart



Program Description

Visitor Services supports the Legislative Assembly by providing information to the public at the information desk located on the first floor of the Capitol. Visitor Services is responsible for managing hearing room scheduling, meeting room rental and galleria exhibits. Facility Services Other Funds revenue is generated from room rentals. The unit manages a core group of 50 volunteers who serve as Capitol ambassadors year-round. Capitol Volunteers serve more than 10,000 hours per biennium.

Tours: Scheduling daily tours is the responsibility of Visitor Services. Staff and Capitol Volunteers provide tours daily, Monday through Friday, to thousands of school children and the public. The unit is also responsible for developing public programming and special events.

Capitol Store: Visitor Services is responsible for the Capitol Store Operations. The Capitol Store is operated to generate profit to support projects that enhance and/or restore the Capitol while providing visitors a variety of Oregon made or related products highlighting continuing education materials and remembrances of Oregon and the Capitol as Oregon's seat of government.

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Visitor Services
Cross Reference Number: 15600-008-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	23,651	-	-	-	-	-	23,651
Other Revenues	-	-	-	-	-	-	-
Total Revenues	\$23,651	-	-	-	-	-	\$23,651
Personal Services							
Pension Obligation Bond	21,435	-	10,080	-	-	-	31,515
Mass Transit Tax	2,216	-	1,042	-	-	-	3,258
Total Personal Services	\$23,651	-	\$11,122	-	-	-	\$34,773
Total Expenditures							
Total Expenditures	23,651	-	11,122	-	-	-	34,773
Total Expenditures	\$23,651	-	\$11,122	-	-	-	\$34,773
Ending Balance							
Ending Balance	-	-	(11,122)	-	-	-	(11,122)
Total Ending Balance	-	-	(\$11,122)	-	-	-	(\$11,122)

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
Pkg: 031 - Standard Inflation

Cross Reference Name: Visitor Services
Cross Reference Number: 15600-008-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	310	-	-	-	-	-	310
Sales Income	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Total Revenues	\$310	-	-	-	-	-	\$310
Services & Supplies							
Instate Travel	-	-	-	-	-	-	-
Office Expenses	310	-	-	-	-	-	310
Telecommunications	-	-	-	-	-	-	-
Publicity and Publications	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	\$310	-	-	-	-	-	\$310
Total Expenditures							
Total Expenditures	310	-	-	-	-	-	310
Total Expenditures	\$310	-	-	-	-	-	\$310
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE

REPORT: SABRS PICS PKG FISCAL IMPACT REPORT
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
 SUMMARY XREF:008-00-00 Visitor Services

PAGE 11/09/16 REPORT NO.: PICSAUDIT1
 PACKAGE: 000 - BASE BUDGET

2017-19 PROD FILE
 PICS SYSTEM: BUDGET PREPARATION

POSITION NUMBER	CLASS COMP	CLASS NAME	SR	POS TYP	POS CNT	FTE	MOS	STEP	RATE	GF SAL/OPE	OF SAL/OPE	FF SAL/OPE	LF SAL/OPE	AF SAL/OPE
0000057	LSMSL9807 AA A S S 3		17	PF	1	1.00	24.00	09	4,055.00	97,320 59,485				97,320 59,485
0000058	LSMSL9829 AA PSR-4		18	PF	1	1.00	24.00	08	4,055.00		97,320 59,485			97,320 59,485
0000071	LSMSL9832 AA PROP SPEC 3		16	PF	1	1.00	24.00	04	3,036.00	72,864 52,946				72,864 52,946
0000127	LSMSL9826 AA LPSR-4		18	PF	1	1.00	24.00	03	3,182.00		76,368 53,883			76,368 53,883
0000130	LSMSL9828 AA PSR-3		15	PP	1	.75	18.00	07	3,337.00	60,066 49,523				60,066 49,523
1560090	LMM L9816 AA ADMIN SUPV		24X	PF	1	1.00	24.00	10	5,795.00	139,080 70,652				139,080 70,652
TOTAL PICS SALARY										369,330	173,688			543,018
TOTAL PICS OPE										232,606	113,368			345,974
TOTAL PICS PERSONAL SERVICES =					6	5.75	138.00			601,936	287,056			888,992

BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600
 Cross Reference Number: 15600-008-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
Rents and Royalties	-	-	-	300,000	-	-
Total Other Funds	-	-	-	\$300,000	-	-
Nonlimited Other Funds						
Sales Income	-	-	-	276,195	-	-
Total Nonlimited Other Funds	-	-	-	\$276,195	-	-

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BUDGET NARRATIVE

Equal Employment Opportunity Report

Legislative Administration encourages and promotes equal employment opportunity efforts. Responsibility for the success of a diverse work force is the responsibility of the entire Legislative Administration Leadership Team. We have formalized responsibility for promoting workplace diversity advocacy in the position descriptions of all management personnel. Employee Services has a designated staff member as our Diversity Advocate. This responsibility includes the obligation to increase their individual exposure to workplace diversity through their participation in diversity events throughout the region, annually. The Diversity Advocate promotes agency participation through invitations to diversity events.

Employee Services posts all job announcements on NeoGov, the job posting website for all State of Oregon positions.

It is the policy of the Legislative Administration to provide fair and equal employment opportunity. Legislative Branch Personnel Rules (1) require the appointing authority to assure that equal employment opportunity concepts are applied to recruitment, promotion, and selection procedures; (2) require management staff to assure that the intent, as well as the stated requirements of the policy, are implemented in all employee relationships and personnel practices; (3) require management staff to be evaluated on effectiveness in achieving affirmative action goals; and (4) require every employee to create a job environment that is conducive to nondiscrimination policies and free of any form of discriminatory harassment.

Managers are evaluated as part of a performance management system on hiring practices and compliance with equal employment opportunity.

The 2017-2019 ongoing goals for Legislative Administration are (1) continue to promote a positive and welcoming climate within the agency concerning diversity; (2) increase diverse work force representation within the agency by expanding diversity recruiting efforts; (3) identify individual program goals and increase representation of protected class individuals in all salary ranges; (4) ensure that information related to diversity is disseminated to all legislative employees; and (5) evaluate management employees on achieving diversity objectives and promoting a discrimination/harassment free workplace.

BUDGET NARRATIVE

2016 Work Force Analysis by Salary Range

Salary Range	Total Employees	MALE								FEMALE							
		Total	White	Black	Hispanic	Pac Is Asian	Alk Nat Am Ind	Unknown	Disabled	Total	White	Black	Hispanic	Pac Is Asian	Alk Nat Am Ind	Unknown	Disabled
00-06	0									0							
07-13	11	8	5		3					3	2			1			
14-16	4	1	1							3	3						
17-18	14	3	2					1		11	9		1	1			
19-21	4	0								4	4						
22-24	8	6	5					1		2	2						
25-30	17	10	8			2				7	7						
31+	14	5	4			1				9	8				1		
TOTALS	72	33	25	0	3	3	1	1	0	39	35	0	1	2	1	0	0

BUDGET NARRATIVE

Performance Measures

Legislative Administration has in place a Strategic Plan reflecting current objectives and anticipating future trends. The plan sets goals, action items and performance measures for each program within Legislative Administration. The Strategic Plan is designed to be a rolling four-year plan. As revisions to the plan are made, the Legislative Administrator updates the Legislative Administration Committee accordingly. The Annual Performance Progress Report (APPR) for the most recent year follows this page.

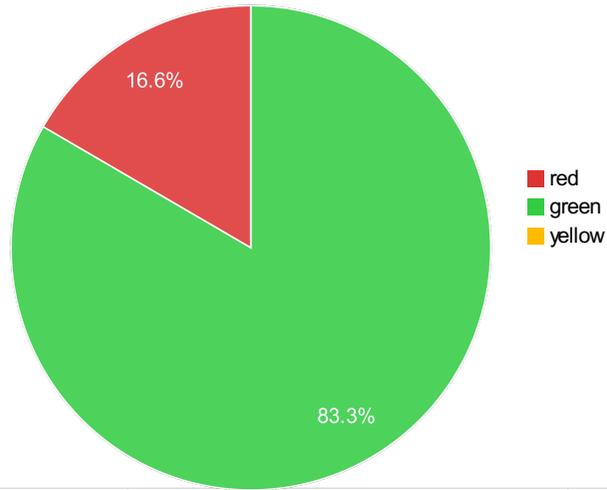
Legislative Administration

Annual Performance Progress Report

Reporting Year 2016

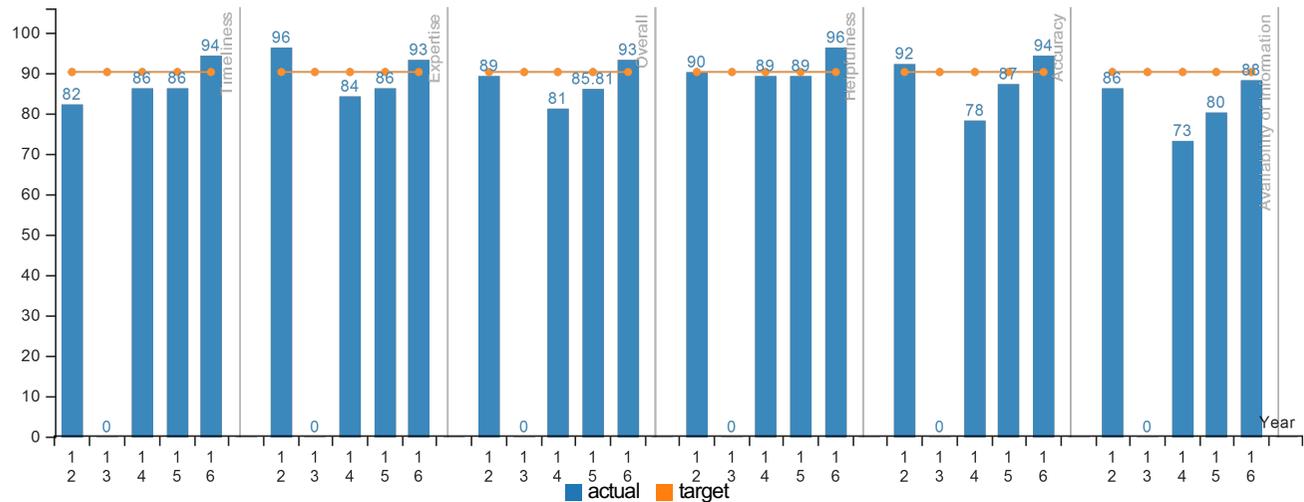
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KPM #	Approved Key Performance Measures (KPMs)
1	CUSTOMER SERVICE- The percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, information available.
2	IT CUSTOMERS - The percentage of customers rating overall satisfaction with problemsolution as above average or excellent.
3	WEB-SITE - The percentage approval rating of web-site users.
4	DIVERSITY - Racial/ethnic diversity in Legislative Administration as compared to the total State's diversity.
5	TURNOVER - Annual voluntary turnover rate of the Legislative Administration continuing workforce.
6	GOLD STAR CERTIFICATE - Number of years out of last five that Financial Services earns State Controller's Division Gold Star Certificate for the Legislative agencies it serves.



	Green	Yellow	Red
	= Target to -5%	= Target -6% to -15%	= Target > -15%
Summary Stats:	83.33%	0%	16.67%

KPM #1	CUSTOMER SERVICE - The percentage of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, information available.
	Data Collection Period: Jan 01 - Jan 01



Report Year	2012	2013	2014	2015	2016
Timeliness					
Actual	82%	No Data	86%	86%	94%
Target	90%	90%	90%	90%	90%
Expertise					
Actual	96%	No Data	84%	86%	93%
Target	90%	90%	90%	90%	90%
Overall					
Actual	89%	No Data	81%	85.81%	93%
Target	90%	90%	90%	90%	90%
Helpfulness					
Actual	90%	No Data	89%	89%	96%
Target	90%	90%	90%	90%	90%
Accuracy					
Actual	92%	No Data	78%	87%	94%
Target	90%	90%	90%	90%	90%
Availability of Information					
Actual	86%	No Data	73%	80%	88%
Target	90%	90%	90%	90%	90%

Following the 2005 legislative session, we conducted a customer satisfaction survey of the 90 members of the Legislative Assembly. In that survey, members were asked to rate our performance in the areas of timeliness, accuracy, helpfulness, expertise and availability of information, as well as overall performance. Potential responses ranged from poor to fair to good to excellent, and included a “don’t know” option. All 90 legislators were surveyed.

We repeated the survey after the sessions in 2008, 2010, 2012, 2014 and 2016. In 2016, there were a total of 66 responses. Here is a summary of the results:

Accuracy: 94%

Information Availability: 88%

Knowledge and Expertise: 93%

Helpfulness: 96%

Overall Quality: 93%

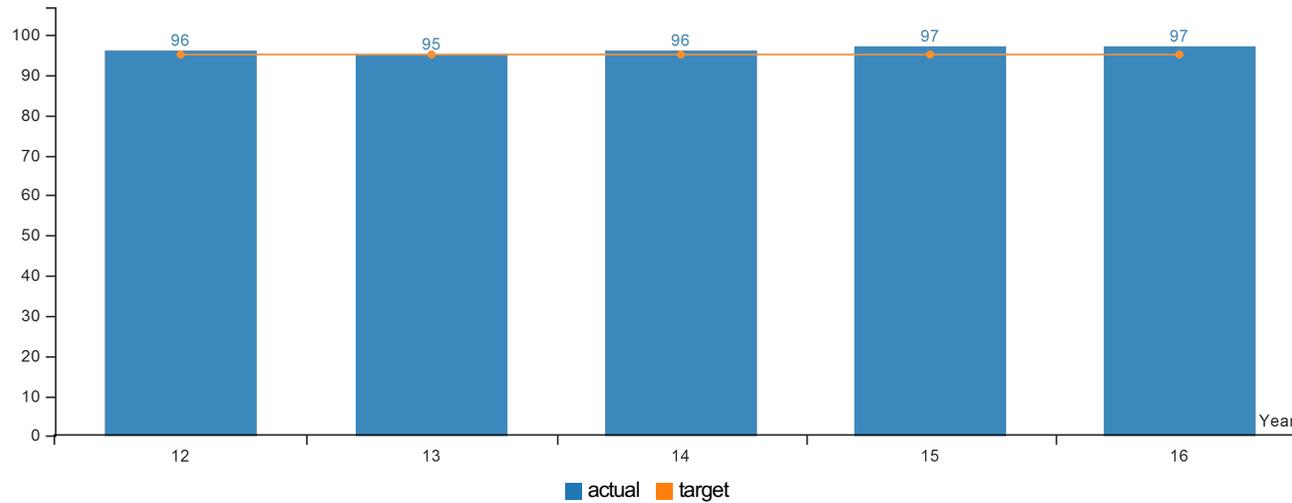
Timeliness: 94%

Compared to 2014, we have experienced an across-the-board increase in the percent of respondents rating our services as excellent, good or don’t know.

Factors Affecting Results

Unfortunately, response rates to the survey have generally been declining year-over-year, with only 66 responses in 2016, compared to 64 in 2014, 89 in 2012, and 103 in 2010. It is important to note that these results may in some way be impacted by the format of the survey, which was altered prior to its release in 2016 to gain more accurate information regarding the individual departments within Legislative Administration.

KPM #2	IT CUSTOMERS - The percentage of customers rating overall satisfaction with problem solution as above average or excellent.
	Data Collection Period: Jan 01 - Dec 31



Report Year	2012	2013	2014	2015	2016
User satisfaction with IT problem resolution					
Actual	96%	95%	96%	97%	97%
Target	95%	95%	95%	95%	95%

How Are We Doing

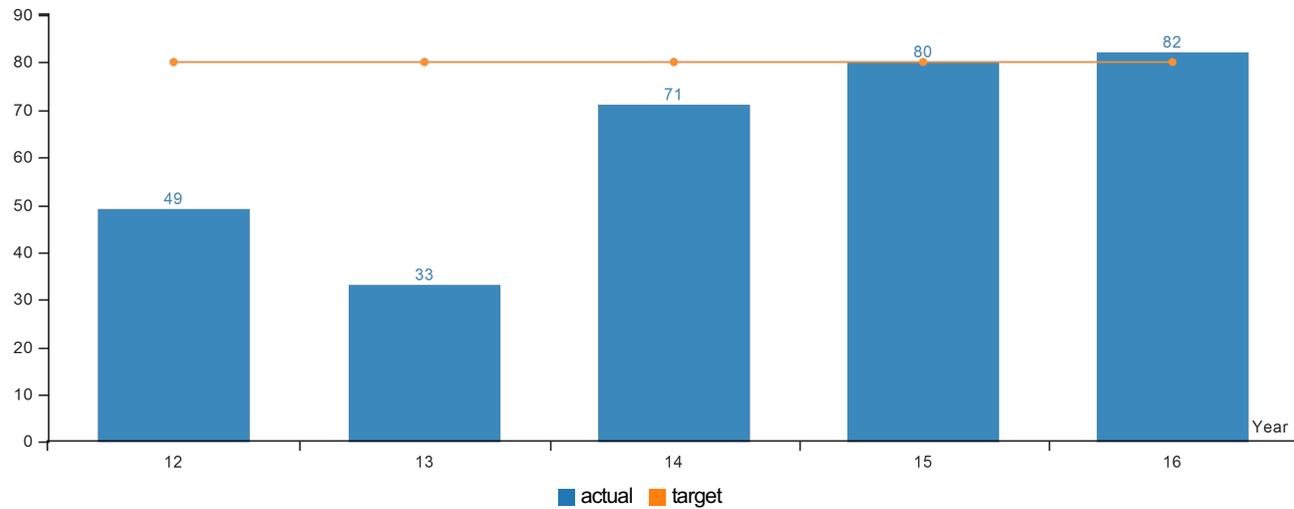
Positive responses from customers indicate Information Services is meeting the goal to provide quality service to Legislative customers at the target rate of 95% or better. Of the customers who responded to the surveys, 97% of customers rated service as “above average’ or “excellent”.

Factors Affecting Results

The Legislature has a strong IT organization, with committed staff, a high standard for customer service, attention to unique user requirements, and continuously-improving procedures, systems, and processes.

KPM #3	WEB-SITE - The percentage approval rating of web-site users.
--------	--

Data Collection Period: Jan 01 - Jan 01



Report Year	2012	2013	2014	2015	2016
Percentage approval rating of web site users					
Actual	49%	33%	71%	80%	82%
Target	80%	80%	80%	80%	80%

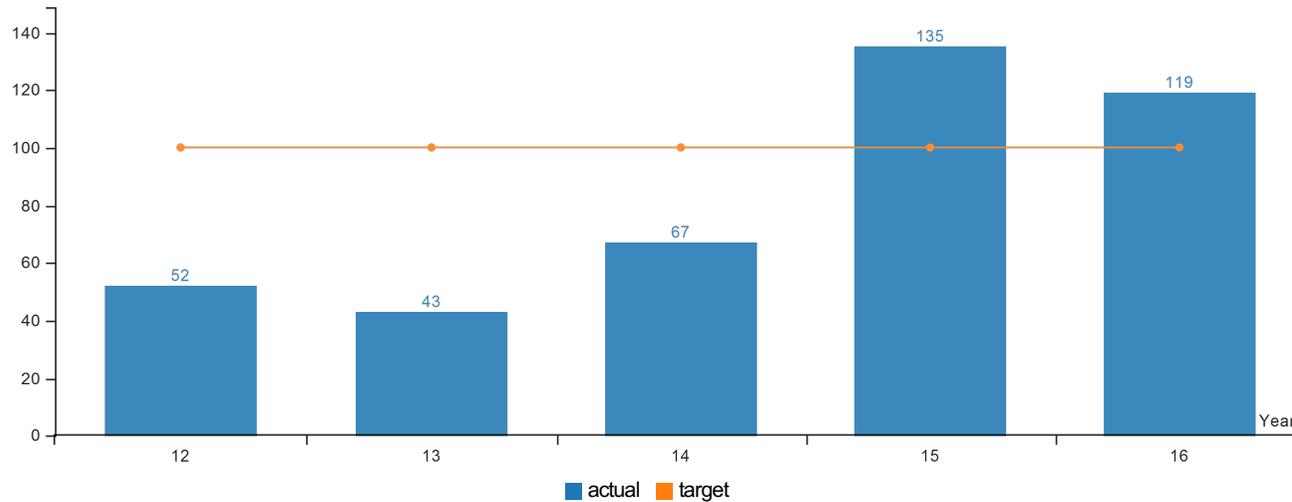
How Are We Doing

Modest improvement and above target in satisfaction ratings in 2016.

Factors Affecting Results

Little to no change in web site content may indicate we are at entitlement on the approval rating. There are content changes planned for 2017, post session, which may trigger further satisfaction rating increases.

KPM #4	DIVERSITY - Racial/ethnic diversity in Legislative Administration as compared to the total State's diversity.
	Data Collection Period: Jan 01 - Jan 01



Report Year	2012	2013	2014	2015	2016
Workforce diversity representation					
Actual	52%	43%	67%	135%	119%
Target	100%	100%	100%	100%	100%

How Are We Doing

Our goal is to meet or exceed the State of Oregon diversity goal which is established as 12.5% for non-white employees working in the agency workforce.

We determine our performance by gathering data from the prior fiscal year.

The reporting period for this year's report is 7/1/2015 through 6/30/2016.

Our percentage of non-white employees is 14.85%, exceeding the State of Oregon goal by 19%.

Factors Affecting Results

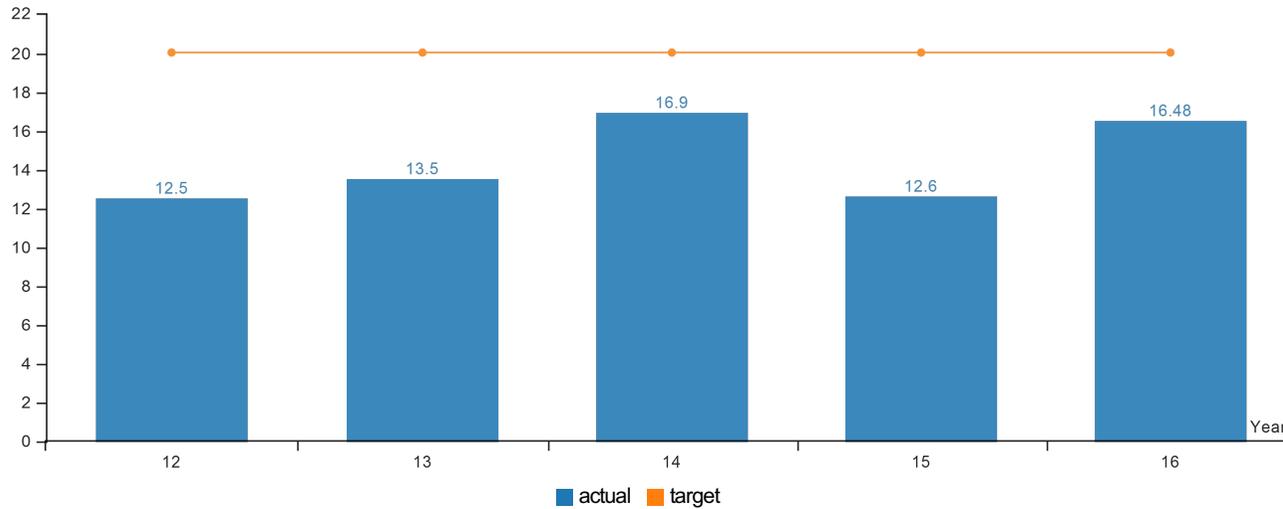
The prosperous economy gives confidence to apply for open positions.

More available vacancies in a broad spectrum of departments attracts a wide variety of individuals.

Constant conversation and attention is created by talking with hiring managers about their diversity goals.

KPM #5	TURNOVER - Annual voluntary turnover rate of the Legislative Administration continuing workforce.
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Data Collection Period: Jan 01 - Jan 01



Report Year	2012	2013	2014	2015	2016
Annual turnover due to voluntary resignation					
Actual	12.50%	13.50%	16.90%	12.60%	16.48%
Target	20%	20%	20%	20%	20%

How Are We Doing

We are achieving our retention goal of no more than 20% voluntary turnover.

This goal is established based on the average annual turnover for Government organizations during the last calendar year.

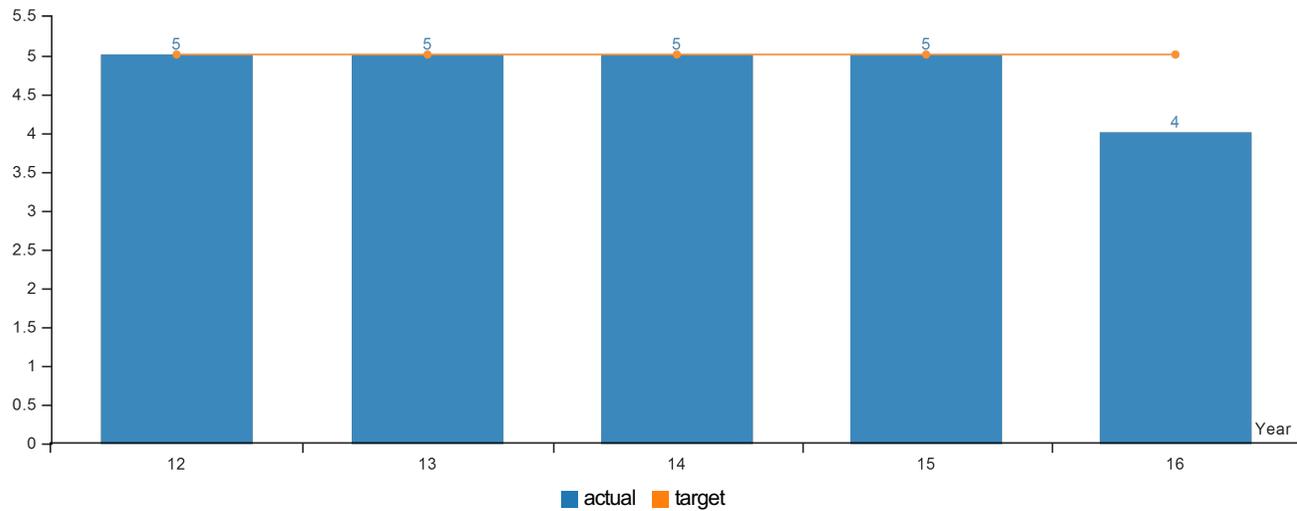
The reporting period for this year's report is 7/1/2015 through 6/30/2016.

Factors Affecting Results

Our retention has decreased due to:

- The improving economy which allows for employees to seek higher paying or better opportunity positions outside of the agency.
- The continued retirement wave which will continue for the next 5-8 years .
- Compensation caps.

KPM #6	GOLD STAR CERTIFICATE - Number of years out of last five that Financial Services earns State Controller's Division Gold Star Certificate for the Legislative agencies it serves.
	Data Collection Period: Jan 01 - Jan 01



Report Year	2012	2013	2014	2015	2016
Number of years of last five that Financial Services has received Gold Star Certificate					
Actual	5	5	5	5	4
Target	5	5	5	5	5

How Are We Doing

The reporting period is awards issued in 2016, for activity in the prior fiscal year. The Gold Star Award is for excellence in financial reporting. Legislative Administration Financial Services prepares the financial reports for 5 agencies. In 2016 the gold star was received for 4 of the 5 agencies.

Factors Affecting Results

In any given year, actual results may be impacted by staff turnover, resource constraints within Legislative Administration, and the extent and complexity of new accounting and financial reporting standards promulgated by the Governmental Accounting Standards Board (GASB).

Additionally, this years gold star performance was affected by a lack of available training for a complex new task (debt refunding).

BUDGET NARRATIVE
DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Legislative Administration Committee
 2017-19 Biennium

Agency Number: 15600

Cross Reference Number: 15600-089-00-00-00000

<i>Source</i>	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Leg Approved Budget	2017-19 Agency Request Budget	2017-19 Governor's Budget	2017-19 Leg Adopted Budget
Other Funds						
General Fund Obligation Bonds	34,323,997	-	30,000,000	-	-	-
Interest Income	144,347	-	-	-	-	-
Total Other Funds	\$34,468,344	-	\$30,000,000	-	-	-

BUDGET NARRATIVE
ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Legislative Administration Committee
 Pkg: 022 - Phase-out Pgm & One-time Costs

Cross Reference Name: Reversions
 Cross Reference Number: 15600-010-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	1,100,000	-	-	-	-	-	1,100,000
Total Revenues	\$1,100,000	-	-	-	-	-	\$1,100,000
Personal Services							
Other OPE	666,000	-	-	-	-	-	666,000
Total Personal Services	\$666,000	-	-	-	-	-	\$666,000
Services & Supplies							
Office Expenses	434,000	-	-	-	-	-	434,000
Total Services & Supplies	\$434,000	-	-	-	-	-	\$434,000
Total Expenditures							
Total Expenditures	1,100,000	-	-	-	-	-	1,100,000
Total Expenditures	\$1,100,000	-	-	-	-	-	\$1,100,000
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

**Summary Cross Reference Listing and Packages
2017-19 Biennium**

Agency Number: 15600

BAM Analyst: Otero, Robert

Budget Coordinator: Risbrough, Stephanie - (503)986-1695

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
001-00-00-00000	Administration	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
001-00-00-00000	Administration	021	0	Phase - In	Essential Packages
001-00-00-00000	Administration	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Administration	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Administration	060	0	Technical Adjustments	Essential Packages
001-00-00-00000	Administration	080	0	May 2016 E-Board	Policy Packages
002-00-00-00000	Committee Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
002-00-00-00000	Committee Services	021	0	Phase - In	Essential Packages
002-00-00-00000	Committee Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
002-00-00-00000	Committee Services	031	0	Standard Inflation	Essential Packages
002-00-00-00000	Committee Services	060	0	Technical Adjustments	Essential Packages
002-00-00-00000	Committee Services	080	0	May 2016 E-Board	Policy Packages
003-00-00-00000	Information Systems	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
003-00-00-00000	Information Systems	021	0	Phase - In	Essential Packages
003-00-00-00000	Information Systems	022	0	Phase-out Pgm & One-time Costs	Essential Packages
003-00-00-00000	Information Systems	031	0	Standard Inflation	Essential Packages
003-00-00-00000	Information Systems	060	0	Technical Adjustments	Essential Packages
003-00-00-00000	Information Systems	080	0	May 2016 E-Board	Policy Packages
004-00-00-00000	Facility Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
004-00-00-00000	Facility Services	021	0	Phase - In	Essential Packages
004-00-00-00000	Facility Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
004-00-00-00000	Facility Services	031	0	Standard Inflation	Essential Packages

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Summary Cross Reference Listing and Packages

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BUDGET NARRATIVE

Legislative Administration Committee

**Summary Cross Reference Listing and Packages
2017-19 Biennium**

Agency Number: 15600

BAM Analyst: Otero, Robert

Budget Coordinator: Risbrough, Stephanie - (503)986-1695

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
004-00-00-00000	Facility Services	060	0	Technical Adjustments	Essential Packages
004-00-00-00000	Facility Services	080	0	May 2016 E-Board	Policy Packages
005-00-00-00000	Employee Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
005-00-00-00000	Employee Services	021	0	Phase - In	Essential Packages
005-00-00-00000	Employee Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
005-00-00-00000	Employee Services	031	0	Standard Inflation	Essential Packages
005-00-00-00000	Employee Services	060	0	Technical Adjustments	Essential Packages
005-00-00-00000	Employee Services	080	0	May 2016 E-Board	Policy Packages
006-00-00-00000	Governor's Adjustment	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
006-00-00-00000	Governor's Adjustment	021	0	Phase - In	Essential Packages
006-00-00-00000	Governor's Adjustment	022	0	Phase-out Pgm & One-time Costs	Essential Packages
006-00-00-00000	Governor's Adjustment	031	0	Standard Inflation	Essential Packages
006-00-00-00000	Governor's Adjustment	060	0	Technical Adjustments	Essential Packages
006-00-00-00000	Governor's Adjustment	080	0	May 2016 E-Board	Policy Packages
007-00-00-00000	Financial Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
007-00-00-00000	Financial Services	021	0	Phase - In	Essential Packages
007-00-00-00000	Financial Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
007-00-00-00000	Financial Services	031	0	Standard Inflation	Essential Packages
007-00-00-00000	Financial Services	060	0	Technical Adjustments	Essential Packages
007-00-00-00000	Financial Services	080	0	May 2016 E-Board	Policy Packages
008-00-00-00000	Visitor Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
008-00-00-00000	Visitor Services	021	0	Phase - In	Essential Packages

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Summary Cross Reference Listing and Packages

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BUDGET NARRATIVE

Legislative Administration Committee

**Summary Cross Reference Listing and Packages
2017-19 Biennium**

Agency Number: 15600

BAM Analyst: Otero, Robert

Budget Coordinator: Risbrough, Stephanie - (503)986-1695

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
008-00-00-00000	Visitor Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
008-00-00-00000	Visitor Services	031	0	Standard Inflation	Essential Packages
008-00-00-00000	Visitor Services	060	0	Technical Adjustments	Essential Packages
008-00-00-00000	Visitor Services	080	0	May 2016 E-Board	Policy Packages
010-00-00-00000	Reversions	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
010-00-00-00000	Reversions	021	0	Phase - In	Essential Packages
010-00-00-00000	Reversions	022	0	Phase-out Pgm & One-time Costs	Essential Packages
010-00-00-00000	Reversions	031	0	Standard Inflation	Essential Packages
010-00-00-00000	Reversions	060	0	Technical Adjustments	Essential Packages
010-00-00-00000	Reversions	080	0	May 2016 E-Board	Policy Packages
050-00-00-00000	Oregon State Capitol Foundation	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
050-00-00-00000	Oregon State Capitol Foundation	021	0	Phase - In	Essential Packages
050-00-00-00000	Oregon State Capitol Foundation	022	0	Phase-out Pgm & One-time Costs	Essential Packages
050-00-00-00000	Oregon State Capitol Foundation	031	0	Standard Inflation	Essential Packages
050-00-00-00000	Oregon State Capitol Foundation	060	0	Technical Adjustments	Essential Packages
050-00-00-00000	Oregon State Capitol Foundation	080	0	May 2016 E-Board	Policy Packages
089-00-00-00000	Capital Construction	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
089-00-00-00000	Capital Construction	021	0	Phase - In	Essential Packages
089-00-00-00000	Capital Construction	022	0	Phase-out Pgm & One-time Costs	Essential Packages
089-00-00-00000	Capital Construction	031	0	Standard Inflation	Essential Packages
089-00-00-00000	Capital Construction	060	0	Technical Adjustments	Essential Packages
089-00-00-00000	Capital Construction	080	0	May 2016 E-Board	Policy Packages

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Summary Cross Reference Listing and Packages

BSU-003A

BUDGET NARRATIVE

Legislative Administration Committee

**Policy Package List by Priority
2017-19 Biennium**

Agency Number: 15600

BAM Analyst: Otero, Robert

Budget Coordinator: Risbrough, Stephanie - (503)986-1695

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	080	May 2016 E-Board	001-00-00-00000	Administration
			002-00-00-00000	Committee Services
			003-00-00-00000	Information Systems
			004-00-00-00000	Facility Services
			005-00-00-00000	Employee Services
			006-00-00-00000	Governor's Adjustment
			007-00-00-00000	Financial Services
			008-00-00-00000	Visitor Services
			010-00-00-00000	Reversions
			050-00-00-00000	Oregon State Capitol Foundation
			089-00-00-00000	Capital Construction

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3020 Other Funds Cap Construction	31,656	-	-	-	-	-
3200 Other Funds Non-Ltd	9,693	1,122	-	1,122	30,000	30,000
3400 Other Funds Ltd	1,441,638	1,226,882	-	1,226,882	826,522	826,522
All Funds	1,482,987	1,228,004	-	1,228,004	856,522	856,522
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	27,257,404	25,538,830	8,192,751	33,731,581	27,937,068	21,052,003
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
All Funds	34,695,320	34,865,791	5,782,850	40,648,641	40,810,844	33,925,779
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	7,756	2,792	-	2,792	14,000	14,000
FINES, RENTS AND ROYALTIES						
0510 Rents and Royalties						
3200 Other Funds Non-Ltd	53	-	-	-	-	-
3400 Other Funds Ltd	729,960	713,998	-	713,998	369,000	369,000
All Funds	730,013	713,998	-	713,998	369,000	369,000

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

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Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BOND SALES						
0555 General Fund Obligation Bonds						
3020 Other Funds Cap Construction	34,323,997	-	30,000,000	30,000,000	-	-
0560 Dedicated Fund Oblig Bonds						
3400 Other Funds Ltd	-	365,000	460,000	825,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
All Funds	-	365,000	2,869,941	3,234,941	1,192,375	1,192,375
0575 Refunding Bonds						
3200 Other Funds Non-Ltd	403,754	-	-	-	-	-
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
All Funds	9,839,481	-	-	-	-	-
TOTAL BOND SALES						
3020 Other Funds Cap Construction	34,323,997	-	30,000,000	30,000,000	-	-
3200 Other Funds Non-Ltd	403,754	-	-	-	-	-
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
3400 Other Funds Ltd	-	365,000	460,000	825,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL BOND SALES	\$44,163,478	\$365,000	\$32,869,941	\$33,234,941	\$1,192,375	\$1,192,375

INTEREST EARNINGS

0605 Interest Income

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3020 Other Funds Cap Construction	144,347	-	-	-	-	-
3400 Other Funds Ltd	4,169	-	-	-	-	-
All Funds	148,516	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3200 Other Funds Non-Ltd	409,348	599,054	-	599,054	408,748	408,748
3400 Other Funds Ltd	201,971	793,657	-	793,657	385,000	385,000
All Funds	611,319	1,392,711	-	1,392,711	793,748	793,748
DONATIONS AND CONTRIBUTIONS						
0905 Donations						
3400 Other Funds Ltd	4,932	3,000	-	3,000	1,000	1,000
OTHER						
0975 Other Revenues						
3200 Other Funds Non-Ltd	230	-	-	-	-	-
3400 Other Funds Ltd	641,384	653,019	325,000	978,019	192,391	192,391
All Funds	641,614	653,019	325,000	978,019	192,391	192,391
TRANSFERS IN						
1010 Transfer In - Intrafund						
3200 Other Funds Non-Ltd	119,351	-	-	-	-	-
3400 Other Funds Ltd	1,050,200	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
All Funds	1,169,551	-	-	-	-	-
REVENUES						
8000 General Fund	27,257,404	25,538,830	8,192,751	33,731,581	27,937,068	21,052,003
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3020 Other Funds Cap Construction	34,468,344	-	30,000,000	30,000,000	-	-
3200 Other Funds Non-Ltd	932,736	599,054	-	599,054	408,748	408,748
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
3400 Other Funds Ltd	2,640,372	2,531,466	785,000	3,316,466	961,391	961,391
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL REVENUES	\$82,172,499	\$37,996,311	\$38,977,791	\$76,974,102	\$43,373,358	\$36,488,293
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3200 Other Funds Non-Ltd	(119,351)	-	-	-	-	-
3400 Other Funds Ltd	(1,050,200)	-	-	-	-	-
All Funds	(1,169,551)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	27,257,404	25,538,830	8,192,751	33,731,581	27,937,068	21,052,003
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
3200 Other Funds Non-Ltd	823,078	600,176	-	600,176	438,748	438,748

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
3400 Other Funds Ltd	3,031,810	3,758,348	785,000	4,543,348	1,787,913	1,787,913
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL AVAILABLE REVENUES	\$82,485,935	\$39,224,315	\$38,977,791	\$78,202,106	\$44,229,880	\$37,344,815

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	11,197,917	12,276,947	265,706	12,542,653	9,222,205	9,222,205
3400 Other Funds Ltd	85,611	287,574	6,942	294,516	326,690	326,690
All Funds	11,283,528	12,564,521	272,648	12,837,169	9,548,895	9,548,895

3160 Temporary Appointments

8000 General Fund	152,402	191,479	-	191,479	75,910	78,719
3200 Other Funds Non-Ltd	-	5,213	-	5,213	5,213	5,213
3400 Other Funds Ltd	11,453	-	-	-	-	-
All Funds	163,855	196,692	-	196,692	81,123	83,932

3170 Overtime Payments

8000 General Fund	15,258	65,380	-	65,380	45,134	46,803
3400 Other Funds Ltd	75	3,945	-	3,945	3,945	4,091
All Funds	15,333	69,325	-	69,325	49,079	50,894

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BDV001A - Agency Worksheet - Revenues & Expenditures
BDV001A

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3180 Shift Differential						
8000 General Fund	4,630	20,495	-	20,495	20,495	21,253
3400 Other Funds Ltd	14	-	-	-	-	-
All Funds	4,644	20,495	-	20,495	20,495	21,253
3190 All Other Differential						
8000 General Fund	50,636	7,531	-	7,531	3,312	3,435
TOTAL SALARIES & WAGES						
8000 General Fund	11,420,843	12,561,832	265,706	12,827,538	9,367,056	9,372,415
3200 Other Funds Non-Ltd	-	5,213	-	5,213	5,213	5,213
3400 Other Funds Ltd	97,153	291,519	6,942	298,461	330,635	330,781
TOTAL SALARIES & WAGES	\$11,517,996	\$12,858,564	\$272,648	\$13,131,212	\$9,702,904	\$9,708,409
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	3,820	4,311	-	4,311	3,810	3,810
3400 Other Funds Ltd	61	255	-	255	328	328
All Funds	3,881	4,566	-	4,566	4,138	4,138
3220 Public Employees' Retire Cont						
8000 General Fund	1,571,831	1,953,285	60,263	2,013,548	1,773,679	1,774,165
3400 Other Funds Ltd	10,948	46,034	1,574	47,608	63,115	63,143
All Funds	1,582,779	1,999,319	61,837	2,061,156	1,836,794	1,837,308

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3221 Pension Obligation Bond						
8000 General Fund	684,677	764,693	(36,811)	727,882	516,643	528,619
3400 Other Funds Ltd	5,107	18,042	(889)	17,153	17,153	18,850
All Funds	689,784	782,735	(37,700)	745,035	533,796	547,469
3230 Social Security Taxes						
8000 General Fund	854,812	953,981	29,197	983,178	705,730	706,140
3200 Other Funds Non-Ltd	-	399	-	399	399	399
3400 Other Funds Ltd	7,192	22,302	763	23,065	25,291	25,302
All Funds	862,004	976,682	29,960	1,006,642	731,420	731,841
3240 Unemployment Assessments						
8000 General Fund	70,578	60,585	-	60,585	60,585	62,827
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	5,716	6,743	-	6,743	4,611	4,611
3400 Other Funds Ltd	84	397	-	397	397	397
All Funds	5,800	7,140	-	7,140	5,008	5,008
3260 Mass Transit Tax						
8000 General Fund	68,514	75,356	-	75,356	53,123	55,448
3200 Other Funds Non-Ltd	-	31	-	31	31	31
3400 Other Funds Ltd	583	1,749	-	1,749	1,749	1,985
All Funds	69,097	77,136	-	77,136	54,903	57,464

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Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3270 Flexible Benefits						
8000 General Fund	2,725,611	2,985,384	95,038	3,080,422	2,227,956	2,227,956
3400 Other Funds Ltd	34,514	176,808	6,278	183,086	193,071	193,071
All Funds	2,760,125	3,162,192	101,316	3,263,508	2,421,027	2,421,027
3280 Other OPE						
8000 General Fund	-	(866,000)	-	(866,000)	(666,000)	-
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	5,985,559	5,938,338	147,687	6,086,025	4,680,137	5,363,576
3200 Other Funds Non-Ltd	-	430	-	430	430	430
3400 Other Funds Ltd	58,489	265,587	7,726	273,313	301,104	303,076
TOTAL OTHER PAYROLL EXPENSES	\$6,044,048	\$6,204,355	\$155,413	\$6,359,768	\$4,981,671	\$5,667,082
TOTAL PERSONAL SERVICES						
8000 General Fund	17,406,402	18,500,170	413,393	18,913,563	14,047,193	14,735,991
3200 Other Funds Non-Ltd	-	5,643	-	5,643	5,643	5,643
3400 Other Funds Ltd	155,642	557,106	14,668	571,774	631,739	633,857
TOTAL PERSONAL SERVICES	\$17,562,044	\$19,062,919	\$428,061	\$19,490,980	\$14,684,575	\$15,375,491
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	10,958	10,353	-	10,353	2,976	3,086
3200 Other Funds Non-Ltd	693	200	-	200	200	200

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3400 Other Funds Ltd	60	-	-	-	-	-
All Funds	11,711	10,553	-	10,553	3,176	3,286
4125 Out of State Travel						
8000 General Fund	14,337	2,979	-	2,979	-	-
3200 Other Funds Non-Ltd	250	-	-	-	-	-
All Funds	14,587	2,979	-	2,979	-	-
4150 Employee Training						
8000 General Fund	82,089	66,312	-	66,312	53,587	55,570
3200 Other Funds Non-Ltd	281	-	-	-	-	-
3400 Other Funds Ltd	3,595	-	-	-	-	-
All Funds	85,965	66,312	-	66,312	53,587	55,570
4175 Office Expenses						
8000 General Fund	191,736	(223,122)	-	(223,122)	(293,304)	145,902
3200 Other Funds Non-Ltd	2,551	10,800	-	10,800	10,800	10,800
3400 Other Funds Ltd	138,484	266,552	-	266,552	103,000	103,000
All Funds	332,771	54,230	-	54,230	(179,504)	259,702
4200 Telecommunications						
8000 General Fund	139,717	467,876	-	467,876	438,989	455,233
3200 Other Funds Non-Ltd	1,566	2,450	-	2,450	2,450	2,450
3400 Other Funds Ltd	16,385	11,880	-	11,880	11,880	12,320

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All Funds	157,668	482,206	-	482,206	453,319	470,003
4225 State Gov. Service Charges						
8000 General Fund	2,016,765	698,986	-	698,986	722,432	747,758
3200 Other Funds Non-Ltd	209	-	-	-	-	-
All Funds	2,016,974	698,986	-	698,986	722,432	747,758
4250 Data Processing						
8000 General Fund	291,964	642,775	-	642,775	614,282	637,011
3400 Other Funds Ltd	5,068	4,320	-	4,320	4,320	4,480
All Funds	297,032	647,095	-	647,095	618,602	641,491
4275 Publicity and Publications						
8000 General Fund	17,335	2,761	-	2,761	2,554	2,649
3200 Other Funds Non-Ltd	100	1,565	-	1,565	1,565	1,565
3400 Other Funds Ltd	593	-	-	-	-	-
All Funds	18,028	4,326	-	4,326	4,119	4,214
4300 Professional Services						
8000 General Fund	281,163	179,649	-	179,649	138,000	154,727
3400 Other Funds Ltd	382,836	47,557	-	47,557	187,003	187,003
All Funds	663,999	227,206	-	227,206	325,003	341,730
4315 IT Professional Services						
8000 General Fund	348,289	209,985	-	209,985	243,985	253,990

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4325 Attorney General						
8000 General Fund	779	20,355	-	20,355	20,355	23,030
4375 Employee Recruitment and Develop						
8000 General Fund	4,888	12,102	-	12,102	10,575	10,966
4400 Dues and Subscriptions						
8000 General Fund	35,428	37,096	-	37,096	2,064	2,140
3400 Other Funds Ltd	410	-	-	-	-	-
All Funds	35,838	37,096	-	37,096	2,064	2,140
4425 Facilities Rental and Taxes						
8000 General Fund	10,797	10,009	-	10,009	10,009	10,700
3400 Other Funds Ltd	4,184	2,677	-	2,677	2,677	2,862
All Funds	14,981	12,686	-	12,686	12,686	13,562
4450 Fuels and Utilities						
8000 General Fund	442,994	267,090	-	267,090	-	-
3400 Other Funds Ltd	194,921	532,950	-	532,950	532,950	552,669
All Funds	637,915	800,040	-	800,040	532,950	552,669
4475 Facilities Maintenance						
8000 General Fund	181,889	707,524	-	707,524	977,421	626,128
3400 Other Funds Ltd	311,735	336,283	-	336,283	-	-
All Funds	493,624	1,043,807	-	1,043,807	977,421	626,128

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4625 Other COI Costs						
3400 Other Funds Ltd	-	-	460,000	460,000	-	-
4650 Other Services and Supplies						
8000 General Fund	605,644	1,336,586	3,133,462	4,470,048	3,501,704	381,866
3200 Other Funds Non-Ltd	721,129	577,274	-	577,274	370,000	370,000
3400 Other Funds Ltd	722,597	9,288	325,000	334,288	194,288	201,107
All Funds	2,049,370	1,923,148	3,458,462	5,381,610	4,065,992	952,973
4700 Expendable Prop 250 - 5000						
8000 General Fund	79,332	5,848	-	5,848	3,264	3,385
3400 Other Funds Ltd	12,839	79,789	-	79,789	-	-
All Funds	92,171	85,637	-	85,637	3,264	3,385
4715 IT Expendable Property						
8000 General Fund	1,299,742	1,090,579	-	1,090,579	1,032,140	1,030,522
3400 Other Funds Ltd	2,085	-	-	-	-	-
All Funds	1,301,827	1,090,579	-	1,090,579	1,032,140	1,030,522
TOTAL SERVICES & SUPPLIES						
8000 General Fund	6,055,846	5,545,743	3,133,462	8,679,205	7,481,033	4,544,663
3200 Other Funds Non-Ltd	726,779	592,289	-	592,289	385,015	385,015
3400 Other Funds Ltd	1,795,792	1,291,296	785,000	2,076,296	1,036,118	1,063,441
TOTAL SERVICES & SUPPLIES	\$8,578,417	\$7,429,328	\$3,918,462	\$11,347,790	\$8,902,166	\$5,993,119

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	6,925	4,426	-	4,426	4,263	4,421
5150 Telecommunications Equipment						
8000 General Fund	153,280	6,917	-	6,917	6,663	6,910
5200 Technical Equipment						
8000 General Fund	-	8,240	-	8,240	7,937	8,231
3400 Other Funds Ltd	18,199	12,014	-	12,014	82,014	82,459
All Funds	18,199	20,254	-	20,254	89,951	90,690
5550 Data Processing Software						
8000 General Fund	20,172	-	-	-	-	-
5600 Data Processing Hardware						
8000 General Fund	67,743	199,120	-	199,120	200,147	207,553
5700 Building Structures						
8000 General Fund	-	8,370	-	8,370	8,062	8,360
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
All Funds	34,500,000	8,370	30,000,000	30,008,370	8,062	8,360
5800 Professional Services						
8000 General Fund	-	-	4,645,896	4,645,896	4,645,896	-
TOTAL CAPITAL OUTLAY						

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8000 General Fund	248,120	227,073	4,645,896	4,872,969	4,872,968	235,475
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
3400 Other Funds Ltd	18,199	12,014	-	12,014	82,014	82,459
TOTAL CAPITAL OUTLAY	\$34,766,319	\$239,087	\$34,645,896	\$34,884,983	\$4,954,982	\$317,934
SPECIAL PAYMENTS						
6257 Spc Pmt to Police, Dept of State						
8000 General Fund	802,014	1,265,844	-	1,265,844	1,535,874	1,535,874
DEBT SERVICE						
7050 Pmt To Ret Bond Escrow						
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
7150 Interest - Bonds						
8030 General Fund Debt Svc	1,024,090	-	-	-	-	-
7200 Principal - COP						
8030 General Fund Debt Svc	4,085,000	4,648,371	(1,201,047)	3,447,324	7,313,200	7,313,200
3400 Other Funds Ltd	-	365,000	-	365,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	1,201,067	1,201,067	200,000	200,000
All Funds	4,085,000	5,013,371	20	5,013,391	7,513,200	7,513,200
7250 Interest - COP						
8030 General Fund Debt Svc	1,940,387	4,678,590	(1,208,854)	3,469,736	5,560,576	5,560,576
3430 Other Funds Debt Svc Ltd	-	-	1,208,874	1,208,874	992,375	992,375

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
All Funds	1,940,387	4,678,590	20	4,678,610	6,552,951	6,552,951
TOTAL DEBT SERVICE						
8030 General Fund Debt Svc	7,049,477	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
3400 Other Funds Ltd	-	365,000	-	365,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL DEBT SERVICE	\$16,081,450	\$9,691,961	\$40	\$9,692,001	\$14,066,151	\$14,066,151
EXPENDITURES						
8000 General Fund	24,512,382	25,538,830	8,192,751	33,731,581	27,937,068	21,052,003
8030 General Fund Debt Svc	7,049,477	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
3200 Other Funds Non-Ltd	726,779	597,932	-	597,932	390,658	390,658
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
3400 Other Funds Ltd	1,969,633	2,225,416	799,668	3,025,084	1,749,871	1,779,757
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL EXPENDITURES	\$77,790,244	\$37,689,139	\$38,992,459	\$76,681,598	\$44,143,748	\$37,288,569
REVERSIONS						
9900 Reversions						
8000 General Fund	(2,745,022)	-	-	-	-	-
8030 General Fund Debt Svc	(388,439)	-	-	-	-	-

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All Funds	(3,133,461)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
8030 General Fund Debt Svc	-	-	-	-	-	-
3020 Other Funds Cap Construction	-	-	-	-	-	-
3200 Other Funds Non-Ltd	96,299	2,244	-	2,244	48,090	48,090
3230 Other Funds Debt Svc Non-Ltd	403,754	-	-	-	-	-
3400 Other Funds Ltd	1,062,177	1,532,932	(14,668)	1,518,264	38,042	8,156
3430 Other Funds Debt Svc Ltd	-	-	-	-	-	-
TOTAL ENDING BALANCE	\$1,562,230	\$1,535,176	(\$14,668)	\$1,520,508	\$86,132	\$56,246
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	142	142	-	142	85	85
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	100.65	100.65	-	100.65	71.16	71.16

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REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	761,978	999,059	2,758,433	3,757,492	3,850,259	1,121,012
REVENUES						
8000 General Fund	761,978	999,059	2,758,433	3,757,492	3,850,259	1,121,012
AVAILABLE REVENUES						
8000 General Fund	761,978	999,059	2,758,433	3,757,492	3,850,259	1,121,012
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	382,677	433,662	9,385	443,047	505,680	505,680
3160 Temporary Appointments						
8000 General Fund	5,895	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	2,477	-	-	-	-	-
TOTAL SALARIES & WAGES						
8000 General Fund	391,049	433,662	9,385	443,047	505,680	505,680
TOTAL SALARIES & WAGES	\$391,049	\$433,662	\$9,385	\$443,047	\$505,680	\$505,680

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OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	84	99	-	99	128	128
3220 Public Employees' Retire Cont						
8000 General Fund	55,079	68,475	2,129	70,604	96,534	96,534
3221 Pension Obligation Bond						
8000 General Fund	26,067	26,839	(1,322)	25,517	25,517	26,444
3230 Social Security Taxes						
8000 General Fund	27,807	29,260	1,031	30,291	30,335	30,335
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	136	155	-	155	155	155
3260 Mass Transit Tax						
8000 General Fund	2,346	2,602	-	2,602	2,602	3,034
3270 Flexible Benefits						
8000 General Fund	65,105	68,688	2,187	70,875	75,006	75,006
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	176,624	196,118	4,025	200,143	230,277	231,636
TOTAL OTHER PAYROLL EXPENSES	\$176,624	\$196,118	\$4,025	\$200,143	\$230,277	\$231,636
TOTAL PERSONAL SERVICES						
8000 General Fund	567,673	629,780	13,410	643,190	735,957	737,316

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TOTAL PERSONAL SERVICES	\$567,673	\$629,780	\$13,410	\$643,190	\$735,957	\$737,316
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	-	102	-	102	102	106
4150 Employee Training						
8000 General Fund	-	2,053	-	2,053	2,053	2,129
4175 Office Expenses						
8000 General Fund	2,550	8,640	-	8,640	8,640	8,960
4200 Telecommunications						
8000 General Fund	1,598	4,312	-	4,312	4,312	4,472
4225 State Gov. Service Charges						
8000 General Fund	22	-	-	-	-	-
4250 Data Processing						
8000 General Fund	-	102	-	102	102	106
4275 Publicity and Publications						
8000 General Fund	1,164	513	-	513	513	532
4300 Professional Services						
8000 General Fund	5,334	-	-	-	-	-
4325 Attorney General						
8000 General Fund	-	7,969	-	7,969	7,969	9,016

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4375 Employee Recruitment and Develop						
8000 General Fund	120	-	-	-	-	-
4400 Dues and Subscriptions						
8000 General Fund	1,157	523	-	523	523	542
4650 Other Services and Supplies						
8000 General Fund	5,979	344,022	2,745,023	3,089,045	3,089,045	356,751
4715 IT Expendable Property						
8000 General Fund	2,546	1,043	-	1,043	1,043	1,082
TOTAL SERVICES & SUPPLIES						
8000 General Fund	20,470	369,279	2,745,023	3,114,302	3,114,302	383,696
TOTAL SERVICES & SUPPLIES	\$20,470	\$369,279	\$2,745,023	\$3,114,302	\$3,114,302	\$383,696
EXPENDITURES						
8000 General Fund	588,143	999,059	2,758,433	3,757,492	3,850,259	1,121,012
REVERSIONS						
9900 Reversions						
8000 General Fund	(173,835)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-
AUTHORIZED POSITIONS						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Administration**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8150 Class/Unclass Positions	3	3	-	3	3	3
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	2.25	2.25	-	2.25	2.25	2.25

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	6,825	10,492	-	10,492	-	-
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	6,771,929	6,781,099	122,291	6,903,390	-	-
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	35	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	45	49,565	-	49,565	-	-
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	1,095	1,285	-	1,285	-	-
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	7,857	-	-	-	-	-
REVENUES						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	6,771,929	6,781,099	122,291	6,903,390	-	-
3400 Other Funds Ltd	9,032	50,850	-	50,850	-	-
TOTAL REVENUES	\$6,780,961	\$6,831,949	\$122,291	\$6,954,240	-	-
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(7,857)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	6,771,929	6,781,099	122,291	6,903,390	-	-
3400 Other Funds Ltd	8,000	61,342	-	61,342	-	-
TOTAL AVAILABLE REVENUES	\$6,779,929	\$6,842,441	\$122,291	\$6,964,732	-	-

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	3,272,758	3,565,538	77,168	3,642,706	-	-
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3160 Temporary Appointments

8000 General Fund	82,744	115,569	-	115,569	-	-
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3170 Overtime Payments

8000 General Fund	3,131	20,246	-	20,246	-	-
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3190 All Other Differential

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

DESCRIPTION	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Emergency Boards	2015-17 Leg Approved Budget	2017-19 Base Budget	2017-19 Agy Current Svc Level
8000 General Fund	1,309	4,219	-	4,219	-	-
TOTAL SALARIES & WAGES						
8000 General Fund	3,359,942	3,705,572	77,168	3,782,740	-	-
TOTAL SALARIES & WAGES	\$3,359,942	\$3,705,572	\$77,168	\$3,782,740	-	-
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	1,173	1,369	-	1,369	-	-
3220 Public Employees' Retire Cont						
8000 General Fund	392,646	566,870	17,502	584,372	-	-
3221 Pension Obligation Bond						
8000 General Fund	172,835	222,184	(10,945)	211,239	-	-
3230 Social Security Taxes						
8000 General Fund	254,021	283,470	8,479	291,949	-	-
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	1,771	2,132	-	2,132	-	-
3260 Mass Transit Tax						
8000 General Fund	20,159	22,233	-	22,233	-	-
3270 Flexible Benefits						
8000 General Fund	701,797	945,096	30,087	975,183	-	-
3280 Other OPE						

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Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	-	(200,000)	-	(200,000)	-	-
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	1,544,402	1,843,354	45,123	1,888,477	-	-
TOTAL OTHER PAYROLL EXPENSES	\$1,544,402	\$1,843,354	\$45,123	\$1,888,477	-	-
TOTAL PERSONAL SERVICES						
8000 General Fund	4,904,344	5,548,926	122,291	5,671,217	-	-
TOTAL PERSONAL SERVICES	\$4,904,344	\$5,548,926	\$122,291	\$5,671,217	-	-
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	7,669	7,378	-	7,378	-	-
4125 Out of State Travel						
8000 General Fund	1,650	2,979	-	2,979	-	-
4150 Employee Training						
8000 General Fund	20,708	12,725	-	12,725	-	-
4175 Office Expenses						
8000 General Fund	49,581	70,182	-	70,182	-	-
3400 Other Funds Ltd	132	61,077	-	61,077	-	-
All Funds	49,713	131,259	-	131,259	-	-
4200 Telecommunications						
8000 General Fund	21,134	28,888	-	28,888	-	-

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
4250 Data Processing						
8000 General Fund	-	5,047	-	5,047	-	-
4275 Publicity and Publications						
8000 General Fund	-	206	-	206	-	-
4300 Professional Services						
8000 General Fund	148,276	38,739	-	38,739	-	-
4375 Employee Recruitment and Develop						
8000 General Fund	-	1,527	-	1,527	-	-
4400 Dues and Subscriptions						
8000 General Fund	33,430	35,031	-	35,031	-	-
4475 Facilities Maintenance						
8000 General Fund	68	103	-	103	-	-
4650 Other Services and Supplies						
8000 General Fund	400,000	968,344	-	968,344	-	-
4700 Expendable Prop 250 - 5000						
8000 General Fund	3,077	2,584	-	2,584	-	-
3400 Other Funds Ltd	1,099	-	-	-	-	-
All Funds	4,176	2,584	-	2,584	-	-
4715 IT Expendable Property						
8000 General Fund	34,745	58,440	-	58,440	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Committee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
TOTAL SERVICES & SUPPLIES						
8000 General Fund	720,338	1,232,173	-	1,232,173	-	-
3400 Other Funds Ltd	1,231	61,077	-	61,077	-	-
TOTAL SERVICES & SUPPLIES	\$721,569	\$1,293,250	-	\$1,293,250	-	-
EXPENDITURES						
8000 General Fund	5,624,682	6,781,099	122,291	6,903,390	-	-
3400 Other Funds Ltd	1,231	61,077	-	61,077	-	-
TOTAL EXPENDITURES	\$5,625,913	\$6,842,176	\$122,291	\$6,964,467	-	-
REVERSIONS						
9900 Reversions						
8000 General Fund	(1,147,247)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	6,769	265	-	265	-	-
TOTAL ENDING BALANCE	\$6,769	\$265	-	\$265	-	-
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	57	57	-	57	-	-
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	29.49	29.49	-	29.49	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	645,208	528,984	-	528,984	88,439	88,439
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	8,724,533	9,109,933	145,692	9,255,625	9,755,188	9,813,984
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	306	-	-	-	-	-
FINES, RENTS AND ROYALTIES						
0510 Rents and Royalties						
3400 Other Funds Ltd	-	100	-	100	-	-
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	15,898	105,273	-	105,273	11,000	11,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	400,319	200,500	-	200,500	-	-
TRANSFERS IN						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	126,763	-	-	-	-	-
REVENUES						
8000 General Fund	8,724,533	9,109,933	145,692	9,255,625	9,755,188	9,813,984
3400 Other Funds Ltd	543,286	305,873	-	305,873	11,000	11,000
TOTAL REVENUES	\$9,267,819	\$9,415,806	\$145,692	\$9,561,498	\$9,766,188	\$9,824,984
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(126,763)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	8,724,533	9,109,933	145,692	9,255,625	9,755,188	9,813,984
3400 Other Funds Ltd	1,061,731	834,857	-	834,857	99,439	99,439
TOTAL AVAILABLE REVENUES	\$9,786,264	\$9,944,790	\$145,692	\$10,090,482	\$9,854,627	\$9,913,423
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	3,945,656	4,521,009	97,847	4,618,856	4,829,299	4,829,299
3160 Temporary Appointments						
8000 General Fund	24,951	42,671	-	42,671	42,671	44,250

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3170 Overtime Payments						
8000 General Fund	7,553	19,256	-	19,256	19,256	19,968
3190 All Other Differential						
8000 General Fund	38,784	2,177	-	2,177	2,177	2,258
TOTAL SALARIES & WAGES						
8000 General Fund	4,016,944	4,585,113	97,847	4,682,960	4,893,403	4,895,775
TOTAL SALARIES & WAGES	\$4,016,944	\$4,585,113	\$97,847	\$4,682,960	\$4,893,403	\$4,895,775
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	1,094	1,303	-	1,303	1,687	1,687
3220 Public Employees' Retire Cont						
8000 General Fund	582,630	717,252	22,192	739,444	926,003	926,154
3221 Pension Obligation Bond						
8000 General Fund	253,609	281,130	(13,849)	267,281	267,281	276,146
3230 Social Security Taxes						
8000 General Fund	300,733	348,463	10,752	359,215	373,072	373,253
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	1,671	2,041	-	2,041	2,041	2,041
3260 Mass Transit Tax						
8000 General Fund	24,100	27,511	-	27,511	27,511	28,840

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Legislative Administration Committee

Agency Number: 15600

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3270 Flexible Benefits						
8000 General Fund	809,074	903,120	28,750	931,870	986,190	986,190
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	1,972,911	2,280,820	47,845	2,328,665	2,583,785	2,594,311
TOTAL OTHER PAYROLL EXPENSES	\$1,972,911	\$2,280,820	\$47,845	\$2,328,665	\$2,583,785	\$2,594,311
TOTAL PERSONAL SERVICES						
8000 General Fund	5,989,855	6,865,933	145,692	7,011,625	7,477,188	7,490,086
TOTAL PERSONAL SERVICES	\$5,989,855	\$6,865,933	\$145,692	\$7,011,625	\$7,477,188	\$7,490,086
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	879	1,327	-	1,327	1,328	1,377
4125 Out of State Travel						
8000 General Fund	2,740	-	-	-	-	-
4150 Employee Training						
8000 General Fund	41,371	35,041	-	35,041	35,041	36,337
4175 Office Expenses						
8000 General Fund	23,549	27,600	-	27,600	27,600	28,622
4200 Telecommunications						
8000 General Fund	79,659	80,815	-	80,815	80,816	83,807
3400 Other Funds Ltd	6,323	11,880	-	11,880	11,880	12,320

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Legislative Administration Committee

Agency Number: 15600

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2017-19 Biennium
Information Systems**

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
All Funds	85,982	92,695	-	92,695	92,696	96,127
4250 Data Processing						
8000 General Fund	291,964	530,353	-	530,353	530,353	549,976
3400 Other Funds Ltd	-	4,320	-	4,320	4,320	4,480
All Funds	291,964	534,673	-	534,673	534,673	554,456
4275 Publicity and Publications						
8000 General Fund	-	2,042	-	2,042	2,041	2,117
4300 Professional Services						
8000 General Fund	20,825	110,111	-	110,111	110,111	114,625
4315 IT Professional Services						
8000 General Fund	347,164	209,985	-	209,985	243,985	253,990
4400 Dues and Subscriptions						
8000 General Fund	-	513	-	513	512	531
4475 Facilities Maintenance						
8000 General Fund	31	-	-	-	-	-
4650 Other Services and Supplies						
8000 General Fund	2,552	2,130	-	2,130	2,130	2,208
4700 Expendable Prop 250 - 5000						
8000 General Fund	27,515	-	-	-	-	-
3400 Other Funds Ltd	-	79,789	-	79,789	-	-

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Legislative Administration Committee

Agency Number: 15600

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
All Funds	27,515	79,789	-	79,789	-	-
4715 IT Expendable Property						
8000 General Fund	1,228,105	1,017,010	-	1,017,010	1,017,011	1,014,833
TOTAL SERVICES & SUPPLIES						
8000 General Fund	2,066,354	2,016,927	-	2,016,927	2,050,928	2,088,423
3400 Other Funds Ltd	6,323	95,989	-	95,989	16,200	16,800
TOTAL SERVICES & SUPPLIES	\$2,072,677	\$2,112,916	-	\$2,112,916	\$2,067,128	\$2,105,223
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	6,925	4,426	-	4,426	4,263	4,421
5150 Telecommunications Equipment						
8000 General Fund	153,280	6,917	-	6,917	6,663	6,910
5200 Technical Equipment						
8000 General Fund	-	8,240	-	8,240	7,937	8,231
3400 Other Funds Ltd	-	12,014	-	12,014	82,014	82,459
All Funds	-	20,254	-	20,254	89,951	90,690
5550 Data Processing Software						
8000 General Fund	20,172	-	-	-	-	-
5600 Data Processing Hardware						
8000 General Fund	67,743	199,120	-	199,120	200,147	207,553

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Legislative Administration Committee

Agency Number: 15600

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
5700 Building Structures						
8000 General Fund	-	8,370	-	8,370	8,062	8,360
TOTAL CAPITAL OUTLAY						
8000 General Fund	248,120	227,073	-	227,073	227,072	235,475
3400 Other Funds Ltd	-	12,014	-	12,014	82,014	82,459
TOTAL CAPITAL OUTLAY	\$248,120	\$239,087	-	\$239,087	\$309,086	\$317,934
EXPENDITURES						
8000 General Fund	8,304,329	9,109,933	145,692	9,255,625	9,755,188	9,813,984
3400 Other Funds Ltd	6,323	108,003	-	108,003	98,214	99,259
TOTAL EXPENDITURES	\$8,310,652	\$9,217,936	\$145,692	\$9,363,628	\$9,853,402	\$9,913,243
REVERSIONS						
9900 Reversions						
8000 General Fund	(420,204)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	1,055,408	726,854	-	726,854	1,225	180
TOTAL ENDING BALANCE	\$1,055,408	\$726,854	-	\$726,854	\$1,225	\$180
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	33	33	-	33	33	33
AUTHORIZED FTE POSITIONS						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
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Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8250 Class/Unclass FTE Positions	29.21	29.21	-	29.21	29.21	29.21

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Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3200 Other Funds Non-Ltd	9,693	1,122	-	1,122	-	-
3400 Other Funds Ltd	789,605	687,406	-	687,406	736,083	736,083
All Funds	799,298	688,528	-	688,528	736,083	736,083
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	6,039,313	6,495,243	5,123,026	11,618,269	11,253,304	5,857,462
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
All Funds	13,477,229	15,822,204	2,713,125	18,535,329	24,127,080	18,731,238
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	7,415	2,792	-	2,792	14,000	14,000
FINES, RENTS AND ROYALTIES						
0510 Rents and Royalties						
3200 Other Funds Non-Ltd	53	-	-	-	-	-
3400 Other Funds Ltd	729,960	713,898	-	713,898	69,000	69,000
All Funds	730,013	713,898	-	713,898	69,000	69,000
BOND SALES						

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
0560 Dedicated Fund Oblig Bonds						
3400 Other Funds Ltd	-	365,000	460,000	825,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
All Funds	-	365,000	2,869,941	3,234,941	1,192,375	1,192,375
0575 Refunding Bonds						
3200 Other Funds Non-Ltd	403,754	-	-	-	-	-
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
All Funds	9,839,481	-	-	-	-	-
TOTAL BOND SALES						
3200 Other Funds Non-Ltd	403,754	-	-	-	-	-
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
3400 Other Funds Ltd	-	365,000	460,000	825,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL BOND SALES	\$9,839,481	\$365,000	\$2,869,941	\$3,234,941	\$1,192,375	\$1,192,375
INTEREST EARNINGS						
0605 Interest Income						
3400 Other Funds Ltd	4,169	-	-	-	-	-
SALES INCOME						
0705 Sales Income						
3200 Other Funds Non-Ltd	409,348	599,054	-	599,054	132,553	132,553

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3400 Other Funds Ltd	186,028	638,819	-	638,819	374,000	374,000
All Funds	595,376	1,237,873	-	1,237,873	506,553	506,553
DONATIONS AND CONTRIBUTIONS						
0905 Donations						
3400 Other Funds Ltd	4,932	3,000	-	3,000	-	-
OTHER						
0975 Other Revenues						
3200 Other Funds Non-Ltd	230	-	-	-	-	-
3400 Other Funds Ltd	239,970	451,234	325,000	776,234	-	-
All Funds	240,200	451,234	325,000	776,234	-	-
TRANSFERS IN						
1010 Transfer In - Intrafund						
3200 Other Funds Non-Ltd	119,351	-	-	-	-	-
3400 Other Funds Ltd	915,580	-	-	-	-	-
All Funds	1,034,931	-	-	-	-	-
REVENUES						
8000 General Fund	6,039,313	6,495,243	5,123,026	11,618,269	11,253,304	5,857,462
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3200 Other Funds Non-Ltd	932,736	599,054	-	599,054	132,553	132,553
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-

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Facility Services**

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3400 Other Funds Ltd	2,088,054	2,174,743	785,000	2,959,743	457,000	457,000
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL REVENUES	\$25,933,746	\$18,596,001	\$5,908,066	\$24,504,067	\$25,909,008	\$20,513,166
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3200 Other Funds Non-Ltd	(119,351)	-	-	-	-	-
3400 Other Funds Ltd	(915,580)	-	-	-	-	-
All Funds	(1,034,931)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	6,039,313	6,495,243	5,123,026	11,618,269	11,253,304	5,857,462
8030 General Fund Debt Svc	7,437,916	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3200 Other Funds Non-Ltd	823,078	600,176	-	600,176	132,553	132,553
3230 Other Funds Debt Svc Non-Ltd	9,435,727	-	-	-	-	-
3400 Other Funds Ltd	1,962,079	2,862,149	785,000	3,647,149	1,193,083	1,193,083
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL AVAILABLE REVENUES	\$25,698,113	\$19,284,529	\$5,908,066	\$25,192,595	\$26,645,091	\$21,249,249
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	2,372,193	2,456,178	53,159	2,509,337	2,046,720	2,046,720
3400 Other Funds Ltd	85,611	287,574	6,942	294,516	153,002	153,002
All Funds	2,457,804	2,743,752	60,101	2,803,853	2,199,722	2,199,722
3160 Temporary Appointments						
8000 General Fund	20,587	30,835	-	30,835	30,835	31,976
3200 Other Funds Non-Ltd	-	5,213	-	5,213	5,213	5,213
3400 Other Funds Ltd	11,453	-	-	-	-	-
All Funds	32,040	36,048	-	36,048	36,048	37,189
3170 Overtime Payments						
8000 General Fund	4,574	25,878	-	25,878	25,878	26,835
3400 Other Funds Ltd	75	3,945	-	3,945	3,945	4,091
All Funds	4,649	29,823	-	29,823	29,823	30,926
3180 Shift Differential						
8000 General Fund	4,630	20,495	-	20,495	20,495	21,253
3400 Other Funds Ltd	14	-	-	-	-	-
All Funds	4,644	20,495	-	20,495	20,495	21,253
3190 All Other Differential						
8000 General Fund	5,081	1,135	-	1,135	1,135	1,177
TOTAL SALARIES & WAGES						
8000 General Fund	2,407,065	2,534,521	53,159	2,587,680	2,125,063	2,127,961

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3200 Other Funds Non-Ltd	-	5,213	-	5,213	5,213	5,213
3400 Other Funds Ltd	97,153	291,519	6,942	298,461	156,947	157,093
TOTAL SALARIES & WAGES	\$2,504,218	\$2,831,253	\$60,101	\$2,891,354	\$2,287,223	\$2,290,267
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	1,064	1,144	-	1,144	1,197	1,197
3400 Other Funds Ltd	61	255	-	255	214	214
All Funds	1,125	1,399	-	1,399	1,411	1,411
3220 Public Employees' Retire Cont						
8000 General Fund	361,287	395,330	12,056	407,386	399,791	400,126
3400 Other Funds Ltd	10,948	46,034	1,574	47,608	29,958	29,986
All Funds	372,235	441,364	13,630	454,994	429,749	430,112
3221 Pension Obligation Bond						
8000 General Fund	154,515	154,952	(7,633)	147,319	147,319	119,210
3400 Other Funds Ltd	5,107	18,042	(889)	17,153	17,153	8,770
All Funds	159,622	172,994	(8,522)	164,472	164,472	127,980
3230 Social Security Taxes						
8000 General Fund	179,630	193,888	5,841	199,729	162,566	162,788
3200 Other Funds Non-Ltd	-	399	-	399	399	399
3400 Other Funds Ltd	7,192	22,302	763	23,065	12,004	12,015

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
All Funds	186,822	216,589	6,604	223,193	174,969	175,202
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	1,576	1,794	-	1,794	1,449	1,449
3400 Other Funds Ltd	84	397	-	397	259	259
All Funds	1,660	2,191	-	2,191	1,708	1,708
3260 Mass Transit Tax						
8000 General Fund	14,438	15,207	-	15,207	15,207	12,516
3200 Other Funds Non-Ltd	-	31	-	31	31	31
3400 Other Funds Ltd	583	1,749	-	1,749	1,749	943
All Funds	15,021	16,987	-	16,987	16,987	13,490
3270 Flexible Benefits						
8000 General Fund	820,866	793,728	25,268	818,996	700,056	700,056
3400 Other Funds Ltd	34,514	176,808	6,278	183,086	126,399	126,399
All Funds	855,380	970,536	31,546	1,002,082	826,455	826,455
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	1,533,376	1,556,043	35,532	1,591,575	1,427,585	1,397,342
3200 Other Funds Non-Ltd	-	430	-	430	430	430
3400 Other Funds Ltd	58,489	265,587	7,726	273,313	187,736	178,586
TOTAL OTHER PAYROLL EXPENSES	\$1,591,865	\$1,822,060	\$43,258	\$1,865,318	\$1,615,751	\$1,576,358
TOTAL PERSONAL SERVICES						

DESCRIPTION	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Emergency Boards	2015-17 Leg Approved Budget	2017-19 Base Budget	2017-19 Agy Current Svc Level
8000 General Fund	3,940,441	4,090,564	88,691	4,179,255	3,552,648	3,525,303
3200 Other Funds Non-Ltd	-	5,643	-	5,643	5,643	5,643
3400 Other Funds Ltd	155,642	557,106	14,668	571,774	344,683	335,679
TOTAL PERSONAL SERVICES	\$4,096,083	\$4,653,313	\$103,359	\$4,756,672	\$3,902,974	\$3,866,625
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	653	1,002	-	1,002	1,002	1,039
3200 Other Funds Non-Ltd	693	200	-	200	-	-
3400 Other Funds Ltd	60	-	-	-	-	-
All Funds	1,406	1,202	-	1,202	1,002	1,039
4125 Out of State Travel						
3200 Other Funds Non-Ltd	250	-	-	-	-	-
4150 Employee Training						
8000 General Fund	8,238	9,882	-	9,882	9,882	10,248
3200 Other Funds Non-Ltd	281	-	-	-	-	-
3400 Other Funds Ltd	3,595	-	-	-	-	-
All Funds	12,114	9,882	-	9,882	9,882	10,248
4175 Office Expenses						
8000 General Fund	102,769	63,309	-	63,309	54,921	56,953
3200 Other Funds Non-Ltd	2,551	10,800	-	10,800	-	-

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Facility Services

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3400 Other Funds Ltd	138,352	205,475	-	205,475	100,000	100,000
All Funds	243,672	279,584	-	279,584	154,921	156,953
4200 Telecommunications						
8000 General Fund	30,974	54,759	-	54,759	54,759	56,785
3200 Other Funds Non-Ltd	1,566	2,450	-	2,450	-	-
3400 Other Funds Ltd	10,062	-	-	-	-	-
All Funds	42,602	57,209	-	57,209	54,759	56,785
4225 State Gov. Service Charges						
8000 General Fund	19	-	-	-	-	-
3200 Other Funds Non-Ltd	209	-	-	-	-	-
All Funds	228	-	-	-	-	-
4250 Data Processing						
3400 Other Funds Ltd	5,068	-	-	-	-	-
4275 Publicity and Publications						
8000 General Fund	1,897	-	-	-	-	-
3200 Other Funds Non-Ltd	100	1,565	-	1,565	-	-
3400 Other Funds Ltd	593	-	-	-	-	-
All Funds	2,590	1,565	-	1,565	-	-
4300 Professional Services						
8000 General Fund	91,619	22,309	-	22,309	19,399	31,264

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3400 Other Funds Ltd	382,836	47,557	-	47,557	-	-
All Funds	474,455	69,866	-	69,866	19,399	31,264
4315 IT Professional Services						
8000 General Fund	1,125	-	-	-	-	-
4375 Employee Recruitment and Develop						
8000 General Fund	394	-	-	-	-	-
4400 Dues and Subscriptions						
8000 General Fund	256	502	-	502	502	521
3400 Other Funds Ltd	410	-	-	-	-	-
All Funds	666	502	-	502	502	521
4425 Facilities Rental and Taxes						
8000 General Fund	10,797	10,009	-	10,009	10,009	10,700
3400 Other Funds Ltd	4,184	2,677	-	2,677	2,677	2,862
All Funds	14,981	12,686	-	12,686	12,686	13,562
4450 Fuels and Utilities						
8000 General Fund	442,994	267,090	-	267,090	-	-
3400 Other Funds Ltd	194,921	532,950	-	532,950	532,950	552,669
All Funds	637,915	800,040	-	800,040	532,950	552,669
4475 Facilities Maintenance						
8000 General Fund	181,790	706,894	-	706,894	976,894	625,582

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3400 Other Funds Ltd	311,735	336,283	-	336,283	-	-
All Funds	493,525	1,043,177	-	1,043,177	976,894	625,582
4625 Other COI Costs						
3400 Other Funds Ltd	-	-	460,000	460,000	-	-
4650 Other Services and Supplies						
8000 General Fund	196,509	-	388,439	388,439	388,439	-
3200 Other Funds Non-Ltd	721,129	577,274	-	577,274	120,000	120,000
3400 Other Funds Ltd	722,597	9,288	325,000	334,288	194,288	201,107
All Funds	1,640,235	586,562	713,439	1,300,001	702,727	321,107
4700 Expendable Prop 250 - 5000						
8000 General Fund	40,658	-	-	-	-	-
3400 Other Funds Ltd	11,740	-	-	-	-	-
All Funds	52,398	-	-	-	-	-
4715 IT Expendable Property						
8000 General Fund	29,285	3,079	-	3,079	3,079	3,193
3400 Other Funds Ltd	2,085	-	-	-	-	-
All Funds	31,370	3,079	-	3,079	3,079	3,193
TOTAL SERVICES & SUPPLIES						
8000 General Fund	1,139,977	1,138,835	388,439	1,527,274	1,518,886	796,285
3200 Other Funds Non-Ltd	726,779	592,289	-	592,289	120,000	120,000

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<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3400 Other Funds Ltd	1,788,238	1,134,230	785,000	1,919,230	829,915	856,638
TOTAL SERVICES & SUPPLIES	\$3,654,994	\$2,865,354	\$1,173,439	\$4,038,793	\$2,468,801	\$1,772,923
CAPITAL OUTLAY						
5200 Technical Equipment						
3400 Other Funds Ltd	18,199	-	-	-	-	-
5800 Professional Services						
8000 General Fund	-	-	4,645,896	4,645,896	4,645,896	-
TOTAL CAPITAL OUTLAY						
8000 General Fund	-	-	4,645,896	4,645,896	4,645,896	-
3400 Other Funds Ltd	18,199	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$18,199	-	\$4,645,896	\$4,645,896	\$4,645,896	-
SPECIAL PAYMENTS						
6257 Spc Pmt to Police, Dept of State						
8000 General Fund	802,014	1,265,844	-	1,265,844	1,535,874	1,535,874
DEBT SERVICE						
7050 Pmt To Ret Bond Escrow						
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
7150 Interest - Bonds						
8030 General Fund Debt Svc	1,024,090	-	-	-	-	-
7200 Principal - COP						

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8030 General Fund Debt Svc	4,085,000	4,648,371	(1,201,047)	3,447,324	7,313,200	7,313,200
3400 Other Funds Ltd	-	365,000	-	365,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	1,201,067	1,201,067	200,000	200,000
All Funds	4,085,000	5,013,371	20	5,013,391	7,513,200	7,513,200
7250 Interest - COP						
8030 General Fund Debt Svc	1,940,387	4,678,590	(1,208,854)	3,469,736	5,560,576	5,560,576
3430 Other Funds Debt Svc Ltd	-	-	1,208,874	1,208,874	992,375	992,375
All Funds	1,940,387	4,678,590	20	4,678,610	6,552,951	6,552,951
TOTAL DEBT SERVICE						
8030 General Fund Debt Svc	7,049,477	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
3400 Other Funds Ltd	-	365,000	-	365,000	-	-
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL DEBT SERVICE	\$16,081,450	\$9,691,961	\$40	\$9,692,001	\$14,066,151	\$14,066,151

EXPENDITURES

8000 General Fund	5,882,432	6,495,243	5,123,026	11,618,269	11,253,304	5,857,462
8030 General Fund Debt Svc	7,049,477	9,326,961	(2,409,901)	6,917,060	12,873,776	12,873,776
3200 Other Funds Non-Ltd	726,779	597,932	-	597,932	125,643	125,643
3230 Other Funds Debt Svc Non-Ltd	9,031,973	-	-	-	-	-
3400 Other Funds Ltd	1,962,079	2,056,336	799,668	2,856,004	1,174,598	1,192,317

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3430 Other Funds Debt Svc Ltd	-	-	2,409,941	2,409,941	1,192,375	1,192,375
TOTAL EXPENDITURES	\$24,652,740	\$18,476,472	\$5,922,734	\$24,399,206	\$26,619,696	\$21,241,573
REVERSIONS						
9900 Reversions						
8000 General Fund	(156,881)	-	-	-	-	-
8030 General Fund Debt Svc	(388,439)	-	-	-	-	-
All Funds	(545,320)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
8030 General Fund Debt Svc	-	-	-	-	-	-
3200 Other Funds Non-Ltd	96,299	2,244	-	2,244	6,910	6,910
3230 Other Funds Debt Svc Non-Ltd	403,754	-	-	-	-	-
3400 Other Funds Ltd	-	805,813	(14,668)	791,145	18,485	766
3430 Other Funds Debt Svc Ltd	-	-	-	-	-	-
TOTAL ENDING BALANCE	\$500,053	\$808,057	(\$14,668)	\$793,389	\$25,395	\$7,676
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	40	40	-	40	33	33
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	30.70	30.70	-	30.70	23.95	23.95

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	1,233,732	1,300,365	26,093	1,326,458	1,409,963	1,418,794
REVENUES						
8000 General Fund	1,233,732	1,300,365	26,093	1,326,458	1,409,963	1,418,794
AVAILABLE REVENUES						
8000 General Fund	1,233,732	1,300,365	26,093	1,326,458	1,409,963	1,418,794
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	736,811	785,544	17,001	802,545	841,968	841,968
3160 Temporary Appointments						
8000 General Fund	-	2,404	-	2,404	2,404	2,493
3190 All Other Differential						
8000 General Fund	2,985	-	-	-	-	-
TOTAL SALARIES & WAGES						
8000 General Fund	739,796	787,948	17,001	804,949	844,372	844,461
TOTAL SALARIES & WAGES	\$739,796	\$787,948	\$17,001	\$804,949	\$844,372	\$844,461

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	236	220	-	220	285	285
3220 Public Employees' Retire Cont						
8000 General Fund	113,645	124,038	3,856	127,894	160,732	160,732
3221 Pension Obligation Bond						
8000 General Fund	48,192	47,714	(1,492)	46,222	46,222	48,866
3230 Social Security Taxes						
8000 General Fund	55,123	59,502	1,869	61,371	63,369	63,376
3240 Unemployment Assessments						
8000 General Fund	70,578	60,585	-	60,585	60,585	62,827
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	316	345	-	345	345	345
3260 Mass Transit Tax						
8000 General Fund	4,439	4,713	-	4,713	4,713	5,067
3270 Flexible Benefits						
8000 General Fund	187,284	152,640	4,859	157,499	166,680	166,680
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	479,813	449,757	9,092	458,849	502,931	508,178
TOTAL OTHER PAYROLL EXPENSES	\$479,813	\$449,757	\$9,092	\$458,849	\$502,931	\$508,178

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

DESCRIPTION	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Emergency Boards	2015-17 Leg Approved Budget	2017-19 Base Budget	2017-19 Agy Current Svc Level
TOTAL PERSONAL SERVICES						
8000 General Fund	1,219,609	1,237,705	26,093	1,263,798	1,347,303	1,352,639
TOTAL PERSONAL SERVICES	\$1,219,609	\$1,237,705	\$26,093	\$1,263,798	\$1,347,303	\$1,352,639
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	1,757	544	-	544	544	564
4125 Out of State Travel						
8000 General Fund	9,947	-	-	-	-	-
4150 Employee Training						
8000 General Fund	11,772	2,511	-	2,511	2,511	2,604
4175 Office Expenses						
8000 General Fund	9,596	16,173	-	16,173	16,173	16,771
4200 Telecommunications						
8000 General Fund	3,819	5,439	-	5,439	5,439	5,640
4225 State Gov. Service Charges						
8000 General Fund	50	-	-	-	-	-
4250 Data Processing						
8000 General Fund	-	3,480	-	3,480	3,480	3,609
4275 Publicity and Publications						
8000 General Fund	14,274	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
4300 Professional Services						
8000 General Fund	8,619	2,200	-	2,200	2,200	2,290
4325 Attorney General						
8000 General Fund	779	12,386	-	12,386	12,386	14,014
4375 Employee Recruitment and Develop						
8000 General Fund	4,374	10,575	-	10,575	10,575	10,966
4400 Dues and Subscriptions						
8000 General Fund	585	527	-	527	527	546
4475 Facilities Maintenance						
8000 General Fund	-	527	-	527	527	546
4650 Other Services and Supplies						
8000 General Fund	604	-	-	-	-	-
4700 Expendable Prop 250 - 5000						
8000 General Fund	3,100	3,264	-	3,264	3,264	3,385
4715 IT Expendable Property						
8000 General Fund	2,632	5,034	-	5,034	5,034	5,220
TOTAL SERVICES & SUPPLIES						
8000 General Fund	71,908	62,660	-	62,660	62,660	66,155
TOTAL SERVICES & SUPPLIES	\$71,908	\$62,660	-	\$62,660	\$62,660	\$66,155

EXPENDITURES

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Agency Worksheet - Revenues & Expenditures

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-005-00-00-00000

Employee Services

DESCRIPTION	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Emergency Boards	2015-17 Leg Approved Budget	2017-19 Base Budget	2017-19 Agy Current Svc Level
8000 General Fund	1,291,517	1,300,365	26,093	1,326,458	1,409,963	1,418,794
REVERSIONS						
9900 Reversions						
8000 General Fund	57,785	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	5	5	-	5	5	5
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	5.00	5.00	-	5.00	5.00	5.00

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	3,725,919	1,953,131	17,216	1,970,347	2,158,030	2,206,466
REVENUES						
8000 General Fund	3,725,919	1,953,131	17,216	1,970,347	2,158,030	2,206,466
AVAILABLE REVENUES						
8000 General Fund	3,725,919	1,953,131	17,216	1,970,347	2,158,030	2,206,466
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	487,822	515,016	11,146	526,162	629,208	629,208
3160 Temporary Appointments						
8000 General Fund	18,225	-	-	-	-	-
TOTAL SALARIES & WAGES						
8000 General Fund	506,047	515,016	11,146	526,162	629,208	629,208
TOTAL SALARIES & WAGES	\$506,047	\$515,016	\$11,146	\$526,162	\$629,208	\$629,208
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	169	176	-	176	285	285
3220 Public Employees' Retire Cont						
8000 General Fund	66,544	81,320	2,528	83,848	120,115	120,115
3221 Pension Obligation Bond						
8000 General Fund	29,459	31,874	(1,570)	30,304	30,304	36,518
3230 Social Security Taxes						
8000 General Fund	37,498	39,398	1,225	40,623	48,134	48,134
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	246	276	-	276	345	345
3260 Mass Transit Tax						
8000 General Fund	3,032	3,090	-	3,090	3,090	3,775
3270 Flexible Benefits						
8000 General Fund	141,485	122,112	3,887	125,999	166,680	166,680
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	278,433	278,246	6,070	284,316	368,953	375,852
TOTAL OTHER PAYROLL EXPENSES	\$278,433	\$278,246	\$6,070	\$284,316	\$368,953	\$375,852
TOTAL PERSONAL SERVICES						
8000 General Fund	784,480	793,262	17,216	810,478	998,161	1,005,060
TOTAL PERSONAL SERVICES	\$784,480	\$793,262	\$17,216	\$810,478	\$998,161	\$1,005,060
SERVICES & SUPPLIES						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
4150 Employee Training						
8000 General Fund	-	4,100	-	4,100	4,100	4,252
4175 Office Expenses						
8000 General Fund	3,691	24,974	-	24,974	24,974	25,898
4200 Telecommunications						
8000 General Fund	2,533	293,663	-	293,663	293,663	304,529
4225 State Gov. Service Charges						
8000 General Fund	2,016,674	698,986	-	698,986	722,432	747,758
4250 Data Processing						
8000 General Fund	-	103,793	-	103,793	80,347	83,320
4300 Professional Services						
8000 General Fund	6,490	6,290	-	6,290	6,290	6,548
4650 Other Services and Supplies						
8000 General Fund	-	22,090	-	22,090	22,090	22,907
4700 Expendable Prop 250 - 5000						
8000 General Fund	4,982	-	-	-	-	-
4715 IT Expendable Property						
8000 General Fund	2,429	5,973	-	5,973	5,973	6,194
TOTAL SERVICES & SUPPLIES						
8000 General Fund	2,036,799	1,159,869	-	1,159,869	1,159,869	1,201,406

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

DESCRIPTION	2013-15 Actuals	2015-17 Leg Adopted Budget	2015-17 Emergency Boards	2015-17 Leg Approved Budget	2017-19 Base Budget	2017-19 Agy Current Svc Level
TOTAL SERVICES & SUPPLIES	\$2,036,799	\$1,159,869	-	\$1,159,869	\$1,159,869	\$1,201,406
EXPENDITURES						
8000 General Fund	2,821,279	1,953,131	17,216	1,970,347	2,158,030	2,206,466
REVERSIONS						
9900 Reversions						
8000 General Fund	(904,640)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	4	4	-	4	5	5
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	4.00	4.00	-	4.00	5.00	5.00

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3200 Other Funds Non-Ltd	-	-	-	-	30,000	30,000
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	-	-	-	-	610,324	634,285
FINES, RENTS AND ROYALTIES						
0510 Rents and Royalties						
3400 Other Funds Ltd	-	-	-	-	300,000	300,000
SALES INCOME						
0705 Sales Income						
3200 Other Funds Non-Ltd	-	-	-	-	276,195	276,195
REVENUES						
8000 General Fund	-	-	-	-	610,324	634,285
3200 Other Funds Non-Ltd	-	-	-	-	276,195	276,195
3400 Other Funds Ltd	-	-	-	-	300,000	300,000
TOTAL REVENUES	-	-	-	-	\$1,186,519	\$1,210,480
AVAILABLE REVENUES						
8000 General Fund	-	-	-	-	610,324	634,285

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
3200 Other Funds Non-Ltd	-	-	-	-	306,195	306,195
3400 Other Funds Ltd	-	-	-	-	300,000	300,000
TOTAL AVAILABLE REVENUES	-	-	-	-	\$1,216,519	\$1,240,480

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	-	-	-	-	369,330	369,330
3400 Other Funds Ltd	-	-	-	-	173,688	173,688
All Funds	-	-	-	-	543,018	543,018

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund	-	-	-	-	228	228
3400 Other Funds Ltd	-	-	-	-	114	114
All Funds	-	-	-	-	342	342

3220 Public Employees' Retire Cont

8000 General Fund	-	-	-	-	70,504	70,504
3400 Other Funds Ltd	-	-	-	-	33,157	33,157
All Funds	-	-	-	-	103,661	103,661

3221 Pension Obligation Bond

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Agency Worksheet - Revenues & Expenditures

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-008-00-00-00000

Visitor Services

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	-	-	-	-	-	21,435
3400 Other Funds Ltd	-	-	-	-	-	10,080
All Funds	-	-	-	-	-	31,515
3230 Social Security Taxes						
8000 General Fund	-	-	-	-	28,254	28,254
3400 Other Funds Ltd	-	-	-	-	13,287	13,287
All Funds	-	-	-	-	41,541	41,541
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	-	-	-	-	276	276
3400 Other Funds Ltd	-	-	-	-	138	138
All Funds	-	-	-	-	414	414
3260 Mass Transit Tax						
8000 General Fund	-	-	-	-	-	2,216
3400 Other Funds Ltd	-	-	-	-	-	1,042
All Funds	-	-	-	-	-	3,258
3270 Flexible Benefits						
8000 General Fund	-	-	-	-	133,344	133,344
3400 Other Funds Ltd	-	-	-	-	66,672	66,672
All Funds	-	-	-	-	200,016	200,016
TOTAL OTHER PAYROLL EXPENSES						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	-	-	-	-	232,606	256,257
3400 Other Funds Ltd	-	-	-	-	113,368	124,490
TOTAL OTHER PAYROLL EXPENSES	-	-	-	-	\$345,974	\$380,747
TOTAL PERSONAL SERVICES						
8000 General Fund	-	-	-	-	601,936	625,587
3400 Other Funds Ltd	-	-	-	-	287,056	298,178
TOTAL PERSONAL SERVICES	-	-	-	-	\$888,992	\$923,765
SERVICES & SUPPLIES						
4100 Instate Travel						
3200 Other Funds Non-Ltd	-	-	-	-	200	200
4175 Office Expenses						
8000 General Fund	-	-	-	-	8,388	8,698
3200 Other Funds Non-Ltd	-	-	-	-	10,800	10,800
All Funds	-	-	-	-	19,188	19,498
4200 Telecommunications						
3200 Other Funds Non-Ltd	-	-	-	-	2,450	2,450
4275 Publicity and Publications						
3200 Other Funds Non-Ltd	-	-	-	-	1,565	1,565
4650 Other Services and Supplies						
3200 Other Funds Non-Ltd	-	-	-	-	250,000	250,000

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
TOTAL SERVICES & SUPPLIES						
8000 General Fund	-	-	-	-	8,388	8,698
3200 Other Funds Non-Ltd	-	-	-	-	265,015	265,015
TOTAL SERVICES & SUPPLIES	-	-	-	-	\$273,403	\$273,713
EXPENDITURES						
8000 General Fund	-	-	-	-	610,324	634,285
3200 Other Funds Non-Ltd	-	-	-	-	265,015	265,015
3400 Other Funds Ltd	-	-	-	-	287,056	298,178
TOTAL EXPENDITURES	-	-	-	-	\$1,162,395	\$1,197,478
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3200 Other Funds Non-Ltd	-	-	-	-	41,180	41,180
3400 Other Funds Ltd	-	-	-	-	12,944	1,822
TOTAL ENDING BALANCE	-	-	-	-	\$54,124	\$43,002
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	-	-	-	-	6	6
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	-	-	-	-	5.75	5.75

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Reversions**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-010-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	-	(1,100,000)		(1,100,000)	(1,100,000)	-
REVENUES						
8000 General Fund	-	(1,100,000)		(1,100,000)	(1,100,000)	-
AVAILABLE REVENUES						
8000 General Fund	-	(1,100,000)		(1,100,000)	(1,100,000)	-
EXPENDITURES						
PERSONAL SERVICES						
OTHER PAYROLL EXPENSES						
3280 Other OPE						
8000 General Fund	-	(666,000)		(666,000)	(666,000)	-
TOTAL PERSONAL SERVICES						
8000 General Fund	-	(666,000)		(666,000)	(666,000)	-
TOTAL PERSONAL SERVICES	-	(\$666,000)		(\$666,000)	(\$666,000)	-
SERVICES & SUPPLIES						
4175 Office Expenses						
8000 General Fund	-	(434,000)		(434,000)	(434,000)	-
EXPENDITURES						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Reversions**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-010-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
8000 General Fund	-	(1,100,000)	-	(1,100,000)	(1,100,000)	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Oregon State Capitol Foundation**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-050-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	-	-	-	-	2,000	2,000
REVENUE CATEGORIES						
DONATIONS AND CONTRIBUTIONS						
0905 Donations						
3400 Other Funds Ltd	-	-	-	-	1,000	1,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	-	-	-	-	192,391	192,391
REVENUES						
3400 Other Funds Ltd	-	-	-	-	193,391	193,391
AVAILABLE REVENUES						
3400 Other Funds Ltd	-	-	-	-	195,391	195,391
EXPENDITURES						
SERVICES & SUPPLIES						
4175 Office Expenses						
3400 Other Funds Ltd	-	-	-	-	3,000	3,000
4300 Professional Services						
3400 Other Funds Ltd	-	-	-	-	187,003	187,003

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Agency Worksheet - Revenues & Expenditures
 2017-19 Biennium
 Oregon State Capitol Foundation

Version: V - 01 - Agency Request Budget
 Cross Reference Number: 15600-050-00-00-00000

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
TOTAL SERVICES & SUPPLIES						
3400 Other Funds Ltd	-	-	-	-	190,003	190,003
TOTAL SERVICES & SUPPLIES	-	-	-	-	\$190,003	\$190,003
EXPENDITURES						
3400 Other Funds Ltd	-	-	-	-	190,003	190,003
ENDING BALANCE						
3400 Other Funds Ltd	-	-	-	-	5,388	5,388
TOTAL ENDING BALANCE	-	-	-	-	\$5,388	\$5,388

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Agency Worksheet - Revenues & Expenditures
2017-19 Biennium
Capital Construction**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-089-00-00-00000**

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3020 Other Funds Cap Construction	31,656	-	-	-	-	-
REVENUE CATEGORIES						
BOND SALES						
0555 General Fund Obligation Bonds						
3020 Other Funds Cap Construction	34,323,997	-	30,000,000	30,000,000	-	-
INTEREST EARNINGS						
0605 Interest Income						
3020 Other Funds Cap Construction	144,347	-	-	-	-	-
REVENUES						
3020 Other Funds Cap Construction	34,468,344	-	30,000,000	30,000,000	-	-
AVAILABLE REVENUES						
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
EXPENDITURES						
CAPITAL OUTLAY						
5700 Building Structures						
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-
EXPENDITURES						
3020 Other Funds Cap Construction	34,500,000	-	30,000,000	30,000,000	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Agency Worksheet - Revenues & Expenditures

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-089-00-00-00000

Capital Construction

<i>DESCRIPTION</i>	<i>2013-15 Actuals</i>	<i>2015-17 Leg Adopted Budget</i>	<i>2015-17 Emergency Boards</i>	<i>2015-17 Leg Approved Budget</i>	<i>2017-19 Base Budget</i>	<i>2017-19 Agy Current Svc Level</i>
ENDING BALANCE						
3020 Other Funds Cap Construction	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3200 Other Funds Non-Ltd	30,000	-	30,000	-	30,000
3400 Other Funds Ltd	826,522	-	826,522	-	826,522
All Funds	856,522	-	856,522	-	856,522
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	27,937,068	(6,885,065)	21,052,003	-	21,052,003
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
All Funds	40,810,844	(6,885,065)	33,925,779	-	33,925,779
CHARGES FOR SERVICES					
0410 Charges for Services					
3400 Other Funds Ltd	14,000	-	14,000	-	14,000
FINES, RENTS AND ROYALTIES					
0510 Rents and Royalties					
3400 Other Funds Ltd	369,000	-	369,000	-	369,000
BOND SALES					
0560 Dedicated Fund Oblig Bonds					
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
SALES INCOME					
0705 Sales Income					
3200 Other Funds Non-Ltd	408,748	-	408,748	-	408,748

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3400 Other Funds Ltd	385,000	-	385,000	-	385,000
All Funds	793,748	-	793,748	-	793,748
DONATIONS AND CONTRIBUTIONS					
0905 Donations					
3400 Other Funds Ltd	1,000	-	1,000	-	1,000
OTHER					
0975 Other Revenues					
3400 Other Funds Ltd	192,391	-	192,391	-	192,391
TOTAL REVENUES					
8000 General Fund	27,937,068	(6,885,065)	21,052,003	-	21,052,003
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	408,748	-	408,748	-	408,748
3400 Other Funds Ltd	961,391	-	961,391	-	961,391
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL REVENUES	\$43,373,358	(\$6,885,065)	\$36,488,293	-	\$36,488,293
AVAILABLE REVENUES					
8000 General Fund	27,937,068	(6,885,065)	21,052,003	-	21,052,003
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	438,748	-	438,748	-	438,748
3400 Other Funds Ltd	1,787,913	-	1,787,913	-	1,787,913
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL AVAILABLE REVENUES	\$44,229,880	(\$6,885,065)	\$37,344,815	-	\$37,344,815

EXPENDITURES

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BDV002A

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	9,222,205	-	9,222,205	-	9,222,205
3400 Other Funds Ltd	326,690	-	326,690	-	326,690
All Funds	9,548,895	-	9,548,895	-	9,548,895
3160 Temporary Appointments					
8000 General Fund	75,910	2,809	78,719	-	78,719
3200 Other Funds Non-Ltd	5,213	-	5,213	-	5,213
All Funds	81,123	2,809	83,932	-	83,932
3170 Overtime Payments					
8000 General Fund	45,134	1,669	46,803	-	46,803
3400 Other Funds Ltd	3,945	146	4,091	-	4,091
All Funds	49,079	1,815	50,894	-	50,894
3180 Shift Differential					
8000 General Fund	20,495	758	21,253	-	21,253
3190 All Other Differential					
8000 General Fund	3,312	123	3,435	-	3,435
TOTAL SALARIES & WAGES					
8000 General Fund	9,367,056	5,359	9,372,415	-	9,372,415
3200 Other Funds Non-Ltd	5,213	-	5,213	-	5,213
3400 Other Funds Ltd	330,635	146	330,781	-	330,781
TOTAL SALARIES & WAGES	\$9,702,904	\$5,505	\$9,708,409	-	\$9,708,409

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	3,810	-	3,810	-	3,810
3400 Other Funds Ltd	328	-	328	-	328
All Funds	4,138	-	4,138	-	4,138
3220 Public Employees' Retire Cont					
8000 General Fund	1,773,679	486	1,774,165	-	1,774,165
3400 Other Funds Ltd	63,115	28	63,143	-	63,143
All Funds	1,836,794	514	1,837,308	-	1,837,308
3221 Pension Obligation Bond					
8000 General Fund	516,643	11,976	528,619	-	528,619
3400 Other Funds Ltd	17,153	1,697	18,850	-	18,850
All Funds	533,796	13,673	547,469	-	547,469
3230 Social Security Taxes					
8000 General Fund	705,730	410	706,140	-	706,140
3200 Other Funds Non-Ltd	399	-	399	-	399
3400 Other Funds Ltd	25,291	11	25,302	-	25,302
All Funds	731,420	421	731,841	-	731,841
3240 Unemployment Assessments					
8000 General Fund	60,585	2,242	62,827	-	62,827
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	4,611	-	4,611	-	4,611
3400 Other Funds Ltd	397	-	397	-	397

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Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
All Funds	5,008	-	5,008	-	5,008
3260 Mass Transit Tax					
8000 General Fund	53,123	2,325	55,448	-	55,448
3200 Other Funds Non-Ltd	31	-	31	-	31
3400 Other Funds Ltd	1,749	236	1,985	-	1,985
All Funds	54,903	2,561	57,464	-	57,464
3270 Flexible Benefits					
8000 General Fund	2,227,956	-	2,227,956	-	2,227,956
3400 Other Funds Ltd	193,071	-	193,071	-	193,071
All Funds	2,421,027	-	2,421,027	-	2,421,027
3280 Other OPE					
8000 General Fund	(666,000)	666,000	-	-	-
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	4,680,137	683,439	5,363,576	-	5,363,576
3200 Other Funds Non-Ltd	430	-	430	-	430
3400 Other Funds Ltd	301,104	1,972	303,076	-	303,076
TOTAL OTHER PAYROLL EXPENSES	\$4,981,671	\$685,411	\$5,667,082	-	\$5,667,082
TOTAL PERSONAL SERVICES					
8000 General Fund	14,047,193	688,798	14,735,991	-	14,735,991
3200 Other Funds Non-Ltd	5,643	-	5,643	-	5,643
3400 Other Funds Ltd	631,739	2,118	633,857	-	633,857
TOTAL PERSONAL SERVICES	\$14,684,575	\$690,916	\$15,375,491	-	\$15,375,491

SERVICES & SUPPLIES

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium**

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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
4100 Instate Travel					
8000 General Fund	2,976	110	3,086	-	3,086
3200 Other Funds Non-Ltd	200	-	200	-	200
All Funds	3,176	110	3,286	-	3,286
4150 Employee Training					
8000 General Fund	53,587	1,983	55,570	-	55,570
4175 Office Expenses					
8000 General Fund	(293,304)	439,206	145,902	-	145,902
3200 Other Funds Non-Ltd	10,800	-	10,800	-	10,800
3400 Other Funds Ltd	103,000	-	103,000	-	103,000
All Funds	(179,504)	439,206	259,702	-	259,702
4200 Telecommunications					
8000 General Fund	438,989	16,244	455,233	-	455,233
3200 Other Funds Non-Ltd	2,450	-	2,450	-	2,450
3400 Other Funds Ltd	11,880	440	12,320	-	12,320
All Funds	453,319	16,684	470,003	-	470,003
4225 State Gov. Service Charges					
8000 General Fund	722,432	25,326	747,758	-	747,758
4250 Data Processing					
8000 General Fund	614,282	22,729	637,011	-	637,011
3400 Other Funds Ltd	4,320	160	4,480	-	4,480
All Funds	618,602	22,889	641,491	-	641,491
4275 Publicity and Publications					

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Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	2,554	95	2,649	-	2,649
3200 Other Funds Non-Ltd	1,565	-	1,565	-	1,565
All Funds	4,119	95	4,214	-	4,214
4300 Professional Services					
8000 General Fund	138,000	16,727	154,727	-	154,727
3400 Other Funds Ltd	187,003	-	187,003	-	187,003
All Funds	325,003	16,727	341,730	-	341,730
4315 IT Professional Services					
8000 General Fund	243,985	10,005	253,990	-	253,990
4325 Attorney General					
8000 General Fund	20,355	2,675	23,030	-	23,030
4375 Employee Recruitment and Develop					
8000 General Fund	10,575	391	10,966	-	10,966
4400 Dues and Subscriptions					
8000 General Fund	2,064	76	2,140	-	2,140
4425 Facilities Rental and Taxes					
8000 General Fund	10,009	691	10,700	-	10,700
3400 Other Funds Ltd	2,677	185	2,862	-	2,862
All Funds	12,686	876	13,562	-	13,562
4450 Fuels and Utilities					
3400 Other Funds Ltd	532,950	19,719	552,669	-	552,669
4475 Facilities Maintenance					
8000 General Fund	977,421	(351,293)	626,128	-	626,128

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium**

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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
4650 Other Services and Supplies					
8000 General Fund	3,501,704	(3,119,838)	381,866	-	381,866
3200 Other Funds Non-Ltd	370,000	-	370,000	-	370,000
3400 Other Funds Ltd	194,288	6,819	201,107	-	201,107
All Funds	4,065,992	(3,113,019)	952,973	-	952,973
4700 Expendable Prop 250 - 5000					
8000 General Fund	3,264	121	3,385	-	3,385
4715 IT Expendable Property					
8000 General Fund	1,032,140	(1,618)	1,030,522	-	1,030,522
TOTAL SERVICES & SUPPLIES					
8000 General Fund	7,481,033	(2,936,370)	4,544,663	-	4,544,663
3200 Other Funds Non-Ltd	385,015	-	385,015	-	385,015
3400 Other Funds Ltd	1,036,118	27,323	1,063,441	-	1,063,441
TOTAL SERVICES & SUPPLIES	\$8,902,166	(\$2,909,047)	\$5,993,119	-	\$5,993,119
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
8000 General Fund	4,263	158	4,421	-	4,421
5150 Telecommunications Equipment					
8000 General Fund	6,663	247	6,910	-	6,910
5200 Technical Equipment					
8000 General Fund	7,937	294	8,231	-	8,231
3400 Other Funds Ltd	82,014	445	82,459	-	82,459
All Funds	89,951	739	90,690	-	90,690

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
5600 Data Processing Hardware					
8000 General Fund	200,147	7,406	207,553	-	207,553
5700 Building Structures					
8000 General Fund	8,062	298	8,360	-	8,360
5800 Professional Services					
8000 General Fund	4,645,896	(4,645,896)	-	-	-
TOTAL CAPITAL OUTLAY					
8000 General Fund	4,872,968	(4,637,493)	235,475	-	235,475
3400 Other Funds Ltd	82,014	445	82,459	-	82,459
TOTAL CAPITAL OUTLAY	\$4,954,982	(\$4,637,048)	\$317,934	-	\$317,934
SPECIAL PAYMENTS					
6257 Spc Pmt to Police, Dept of State					
8000 General Fund	1,535,874	-	1,535,874	-	1,535,874
DEBT SERVICE					
7200 Principal - COP					
8030 General Fund Debt Svc	7,313,200	-	7,313,200	-	7,313,200
3430 Other Funds Debt Svc Ltd	200,000	-	200,000	-	200,000
All Funds	7,513,200	-	7,513,200	-	7,513,200
7250 Interest - COP					
8030 General Fund Debt Svc	5,560,576	-	5,560,576	-	5,560,576
3430 Other Funds Debt Svc Ltd	992,375	-	992,375	-	992,375
All Funds	6,552,951	-	6,552,951	-	6,552,951
TOTAL DEBT SERVICE					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Legislative Administration Committee

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL DEBT SERVICE	\$14,066,151	-	\$14,066,151	-	\$14,066,151
TOTAL EXPENDITURES					
8000 General Fund	27,937,068	(6,885,065)	21,052,003	-	21,052,003
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	390,658	-	390,658	-	390,658
3400 Other Funds Ltd	1,749,871	29,886	1,779,757	-	1,779,757
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL EXPENDITURES	\$44,143,748	(\$6,855,179)	\$37,288,569	-	\$37,288,569
ENDING BALANCE					
3200 Other Funds Non-Ltd	48,090	-	48,090	-	48,090
3400 Other Funds Ltd	38,042	(29,886)	8,156	-	8,156
TOTAL ENDING BALANCE	\$86,132	(\$29,886)	\$56,246	-	\$56,246
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	85	-	85	-	85
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	71.16	-	71.16	-	71.16

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Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	3,850,259	(2,729,247)	1,121,012	-	1,121,012
AVAILABLE REVENUES					
8000 General Fund	3,850,259	(2,729,247)	1,121,012	-	1,121,012
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	505,680	-	505,680	-	505,680
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	128	-	128	-	128
3220 Public Employees' Retire Cont					
8000 General Fund	96,534	-	96,534	-	96,534
3221 Pension Obligation Bond					
8000 General Fund	25,517	927	26,444	-	26,444
3230 Social Security Taxes					
8000 General Fund	30,335	-	30,335	-	30,335
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	155	-	155	-	155
3260 Mass Transit Tax					

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Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	2,602	432	3,034	-	3,034
3270 Flexible Benefits					
8000 General Fund	75,006	-	75,006	-	75,006
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	230,277	1,359	231,636	-	231,636
TOTAL PERSONAL SERVICES					
8000 General Fund	735,957	1,359	737,316	-	737,316
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	102	4	106	-	106
4150 Employee Training					
8000 General Fund	2,053	76	2,129	-	2,129
4175 Office Expenses					
8000 General Fund	8,640	320	8,960	-	8,960
4200 Telecommunications					
8000 General Fund	4,312	160	4,472	-	4,472
4250 Data Processing					
8000 General Fund	102	4	106	-	106
4275 Publicity and Publications					
8000 General Fund	513	19	532	-	532
4325 Attorney General					
8000 General Fund	7,969	1,047	9,016	-	9,016
4400 Dues and Subscriptions					

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	523	19	542	-	542
4650 Other Services and Supplies					
8000 General Fund	3,089,045	(2,732,294)	356,751	-	356,751
4715 IT Expendable Property					
8000 General Fund	1,043	39	1,082	-	1,082
TOTAL SERVICES & SUPPLIES					
8000 General Fund	3,114,302	(2,730,606)	383,696	-	383,696
TOTAL EXPENDITURES					
8000 General Fund	3,850,259	(2,729,247)	1,121,012	-	1,121,012
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	3	-	3	-	3
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	2.25	-	2.25	-	2.25

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	88,439	-	88,439	-	88,439
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	9,755,188	58,796	9,813,984	-	9,813,984
SALES INCOME					
0705 Sales Income					
3400 Other Funds Ltd	11,000	-	11,000	-	11,000
TOTAL REVENUES					
8000 General Fund	9,755,188	58,796	9,813,984	-	9,813,984
3400 Other Funds Ltd	11,000	-	11,000	-	11,000
TOTAL REVENUES	\$9,766,188	\$58,796	\$9,824,984	-	\$9,824,984
AVAILABLE REVENUES					
8000 General Fund	9,755,188	58,796	9,813,984	-	9,813,984
3400 Other Funds Ltd	99,439	-	99,439	-	99,439
TOTAL AVAILABLE REVENUES	\$9,854,627	\$58,796	\$9,913,423	-	\$9,913,423
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	4,829,299	-	4,829,299	-	4,829,299

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3160 Temporary Appointments					
8000 General Fund	42,671	1,579	44,250	-	44,250
3170 Overtime Payments					
8000 General Fund	19,256	712	19,968	-	19,968
3190 All Other Differential					
8000 General Fund	2,177	81	2,258	-	2,258
TOTAL SALARIES & WAGES					
8000 General Fund	4,893,403	2,372	4,895,775	-	4,895,775
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	1,687	-	1,687	-	1,687
3220 Public Employees' Retire Cont					
8000 General Fund	926,003	151	926,154	-	926,154
3221 Pension Obligation Bond					
8000 General Fund	267,281	8,865	276,146	-	276,146
3230 Social Security Taxes					
8000 General Fund	373,072	181	373,253	-	373,253
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	2,041	-	2,041	-	2,041
3260 Mass Transit Tax					
8000 General Fund	27,511	1,329	28,840	-	28,840
3270 Flexible Benefits					
8000 General Fund	986,190	-	986,190	-	986,190

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	2,583,785	10,526	2,594,311	-	2,594,311
TOTAL PERSONAL SERVICES					
8000 General Fund	7,477,188	12,898	7,490,086	-	7,490,086
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	1,328	49	1,377	-	1,377
4150 Employee Training					
8000 General Fund	35,041	1,296	36,337	-	36,337
4175 Office Expenses					
8000 General Fund	27,600	1,022	28,622	-	28,622
4200 Telecommunications					
8000 General Fund	80,816	2,991	83,807	-	83,807
3400 Other Funds Ltd	11,880	440	12,320	-	12,320
All Funds	92,696	3,431	96,127	-	96,127
4250 Data Processing					
8000 General Fund	530,353	19,623	549,976	-	549,976
3400 Other Funds Ltd	4,320	160	4,480	-	4,480
All Funds	534,673	19,783	554,456	-	554,456
4275 Publicity and Publications					
8000 General Fund	2,041	76	2,117	-	2,117
4300 Professional Services					
8000 General Fund	110,111	4,514	114,625	-	114,625

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
4315 IT Professional Services					
8000 General Fund	243,985	10,005	253,990	-	253,990
4400 Dues and Subscriptions					
8000 General Fund	512	19	531	-	531
4650 Other Services and Supplies					
8000 General Fund	2,130	78	2,208	-	2,208
4715 IT Expendable Property					
8000 General Fund	1,017,011	(2,178)	1,014,833	-	1,014,833
TOTAL SERVICES & SUPPLIES					
8000 General Fund	2,050,928	37,495	2,088,423	-	2,088,423
3400 Other Funds Ltd	16,200	600	16,800	-	16,800
TOTAL SERVICES & SUPPLIES	\$2,067,128	\$38,095	\$2,105,223	-	\$2,105,223
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
8000 General Fund	4,263	158	4,421	-	4,421
5150 Telecommunications Equipment					
8000 General Fund	6,663	247	6,910	-	6,910
5200 Technical Equipment					
8000 General Fund	7,937	294	8,231	-	8,231
3400 Other Funds Ltd	82,014	445	82,459	-	82,459
All Funds	89,951	739	90,690	-	90,690
5600 Data Processing Hardware					
8000 General Fund	200,147	7,406	207,553	-	207,553

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
5700 Building Structures					
8000 General Fund	8,062	298	8,360	-	8,360
TOTAL CAPITAL OUTLAY					
8000 General Fund	227,072	8,403	235,475	-	235,475
3400 Other Funds Ltd	82,014	445	82,459	-	82,459
TOTAL CAPITAL OUTLAY	\$309,086	\$8,848	\$317,934	-	\$317,934
TOTAL EXPENDITURES					
8000 General Fund	9,755,188	58,796	9,813,984	-	9,813,984
3400 Other Funds Ltd	98,214	1,045	99,259	-	99,259
TOTAL EXPENDITURES	\$9,853,402	\$59,841	\$9,913,243	-	\$9,913,243
ENDING BALANCE					
3400 Other Funds Ltd	1,225	(1,045)	180	-	180
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	33	-	33	-	33
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	29.21	-	29.21	-	29.21

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	736,083	-	736,083	-	736,083
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	11,253,304	(5,395,842)	5,857,462	-	5,857,462
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
All Funds	24,127,080	(5,395,842)	18,731,238	-	18,731,238
CHARGES FOR SERVICES					
0410 Charges for Services					
3400 Other Funds Ltd	14,000	-	14,000	-	14,000
FINES, RENTS AND ROYALTIES					
0510 Rents and Royalties					
3400 Other Funds Ltd	69,000	-	69,000	-	69,000
BOND SALES					
0560 Dedicated Fund Oblig Bonds					
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
SALES INCOME					
0705 Sales Income					
3200 Other Funds Non-Ltd	132,553	-	132,553	-	132,553
3400 Other Funds Ltd	374,000	-	374,000	-	374,000
All Funds	506,553	-	506,553	-	506,553

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
TOTAL REVENUES					
8000 General Fund	11,253,304	(5,395,842)	5,857,462	-	5,857,462
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	132,553	-	132,553	-	132,553
3400 Other Funds Ltd	457,000	-	457,000	-	457,000
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL REVENUES	\$25,909,008	(\$5,395,842)	\$20,513,166	-	\$20,513,166
AVAILABLE REVENUES					
8000 General Fund	11,253,304	(5,395,842)	5,857,462	-	5,857,462
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	132,553	-	132,553	-	132,553
3400 Other Funds Ltd	1,193,083	-	1,193,083	-	1,193,083
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL AVAILABLE REVENUES	\$26,645,091	(\$5,395,842)	\$21,249,249	-	\$21,249,249
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	2,046,720	-	2,046,720	-	2,046,720
3400 Other Funds Ltd	153,002	-	153,002	-	153,002
All Funds	2,199,722	-	2,199,722	-	2,199,722
3160 Temporary Appointments					
8000 General Fund	30,835	1,141	31,976	-	31,976

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3200 Other Funds Non-Ltd	5,213	-	5,213	-	5,213
All Funds	36,048	1,141	37,189	-	37,189
3170 Overtime Payments					
8000 General Fund	25,878	957	26,835	-	26,835
3400 Other Funds Ltd	3,945	146	4,091	-	4,091
All Funds	29,823	1,103	30,926	-	30,926
3180 Shift Differential					
8000 General Fund	20,495	758	21,253	-	21,253
3190 All Other Differential					
8000 General Fund	1,135	42	1,177	-	1,177
TOTAL SALARIES & WAGES					
8000 General Fund	2,125,063	2,898	2,127,961	-	2,127,961
3200 Other Funds Non-Ltd	5,213	-	5,213	-	5,213
3400 Other Funds Ltd	156,947	146	157,093	-	157,093
TOTAL SALARIES & WAGES	\$2,287,223	\$3,044	\$2,290,267	-	\$2,290,267
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	1,197	-	1,197	-	1,197
3400 Other Funds Ltd	214	-	214	-	214
All Funds	1,411	-	1,411	-	1,411
3220 Public Employees' Retire Cont					
8000 General Fund	399,791	335	400,126	-	400,126
3400 Other Funds Ltd	29,958	28	29,986	-	29,986

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
All Funds	429,749	363	430,112	-	430,112
3221 Pension Obligation Bond					
8000 General Fund	147,319	(28,109)	119,210	-	119,210
3400 Other Funds Ltd	17,153	(8,383)	8,770	-	8,770
All Funds	164,472	(36,492)	127,980	-	127,980
3230 Social Security Taxes					
8000 General Fund	162,566	222	162,788	-	162,788
3200 Other Funds Non-Ltd	399	-	399	-	399
3400 Other Funds Ltd	12,004	11	12,015	-	12,015
All Funds	174,969	233	175,202	-	175,202
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	1,449	-	1,449	-	1,449
3400 Other Funds Ltd	259	-	259	-	259
All Funds	1,708	-	1,708	-	1,708
3260 Mass Transit Tax					
8000 General Fund	15,207	(2,691)	12,516	-	12,516
3200 Other Funds Non-Ltd	31	-	31	-	31
3400 Other Funds Ltd	1,749	(806)	943	-	943
All Funds	16,987	(3,497)	13,490	-	13,490
3270 Flexible Benefits					
8000 General Fund	700,056	-	700,056	-	700,056
3400 Other Funds Ltd	126,399	-	126,399	-	126,399
All Funds	826,455	-	826,455	-	826,455

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	1,427,585	(30,243)	1,397,342	-	1,397,342
3200 Other Funds Non-Ltd	430	-	430	-	430
3400 Other Funds Ltd	187,736	(9,150)	178,586	-	178,586
TOTAL OTHER PAYROLL EXPENSES	\$1,615,751	(\$39,393)	\$1,576,358	-	\$1,576,358
TOTAL PERSONAL SERVICES					
8000 General Fund	3,552,648	(27,345)	3,525,303	-	3,525,303
3200 Other Funds Non-Ltd	5,643	-	5,643	-	5,643
3400 Other Funds Ltd	344,683	(9,004)	335,679	-	335,679
TOTAL PERSONAL SERVICES	\$3,902,974	(\$36,349)	\$3,866,625	-	\$3,866,625
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	1,002	37	1,039	-	1,039
4150 Employee Training					
8000 General Fund	9,882	366	10,248	-	10,248
4175 Office Expenses					
8000 General Fund	54,921	2,032	56,953	-	56,953
3400 Other Funds Ltd	100,000	-	100,000	-	100,000
All Funds	154,921	2,032	156,953	-	156,953
4200 Telecommunications					
8000 General Fund	54,759	2,026	56,785	-	56,785
4300 Professional Services					
8000 General Fund	19,399	11,865	31,264	-	31,264

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Facility Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
4400 Dues and Subscriptions					
8000 General Fund	502	19	521	-	521
4425 Facilities Rental and Taxes					
8000 General Fund	10,009	691	10,700	-	10,700
3400 Other Funds Ltd	2,677	185	2,862	-	2,862
All Funds	12,686	876	13,562	-	13,562
4450 Fuels and Utilities					
3400 Other Funds Ltd	532,950	19,719	552,669	-	552,669
4475 Facilities Maintenance					
8000 General Fund	976,894	(351,312)	625,582	-	625,582
4650 Other Services and Supplies					
8000 General Fund	388,439	(388,439)	-	-	-
3200 Other Funds Non-Ltd	120,000	-	120,000	-	120,000
3400 Other Funds Ltd	194,288	6,819	201,107	-	201,107
All Funds	702,727	(381,620)	321,107	-	321,107
4715 IT Expendable Property					
8000 General Fund	3,079	114	3,193	-	3,193
TOTAL SERVICES & SUPPLIES					
8000 General Fund	1,518,886	(722,601)	796,285	-	796,285
3200 Other Funds Non-Ltd	120,000	-	120,000	-	120,000
3400 Other Funds Ltd	829,915	26,723	856,638	-	856,638
TOTAL SERVICES & SUPPLIES	\$2,468,801	(\$695,878)	\$1,772,923	-	\$1,772,923

CAPITAL OUTLAY

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
5800 Professional Services					
8000 General Fund	4,645,896	(4,645,896)	-	-	-
SPECIAL PAYMENTS					
6257 Spc Pmt to Police, Dept of State					
8000 General Fund	1,535,874	-	1,535,874	-	1,535,874
DEBT SERVICE					
7200 Principal - COP					
8030 General Fund Debt Svc	7,313,200	-	7,313,200	-	7,313,200
3430 Other Funds Debt Svc Ltd	200,000	-	200,000	-	200,000
All Funds	7,513,200	-	7,513,200	-	7,513,200
7250 Interest - COP					
8030 General Fund Debt Svc	5,560,576	-	5,560,576	-	5,560,576
3430 Other Funds Debt Svc Ltd	992,375	-	992,375	-	992,375
All Funds	6,552,951	-	6,552,951	-	6,552,951
TOTAL DEBT SERVICE					
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL DEBT SERVICE	\$14,066,151	-	\$14,066,151	-	\$14,066,151
TOTAL EXPENDITURES					
8000 General Fund	11,253,304	(5,395,842)	5,857,462	-	5,857,462
8030 General Fund Debt Svc	12,873,776	-	12,873,776	-	12,873,776
3200 Other Funds Non-Ltd	125,643	-	125,643	-	125,643
3400 Other Funds Ltd	1,174,598	17,719	1,192,317	-	1,192,317

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Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3430 Other Funds Debt Svc Ltd	1,192,375	-	1,192,375	-	1,192,375
TOTAL EXPENDITURES	\$26,619,696	(\$5,378,123)	\$21,241,573	-	\$21,241,573
ENDING BALANCE					
3200 Other Funds Non-Ltd	6,910	-	6,910	-	6,910
3400 Other Funds Ltd	18,485	(17,719)	766	-	766
TOTAL ENDING BALANCE	\$25,395	(\$17,719)	\$7,676	-	\$7,676
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	33	-	33	-	33
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	23.95	-	23.95	-	23.95

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-005-00-00-00000

Employee Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	1,409,963	8,831	1,418,794	-	1,418,794
AVAILABLE REVENUES					
8000 General Fund	1,409,963	8,831	1,418,794	-	1,418,794
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	841,968	-	841,968	-	841,968
3160 Temporary Appointments					
8000 General Fund	2,404	89	2,493	-	2,493
TOTAL SALARIES & WAGES					
8000 General Fund	844,372	89	844,461	-	844,461
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	285	-	285	-	285
3220 Public Employees' Retire Cont					
8000 General Fund	160,732	-	160,732	-	160,732
3221 Pension Obligation Bond					
8000 General Fund	46,222	2,644	48,866	-	48,866
3230 Social Security Taxes					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	63,369	7	63,376	-	63,376
3240 Unemployment Assessments					
8000 General Fund	60,585	2,242	62,827	-	62,827
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	345	-	345	-	345
3260 Mass Transit Tax					
8000 General Fund	4,713	354	5,067	-	5,067
3270 Flexible Benefits					
8000 General Fund	166,680	-	166,680	-	166,680
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	502,931	5,247	508,178	-	508,178
TOTAL PERSONAL SERVICES					
8000 General Fund	1,347,303	5,336	1,352,639	-	1,352,639
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	544	20	564	-	564
4150 Employee Training					
8000 General Fund	2,511	93	2,604	-	2,604
4175 Office Expenses					
8000 General Fund	16,173	598	16,771	-	16,771
4200 Telecommunications					
8000 General Fund	5,439	201	5,640	-	5,640
4250 Data Processing					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	3,480	129	3,609	-	3,609
4300 Professional Services					
8000 General Fund	2,200	90	2,290	-	2,290
4325 Attorney General					
8000 General Fund	12,386	1,628	14,014	-	14,014
4375 Employee Recruitment and Develop					
8000 General Fund	10,575	391	10,966	-	10,966
4400 Dues and Subscriptions					
8000 General Fund	527	19	546	-	546
4475 Facilities Maintenance					
8000 General Fund	527	19	546	-	546
4700 Expendable Prop 250 - 5000					
8000 General Fund	3,264	121	3,385	-	3,385
4715 IT Expendable Property					
8000 General Fund	5,034	186	5,220	-	5,220
TOTAL SERVICES & SUPPLIES					
8000 General Fund	62,660	3,495	66,155	-	66,155
TOTAL EXPENDITURES					
8000 General Fund	1,409,963	8,831	1,418,794	-	1,418,794
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	5	-	5	-	5
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	5.00	-	5.00	-	5.00

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	2,158,030	48,436	2,206,466	-	2,206,466
AVAILABLE REVENUES					
8000 General Fund	2,158,030	48,436	2,206,466	-	2,206,466
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	629,208	-	629,208	-	629,208
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	285	-	285	-	285
3220 Public Employees' Retire Cont					
8000 General Fund	120,115	-	120,115	-	120,115
3221 Pension Obligation Bond					
8000 General Fund	30,304	6,214	36,518	-	36,518
3230 Social Security Taxes					
8000 General Fund	48,134	-	48,134	-	48,134
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	345	-	345	-	345
3260 Mass Transit Tax					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	3,090	685	3,775	-	3,775
3270 Flexible Benefits					
8000 General Fund	166,680	-	166,680	-	166,680
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	368,953	6,899	375,852	-	375,852
TOTAL PERSONAL SERVICES					
8000 General Fund	998,161	6,899	1,005,060	-	1,005,060
SERVICES & SUPPLIES					
4150 Employee Training					
8000 General Fund	4,100	152	4,252	-	4,252
4175 Office Expenses					
8000 General Fund	24,974	924	25,898	-	25,898
4200 Telecommunications					
8000 General Fund	293,663	10,866	304,529	-	304,529
4225 State Gov. Service Charges					
8000 General Fund	722,432	25,326	747,758	-	747,758
4250 Data Processing					
8000 General Fund	80,347	2,973	83,320	-	83,320
4300 Professional Services					
8000 General Fund	6,290	258	6,548	-	6,548
4650 Other Services and Supplies					
8000 General Fund	22,090	817	22,907	-	22,907
4715 IT Expendable Property					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

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Financial Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
8000 General Fund	5,973	221	6,194	-	6,194
TOTAL SERVICES & SUPPLIES					
8000 General Fund	1,159,869	41,537	1,201,406	-	1,201,406
TOTAL EXPENDITURES					
8000 General Fund	2,158,030	48,436	2,206,466	-	2,206,466
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	5	-	5	-	5
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	5.00	-	5.00	-	5.00

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Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3200 Other Funds Non-Ltd	30,000	-	30,000	-	30,000
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	610,324	23,961	634,285	-	634,285
FINES, RENTS AND ROYALTIES					
0510 Rents and Royalties					
3400 Other Funds Ltd	300,000	-	300,000	-	300,000
SALES INCOME					
0705 Sales Income					
3200 Other Funds Non-Ltd	276,195	-	276,195	-	276,195
TOTAL REVENUES					
8000 General Fund	610,324	23,961	634,285	-	634,285
3200 Other Funds Non-Ltd	276,195	-	276,195	-	276,195
3400 Other Funds Ltd	300,000	-	300,000	-	300,000
TOTAL REVENUES	\$1,186,519	\$23,961	\$1,210,480	-	\$1,210,480
AVAILABLE REVENUES					
8000 General Fund	610,324	23,961	634,285	-	634,285
3200 Other Funds Non-Ltd	306,195	-	306,195	-	306,195
3400 Other Funds Ltd	300,000	-	300,000	-	300,000
TOTAL AVAILABLE REVENUES	\$1,216,519	\$23,961	\$1,240,480	-	\$1,240,480

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-008-00-00-00000

Visitor Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	369,330	-	369,330	-	369,330
3400 Other Funds Ltd	173,688	-	173,688	-	173,688
All Funds	543,018	-	543,018	-	543,018

OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund	228	-	228	-	228
3400 Other Funds Ltd	114	-	114	-	114
All Funds	342	-	342	-	342

3220 Public Employees' Retire Cont

8000 General Fund	70,504	-	70,504	-	70,504
3400 Other Funds Ltd	33,157	-	33,157	-	33,157
All Funds	103,661	-	103,661	-	103,661

3221 Pension Obligation Bond

8000 General Fund	-	21,435	21,435	-	21,435
3400 Other Funds Ltd	-	10,080	10,080	-	10,080
All Funds	-	31,515	31,515	-	31,515

3230 Social Security Taxes

8000 General Fund	28,254	-	28,254	-	28,254
3400 Other Funds Ltd	13,287	-	13,287	-	13,287

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BDV002A - Detail Revenues & Expenditures - Requested Budget

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BDV002A

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

**Detail Revenues & Expenditures - Requested Budget
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
All Funds	41,541	-	41,541	-	41,541
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	276	-	276	-	276
3400 Other Funds Ltd	138	-	138	-	138
All Funds	414	-	414	-	414
3260 Mass Transit Tax					
8000 General Fund	-	2,216	2,216	-	2,216
3400 Other Funds Ltd	-	1,042	1,042	-	1,042
All Funds	-	3,258	3,258	-	3,258
3270 Flexible Benefits					
8000 General Fund	133,344	-	133,344	-	133,344
3400 Other Funds Ltd	66,672	-	66,672	-	66,672
All Funds	200,016	-	200,016	-	200,016
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	232,606	23,651	256,257	-	256,257
3400 Other Funds Ltd	113,368	11,122	124,490	-	124,490
TOTAL OTHER PAYROLL EXPENSES	\$345,974	\$34,773	\$380,747	-	\$380,747
TOTAL PERSONAL SERVICES					
8000 General Fund	601,936	23,651	625,587	-	625,587
3400 Other Funds Ltd	287,056	11,122	298,178	-	298,178
TOTAL PERSONAL SERVICES	\$888,992	\$34,773	\$923,765	-	\$923,765
SERVICES & SUPPLIES					
4100 Instate Travel					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-008-00-00-00000

Visitor Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3200 Other Funds Non-Ltd	200	-	200	-	200
4175 Office Expenses					
8000 General Fund	8,388	310	8,698	-	8,698
3200 Other Funds Non-Ltd	10,800	-	10,800	-	10,800
All Funds	19,188	310	19,498	-	19,498
4200 Telecommunications					
3200 Other Funds Non-Ltd	2,450	-	2,450	-	2,450
4275 Publicity and Publications					
3200 Other Funds Non-Ltd	1,565	-	1,565	-	1,565
4650 Other Services and Supplies					
3200 Other Funds Non-Ltd	250,000	-	250,000	-	250,000
TOTAL SERVICES & SUPPLIES					
8000 General Fund	8,388	310	8,698	-	8,698
3200 Other Funds Non-Ltd	265,015	-	265,015	-	265,015
TOTAL SERVICES & SUPPLIES	\$273,403	\$310	\$273,713	-	\$273,713
TOTAL EXPENDITURES					
8000 General Fund	610,324	23,961	634,285	-	634,285
3200 Other Funds Non-Ltd	265,015	-	265,015	-	265,015
3400 Other Funds Ltd	287,056	11,122	298,178	-	298,178
TOTAL EXPENDITURES	\$1,162,395	\$35,083	\$1,197,478	-	\$1,197,478
ENDING BALANCE					
3200 Other Funds Non-Ltd	41,180	-	41,180	-	41,180
3400 Other Funds Ltd	12,944	(11,122)	1,822	-	1,822

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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-008-00-00-00000

Visitor Services

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
TOTAL ENDING BALANCE	\$54,124	(\$11,122)	\$43,002	-	\$43,002
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	6	-	6	-	6
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	5.75	-	5.75	-	5.75

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

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Reversions

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	(1,100,000)	1,100,000	-	-	-
AVAILABLE REVENUES					
8000 General Fund	(1,100,000)	1,100,000	-	-	-
EXPENDITURES					
PERSONAL SERVICES					
OTHER PAYROLL EXPENSES					
3280 Other OPE					
8000 General Fund	(666,000)	666,000	-	-	-
SERVICES & SUPPLIES					
4175 Office Expenses					
8000 General Fund	(434,000)	434,000	-	-	-
TOTAL EXPENDITURES					
8000 General Fund	(1,100,000)	1,100,000	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

Version: V - 01 - Agency Request Budget

2017-19 Biennium

Cross Reference Number: 15600-050-00-00-00000

Oregon State Capitol Foundation

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	2,000	-	2,000	-	2,000
REVENUE CATEGORIES					
DONATIONS AND CONTRIBUTIONS					
0905 Donations					
3400 Other Funds Ltd	1,000	-	1,000	-	1,000
OTHER					
0975 Other Revenues					
3400 Other Funds Ltd	192,391	-	192,391	-	192,391
TOTAL REVENUES					
3400 Other Funds Ltd	193,391	-	193,391	-	193,391
AVAILABLE REVENUES					
3400 Other Funds Ltd	195,391	-	195,391	-	195,391
EXPENDITURES					
SERVICES & SUPPLIES					
4175 Office Expenses					
3400 Other Funds Ltd	3,000	-	3,000	-	3,000
4300 Professional Services					
3400 Other Funds Ltd	187,003	-	187,003	-	187,003
TOTAL SERVICES & SUPPLIES					
3400 Other Funds Ltd	190,003	-	190,003	-	190,003
ENDING BALANCE					

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number: 15600

Detail Revenues & Expenditures - Requested Budget

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Cross Reference Number: 15600-050-00-00-00000

Oregon State Capitol Foundation

Description	2017-19 Base Budget	Essential Packages	2017-19 Agy Current Svc Level	Policy Packages	2017-19 Agency Request Budget
3400 Other Funds Ltd	5,388	-	5,388	-	5,388

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

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2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010	Pkg: 022	Pkg: 031		
		Non-PICS Psnl Svc / Vacancy Factor	Phase-out Pgm & One-time Costs	Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(6,885,065)	22,798	(7,079,248)	171,385
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AVAILABLE REVENUES

8000 General Fund	(6,885,065)	22,798	(7,079,248)	171,385
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TOTAL AVAILABLE REVENUES	(\$6,885,065)	\$22,798	(\$7,079,248)	\$171,385
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

8000 General Fund	2,809	2,809	-	-
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3170 Overtime Payments

8000 General Fund	1,669	1,669	-	-
3400 Other Funds Ltd	146	146	-	-
All Funds	1,815	1,815	-	-

3180 Shift Differential

8000 General Fund	758	758	-	-
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3190 All Other Differential

8000 General Fund	123	123	-	-
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SALARIES & WAGES

8000 General Fund	5,359	5,359	-	-
3400 Other Funds Ltd	146	146	-	-

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Detail Revenues & Expenditures - Essential Packages
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
TOTAL SALARIES & WAGES	\$5,505	\$5,505	-	-		
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
8000 General Fund	486	486	-	-		
3400 Other Funds Ltd	28	28	-	-		
All Funds	514	514	-	-		
3221 Pension Obligation Bond						
8000 General Fund	11,976	11,976	-	-		
3400 Other Funds Ltd	1,697	1,697	-	-		
All Funds	13,673	13,673	-	-		
3230 Social Security Taxes						
8000 General Fund	410	410	-	-		
3400 Other Funds Ltd	11	11	-	-		
All Funds	421	421	-	-		
3240 Unemployment Assessments						
8000 General Fund	2,242	2,242	-	-		
3260 Mass Transit Tax						
8000 General Fund	2,325	2,325	-	-		
3400 Other Funds Ltd	236	236	-	-		
All Funds	2,561	2,561	-	-		
3280 Other OPE						
8000 General Fund	666,000	-	666,000	-		
OTHER PAYROLL EXPENSES						

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Detail Revenues & Expenditures - Essential Packages
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BUDGET NARRATIVE

Legislative Administration Committee

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**BDV004B
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
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Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor	Pkg: 022 Phase-out Pgm & One-time Costs	Pkg: 031 Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
8000 General Fund	683,439	17,439	666,000	-		
3400 Other Funds Ltd	1,972	1,972	-	-		
TOTAL OTHER PAYROLL EXPENSES	\$685,411	\$19,411	\$666,000	-		
PERSONAL SERVICES						
8000 General Fund	688,798	22,798	666,000	-		
3400 Other Funds Ltd	2,118	2,118	-	-		
TOTAL PERSONAL SERVICES	\$690,916	\$24,916	\$666,000	-		
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	110	-	-	110		
4150 Employee Training						
8000 General Fund	1,983	-	-	1,983		
4175 Office Expenses						
8000 General Fund	439,206	-	434,000	5,206		
4200 Telecommunications						
8000 General Fund	16,244	-	-	16,244		
3400 Other Funds Ltd	440	-	-	440		
All Funds	16,684	-	-	16,684		
4225 State Gov. Service Charges						
8000 General Fund	25,326	-	-	25,326		
4250 Data Processing						
8000 General Fund	22,729	-	-	22,729		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
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Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010	Pkg: 022	Pkg: 031		
		Non-PICS Psnl Svc / Vacancy Factor	Phase-out Pgm & One-time Costs	Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
3400 Other Funds Ltd	160	-	-	160		
All Funds	22,889	-	-	22,889		
4275 Publicity and Publications						
8000 General Fund	95	-	-	95		
4300 Professional Services						
8000 General Fund	16,727	-	-	16,727		
4315 IT Professional Services						
8000 General Fund	10,005	-	-	10,005		
4325 Attorney General						
8000 General Fund	2,675	-	-	2,675		
4375 Employee Recruitment and Develop						
8000 General Fund	391	-	-	391		
4400 Dues and Subscriptions						
8000 General Fund	76	-	-	76		
4425 Facilities Rental and Taxes						
8000 General Fund	691	-	-	691		
3400 Other Funds Ltd	185	-	-	185		
All Funds	876	-	-	876		
4450 Fuels and Utilities						
3400 Other Funds Ltd	19,719	-	-	19,719		
4475 Facilities Maintenance						
8000 General Fund	(351,293)	-	(364,000)	12,707		
4650 Other Services and Supplies						

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Detail Revenues & Expenditures - Essential Packages
BDV004B

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010	Pkg: 022	Pkg: 031		
		Non-PICS Psnl Svc / Vacancy Factor	Phase-out Pgm & One-time Costs	Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
8000 General Fund	(3,119,838)	-	(3,133,462)	13,624		
3400 Other Funds Ltd	6,819	-	-	6,819		
All Funds	(3,113,019)	-	(3,133,462)	20,443		
4700 Expendable Prop 250 - 5000						
8000 General Fund	121	-	-	121		
4715 IT Expendable Property						
8000 General Fund	(1,618)	-	(35,890)	34,272		
SERVICES & SUPPLIES						
8000 General Fund	(2,936,370)	-	(3,099,352)	162,982		
3400 Other Funds Ltd	27,323	-	-	27,323		
TOTAL SERVICES & SUPPLIES	(\$2,909,047)	-	(\$3,099,352)	\$190,305		
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	158	-	-	158		
5150 Telecommunications Equipment						
8000 General Fund	247	-	-	247		
5200 Technical Equipment						
8000 General Fund	294	-	-	294		
3400 Other Funds Ltd	445	-	-	445		
All Funds	739	-	-	739		
5600 Data Processing Hardware						
8000 General Fund	7,406	-	-	7,406		
5700 Building Structures						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-000-00-00-00000**

Legislative Administration Committee

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
8000 General Fund	298	-	-	298		
5800 Professional Services						
8000 General Fund	(4,645,896)	-	(4,645,896)	-		
CAPITAL OUTLAY						
8000 General Fund	(4,637,493)	-	(4,645,896)	8,403		
3400 Other Funds Ltd	445	-	-	445		
TOTAL CAPITAL OUTLAY	(\$4,637,048)	-	(\$4,645,896)	\$8,848		
EXPENDITURES						
8000 General Fund	(6,885,065)	22,798	(7,079,248)	171,385		
3400 Other Funds Ltd	29,886	2,118	-	27,768		
TOTAL EXPENDITURES	(\$6,855,179)	\$24,916	(\$7,079,248)	\$199,153		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3400 Other Funds Ltd	(29,886)	(2,118)	-	(27,768)		
TOTAL ENDING BALANCE	(\$29,886)	(\$2,118)	-	(\$27,768)		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Administration**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(2,729,247)	1,359	(2,745,023)	14,417
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AVAILABLE REVENUES

8000 General Fund	(2,729,247)	1,359	(2,745,023)	14,417
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TOTAL AVAILABLE REVENUES	(\$2,729,247)	\$1,359	(\$2,745,023)	\$14,417
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EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

8000 General Fund	927	927	-	-
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3260 Mass Transit Tax

8000 General Fund	432	432	-	-
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OTHER PAYROLL EXPENSES

8000 General Fund	1,359	1,359	-	-
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TOTAL OTHER PAYROLL EXPENSES	\$1,359	\$1,359	-	-
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SERVICES & SUPPLIES

4100 Instate Travel

8000 General Fund	4	-	-	4
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4150 Employee Training

8000 General Fund	76	-	-	76
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Administration**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
4175 Office Expenses						
8000 General Fund	320	-	-	320		
4200 Telecommunications						
8000 General Fund	160	-	-	160		
4250 Data Processing						
8000 General Fund	4	-	-	4		
4275 Publicity and Publications						
8000 General Fund	19	-	-	19		
4325 Attorney General						
8000 General Fund	1,047	-	-	1,047		
4400 Dues and Subscriptions						
8000 General Fund	19	-	-	19		
4650 Other Services and Supplies						
8000 General Fund	(2,732,294)	-	(2,745,023)	12,729		
4715 IT Expendable Property						
8000 General Fund	39	-	-	39		
SERVICES & SUPPLIES						
8000 General Fund	(2,730,606)	-	(2,745,023)	14,417		
TOTAL SERVICES & SUPPLIES	(\$2,730,606)	-	(\$2,745,023)	\$14,417		
EXPENDITURES						
8000 General Fund	(2,729,247)	1,359	(2,745,023)	14,417		
TOTAL EXPENDITURES	(\$2,729,247)	\$1,359	(\$2,745,023)	\$14,417		

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Detail Revenues & Expenditures - Essential Packages
BDV004B

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Administration**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-001-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
TOTAL ENDING BALANCE	-	-	-	-	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor	Pkg: 022 Phase-out Pgm & One-time Costs	Pkg: 031 Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	58,796	12,898	(35,890)	81,788
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AVAILABLE REVENUES

8000 General Fund	58,796	12,898	(35,890)	81,788
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TOTAL AVAILABLE REVENUES	\$58,796	\$12,898	(\$35,890)	\$81,788
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

8000 General Fund	1,579	1,579	-	-
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3170 Overtime Payments

8000 General Fund	712	712	-	-
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3190 All Other Differential

8000 General Fund	81	81	-	-
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SALARIES & WAGES

8000 General Fund	2,372	2,372	-	-
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TOTAL SALARIES & WAGES	\$2,372	\$2,372	-	-
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OTHER PAYROLL EXPENSES

3220 Public Employees Retire Cont

8000 General Fund	151	151	-	-
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Detail Revenues & Expenditures - Essential Packages
BDV004B

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
3221 Pension Obligation Bond						
8000 General Fund	8,865	8,865	-	-		
3230 Social Security Taxes						
8000 General Fund	181	181	-	-		
3260 Mass Transit Tax						
8000 General Fund	1,329	1,329	-	-		
OTHER PAYROLL EXPENSES						
8000 General Fund	10,526	10,526	-	-		
TOTAL OTHER PAYROLL EXPENSES	\$10,526	\$10,526	-	-		
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PERSONAL SERVICES						
8000 General Fund	12,898	12,898	-	-		
TOTAL PERSONAL SERVICES	\$12,898	\$12,898	-	-		
<hr/>						
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	49	-	-	49		
4150 Employee Training						
8000 General Fund	1,296	-	-	1,296		
4175 Office Expenses						
8000 General Fund	1,022	-	-	1,022		
4200 Telecommunications						
8000 General Fund	2,991	-	-	2,991		
3400 Other Funds Ltd	440	-	-	440		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
All Funds	3,431	-	-	3,431		
4250 Data Processing						
8000 General Fund	19,623	-	-	19,623		
3400 Other Funds Ltd	160	-	-	160		
All Funds	19,783	-	-	19,783		
4275 Publicity and Publications						
8000 General Fund	76	-	-	76		
4300 Professional Services						
8000 General Fund	4,514	-	-	4,514		
4315 IT Professional Services						
8000 General Fund	10,005	-	-	10,005		
4400 Dues and Subscriptions						
8000 General Fund	19	-	-	19		
4650 Other Services and Supplies						
8000 General Fund	78	-	-	78		
4715 IT Expendable Property						
8000 General Fund	(2,178)	-	(35,890)	33,712		
SERVICES & SUPPLIES						
8000 General Fund	37,495	-	(35,890)	73,385		
3400 Other Funds Ltd	600	-	-	600		
TOTAL SERVICES & SUPPLIES	\$38,095	-	(\$35,890)	\$73,985		

CAPITAL OUTLAY

5100 Office Furniture and Fixtures

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Detail Revenues & Expenditures - Essential Packages
BDV004B

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

Description	Total Essential Packages	Pkg: 010	Pkg: 022	Pkg: 031		
		Non-PICS Psnl Svc / Vacancy Factor	Phase-out Pgm & One-time Costs	Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
8000 General Fund	158	-	-	158		
5150 Telecommunications Equipment						
8000 General Fund	247	-	-	247		
5200 Technical Equipment						
8000 General Fund	294	-	-	294		
3400 Other Funds Ltd	445	-	-	445		
All Funds	739	-	-	739		
5600 Data Processing Hardware						
8000 General Fund	7,406	-	-	7,406		
5700 Building Structures						
8000 General Fund	298	-	-	298		
CAPITAL OUTLAY						
8000 General Fund	8,403	-	-	8,403		
3400 Other Funds Ltd	445	-	-	445		
TOTAL CAPITAL OUTLAY	\$8,848	-	-	\$8,848		
EXPENDITURES						
8000 General Fund	58,796	12,898	(35,890)	81,788		
3400 Other Funds Ltd	1,045	-	-	1,045		
TOTAL EXPENDITURES	\$59,841	\$12,898	(\$35,890)	\$82,833		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3400 Other Funds Ltd	(1,045)	-	-	(1,045)		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Information Systems**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-003-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
TOTAL ENDING BALANCE	(\$1,045)	-	-	(\$1,045)		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(5,395,842)	(27,345)	(5,398,335)	29,838
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AVAILABLE REVENUES

8000 General Fund	(5,395,842)	(27,345)	(5,398,335)	29,838
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TOTAL AVAILABLE REVENUES	(\$5,395,842)	(\$27,345)	(\$5,398,335)	\$29,838
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

8000 General Fund	1,141	1,141	-	-
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3170 Overtime Payments

8000 General Fund	957	957	-	-
3400 Other Funds Ltd	146	146	-	-
All Funds	1,103	1,103	-	-

3180 Shift Differential

8000 General Fund	758	758	-	-
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3190 All Other Differential

8000 General Fund	42	42	-	-
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SALARIES & WAGES

8000 General Fund	2,898	2,898	-	-
3400 Other Funds Ltd	146	146	-	-

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
TOTAL SALARIES & WAGES	\$3,044	\$3,044	-	-		
OTHER PAYROLL EXPENSES						
3220 Public Employees Retire Cont						
8000 General Fund	335	335	-	-		
3400 Other Funds Ltd	28	28	-	-		
All Funds	363	363	-	-		
3221 Pension Obligation Bond						
8000 General Fund	(28,109)	(28,109)	-	-		
3400 Other Funds Ltd	(8,383)	(8,383)	-	-		
All Funds	(36,492)	(36,492)	-	-		
3230 Social Security Taxes						
8000 General Fund	222	222	-	-		
3400 Other Funds Ltd	11	11	-	-		
All Funds	233	233	-	-		
3260 Mass Transit Tax						
8000 General Fund	(2,691)	(2,691)	-	-		
3400 Other Funds Ltd	(806)	(806)	-	-		
All Funds	(3,497)	(3,497)	-	-		
OTHER PAYROLL EXPENSES						
8000 General Fund	(30,243)	(30,243)	-	-		
3400 Other Funds Ltd	(9,150)	(9,150)	-	-		
TOTAL OTHER PAYROLL EXPENSES	(\$39,393)	(\$39,393)	-	-		

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Detail Revenues & Expenditures - Essential Packages
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
PERSONAL SERVICES						
8000 General Fund	(27,345)	(27,345)	-	-		
3400 Other Funds Ltd	(9,004)	(9,004)	-	-		
TOTAL PERSONAL SERVICES	(\$36,349)	(\$36,349)	-	-		
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	37	-	-	37		
4150 Employee Training						
8000 General Fund	366	-	-	366		
4175 Office Expenses						
8000 General Fund	2,032	-	-	2,032		
4200 Telecommunications						
8000 General Fund	2,026	-	-	2,026		
4300 Professional Services						
8000 General Fund	11,865	-	-	11,865		
4400 Dues and Subscriptions						
8000 General Fund	19	-	-	19		
4425 Facilities Rental and Taxes						
8000 General Fund	691	-	-	691		
3400 Other Funds Ltd	185	-	-	185		
All Funds	876	-	-	876		
4450 Fuels and Utilities						
3400 Other Funds Ltd	19,719	-	-	19,719		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
4475 Facilities Maintenance						
8000 General Fund	(351,312)	-	(364,000)	12,688		
4650 Other Services and Supplies						
8000 General Fund	(388,439)	-	(388,439)	-		
3400 Other Funds Ltd	6,819	-	-	6,819		
All Funds	(381,620)	-	(388,439)	6,819		
4715 IT Expendable Property						
8000 General Fund	114	-	-	114		
SERVICES & SUPPLIES						
8000 General Fund	(722,601)	-	(752,439)	29,838		
3400 Other Funds Ltd	26,723	-	-	26,723		
TOTAL SERVICES & SUPPLIES	(\$695,878)	-	(\$752,439)	\$56,561		
CAPITAL OUTLAY						
5800 Professional Services						
8000 General Fund	(4,645,896)	-	(4,645,896)	-		
EXPENDITURES						
8000 General Fund	(5,395,842)	(27,345)	(5,398,335)	29,838		
3400 Other Funds Ltd	17,719	(9,004)	-	26,723		
TOTAL EXPENDITURES	(\$5,378,123)	(\$36,349)	(\$5,398,335)	\$56,561		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3400 Other Funds Ltd	(17,719)	9,004	-	(26,723)		

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Detail Revenues & Expenditures - Essential Packages
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Facility Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-004-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00	Pkg: 031 Standard Inflation Priority: 00		
TOTAL ENDING BALANCE	(\$17,719)	\$9,004	-	(\$26,723)		

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	8,831	5,336	3,495
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AVAILABLE REVENUES

8000 General Fund	8,831	5,336	3,495
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TOTAL AVAILABLE REVENUES	\$8,831	\$5,336	\$3,495
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

8000 General Fund	89	89	-
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OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

8000 General Fund	2,644	2,644	-
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3230 Social Security Taxes

8000 General Fund	7	7	-
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3240 Unemployment Assessments

8000 General Fund	2,242	2,242	-
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3260 Mass Transit Tax

8000 General Fund	354	354	-
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OTHER PAYROLL EXPENSES

8000 General Fund	5,247	5,247	-
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Detail Revenues & Expenditures - Essential Packages
BDV004B

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
TOTAL OTHER PAYROLL EXPENSES	\$5,247	\$5,247	-			
PERSONAL SERVICES						
8000 General Fund	5,336	5,336	-			
TOTAL PERSONAL SERVICES	\$5,336	\$5,336	-			
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	20	-	20			
4150 Employee Training						
8000 General Fund	93	-	93			
4175 Office Expenses						
8000 General Fund	598	-	598			
4200 Telecommunications						
8000 General Fund	201	-	201			
4250 Data Processing						
8000 General Fund	129	-	129			
4300 Professional Services						
8000 General Fund	90	-	90			
4325 Attorney General						
8000 General Fund	1,628	-	1,628			
4375 Employee Recruitment and Develop						
8000 General Fund	391	-	391			
4400 Dues and Subscriptions						

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Employee Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-005-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
8000 General Fund	19	-	19			
4475 Facilities Maintenance						
8000 General Fund	19	-	19			
4700 Expendable Prop 250 - 5000						
8000 General Fund	121	-	121			
4715 IT Expendable Property						
8000 General Fund	186	-	186			
SERVICES & SUPPLIES						
8000 General Fund	3,495	-	3,495			
TOTAL SERVICES & SUPPLIES	\$3,495	-	\$3,495			
EXPENDITURES						
8000 General Fund	8,831	5,336	3,495			
TOTAL EXPENDITURES	\$8,831	\$5,336	\$3,495			
ENDING BALANCE						
8000 General Fund	-	-	-			
TOTAL ENDING BALANCE	-	-	-			

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	48,436	6,899	41,537
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AVAILABLE REVENUES

8000 General Fund	48,436	6,899	41,537
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TOTAL AVAILABLE REVENUES	\$48,436	\$6,899	\$41,537
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EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

8000 General Fund	6,214	6,214	-
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3260 Mass Transit Tax

8000 General Fund	685	685	-
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OTHER PAYROLL EXPENSES

8000 General Fund	6,899	6,899	-
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TOTAL OTHER PAYROLL EXPENSES	\$6,899	\$6,899	-
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SERVICES & SUPPLIES

4150 Employee Training

8000 General Fund	152	-	152
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4175 Office Expenses

8000 General Fund	924	-	924
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Financial Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-007-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
4200 Telecommunications						
8000 General Fund	10,866	-	10,866			
4225 State Gov. Service Charges						
8000 General Fund	25,326	-	25,326			
4250 Data Processing						
8000 General Fund	2,973	-	2,973			
4300 Professional Services						
8000 General Fund	258	-	258			
4650 Other Services and Supplies						
8000 General Fund	817	-	817			
4715 IT Expendable Property						
8000 General Fund	221	-	221			
SERVICES & SUPPLIES						
8000 General Fund	41,537	-	41,537			
TOTAL SERVICES & SUPPLIES	\$41,537	-	\$41,537			
EXPENDITURES						
8000 General Fund	48,436	6,899	41,537			
TOTAL EXPENDITURES	\$48,436	\$6,899	\$41,537			
ENDING BALANCE						
8000 General Fund	-	-	-			
TOTAL ENDING BALANCE	-	-	-			

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	23,961	23,651	310
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AVAILABLE REVENUES

8000 General Fund	23,961	23,651	310
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TOTAL AVAILABLE REVENUES	\$23,961	\$23,651	\$310
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EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

8000 General Fund	21,435	21,435	-
3400 Other Funds Ltd	10,080	10,080	-
All Funds	31,515	31,515	-

3260 Mass Transit Tax

8000 General Fund	2,216	2,216	-
3400 Other Funds Ltd	1,042	1,042	-
All Funds	3,258	3,258	-

OTHER PAYROLL EXPENSES

8000 General Fund	23,651	23,651	-
3400 Other Funds Ltd	11,122	11,122	-

TOTAL OTHER PAYROLL EXPENSES	\$34,773	\$34,773	-
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BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Visitor Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-008-00-00-00000**

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00			
SERVICES & SUPPLIES						
4175 Office Expenses						
8000 General Fund	310	-	310			
EXPENDITURES						
8000 General Fund	23,961	23,651	310			
3400 Other Funds Ltd	11,122	11,122	-			
TOTAL EXPENDITURES	\$35,083	\$34,773	\$310			
ENDING BALANCE						
8000 General Fund	-	-	-			
3400 Other Funds Ltd	(11,122)	(11,122)	-			
TOTAL ENDING BALANCE	(\$11,122)	(\$11,122)	-			

BUDGET NARRATIVE

Legislative Administration Committee

Agency Number 15600

**BDV004B
2017-19 Biennium
Reversions**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 15600-010-00-00-00000**

Description	Total Essential Packages	Pkg: 022 Phase-out Pgm & One-time Costs Priority: 00				
REVENUE CATEGORIES						
GENERAL FUND APPROPRIATION						
0050 General Fund Appropriation						
8000 General Fund	1,100,000	1,100,000				
AVAILABLE REVENUES						
8000 General Fund	1,100,000	1,100,000				
TOTAL AVAILABLE REVENUES	\$1,100,000	\$1,100,000				
EXPENDITURES						
PERSONAL SERVICES						
OTHER PAYROLL EXPENSES						
3280 Other OPE						
8000 General Fund	666,000	666,000				
SERVICES & SUPPLIES						
4175 Office Expenses						
8000 General Fund	434,000	434,000				
EXPENDITURES						
8000 General Fund	1,100,000	1,100,000				
TOTAL EXPENDITURES	\$1,100,000	\$1,100,000				
ENDING BALANCE						
8000 General Fund	-	-				
TOTAL ENDING BALANCE	-	-				

BUDGET NARRATIVE

BDV004B
2017-19 Biennium

Version: V - 01 - Agency Request Budget

Description						
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NO RECORDS AVAILABLE

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF

2017-19

PROD FILE

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:001-01-00 000 Administration

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LMM	L9800	AA LEGISLATIVE ADMINISTRATOR	1	1.00	24.00	15,305.00	367,320				367,320
000	LMM	L9814	AA SUPPORT SERVICES SUPERVISOR	1	1.00	24.00	5,006.00	120,144				120,144
000	LSMSL	L9802	AA EXECUTIVE SUPPORT SPECIALIST 1	1	.25	6.00	3,036.00	18,216				18,216
000				3	2.25	54.00	7,782.33	505,680				505,680
				3	2.25	54.00	7,782.33	505,680				505,680

BUDGET NARRATIVE

SUMMARY XREF:002-00-00 000 Committee Services

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LAMAL9807	AA	ADMINISTRATIVE SUPPORT SPEC 3		.00	.00	2,778.29					
000	LAMAL9862	AA	COMMITTEE ADM/LEG ANAL-2		.00	.00	5,006.00					
000	LAMAL9863	AA	COMMITTEE ADM/LEG ANAL-3		.00	.00	6,210.50					
000	LMM L9860	AA	COMMITTEE SERVICES MANAGER		.00	.00	9,875.00					
	000	LSMSL9802	AA EXECUTIVE SUPPORT SPECIALIST 1		.00	.00	3,829.40					
000	LSMSL9804	AA	EXECUTIVE COORDINATOR		.00	.00	4,912.00					
000	LSMSL9805	AA	ADMINISTRATIVE SUPPORT SPEC 1		.00	.00	2,676.00					
000	LSMSL9862	AA	COMMITTEE ADM/LEG ANAL-2		.00	.00	7,385.00					
000	LSMSL9863	AA	COMMITTEE ADM/LEG ANAL-3		.00	.00	7,198.66					
	000	LSMSL9864	AA COMMITTEE ADM/LEG ANAL-4		.00	.00	8,586.50					
000	LSMSL9866	AA	PUBLICATIONS MANAGER		.00	.00	6,698.00					
000	LSMSL9868	AA	CAPITOL REFERENCE COORDINATOR		.00	.00	3,934.00					
000					.00	.00	4,520.52					
					.00	.00	4,520.52					

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF

2017-19

PROD FILE

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:003-00-00 000 Information Systems

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LAMAL9882	IA	INFO SYSTEMS SPECIALIST 2	3	.71	17.00	3,515.00	59,755				59,755
000	LAMAL9898	AA	MEDIA ASSISTANT	2	.50	12.00	2,676.00	32,112				32,112
000	LMM L9814	AA	SUPPORT SERVICES SUPERVISOR	1	1.00	24.00	5,795.00	139,080				139,080
000	LMM L9880	AA	CHIEF INFORMATION OFFICER	1	1.00	24.00	11,425.00	274,200				274,200
	000	LSMSL9882	IA INFO SYSTEMS SPECIALIST 2	2	2.00	48.00	4,123.50	197,928				197,928
000	LSMSL9883	IA	INFO SYSTEMS SPECIALIST 3	2	2.00	48.00	4,838.50	232,248				232,248
000	LSMSL9884	IA	INFORMATION SYSTEMS SPEC 4	1	1.00	24.00	4,642.00	111,408				111,408
000	LSMSL9885	IA	INFO SYSTEMS SPECIALIST 5	1	1.00	24.00	6,231.00	149,544				149,544
000	LSMSL9886	IA	INFORMATION SYSTEMS SPEC 6	6	6.00	144.00	6,610.83	951,960				951,960
	000	LSMSL9887	IA INFORMATION SYSTEMS SPEC 7	4	4.00	96.00	7,223.75	693,480				693,480
000	LSMSL9888	IA	INFORMATION SYSTEMS SPEC 8	3	3.00	72.00	8,427.00	606,744				606,744
000	LSMSL9891	IA	INFORMATION SYSTEMS SPEC 11	3	3.00	72.00	10,149.00	730,728				730,728
000	LSMSL9892	IA	INFORMATION SYSTEMS SPEC 12	1	1.00	24.00	9,814.00	235,536				235,536
000	LSMSL9895	AA	PRODUCTION COORDINATOR	1	1.00	24.00	6,698.00	160,752				160,752
	000	LSMSL9897	AA MEDIA PRODUCER	2	2.00	48.00	5,288.00	253,824				253,824
000				33	29.21	701.00	6,463.33	4,829,299				4,829,299
				33	29.21	701.00	6,463.33	4,829,299				4,829,299

BUDGET NARRATIVE

2017-19

PROD FILE

11/09/16 REPORT NO.: PPDPLBUDCL

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

SUMMARY XREF:004-00-00 000 Facility Services

PICS SYSTEM: BUDGET PREPARATION

PKG	CLASS	COMP	DESCRIPTION	POS	CNT	FTE	MOS	AVERAGE	GF	OF	FF	LF	AF
								RATE	SAL	SAL	SAL	SAL	SAL
000	LMM	L9821	AA CONST PROJ MGR/TRADES SUPV		1	1.00	24.00	6,698.00	160,752				160,752
000	LSMSL	9835	AA CAPITOL CUSTODIAN		6	6.00	144.00	2,935.50	422,712				422,712
000	LSMSL	9842	AA TRADES/MAINT WORKER 2		1	1.00	24.00	3,036.00	72,864				72,864
000					8	8.00	192.00	3,418.37	656,328				656,328
					8	8.00	192.00	3,418.37	656,328				656,328

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

SUMMARY XREF:004-01-00 000 Facility Services -

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LAMAL9847	AA	BILL PICKER	11	2.45	58.10	2,140.00		124,334			124,334
000	LMM L9820	AA	FACILITIES MANAGER	1	1.00	24.00	8,131.00	195,144				195,144
000	LSMSL9803	AA	EXECUTIVE SUPPORT SPEC 2	1	1.00	24.00	3,850.00	92,400				92,400
000	LSMSL9807	AA	ADMINISTRATIVE SUPPORT SPEC 3	2	2.00	48.00	3,864.50	185,496				185,496
000	LSMSL9825	AA	LEGISLATIVE OFFICE SPEC 1	1	.50	12.00	2,389.00		28,668			28,668
000	LSMSL9832	AA	PROPERTY SPECIALIST 3	2	2.00	48.00	3,762.00	180,576				180,576
000	LSMSL9835	AA	CAPITOL CUSTODIAN	1	1.00	24.00	2,565.00	61,560				61,560
000				19	9.95	238.10	2,933.05	715,176	153,002			868,178
				19	9.95	238.10	2,933.05	715,176	153,002			868,178

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:004-03-00 000 Facility Services -

PKG	CLASS	COMP	DESCRIPTION	POS	CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LSMSL9831	AA	GENERAL MAINTENANCE MECHANIC		1	1.00	24.00	4,912.00	117,888				117,888
000	LSMSL9835	AA	CAPITOL CUSTODIAN		2	2.00	48.00	2,800.50	134,424				134,424
000	LSMSL9837	AA	CAPITOL ELECTRICIAN		1	1.00	24.00	6,080.00	145,920				145,920
000	LSMSL9840	AA	MAINTENANCE WORKER-CARPENTRY		1	1.00	24.00	5,156.00	123,744				123,744
000	LSMSL9844	AA	CAPITOL ENERGY TECHNICIAN		1	1.00	24.00	6,385.00	153,240				153,240
000					6	6.00	144.00	4,689.00	675,216				675,216
					6	6.00	144.00	4,689.00	675,216				675,216

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF

2017-19

PROD FILE

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:005-00-00 000 Employee Services

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LMM	L9875	AA HUMAN RESOURCES DIRECTOR	1	1.00	24.00	11,425.00	274,200				274,200
000	LSMSL	9876	AA HUMAN RESOURCE ANALYST-3	1	1.00	24.00	7,037.00	168,888				168,888
000	LSMSL	9877	AA HUMAN RESOURCE ANALYST 2	2	2.00	48.00	6,080.00	291,840				291,840
000	LSMSL	9878	AA HUMAN RESOURCE ANALYST-1	1	1.00	24.00	4,460.00	107,040				107,040
000				5	5.00	120.00	7,016.40	841,968				841,968
				5	5.00	120.00	7,016.40	841,968				841,968

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

SUMMARY XREF:007-00-00 000 Financial Services

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LMM	L9816	AA ADMINISTRATIVE SUPERVISOR	1	1.00	24.00	5,795.00	139,080				139,080
000	LMM	L9850	AA FINANCIAL SERVICES MANAGER	1	1.00	24.00	8,131.00	195,144				195,144
000	LSMSL	L9852	AA ACCOUNTING GENRALIST	2	2.00	48.00	3,762.00	180,576				180,576
000	LSMSL	L9854	AA SR ACCOUNTING GENERALIST	1	1.00	24.00	4,767.00	114,408				114,408
000				5	5.00	120.00	5,243.40	629,208				629,208
				5	5.00	120.00	5,243.40	629,208				629,208

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
 AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
 SUMMARY XREF:008-00-00 000 Visitor Services

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LMM	L9816	AA ADMINISTRATIVE SUPERVISOR	1	1.00	24.00	5,795.00	139,080				139,080
000	LSMSL	9807	AA ADMINISTRATIVE SUPPORT SPEC 3	1	1.00	24.00	4,055.00	97,320				97,320
000	LSMSL	9826	AA LEG PUBLIC SERVICE REP 4	1	1.00	24.00	3,182.00		76,368			76,368
000	LSMSL	9828	AA PUBLIC SERVICE REP-3	1	.75	18.00	3,337.00	60,066				60,066
000	LSMSL	9829	AA PUBLIC SERVICE REP-4	1	1.00	24.00	4,055.00		97,320			97,320
000	LSMSL	9832	AA PROPERTY SPECIALIST 3	1	1.00	24.00	3,036.00	72,864				72,864
000				6	5.75	138.00	3,910.00	369,330	173,688			543,018
				6	5.75	138.00	3,910.00	369,330	173,688			543,018
				85	71.16	1707.10	4,861.09	9,222,205	326,690			9,548,895

11/09/16 REPORT NO.: PPDPLBUDCL
REPORT: SUMMARY LIST BY PKG BY SUMMARY XREF
AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE
SUMMARY XREF:008-00-00 000 Visitor Services

BUDGET NARRATIVE

2017-19
PICS SYSTEM: BUDGET PREPARATION
PROD FILE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				85	71.16	1707.10	4,861.09	9,222,205	326,690			9,548,895

BUDGET NARRATIVE

REPORT: SUMMARY LIST BY PKG BY AGENCY

2017-19

AGENCY:15600 LEGISLATIVE ADMIN COMMITTEE

PICS SYSTEM: BUDGET PREPARATION

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LAMAL9807	AA	ADMINISTRATIVE SUPPORT SPEC 3		.00	.00	2,778.29					
000	LAMAL9847	AA	BILL PICKER	11	2.45	58.10	2,140.00		124,334			124,334
000	LAMAL9862	AA	COMMITTEE ADM/LEG ANAL-2		.00	.00	5,006.00					
000	LAMAL9863	AA	COMMITTEE ADM/LEG ANAL-3		.00	.00	6,210.50					
000	LAMAL9882	IA	INFO SYSTEMS SPECIALIST 2	3	.71	17.00	3,515.00	59,755				59,755
000	LAMAL9898	AA	MEDIA ASSISTANT	2	.50	12.00	2,676.00	32,112				32,112
000	LMM L9800	AA	LEGISLATIVE ADMINISTRATOR	1	1.00	24.00	15,305.00	367,320				367,320
000	LMM L9814	AA	SUPPORT SERVICES SUPERVISOR	2	2.00	48.00	5,400.50	259,224				259,224
000	LMM L9816	AA	ADMINISTRATIVE SUPERVISOR	2	2.00	48.00	5,795.00	278,160				278,160
000	LMM L9820	AA	FACILITIES MANAGER	1	1.00	24.00	8,131.00	195,144				195,144
000	LMM L9821	AA	CONST PROJ MGR/TRADES SUPV	1	1.00	24.00	6,698.00	160,752				160,752
000	LMM L9850	AA	FINANCIAL SERVICES MANAGER	1	1.00	24.00	8,131.00	195,144				195,144
000	LMM L9860	AA	COMMITTEE SERVICES MANAGER		.00	.00	9,875.00					
000	LMM L9875	AA	HUMAN RESOURCES DIRECTOR	1	1.00	24.00	11,425.00	274,200				274,200
000	LMM L9880	AA	CHIEF INFORMATION OFFICER	1	1.00	24.00	11,425.00	274,200				274,200
000	LSMSL9802	AA	EXECUTIVE SUPPORT SPECIALIST 1	1	.25	6.00	3,697.16	18,216				18,216
000	LSMSL9803	AA	EXECUTIVE SUPPORT SPEC 2	1	1.00	24.00	3,850.00	92,400				92,400
000	LSMSL9804	AA	EXECUTIVE COORDINATOR		.00	.00	4,912.00					
000	LSMSL9805	AA	ADMINISTRATIVE SUPPORT SPEC 1		.00	.00	2,676.00					
000	LSMSL9807	AA	ADMINISTRATIVE SUPPORT SPEC 3	3	3.00	72.00	3,928.00	282,816				282,816
000	LSMSL9825	AA	LEGISLATIVE OFFICE SPEC 1	1	.50	12.00	2,389.00		28,668			28,668
000	LSMSL9826	AA	LEG PUBLIC SERVICE REP 4	1	1.00	24.00	3,182.00		76,368			76,368
000	LSMSL9828	AA	PUBLIC SERVICE REP-3	1	.75	18.00	3,337.00	60,066				60,066
000	LSMSL9829	AA	PUBLIC SERVICE REP-4	1	1.00	24.00	4,055.00		97,320			97,320
000	LSMSL9831	AA	GENERAL MAINTENANCE MECHANIC	1	1.00	24.00	4,912.00	117,888				117,888

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PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LSMSL9832	AA	PROPERTY SPECIALIST 3	3	3.00	72.00	3,520.00	253,440				253,440
000	LSMSL9835	AA	CAPITOL CUSTODIAN	9	9.00	216.00	2,864.33	618,696				618,696
000	LSMSL9837	AA	CAPITOL ELECTRICIAN	1	1.00	24.00	6,080.00	145,920				145,920
000	LSMSL9840	AA	MAINTENANCE WORKER-CARPENTRY	1	1.00	24.00	5,156.00	123,744				123,744
000	LSMSL9842	AA	TRADES/MAINT WORKER 2	1	1.00	24.00	3,036.00	72,864				72,864
000	LSMSL9844	AA	CAPITOL ENERGY TECHNICIAN	1	1.00	24.00	6,385.00	153,240				153,240
000	LSMSL9852	AA	ACCOUNTING GENRALIST	2	2.00	48.00	3,762.00	180,576				180,576
000	LSMSL9854	AA SR	ACCOUNTING GENERALIST	1	1.00	24.00	4,767.00	114,408				114,408
000	LSMSL9862	AA	COMMITTEE ADM/LEG ANAL-2		.00	.00	7,385.00					
000	LSMSL9863	AA	COMMITTEE ADM/LEG ANAL-3		.00	.00	7,198.66					
000	LSMSL9864	AA	COMMITTEE ADM/LEG ANAL-4		.00	.00	8,586.50					
000	LSMSL9866	AA	PUBLICATIONS MANAGER		.00	.00	6,698.00					
000	LSMSL9868	AA	CAPITOL REFERENCE COORDINATOR		.00	.00	3,934.00					
000	LSMSL9876	AA	HUMAN RESOURCE ANALYST-3	1	1.00	24.00	7,037.00	168,888				168,888
000	LSMSL9877	AA	HUMAN RESOURCE ANALYST 2	2	2.00	48.00	6,080.00	291,840				291,840
000	LSMSL9878	AA	HUMAN RESOURCE ANALYST-1	1	1.00	24.00	4,460.00	107,040				107,040
000	LSMSL9882	IA	INFO SYSTEMS SPECIALIST 2	2	2.00	48.00	4,123.50	197,928				197,928
000	LSMSL9883	IA	INFO SYSTEMS SPECIALIST 3	2	2.00	48.00	4,838.50	232,248				232,248
000	LSMSL9884	IA	INFORMATION SYSTEMS SPEC 4	1	1.00	24.00	4,642.00	111,408				111,408
000	LSMSL9885	IA	INFO SYSTEMS SPECIALIST 5	1	1.00	24.00	6,231.00	149,544				149,544
000	LSMSL9886	IA	INFORMATION SYSTEMS SPEC 6	6	6.00	144.00	6,610.83	951,960				951,960
000	LSMSL9887	IA	INFORMATION SYSTEMS SPEC 7	4	4.00	96.00	7,223.75	693,480				693,480
000	LSMSL9888	IA	INFORMATION SYSTEMS SPEC 8	3	3.00	72.00	8,427.00	606,744				606,744
000	LSMSL9891	IA	INFORMATION SYSTEMS SPEC 11	3	3.00	72.00	10,149.00	730,728				730,728
000	LSMSL9892	IA	INFORMATION SYSTEMS SPEC 12	1	1.00	24.00	9,814.00	235,536				235,536

BUDGET NARRATIVE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
000	LSMSL9895	AA	PRODUCTION COORDINATOR	1	1.00	24.00	6,698.00	160,752				160,752
000	LSMSL9897	AA	MEDIA PRODUCER	2	2.00	48.00	5,288.00	253,824				253,824
				85	71.16	1707.10	4,861.09	9,222,205	326,690			9,548,895

BUDGET NARRATIVE

PKG	CLASS	COMP	DESCRIPTION	POS CNT	FTE	MOS	AVERAGE RATE	GF SAL	OF SAL	FF SAL	LF SAL	AF SAL
				85	71.16	1707.10	4,861.09	9,222,205	326,690			9,548,895